

Memo

To: Bob Alexander, City Manager
From: Cheryl Allison, Finance Manager
Date: October 30, 2019
Re: Sanitation Rates

The City adopted new sanitation rates that went into effect July 1, 2019. Since that time, we received notice from Solid Waste Management Authority (SWMA) that they were increasing their rates to us effective July 1, 2019. The increase from Solid Waste Management Authority (SWMA) is \$.11 per month for each cart and \$.04 per cubic yard per container per month.

With the rate increases that were adopted by the Council, the City can absorb the July increase from Solid Waste Management Authority (SWMA). However, we have received another notice from them that they will be increasing their rates again effective January 1, 2020. We may need to consider an increase in rates when we re-evaluate after the first of the year to compare with Solid Waste Management Authority's (SWMA) next increase.



Solid Waste Management Authority
502 C 16th Avenue, East
Cordele, GA 31015
Phone (229) 271-1191
Fax (229) 271-9585

October 8, 2019

Dear Participant:

Thank you for giving Crisp County Solid Waste Management Authority the opportunity to provide waste collection, transportation and disposal services to the participants of the Solid Waste Authority of Crisp County.

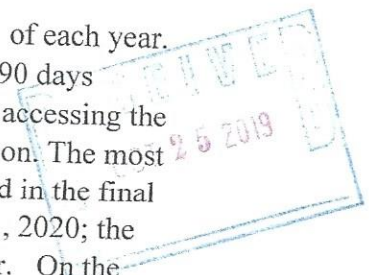
As per the terms of our agreement please let this letter serve as 90 days advance notice of our intent to increase all rates, outlined in the agreement, by the CPI as published by the U.S. Department of Labor for All Urban Consumers for the previous year. Effective January 1, 2020 rates will increase by **1.8%**. Attached please find the most recently published CPI chart.

As you know, the fuel surcharge to the Participants is adjusted on January 1 of each year. Because the Participants require a 60 day notice and the Authority requires 90 days notice, the amount is determined the week prior to the notice of increase by accessing the latest diesel fuel index as published by the Energy Information Administration. The most recent 12 month period is reviewed to determine the average price to be used in the final calculations. Accordingly, this letter provides notice that effective January 1, 2020; the residential Oil/Energy Adjustment will be administered at **\$.32** per container. On the same date, the commercial Oil/Energy Adjustment will be administered at **\$.77** per container yard per month.

Thank you again for your continued support as we look forward to serving you and your participants in the upcoming year.

Sincerely,


Mark Crenshaw
Chairman, Crisp County Solid Waste Authority



TransWaste Services

RESIDENTIAL OIL/ENERGY SURCHARGE CALCULATION

Note: Key in Blue Fields Only

	\$2.997	U.S. Dept of Energy Index	as/of: 9/15/2019
Less:	<u>\$2.42</u>	Less original Budgeted base for fuel costs	1
	\$0.577		
Multiplied By:	1.40	Multiple dictated by add'l cost of lubricants and other fuel related expenses	
Sub-Total:	\$0.78		
	0.3159	Company wide average on gallons of fuel consumed per month per container (Gallons / (Lifts/4.33))	
	0.080	Overhead fuel allocation per month per container	
Multiplied By:	0.396	Total gallons per month per container	
Fuel Surcharge =	\$0.32	Surcharge per container per month (1X week)	

	Lower Atlantic (PADD 1C) No 2 Diesel Retail Prices (Dollars per Gallon)
Oct-18	3.233
Nov-18	3.176
Dec-18	3.025
Jan-19	2.900
Feb-19	2.907
Mar-19	2.986
Apr-19	3.019
May-19	3.034
Jun-19	2.978
Jul-19	2.937
Aug-19	2.898
Sep-19	2.871
Avg	2.997

TransWaste Services

FRONT END OIL/ENERGY SURCHARGE CALCULATION

Less: \$2.997 U.S. Dept of Energy Index as of: 9/15/2019
 \$2.42 Less original Budgeted base for fuel costs
 \$0.577

0.044 Company Avg % of Fuel expense to Revenue
 0.0105 Company wide factor dictated by the additional cost of
 lubricants and other fuel related expenses
 0.002 Overhead Fuel Allocation Multiple

Multiplied By: 0.05650 Total of Multiples

Fuel Surcharge = 3.26% % Applied to Monthly Revenue

2006 Base/Yd	\$3.32
Less Avg Disposal Yd	\$ 0.9750
Net	\$2.35
Fuel Surcharge/Yd	\$0.77

**Lower
 Atlantic
 (PADD
 1C) No
 2
 Diesel
 Retail
 Prices
 (Dollars
 per
 Gallon)**

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Avg	2.997



**CPI for All Urban Consumers (CPI-U)
12-Month Percent Change**

Series Id: CUSR0000SA0
 Seasonally Adjusted
 Series Title: All items in U.S. city average,
 all urban consumers,
 seasonally adjusted
 U.S. city average
 Area:
 Item: All items
 Base Period: 1982-84=100
 Years: 2009 to 2019

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2009	-0.1	0.0	-0.4	-0.6	-1.0	-1.2	-2.0	-1.5	-1.4	-0.2	1.9	2.8
2010	2.6	2.2	2.3	2.2	2.0	1.1	1.3	1.2	1.1	1.2	1.1	1.4
2011	1.7	2.1	2.6	3.1	3.5	3.5	3.6	3.8	3.8	3.5	3.5	3.1
2012	3.0	2.9	2.6	2.3	1.7	1.7	1.4	1.7	1.9	2.2	1.8	1.8
2013	1.7	2.0	1.5	1.1	1.4	1.7	1.9	1.5	1.1	0.9	1.2	1.5
2014	1.6	1.1	1.6	2.0	2.2	2.1	2.0	1.7	1.7	1.6	1.2	0.7
2015	-0.2	-0.1	0.0	-0.1	0.0	0.2	0.2	0.2	0.0	0.1	0.4	0.7
2016	1.3	0.9	0.9	1.1	1.1	1.0	0.9	1.1	1.5	1.6	1.7	2.1
2017	2.5	2.7	2.4	2.2	1.9	1.7	1.8	2.0	2.2	2.0	2.2	2.1
2018	2.1	2.2	2.4	2.4	2.7	2.8	2.9	2.7	2.3	2.5	2.2	1.9
2019	1.5	1.5	1.9	2.0	1.8	1.7	1.8	1.8				



Solid Waste Management Authority
502 C 16th Avenue, East
Cordele, GA 31015
Phone (229) 271-1191
Fax (229) 271-9585

June 11, 2019

Dear Participant:

The State of Georgia has recently passed legislation (HB792) for Landfills to pay a mandatory host fee to the county in which they operate. In the instance of the landfill that your refuse volume currently goes to, there will be a \$1.50 per ton host fee paid beginning July 1, 2019.

This additional charge will be passed on by the Landfill to the Crisp County Solid Waste Authority.

Consequently, in accordance to your Agreement with the CCSWMA, this cost will be passed on to you as follows:

\$.11 per Residential Cart per month, and

\$.04 per Commercial Cubic Yard per month.

The calculations used to derive these numbers are included below.

In addition, the rates at the Authority Transfer Stations will be increased by \$1.50 per ton.

Thank you for your continued support as we look forward to serving you and your citizens of your municipality.

Sincerely,


Mark Crenshaw
Chairman, Crisp County Solid Waste Authority

Residential:

\$1.50 per ton equals \$.00075 per pound

Average weight per container service equals 34 pounds

Average container serviced 4.33 times per month

34 pounds x 4.33 equals 147.22 pounds per month

147.22 pounds x .00075 equals **\$.11 per month**

Commercial:

\$1.50 per ton equals \$.00075 per pound

Average pound per Container Cubic Yard equals 60 pounds

60 pounds x .00075 equals \$.045

Rounded down to **\$.04 per month** per Cubic Yard

**Hydrologic & Hydraulic Report
for the
Canal Street Drainage Improvements**

City of Leesburg
Lee County, Georgia



1500 Dawson Road
Albany, GA 31707
(229) 869-4241



10/7/19



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INTRODUCTION

The City of Leesburg retained TNP, Inc (TNP) to prepare the hydrologic and hydraulic report for the proposed Canal Street drainage improvements, spanning the entire approximately 1800' length of Canal Street, on the northeast side of Leesburg, GA. (Figures 1 and 2). The existing roadway drainage consists of an existing rural road section drained to a single roadside ditch along the north edge of pavement. This ditch drains properties north of Canal Street and ultimately discharges to a pond located near the west end. An expansion of the existing pond, replacement of an existing cross-culvert, and regrading of the existing ditch are proposed in order to improve current system performance and allow for future development of the surrounding properties.

EXISTING CONDITIONS

Using survey, as-built plans, aeriels, and notes from site visits, TNP has evaluated the existing site drainage conditions. Canal Street has a typical rural section that drains to a roadside drainage ditch along the north edge of pavement with an ultimate intended outfall into the existing pond located at the intersection of Canal Street and Academy Ave. This ditch collects runoff from mostly residential properties north of Canal Street located along Jayne Ave, Carolyn Ave, and Kathy Street. This existing ditch does not properly drain due to insufficient grade and compromised driveway culverts, resulting in ponding during frequent rain events.

The existing pond receives flow from two pipes, one in the northwest corner of the pond and one in the southeast corner. The pipe discharging into the northwest corner of the pond conveys runoff from drainage areas west of the pond and west of Leslie Highway (GA 195) including portions of the Kinchafoonee Primary School property, the Twin Oaks Elementary School property, and the Lee County Middle School property. The pipe discharging into the southwest corner of the pond collects runoff from the Canal Street drainage ditch previously described and a cross-culvert collecting runoff from a large drainage area south of Canal Street composed of some residential properties but dominated mostly by a large, undeveloped wooded property between Academy Ave and Magnolia Avenue and north of 4th Street. The pond is drained via a pump station and 18" force main, discharging into the north-south drainage ditch located on the west side of Academy Avenue and ultimately to the Kinchafoonee Creek. According to local maintenance records the pond has exceeded its capacity and Canal Street has overtopped during periods of prolonged wet weather and intense rainfall events.

The existing site is in a Zone X – Areas determined to be outside the 0.2% annual chance floodplain, per FEMA FIRM panel 13177C0235D, dated September 2, 2009.



Figure 1 - Location Map
Cross-drainage under Canal Street, Leesburg, Georgia

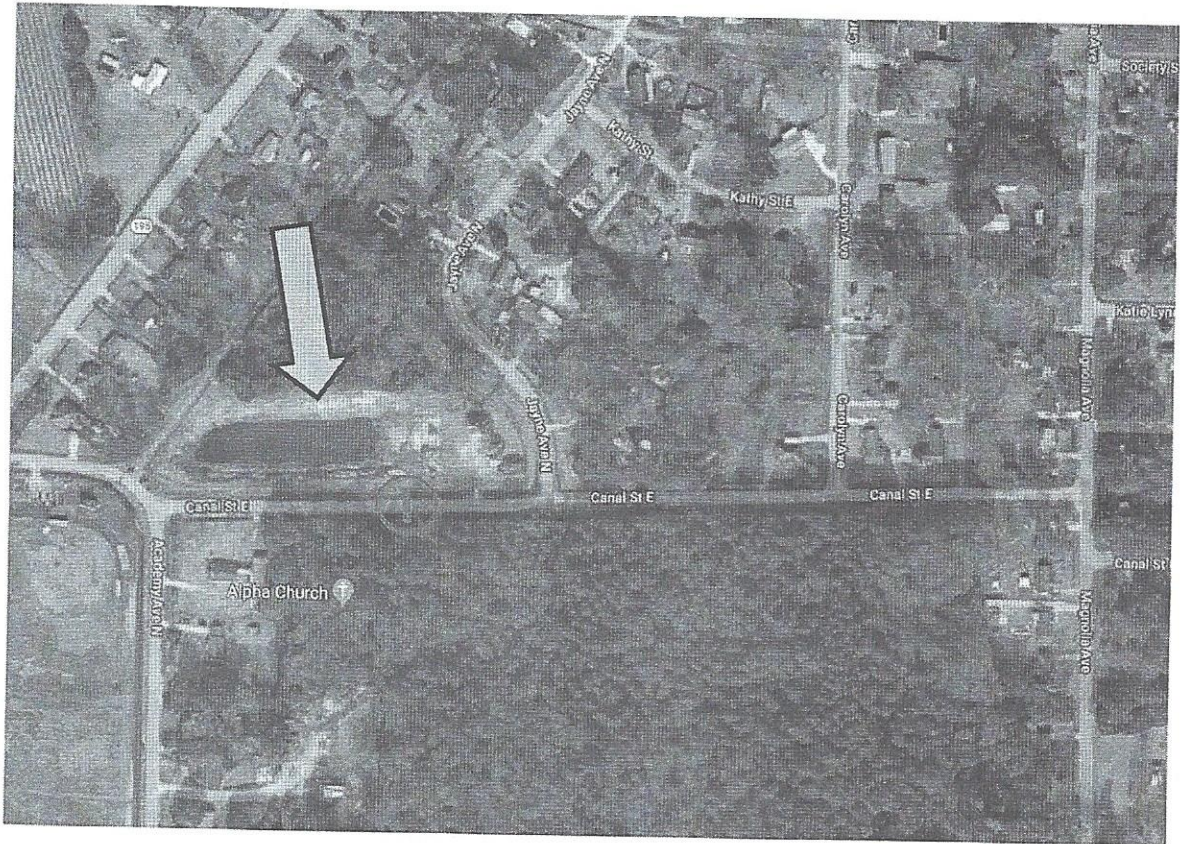


Figure 2 – Aerial Map at Site
Cross-drainage under Canal Street and Existing Pond Leesburg, Georgia

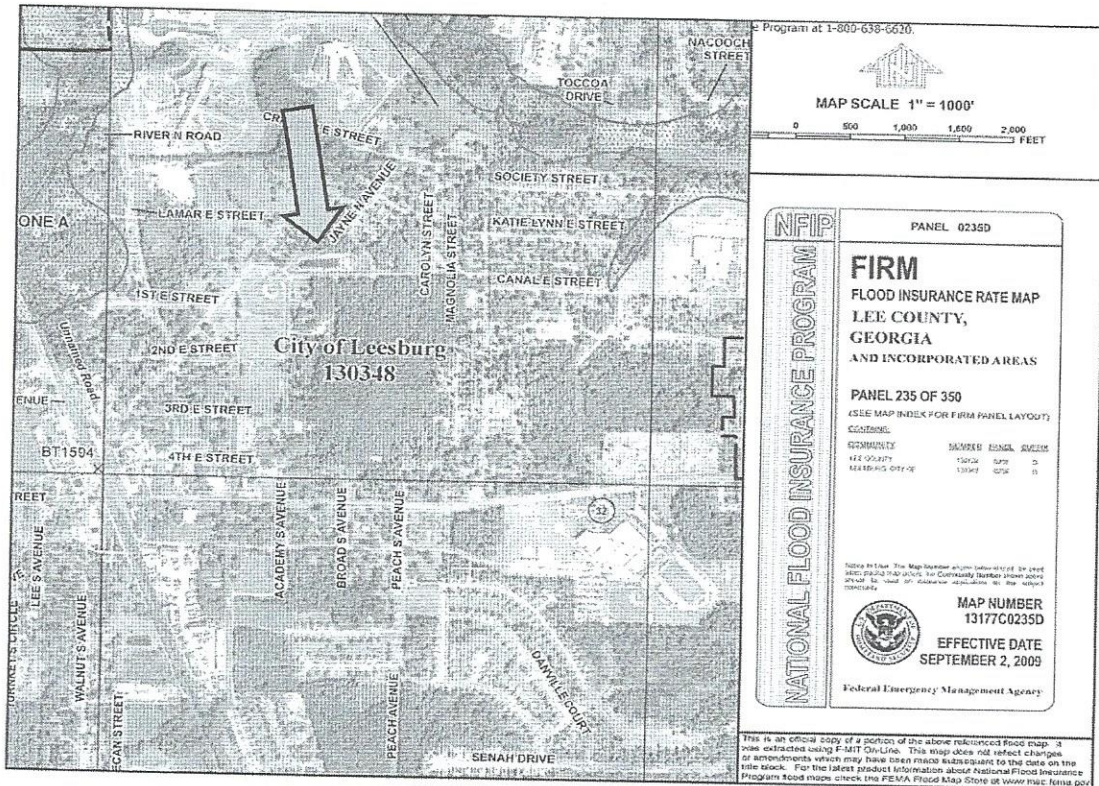


Figure 3 – FEMA FIRM Panel

PROPOSED CONDITIONS

Due to the failure of the existing ditch, current proposed development along Canal Street, as well as future development plans for the wooded property south of Canal Street, several drainage improvements are being proposed. These improvements include:

- Re-grading the drainage ditch along the north side of Canal Street
- Installation of stormsewer between Carolyn St and the pond discharge
- Increased capacity of the cross-culvert in order to accommodate development
- Expanding the existing pond

HYDROLOGY

A hydrologic analysis for this site was performed in XP-Storm software, using the SCS curve number methodology. Contributing drainage areas were delineated using USGS contours, aerials, and site observations. Runoff Curve Numbers were calculated for each drainage using land use data from 2016 National Land Cover Database (NLCD) and soil data from the USDA Soil Survey. NRSC type II rainfall distribution was used as well as 24-hour precipitation depths from the NOAA Atlas 14 Precipitation Estimates. Time of Concentration was developed using NRCS methodology.

In order to model the existing drainage system performance, it was determined that six drainage basins were necessary to accurately represent the runoff being conveyed:

- A-1 includes areas west of Leslie Hwy, portions of the Lee County Middle School property, and several residential properties along both the east and west side of Leslie Hwy. Runoff from A-1 initially collects in a low lying bog west of Leslie Hwy, after which it drains across the highway via a culvert and swales, ultimately drained by a drop inlet area drain near the western edge of the pond.
- A-2 includes some low-lying wooded areas west of Leslie Hwy, portions of the elementary and primary school properties, as well as some residential properties along Leslie Hwy and Cris Ann Street. Runoff from A-2 collects in a natural shallow channel crossing the highway via a culvert, then entering a series of swales and stormsewer through area drains ultimately discharging at the same outfall as A-1.
- JA_US and CA_US consist entirely of small residential properties draining to roadside ditches along Jayne Ave and Carolyn Ave respectively. The roadside runoff is routed into the Canal Street drainage ditch and finally the existing pond via a drop inlet area drain.
- Drainage area "Park" is a large, mostly undeveloped drainage basin with little established channelization. This low, slow draining area generally flows north crossing Canal Street through an 18" RCP. This culvert discharges at the drop inlet draining the existing Canal Street ditch into the pond.
- Drainage area "Pond" represents the existing pond site and consists of runoff directly into the pond.

Peak flow calculations were performed using drainage area data and the modeling software XPSWMM (version 2017.2.) The calculated areas, curve numbers, time of concentration, and flows are listed below in Table 3:

Table 1. Existing Drainage Area

Drainage ID	Area (ac)	CN	TOC (mins)	Discharge			
				10yr	25yr	50yr	100yr
A-1	24.6	68.3	52	33	47	59	71
A-2	51.4	67.8	62.5	59	84	105	128
D-1	11.2	71.4	26.2	28	38	46	55
D-2	12	72.6	27.4	29	40	49	59
Pond	5.6	83.9	10 (min)	29	37	43	50
Park	79.9	76.3	144.8	67	90	109	129

In order to represent future improvements, an increase in impervious of 5% was assumed for the "Park" drainage area. The time of concentration for the "Park" drainage areas was also reduced to represent an increase in channelization due to future development. The proposed drainage data calculated are listed below in Table 4:

Table 2. Proposed Drainage Area

Drainage ID	Area (ac)	CN	TOC (mins)	Discharge			
				10yr	25yr	50yr	100yr
A-1	24.6	68.3	52	33	47	59	71
A-2	51.4	67.8	62.5	59	84	105	128
CS_US	11.2	71.4	26.2	28	38	46	55
JA_US	12	72.6	27.4	29	40	49	59
Pond	5.6	92	10 (min)	34	42	49	55
Park	79.9	77.5	125.8	78	103	125	147

HYDRAULICS

Proposed improvements are as follows

- Re-grading of the existing ditch between Carolyn Street and Jayne Avenue.
- Proposed 36" RCP stormsewer from Carolyn St to the drop inlet and new cross culvert under Canal Street
- Upgrading the existing cross-culvert draining the "Park" drainage area to be a 60" RCP

The hydraulic analysis of these proposed improvements was performed using the XPSWMM program (Version 2017.2).

In order to model the existing and proposed pond, a stage storage curve was developed using survey data and as-builts (see Table 3 and Table 4 below.)

Table 3. Stage Storage Curve for Existing Canal Street Pond

Existing Canal Street Pond				
Elevation	Incremental Area (sq ft)	Incremental Area (acre)	Incremental Volume (acre-ft)	Cumulative Volume (acre-ft)
239.00	0	0.00	0.00	0.00
240.00	6473	0.15	0.05	0.05
241.00	37813	0.87	0.46	0.51
242.00	43026	0.99	0.93	1.44
243.00	47988	1.10	1.04	2.48
244.00	53183	1.22	1.16	3.64
245.00	58829	1.35	1.29	4.93
246.00	64802	1.49	1.42	6.34
247.00	71747	1.65	1.57	7.91
248.00	81203	1.86	1.75	9.67

Table 4. Stage Storage Curve for Proposed Canal Street Pond

Proposed Canal Street Pond				
Elevation	Incremental Area (sq ft)	Incremental Area (acre)	Incremental Volume (acre-ft)	Cumulative Volume (acre-ft)
239.00	0	0.00	0.00	0.00
240.00	6473	0.15	0.05	0.05
241.00	101059	2.32	1.02	1.07
242.00	108029	2.48	2.40	3.47
243.00	114998	2.64	2.56	6.03
244.00	122404	2.81	2.72	8.75
245.00	129373	2.97	2.89	11.64
246.00	137214	3.15	3.06	14.70
247.00	144619	3.32	3.23	17.94
248.00	170320	3.91	3.61	21.55

The pump station was also modeled using as-built data and survey data (see Table 5).

Table 5. Pump Data for Canal Street Pond Pump Station

Pump Data	
Pond Bottom Elevation	237.00
Pond Intake Elevation (24")	233.35
Pump Start Elevation	239.00
Pump Stop Elevation	236.50
Discharge Out Elevation (18")	245.41
Flow Rate (cfs)	10

The improvements to the pond result in a lowering of the calculated water surface elevation for each storm event. In existing conditions, the model showed that the existing pond is overtopped in the 10-year and higher event. Enlarging the pond allows the pond to hold the 10-year and the 25-year event, with lower water surface elevations for the 50-year and 100-year (see Table 6).

Table 6. Computed Pond Water Surface Elevations

Storm	Existing WSEL (ft)	Proposed WSEL (ft)	Difference (ft)
10yr	249.09	245.24	-3.85
25yr	250.22	247.28	-2.94
50yr	250.54	249.32	-1.22
100yr	250.86	250.30	-0.56

The proposed pond improvements will provide for additional storage which will reduce water surface elevations during rain events up through the 25-year event. This will improve the overall drainage in this neighborhood.

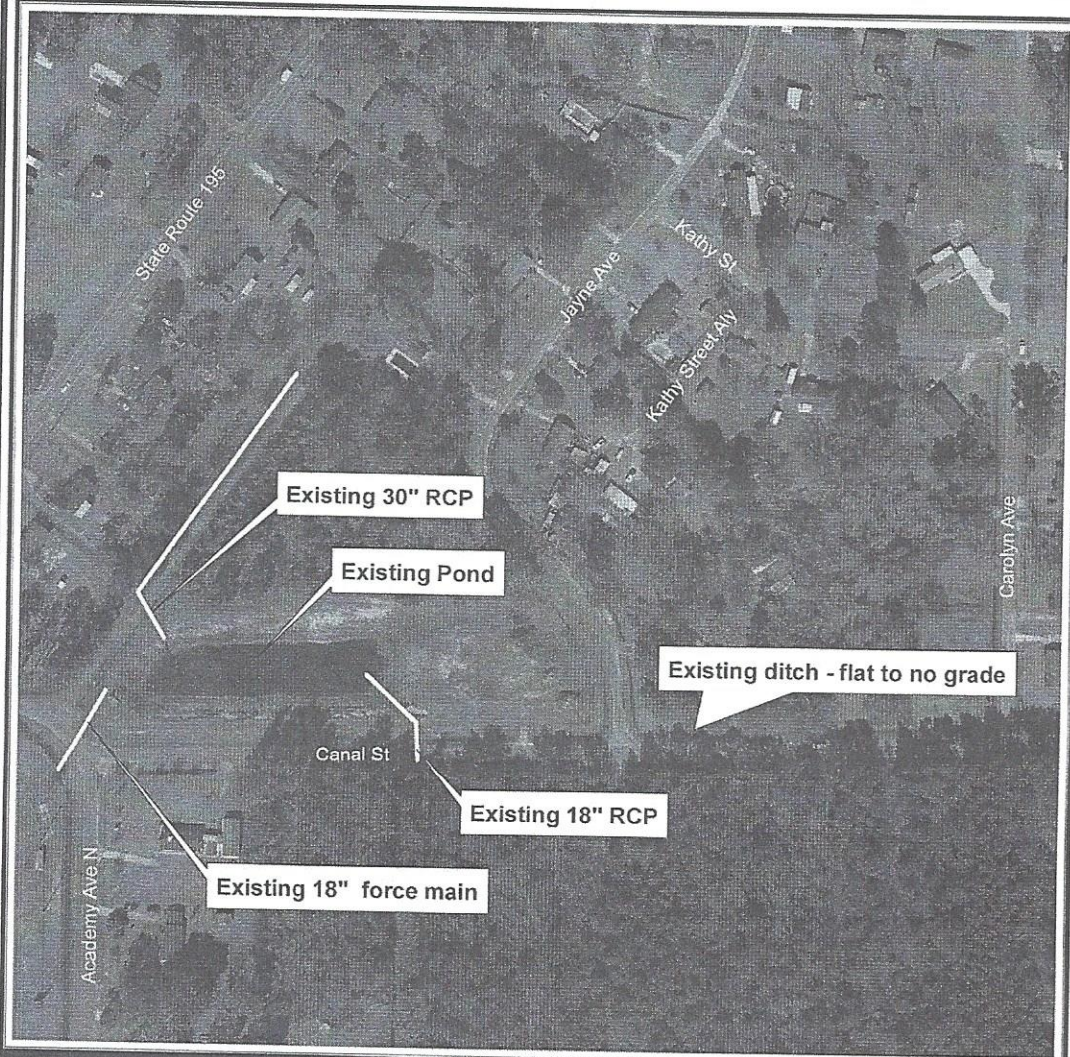
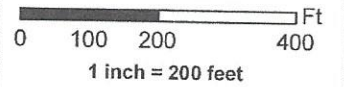
SUMMARY

This study has shown that the existing pond has insufficient capacity in the 10-year and higher rainfall event. This lack of capacity, combined with the lack of grade on the roadside ditch along the north side of Canal Street has caused flooding issues in this neighborhood.

The proposed pond improvements greatly increase the available storage of the pond. This increase storage allows the pond to contain up through the 25-year rainfall event. In addition, piping the north roadside ditch of Canal Street from Carolyn St to the pond will improve the efficiency of the system.

Replacing the existing cross pipe (18" RCP) under Canal Street with a 60" RCP, set at a much deeper depth, will improve the drainage along the south side of Canal Street and will allow the City of Leesburg to better handle the storm drainage within Central Park.

APPENDIX A



LEE COUNTY
Existing Canal Street
Pond
October 7, 2019

APPENDIX B

October 7, 2019

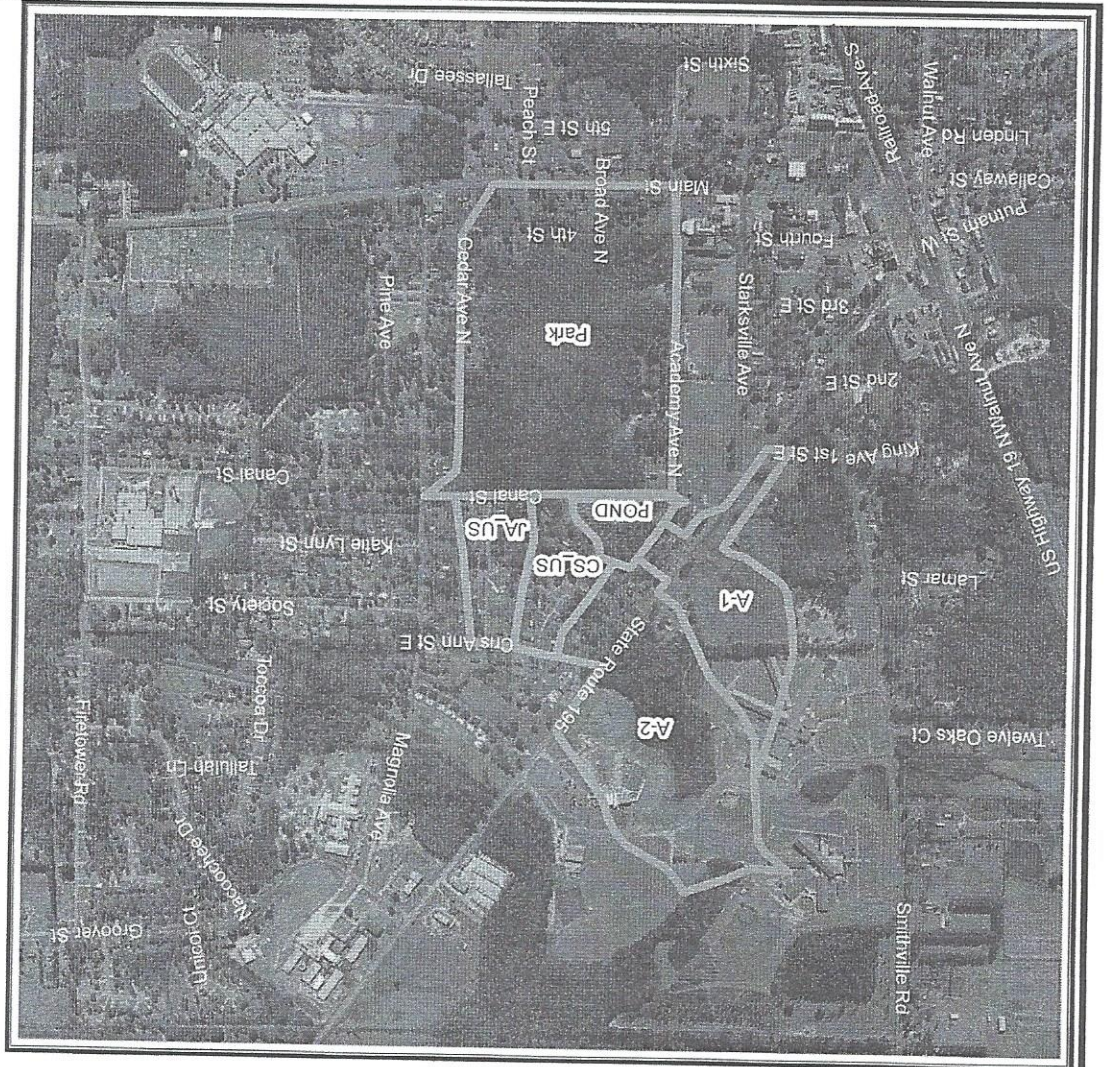
Canal Street
Pond

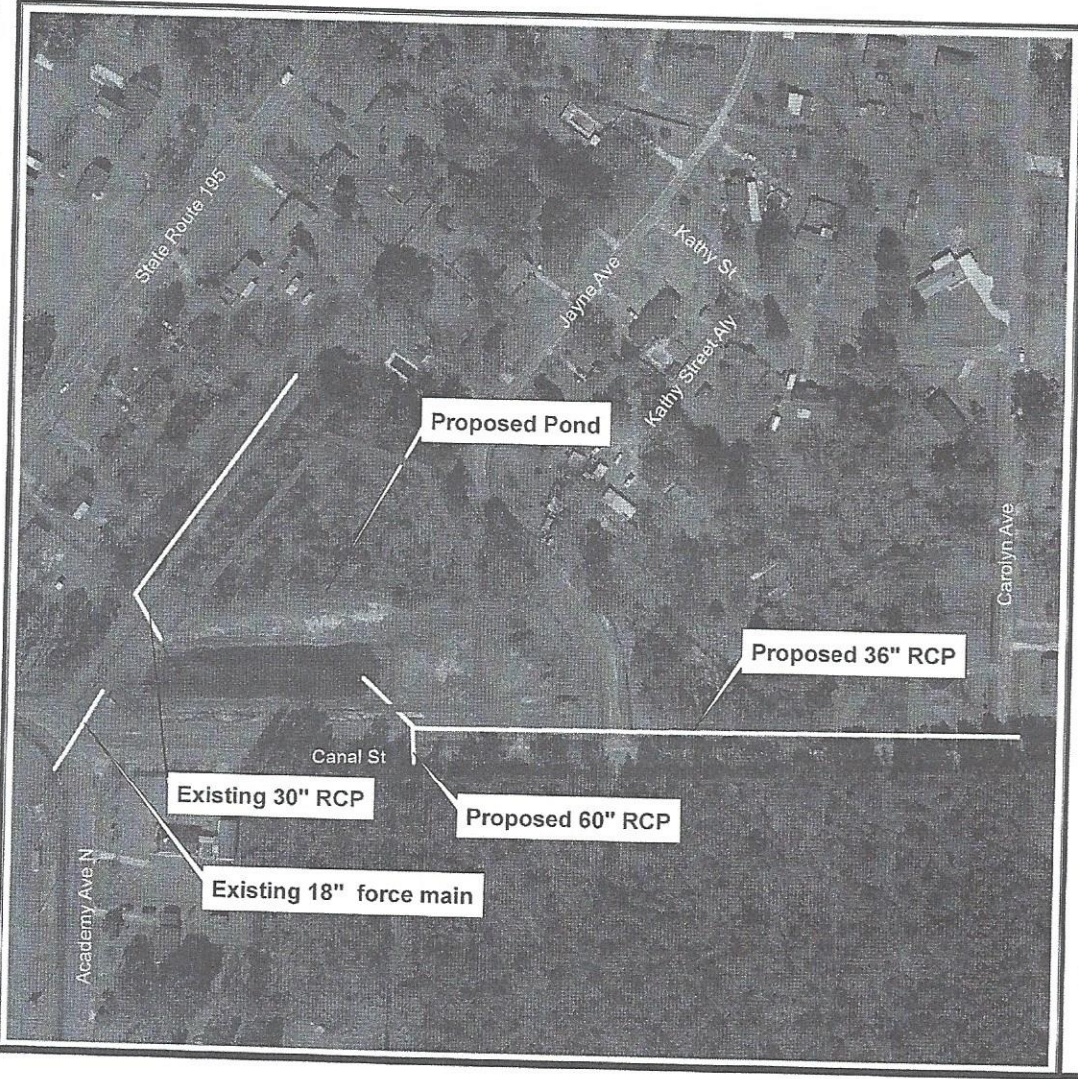
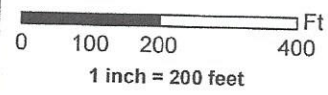
LEE COUNTY

Legend
Drainage Area



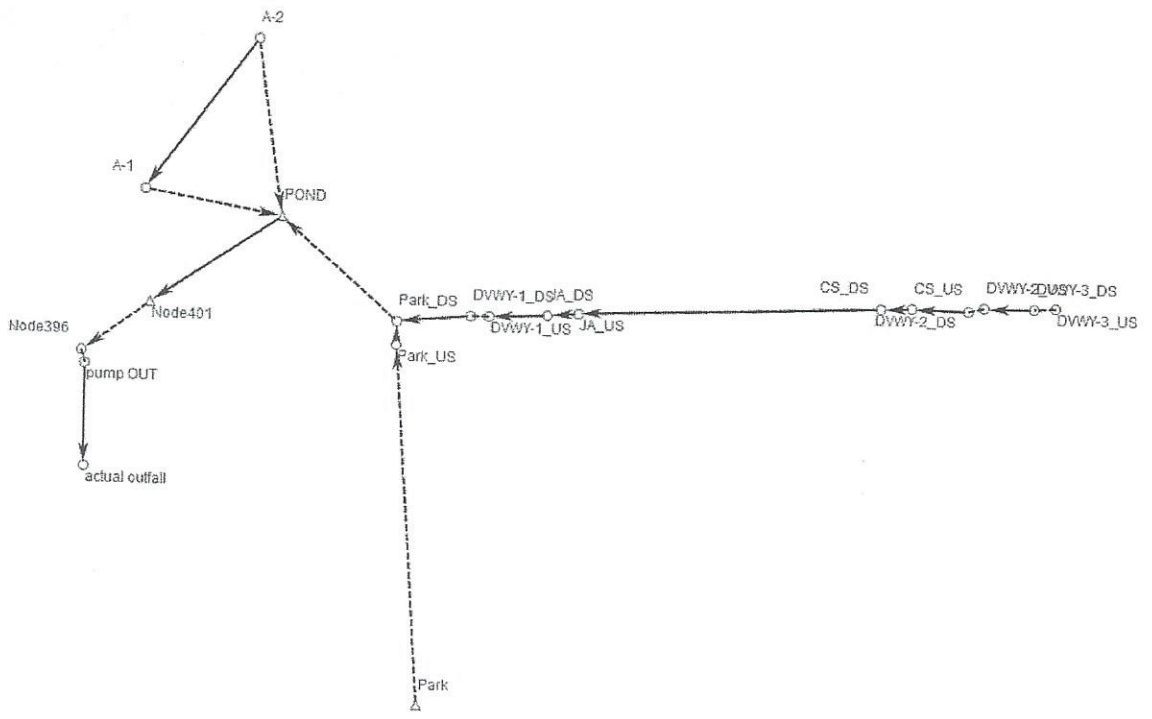
0 500 1,000 2,000
1 inch = 1,000 feet
Ft





LEE COUNTY
Proposed Canal Street Pond
October 7, 2019

APPENDIX C



SWMM Model Layout – Existing and Proposed

City Managers Annual Report 2019

Past Years

The City of Leesburg in the past few years has improved in the areas of infrastructure, Downtown, Recreation and Operations. During this period, the City continues to grow and enjoy a relatively low crime rate due to our Public Safety Officers. Governor Deal visited our City to help us celebrate the beginning of construction of the North Leesburg Bypass. On October 22, 2015 the road was opened to relieve traffic congestion and improve school bus safety in our Downtown area. Some other notable projects that have been completed are the Public Works Building; the GEFA Water Line replacement along Walnut St., Starksville Ave. and Smithville Rd.; CDBG Water Project; the installation the new Water Tank at the Public Works site; the raising of the Water Tank at SR 32; acquiring 11 acres of land from Norfolk Southern for beautification leasing in the Downtown Area; demolition of several buildings in the Downtown area including the old JACO Warehouse, Gas Station and the ADM Building located behind City Hall; Landscaping at the intersection of 4th and Walnut and improving the sidewalks along Walnut Street. There has been a successful transition in the operation of the Water and Wastewater facilities from a contractual arrangement with OMI to utilizing City Employees. The City has been fortunate to have several new businesses open including Griffin Lumber, Dollar General and a Senior Apartment Complex. In 2018 we completed the rehabilitation of the Train Depot that is housing the Chamber of Commerce. This facility is also in the process of being used as a Visitor Center and small community meetings. The three - lane project on US 19 in front of City Hall and the Train Depot was completed this year. The City Council approved a Downtown Overlay Zoning District that will assist in being selected by the Department of Community Affairs as a designated Rural Zone District. The voters of Lee County approved the Proposed SPLOST VII this year that will assist our capital improvement program for the next 6 years starting November 2019. The City approved an Intergovernmental Agreement Contract with Lee County and the City of Smithville on the division of TSPLOST Funds. The Recodification of the City Code was completed. The Board of Education completed eight Tennis Courts that are now open to the public during certain hours of the day. After long hours of negotiations, the Board of Commissioners of Lee County agreed to purchase the 100- acre Recreation Complex on the West Bypass. The LMIG Safety Projects were completed this year with new signs and markings on major roads in the city. An application for a grant was sent to FEMA for backup generators and communication equipment to prevent the loss of water and sewer functions to the community in case of a power outage in the future. This process is ongoing especially after Michael. After more than 20 years of dedicated service to the City of Leesburg we lost our beloved Chief Moore. He will be sorely missed.

This Year

This year the dedicated Leesburg employees spent numerous hours, weeks and months helping the city recover from Hurricane Michael and the flood. Each and every employee does their part to make our community little bit better. Debra Long resigned from the Council after 31 years of dedicated service and Council Member Jason Renfro has taken her place as representing Post 2. The voters approve TSPLOST in November. This will make a tremendous improvement to the City's road system. The Turn Key CDBG Sewer Project has been completed. To meet EPD requirements at the Wastewater Treatment Plant personnel have improved the auxiliary pond by eliminating all surface vegetation. This will be an ongoing project. The last phase of our GEFA Water System Project was completed. Completion of the City's water projects will have a lasting effect on the quality of our water in the City of Leesburg. The

new website that has been installed will assist in improving communication with the public and also the online payments for utilities, fines and tax bills. After long hours of negotiations, the Board of Commissioners of Lee County agreed to purchase the 100- acre Recreation Complex on the West Bypass. We anticipate the access to the park will be completed by June 2020 by using GDOT LMIG funds and TSPLOST matching funds. The DARTS Leesburg School Connectivity Study should be completed in the next couple of months with recommend improvements of over \$20,000,000. Last year an application for a grant was sent to FEMA for backup generators and communication equipment to prevent the loss of water and sewer functions to the community in case of a power outage in the future. This process is ongoing especially after Michael. We have updated the old Municipal Court software system and the Police Department's software system. A Downtown Committee was established to improve our Downtown and assist in applying for the Department of Community Affairs Rural Zone Designation. A Rural Zone Designation would give property and business owners tax credits for investing in the Downtown. Even though the city was not selected this year there is a growing momentum to continue to improve the Downtown. An application for a Transportation Alternative Program for \$2,300,000 was submitted to the Georgia Department of Transportation to enhance the right of way facilities in the Downtown. We are very optimistic and should hear something from GDOT in the next couple of weeks. The City of Leesburg was recently awarded \$750,000 from the Department of Community Affairs for sewer infrastructure improvements along Magnolia Avenue, Canal Street, Katie Lynn Street and Society Street. Mayor Quinn recently resigned to run for State House District 152 after serving 24 years of dedicated service as Council Member and Mayor.

For the last six years the expenditures in the General Fund and Water & Sewer Fund have been within the approved budgets with the reserved funds increasing in both. There has been no tax millage or utility increases during this same period. However, the City has been very aggressive in pursuing government grants, partnerships with other government entities and low interest loans with principal forgiveness to improve our infrastructure and public facilities.

Next Year

This next year we plan to continue to collaborate with the Lee County Board of Commission and GDOT on the 100 Acre Recreation Complex. The first priority the Lee County Commission has expressed is the building of a Multipurpose Building on the site. We also plan to implement the Disk Golf Course at Central Park later this year. We plan to work with the Department of Community Affairs to re-submit an application for the 2021 Rural Zone Designation that will improve Economic Development Downtown. We plan to focus on improving the building in the 100 block of Walnut St. Public Works is planning to establish a nursely to accommodate the Beautification Plan. We plan to move forward with the recommendation from the Hydrologic & Hydraulic Report for the Canal Street Drainage Improvements. We will develop a long-range plan for implementing the recommendations from the Leesburg School Connectivity Study.

10/31/19

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

General Fund Revenue		FY 2018 Audited Actual Revenues & Expenditures	FY 2019 Unaudited Actual Revenues & Expenditures 06/30/2019	FY 2020 Approved Budget	FY 2020 Unaudited Actual Revenues & Expenditures 09/30/2019	Remaining FY 2020 Budget	Percentage of FY 2020 Actuals to Budget Used
100 031 31100 31110	REAL PROPERTY-CURRENT YEA	316,502	333,185	338,200		338,200	0%
100 031 31100 31110	PROPERTY TAX LATE FEES	-	-	-			
100 031 31100 31120	REAL PROPERTY-PRIOR YEAR	263	-	-			
100 031 31100 31130	PERSONAL PROPERTY-CURRENT	26,642	28,700	22,806		22,806	0%
100 031 31100 31130	MOTOR VEHICLE	8,498	7,861	5,900	1,473	4,427	25%
100 031 31100 31130	TAVT-LOST/SPILOST AND TRUE UP	103,490	123,275	124,000	25,460	98,540	21%
100 031 31100 31130	MOBILE HOME	1,266	1,343	1,000	89	911	9%
100 031 31100 31130	INTANGIBLES (REG/RECORD)	6,475	3,623	5,240	1,259	3,981	24%
100 031 31100 31140	PERSONAL PROPERTY-PRIOR YR	1,451	-	-			
100 031 31100 31160	REAL ESTATE TRANS-intangible	2,483	3,186	2,000	551	1,449	28%
100 031 31100 31170	FRANCHISE TAXES-SEMIC	15,540	16,720	15,900		15,900	0%
100 031 31100 31170	ELECTRIC	115,078	122,712	122,040		122,040	0%
100 031 31100 31170	CABLE	27,649	27,429	26,000	7,054	18,946	27%
100 031 31100 31170	TELEPHONE	2,379	2,247	2,300	555	1,745	24%
100 031 31300 31300	LOCAL OPTION SALES TAX	458,439	445,456	460,000	99,047	360,953	22%
100 031 31400 31400	BEER SS & USE	60,771	59,027	57,900	15,100	42,800	26%
100 031 31400 31400	WINE SS & USE	1,750	1,902	2,000	338	1,662	17%
100 031 31600 31600	BUSINESS AND OCCUPATION T	27,678	26,385	25,150	1,213	23,938	5%
100 031 31600 31620	INSURANCE PREMIUM TAX	192,471	207,571	200,000		200,000	0%
100 031 31600 31630	FINANCIAL INSTITUTIONS TA	10,331	10,689	11,000		11,000	0%
100 031 31900 31900	PENALTY-GENERAL PROPERTY	859	1,514	1,500	1,252	248	83%
100 031 31900 31950	FIFA	-	-	-			
100 031 31900 31990	OTHER-DELIQUENT TAX SERVI	-	-	-			
100 032 32100 32100	BEER	3,713	2,888	3,100		3,100	0%
100 032 32100 32100	WINE	3,713	2,888	3,100		3,100	0%
100 032 32100 32120	INSURANCE	80	-	-			
100 032 32400 32400	BUSINESS LICENSE PENALTY	200	100	150	350	(200)	233%
100 033 33100 33115	GEMA PROCEEDS	34,663	-	-			
100 033 33400 33410	STATE GOVERNMENT GRANTS	18,311	4,000	-			
100 033 33600 33600	LEE COUNTY BOARD OF ED (P	79,506	157,825	176,079		176,079	0%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

			FY 2018 Audited Actual Revenues & Expenditures	FY 2019 Unaudited Actual Revenues & Expenditures	FY 2020 Approved Budget	FY 2020 Unaudited Actual Revenues & Expenditures	Remaining FY 2020 Budget	Percentage of FY 2020 Actuals to Budget Used
100 033	33800	33800	1,970	1,966	2,000		2,000	0%
100 034	34100	341910	270	54	-	162		
100 034	34200	342911	703	588	1,128	119	1,009	11%
100 034	34400	344110	498,339	499,712	565,000	134,042	430,959	24%
100 034	34900	349300	70	35	-			
100 035	35100	351170	207,373	225,154	225,000	75,658	149,342	34%
100 036	36100	361000	1,703	1,569	1,500	102	1,398	7%
100 037	37100	371000	2,955	8,385	-	27	(27)	
100 037	37100	371310	845	2,850	-	1,050		
100 037	37100	371311	2,719	739	-			
100 038	38100	381000	-	-	5,000		5,000	0%
100 038	38300	383000	470	49,538	-	4,200		
100 038	38300	383010	-	-	-			
100 038	38900	389000	167	3,622	-	652		
100 038	38900	389003	-	200,000	-			
100 038	38900	389005	(9)	(6)	-			
100 039	39100	391100	-	-	100,000		100,000	0%
100 039	39100	391105	-	-	-			
100 039	39100	391106	-	-	-			
100 039	39100	391200	200,000	300,000	50,000	8,333	41,667	17%
100 039	39100	391201	60,439	60,519	69,360	17,340	52,020	25%
100 039	39200	392100	5,434	-	-			
100 061	61100	612000	(1,000)	-	-			
Total General Fund Revenue			2,502,644	2,945,250	2,624,354	395,424	2,228,930	15%
General Fund Expenditures								
Council / Legislative								
** Department is cost shared w/ Water & Sewer**								
100 100	01100	00051	3,600	3,600	3,600		3,600	0%
100 100	01100	00051	11,700	11,700	11,700		11,700	0%
100 100	01100	00052	-	-	1,138		1,138	0%
100 100	01100	00052	94	65	2,003		2,003	0%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of		
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020		
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to Budget Used		
		06/30/2019		06/30/2019		09/30/2019		2020 Budget		
		Approved Budget		Approved Budget		Approved Budget		2020 Budget		
100	100	01100	00052	523711	TRAINING-POST 1-POWELL	655	1,653	2,275	2,275	0%
100	100	01100	00052	523511	TRAVEL-POST 1-POWELL	4,976	4,237	4,005	4,005	0%
100	100	01100	00052	523712	TRAINING-POST 2-RENFROE	860	1,325	2,275	2,275	0%
100	100	01100	00052	523512	TRAVEL-POST 2-RENFROE	2,501	2,239	4,005	4,005	0%
100	100	01100	00052	523713	TRAINING-POST 3-BUSH	370	375	2,275	2,275	0%
100	100	01100	00052	523513	TRAVEL-POST 3-BUSH	718	-	4,005	4,005	0%
100	100	01100	00052	523714	TRAINING-POST 4-WILSON	-	-	2,275	2,275	0%
100	100	01100	00052	523514	TRAVEL-POST 4-WILSON	-	-	4,005	4,005	0%
100	100	01100	00052	523715	TRAINING-POST 5-SHERMAN	1,230	1,503	2,275	2,275	0%
100	100	01100	00052	523515	TRAVEL-POST 5-SHERMAN	2,230	3,777	4,005	4,005	0%
100	100	01100	00052	523716	TRAINING-POST 6-BREEDEN	860	1,503	2,275	2,275	0%
100	100	01100	00052	523516	TRAVEL-POST 6-BREEDEN	3,471	3,082	4,005	4,005	0%
100	100	01100	00053	531730	ELECTION EXPENSE- SUPPLIE	-	-	-	-	-
100	100	01100	00053	531760	MAYOR/COUNCIL SUPPLIES	2,696	8,993	3,300	618	19%
100	100	01100	00052	521200	ATTORNEY & LEGAL FEES	30,693	32,563	26,100	5,163	20%
		Subtotal Council/Legislative				66,652	76,613	85,521	5,780	7%
Administration										
100	100	01500	00051	511100	REGULAR EMPLOYEES	116,557	120,623	125,589	28,815	23%
100	100	01500	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,387	1,716	4,830	4,830	0%
100	100	01500	00051	511105	PART TIME EMPLOYEES	1,529	2,913	3,245	798	25%
100	100	01500	00051	511199	LONGEVITY	2,015	2,322	2,415	2,415	0%
100	100	01500	00051	511300	OVERTIME	6,270	4,929	7,234	981	14%
100	100	01500	00051	512100	EMPLOYEE GROUP INSURANCE	284	524	13,215	35	0%
100	100	01500	00051	512200	FICA	10,158	10,487	11,422	2,392	21%
100	100	01500	00051	512400	RETIREMENT - Pension	8,050	8,643	9,122	1,955	21%
100	100	01500	00051	512415	457b ER Matching	2,778	2,043	2,901	1,545	53%
100	100	01500	00051	512700	WORKERS' COMPENSATION	318	482	602	145	24%
100	100	01500	00051	512910	VEHICLE ALLOWANCE	6,050	6,000	6,000	5,000	17%
		Total Personnel Costs - Administration				155,395	160,682	186,576	37,665	20%
		Subtotal Council/Legislative				66,652	76,613	85,521	5,780	7%
		Total Personnel Costs - Administration				155,395	160,682	186,576	37,665	20%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of			
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020			
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to Budget Used			
		06/30/2019		09/30/2019		2020 Budget		25%			
100	100	01500	00052	521100	OFFICIAL/ADMINISTRATIVE	13,858	23,617	23,200	5,913	17,287	25%
100	100	01500	00053	531710	PRINTING/TAX BILLS	-	-	-	-	-	
100	100	01500	00052	521132	DELIQUENT TAX SERVICE ADD	-	-	-	-	-	
100	100	01500	00052	521200	ATTORNEY & LEGAL FEES	2,697	1,881	5,000	14	4,986	0%
100	100	01500	00052	521201	COMPUTER SUPPORT FEES	16,477	17,723	20,000	14,750	5,250	74%
100	100	01500	00052	521220	ENGINEERING FEES	21,816	1,710	5,000	169	4,831	3%
100	100	01500	00052	521225	BAD DEBT EXPENSE	-	-	-	-	-	
100	100	01500	00052	521230	AUDITOR FEES	7,790	6,929	8,024	-	8,024	0%
100	100	01500	00052	522210	EQUIPMENT REPAIR & MAINT	466	-	500	47	453	9%
100	100	01500	00052	522220	BUILDING REPAIR & MAINT	9,330	27,986	6,000	916	5,084	15%
100	100	01500	00052	522300	RENTS AND LEASES	1,572	3,342	3,000	71	2,929	2%
100	100	01500	00052	523100	INSURANCE, OTHER THAN EMP	11,905	12,507	13,879	3,236	10,643	23%
100	100	01500	00052	523200	COMMUNICATIONS	2,726	3,759	3,450	572	2,878	17%
100	100	01500	00052	523210	POSTAGE	1,137	2,089	1,050	355	695	34%
100	100	01500	00052	523300	ADVERTISING	1,334	1,082	2,000	224	1,776	11%
100	100	01500	00052	523505	TRAVEL-EMPLOYEE	9,245	8,277	6,500	4,653	1,847	72%
100	100	01500	00052	523600	DUES AND FEES	11,386	12,724	8,500	2,274	6,226	27%
100	100	01500	00052	523610	SOUTHWEST GA RDC DUES	3,307	3,304	3,310	833	2,477	25%
100	100	01500	00052	523700	EDUCATION AND TRAINING	1,255	3,218	6,000	1,440	4,560	24%
Total Purchased / Contracted Services						116,301	130,146	115,413	35,468	79,945	31%
100	100	01500	00053	531230	ELECTRICITY	4,644	4,859	5,500	1,550	3,950	28%
100	100	01500	00053	531270	GAS & OIL	332	238	400	48	352	12%
100	100	01500	00053	531300	FOOD / EMPLOYEE APPRECIATION	2,877	2,413	2,500	230	2,270	9%
100	100	01500	00053	531600	SMALL EQUIPMENT	73	125	1,000	1,000	1,000	0%
100	100	01500	00053	531700	OFFICE SUPPLIES	7,480	8,631	6,000	1,519	4,481	25%
100	100	01500	00053	531720	CLEANING/ PAPER SUPPLIES	1,083	1,726	1,600	249	1,351	16%
Total Supplies - Administration						16,488	17,992	17,000	3,596	13,404	21%
100	100	01500	00054	541001	RECREATION PROPERTY	-	529,046	-	169	(169)	
100	100	01500	00054	542000	MACHINERY & EQUIPMENT	-	-	-	-	-	
100	100	01500	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-	
100	100	01500	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	
Total Capital Outlay - Administration						-	529,046	-	169	(169)	

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

	FY 2018		FY 2019		FY 2020		Percentage of FY 2020 Actuals to Budget Used
	Audited Actual Revenues & Expenditures	Actual Revenues & Expenditures	Unaudited Actual Revenues & Expenditures	Approved Budget	Unaudited Actual Revenues & Expenditures	Remaining FY 2020 Budget	
100 100 01500 00057 572000 SENIOR CENTER	10,138	6,894	4,400	4,400	2,585	1,815	59%
100 100 01500 00057 572020 CHAMBER OF COMMERCE	2,400	3,200	4,500	4,500	1,604	2,897	36%
100 100 01500 00057 572030 LIBRARY CONTRIBUTION	15,500	15,500	15,500	15,500	3,875	11,625	25%
Total Other - Administration	28,038	25,594	24,400	24,400	8,064	16,337	33%
Subtotal Administration	316,222	863,460	343,389	343,389	84,961	258,428	25%
Municipal Court							
100 150 01550 00051 511260 SALARY Municipal Court Judge	5,028	5,167	5,373	5,373	896	4,478	17%
100 150 01550 00051 512200 FICA	385	395	411	411	69	343	17%
Total Personnel Municipal Court	5,412	5,562	5,784	5,784	964	4,820	17%
100 150 01550 00052 521200 ATTORNEY & LEGAL FEES	-	-	-	-	-	-	-
100 150 01550 00052 521201 COMPUTER SUPPORT FEES	1,180	4,920	4,800	4,800	1,160	3,640	24%
100 150 01550 00052 521210 MUNICIPAL COURT EXPENSES	438	401	380	380	110	270	29%
100 150 01550 00052 521215 CITY SOLICITOR	17,815	20,440	15,000	15,000	3,430	11,570	23%
100 150 01550 00052 521216 INDIGENT DEFENSE	5,500	6,000	6,000	6,000	1,500	4,500	25%
100 150 01550 00052 523505 TRAVEL-EMPLOYEE	1,068	870	1,000	1,000	1,000	1,000	0%
100 150 01550 00052 523700 Training - Employee	1,225	651	1,000	1,000	1,000	1,000	0%
100 150 01550 00052 523550 FINE ADD-ON FEES	57,532	56,740	58,500	58,500	13,562	44,938	23%
Total Purchased / Contracted Services Municipal Court	84,758	90,023	86,680	86,680	19,763	66,917	23%
Subtotal Municipal Court	90,170	95,584	92,464	92,464	20,727	71,738	22%
100 250 25100 00057 251110 CONTINGENCY FUND	1,881	1,000	100,000	100,000	850	99,150	1%
Planning & Zoning / Code Enforcement							
100 740 07450 00051 511105 PART TIME EMPLOYEES	8,418	5,730	3,120	3,120	300	2,820	10%
100 740 07450 00051 512200 FICA	636	438	239	239	23	216	10%
100 740 07450 00051 512700 WORKERS' COMPENSATION	477	173	127	127	31	97	24%
Total Personnel Planning & Zoning	9,531	6,341	3,486	3,486	354	3,132	10%
Subtotal Planning & Zoning / Code Enforcement	9,531	6,341	3,486	3,486	354	3,132	10%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

FY 2019 Unaudited Actual Revenues & Expenditures 06/30/2019
 FY 2020 Unaudited Actual Revenues & Expenditures 09/30/2019
 FY 2020 Approved Budget
 Remaining FY 2020 Budget
 Percentage of FY 2020 Actuals to Budget Used

		FY 2018 Audited Actual Revenues & Expenditures	FY 2019 Unaudited Actual Revenues & Expenditures 06/30/2019	FY 2020 Approved Budget	FY 2020 Unaudited Actual Revenues & Expenditures 09/30/2019	Remaining FY 2020 Budget	Percentage of FY 2020 Actuals to Budget Used			
Public Safety										
100	300	00051	511100	REGULAR EMPLOYEES	484,317	523,717	558,378	130,642	427,736	23%
100	300	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	11,974	13,159	19,919	2,674	17,245	13%
100	300	00051	511105	PART TIME EMPLOYEES	30,232	24,752	39,424	8,948	30,476	23%
100	300	00051	511199	LONGEVITY	8,011	8,254	9,960		9,960	0%
100	300	00051	511300	OVERTIME	51,163	41,326	42,257	5,177	37,080	12%
100	300	00051	512100	EMPLOYEE GROUP INSURANCE	67,378	112,561	133,786	32,140	101,646	24%
100	300	00051	512200	FICA	41,588	42,790	51,250	10,217	41,033	20%
100	300	00051	512400	RETIREMENT	32,347	35,029	40,629	8,707	31,922	21%
100	300	00051	512415	457b/poab	3,840	2,965	3,445		3,445	0%
100	300	00051	512700	WORKERS' COMPENSATION	28,633	28,541	25,651	6,166	19,485	24%
		Total Personnel Services Public Safety			759,483	833,094	924,700	204,672	720,028	22%
100	300	00052	521200	ATTORNEY & LEGAL FEES						
100	300	00052	521201	COMPUTER SUPPORT FEES	13,165	9,721	10,800	2,425	8,375	22%
100	300	00052	522210	EQUIPMENT REPAIR & MAINT	4,077	324	1,000		1,000	0%
100	300	00052	522240	TIRES AND TUBES	2,219	2,757	2,500		2,500	0%
100	300	00052	522250	VEHICLE REPAIR	28,568	26,622	23,000	2,951	20,049	13%
100	300	00052	522260	RADIO MAINTENANCE	-	4,707	1,000		1,000	0%
100	300	00052	523100	INSURANCE, OTHER THAN EMP	10,750	11,322	12,379	2,947	9,432	24%
100	300	00052	523200	COMMUNICATIONS	9,504	10,431	20,908	1,602	19,306	8%
100	300	00052	523300	ADVERTISING	472	504	100		100	0%
100	300	00052	523505	TRAVEL-EMPLOYEE	2,308	1,325	650	442	208	68%
100	300	00052	523600	DUES AND FEES	836	763	724	133	591	18%
100	300	00052	523700	EDUCATION AND TRAINING	625	1,638	900		900	0%
100	300	00052	523900	UNIFORM CLEANING	2,120	499	800	70	730	9%
		Total Purchased / Contracted Services Public Safety			74,646	70,612	74,761	10,571	64,190	14%
100	300	00053	531230	ELECTRICITY	6,187	6,485	6,500	1,824	4,676	28%
100	300	00053	531270	GAS & OIL	32,834	32,850	27,100	6,655	20,445	25%
100	300	00053	531600	Small Equipment	-	-	-		-	
100	300	00053	531700	OFFICE SUPPLIES	1,497	2,532	2,500	387	2,113	15%
100	300	00053	531720	CLEANING/ PAPER SUPPLIES	1,109	881	1,100	249	851	23%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

	FY 2018			FY 2019			FY 2020			Percentage of FY 2020 Actuals to Budget Used
	Audited Actual Revenues & Expenditures	Actual Revenues & Expenditures	Approved Budget	Unaudited Actual Revenues & Expenditures	Actual Revenues & Expenditures	Approved Budget	Unaudited Actual Revenues & Expenditures	Actual Revenues & Expenditures	Remaining FY 2020 Budget	
100 300 03200 00053 531780 POLICE SUPPLIES	9,145	4,937	9,200	1,419	7,781				15%	
100 300 03200 00053 531781 GREAT PROGRAM	-	-	-	-	-					
100 300 03200 00053 531782 EXPLORER PROGRAM	2,765	973	-	175	(175)					
100 300 03200 00053 531783 LEESBURG/LEE COUNTY FOSTE	555	2,353	-	1,170	(1,170)					
100 300 03200 00053 531790 UNIFORMS	10,709	1,691	4,361	168	4,193				4%	
Total Supplies - Public Safety	64,801	52,702	50,761	12,047	38,714				24%	
100 300 03200 00054 542200 CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-					
100 300 03200 00054 542300 CAPITAL OUTLAY-FURN/FIXTU	-	-	-	-	-					
100 300 03200 00054 542400 CAPITAL OUTLAY-COMPUTERS	15,840	-	-	-	-					
100 300 03200 00054 542500 CAPITAL OUTLAY-OTHER EQUI	6,561	-	-	-	-					
Total Capital Outlays - Public Safety	22,401	-	-	-	-					
Subtotal Public Safety	921,331	956,408	1,050,222	227,289	822,932				22%	
Public Works Maintenance										
100 400 04300 00052 522100 Refuge Contract	404,243	465,661	504,000	76,869	427,131				15%	
100 400 04300 00052 522101 INERT TRASH REMOVAL	19,238	19,814	19,500	5,702	13,798				29%	
Sub Total Sanitation	423,481	485,475	523,500	82,571	440,929				16%	
100 400 04600 00051 511100 REGULAR EMPLOYEES	120,002	112,936	119,411	25,821	93,591				22%	
100 400 04600 00051 511101 REGULAR EMPLOYEES VACSELL BACK	3,004	2,077	4,593	1,711	2,882				37%	
100 400 04600 00051 511105 Part time	-	5,430	22,827	3,934	18,893				17%	
100 400 04600 00051 511199 LONGEVITY	2,150	1,767	2,296	-	2,296				0%	
100 400 04600 00051 511300 OVERTIME	12,378	21,232	13,434	3,329	10,105				25%	
100 400 04600 00051 512100 EMPLOYEE GROUP INSURANCE	14,597	16,651	31,164	3,925	27,239				13%	
100 400 04600 00051 512200 FICA	9,892	10,327	12,436	2,497	9,939				20%	
100 400 04600 00051 512400 RETIREMENT	8,878	9,180	9,100	1,950	7,150				21%	
100 400 04600 00051 512415 479b cont	948	590	965	121	844				13%	
100 400 04600 00051 512700 WORKERS' COMPENSATION	11,384	10,653	8,284	1,991	6,292				24%	
Total Personnel Services Public Works	183,232	190,843	224,510	45,280	179,231				20%	
100 400 04600 00052 521201 COMPUTER SUPPORT FEES	816	857	1,000	899	101				90%	
100 400 04600 00052 521220 ENGINEERING FEES	6,557	7,342	5,000	6,322	(1,322)				126%	
100 400 04600 00052 521221 NPDES STORMWATER ANNUAL R	9,825	14,504	7,200	804	6,396				11%	

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of			
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020			
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to Budget Used			
		06/30/2019		06/30/2019		09/30/2019		2020 Budget			
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Remaining FY			
		2018 Budget		2019 Budget		2019 Budget		2020 Budget			
100	400	04600	00052	522210	EQUIPMENT REPAIR & MAINT	36,255	43,485	22,000	7,216	14,784	33%
100	400	04600	00052	522220	BUILDING REPAIR & MAINT	1,610	4,012	2,500	369	2,131	15%
100	400	04600	00052	522240	TIRES AND TUBES	1,063	3,046	3,000	1,069	1,931	36%
100	400	04600	00052	522250	VEHICLE REPAIR	12,532	17,459	13,800	2,095	11,705	15%
100	400	04600	00052	522271	CORRIDOR SIGNS	-	-	-	-	-	-
100	400	04600	00052	522275	CHRISTMAS DECORATIONS	707	766	2,000	-	2,000	0%
100	400	04600	00052	522310	UNIFORMS	8,153	7,058	6,000	1,735	4,265	29%
100	400	04600	00052	522320	EQUIPMENT RENTAL	1,559	112	1,500	121	1,379	8%
100	400	04600	00052	523100	INSURANCE, OTHER THAN EMP	10,750	11,322	12,379	2,947	9,432	24%
100	400	04600	00052	523200	COMMUNICATIONS	3,657	2,852	3,000	928	2,072	31%
100	400	04600	00052	523300	ADVERTISING	614	1,656	557	195	362	35%
100	400	04600	00052	523505	TRAVEL-EMPLOYEE	292	-	1,500	-	1,500	0%
100	400	04600	00052	523600	DUES AND FEES	416	784	800	420	380	52%
100	400	04600	00052	521200	ATTORNEY & LEGAL FEES	-	-	-	-	-	-
100	400	04600	00052	523700	EDUCATION AND TRAINING	370	375	1,500	600	900	40%
Total Purchased / Contracted Services - Public Works						95,176	115,631	83,736	25,720	58,016	31%
100	400	04600	00053	531230	ELECTRICITY	4,731	4,858	4,900	933	3,967	19%
100	400	04600	00053	531750	OTHER SUPPLIES	-	-	-	-	-	-
100	400	04600	00053	531270	GAS & OIL	20,647	22,270	15,000	3,682	11,318	25%
100	400	04600	00053	531280	STREET LIGHTS (POWER)	60,785	60,798	63,000	9,632	53,368	15%
100	400	04600	00053	531700	OFFICE SUPPLIES	1,911	631	1,500	248	1,252	17%
100	400	04600	00053	531720	CLEANING/ PAPER SUPPLIES	884	566	1,400	5	1,395	0%
100	400	04600	00053	531810	MAINTENANCE SUPPLIES	9,440	18,121	12,925	5,066	7,859	39%
100	400	04600	00053	531820	STREET IMPROVEMENTS	8,185	4,727	-	-	-	-
100	400	04600	00053	531830	CHEMICALS FOR R/W DITCHES	2,550	3,702	-	-	-	-
100	400	04600	00053	531840	STREET SIGNS AND MARKINGS	4,710	1,868	-	-	-	-
100	400	04600	00053	531850	MOSQUITO FOGGER REP/CHEMI	6,773	9,294	7,800	3,142	4,658	40%
Total Supplies - Public Works						120,617	126,836	106,525	22,708	83,817	21%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

			FY 2018 Audited Actual Revenues & Expenditures	FY 2019 Unaudited Actual Revenues & Expenditures	FY 2020 Approved Budget	FY 2020 Unaudited Actual Revenues & Expenditures	Remaining FY 2020 Budget	Percentage of FY 2020 Actuals to Budget Used
100	400	04600	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	
100	400	04600	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	
100	400	04600	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	
Total Capital Outlay - Public Works			-	-	-	-	-	
Subtotal Public Works Maintenance			822,506	918,785	938,271	176,279	761,993	19%
Chamber of Commerce								
100	750	07520	00052	523200	COMMUNICATIONS	776	3,977	4,100
100	750	07520	00052	522220	BUILDING REPAIR & MAINT	140	506	1,000
100	750	07520	00052	521201	COMPUTER SUPPORT FEES	298	1,020	1,000
100	750	07520	00052	531210	WATER, SEWER, TRASH	1,670	258	300
100	750	07520	00053	531230	ELECTRICITY	1,670	2,982	3,500
100	750	07520	00053	531720	CLEANING/ PAPER SUPPLIES	1,670	942	1,100
Subtotal Chamber of Commerce			2,884	9,685	11,000	1,873	9,127	17%
Total General Fund Expenses			2,231,177	2,927,876	2,624,354	518,112	2,106,241	20%
General Fund Net Gain / (Loss)			271,468	17,374	0	(122,688)		

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of FY 2020	
		Audited Actual Revenues & Expenditures	Unaudited Actual Revenues & Expenditures	FY 2020 Approved Budget	Unaudited Actual Revenues & Expenditures 09/30/2019	Remaining FY 2020 Budget	Actuals to Budget Used		
WATER AND SEWER FUND REVENUE									
505 033	33400	33430	7,000	480,000	-	-	-	-	-
505 034	34400	34420	470,319	458,047	509,678	129,714	379,964	25%	
505 034	34400	34420	17,400	9,500	10,890	11,950	(1,060)	110%	
505 034	34400	34420	10,435	13,002	12,510	3,300	9,210	26%	
505 034	34400	34420	26,990	25,235	27,600	6,500	21,100	24%	
505 034	34400	34420	200,000	300,000	230,000	-	230,000	0%	
505 034	34400	34425	431,477	442,434	496,426	114,245	382,181	23%	
505 034	34400	34425	15,015	6,435	9,762	10,725	(963)	110%	
505 034	34900	34900	1,494	910	1,500	210	1,290	14%	
505 034	36100	36100	5,705	6,376	5,800	602	5,198	10%	
505 038	38300	38300	7,717	8,280	-	-	-	-	
505 038	38900	38900	-	721	-	22	(22)	-	
505 038	38900	38900	(30)	(68)	-	-	-	-	
505 039	39100	39100	-	-	-	-	-	-	
505 039	39380	39380	18,400	-	-	-	-	-	
505 061	61100	61200	(200,000)	(300,000)	-	-	-	-	
505 039	39100	391201	(60,439)	(60,519)	(69,360)	(17,340)	(52,020)	25%	
Total Water and Sewer Fund Revenue			951,484	1,390,353	1,234,806	259,927	974,879	21%	
WATER AND SEWER FUND EXPENSES									
SEWER DEPARTMENT									
505 400	04330	00051	75,496	77,668	83,524	18,803	64,721	23%	
505 400	04330	00051	1,097	1,137	3,032	230	2,802	8%	
505 400	04330	00051	1,296	1,399	1,516	1,516	0	0%	
505 400	04330	00051	4,798	5,317	5,421	938	4,484	17%	
505 400	04330	00051	3,971	4,849	12,514	1,163	11,351	9%	
505 400	04330	00051	6,408	6,631	7,382	1,532	5,850	21%	
505 400	04330	00051	5,218	5,555	5,784	1,240	4,544	21%	
505 400	04330	00051	1,540	1,100	1,580	789	792	50%	
505 400	04330	00051	1,688	1,672	1,414	340	1,074	24%	

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of FY 2020 Actuals to Budget Used			
		Audited Actual Revenues & Expenditures	Unaudited Actual Revenues & Expenditures	FY 2020 Approved Budget	Unaudited Actual Revenues & Expenditures 09/30/2019	Remaining FY 2020 Budget					
505	400	04330	00051	512910	VEHICLE ALLOWANCE-CITY MA	3,025	3,000	3,000	500	2,500	17%
Total Personnel Services Sewer				104,537		108,327	125,166	25,533	99,633	20%	
505	400	04330	00052	521200	ATTORNEY & LEGAL FEES	52	-	-	-	-	
505	400	04330	00052	521201	COMPUTER SUPPORT FEES	3,944	8,080	9,000	2,539	6,461	28%
505	400	04330	00052	521220	ENGINEERING FEES	1,165	415	4,500	-	4,500	0%
505	400	04330	00052	521225	BAD DEBT EXPENSE	-	-	-	-	-	
505	400	04330	00052	521230	AUDITOR FEES	3,990	3,549	4,110	-	4,110	0%
505	400	04330	00052	521250	WATER TESTING	33,106	-	-	-	-	
505	400	04330	00052	522210	EQUIPMENT REPAIR & MAINT	20,733	37,459	16,364	16	16,348	0%
505	400	04330	00052	522220	Building Repair & Maint	-	-	-	-	-	
505	400	04330	00052	522240	TIRES AND TUBES	2,501	-	-	-	-	
505	400	04330	00052	522320	EQUIPMENT RENTAL	-	-	-	-	-	
505	400	04330	00052	523100	INSURANCE, OTHER THAN EMP	17,469	18,399	20,116	4,789	15,327	24%
505	400	04330	00052	523200	COMMUNICATIONS	11,087	14,005	11,100	2,346	8,754	21%
505	400	04330	00052	523210	POSTAGE	1,751	-	300	-	300	0%
505	400	04330	00052	523226	WATERSHED MON CONTRACT (T	234	-	6,200	275	5,925	4%
505	400	04330	00052	523300	ADVERTISING	240	48	400	-	400	0%
505	400	04330	00052	523505	TRAVEL-EMPLOYEE	-	-	1,500	-	1,500	0%
505	400	04330	00052	523600	DUES AND FEES	2,664	3,488	1,000	455	545	46%
Total Contracted Services Sewer Dept				98,936		85,442	74,590	10,421	64,169	14%	
505	400	04330	00053	531230	ELECTRICITY-PUMP/LIFT STATIONS	18,530	28,596	27,000	2,156	24,844	8%
505	400	04330	00053	531270	GAS & OIL	624	2,534	1,000	11	989	1%
505	400	04330	00053	531600	SMALL EQUIPMENT	-	-	-	-	-	
505	400	04330	00053	531700	OFFICE SUPPLIES	1,536	813	1,800	21	1,779	1%
505	400	04330	00053	531900	SEWER SUPPLIES	3,323	2,535	4,000	143	3,857	4%
Total Supplies Sewer Dept				24,013		34,479	33,800	2,331	31,469	7%	
505	400	04330	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	
505	400	04330	00054	542500	CAPITAL OUTLAY-OTHER EQUI	3,200	-	-	-	-	
505	400	04330	00054	542530	2014 I & I CAPITAL PROJEC	-	-	-	-	-	
505	400	04330	00054	542531	PUBLIC WORKS W/S EXTENSIO	-	-	-	-	-	
Total Capital Outlay Sewer Dept				3,200		288,404	100,000	25,000	75,000	25%	

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage
		Audited Actual	Unaudited	FY 2020	Unaudited	Actual	Remaining	of FY 2020
		Revenues & Expenditures	Actual Revenues & Expenditures	Approved Budget	Revenues & Expenditures	FY 2020 Budget	FY 2020 Budget	Actuals to Budget Used
		06/30/2019	06/30/2019		09/30/2019			
Total Depreciation Sewer Dept		288,404	100,000	100,000	25,000	75,000		25%
505 400 04330 00057	579000 CONTEINGENCY	8,717	6,748	50,000		50,000		0%
Total Other Costs Sewer Dept		8,717	6,748	50,000	-	50,000		0%
505 400 04330 00058	581301 GEFA DWSRF 11-015	7,567	7,145	6,714	1,719	4,995		26%
505 400 04330 00058	582000 INTEREST PAID ON NOTES	-	-	-	-	-		
Total Debt Service Sewer Dept		7,567	7,145	6,714	1,719	4,995		26%
Subtotal Sewer Department		535,374	342,140	390,270	65,005	325,265		17%
SEWAGE TREATMENT PLANT								
505 400 04335 00051	511100 REGULAR EMPLOYEES	69,007	70,833	72,407	17,365	55,041		24%
505 400 04335 00051	511101 REGULAR EMPLOYEES VAC SELL BACK	409	445	2,785		2,785		0%
505 400 04335 00051	511199 LONGEVITY	1,266	1,316	1,392		1,392		0%
505 400 04335 00051	511300 OVERTIME	8,590	11,947	10,861	2,660	8,201		24%
505 400 04335 00051	512100 EMPLOYEE GROUP INSURANCE	575	936	12,466	53	12,413		0%
505 400 04335 00051	512200 FICA	5,876	6,416	6,690	1,518	5,172		23%
505 400 04335 00051	512400 RETIREMENT- Pension	4,586	5,058	5,695	1,220	4,475		21%
505 400 04335 00051	512415 457b plan cont	336	384	384	96	288		25%
505 400 04335 00051	512700 WORKERS' COMPENSATION	7,303	4,020	1,262	303	959		24%
505 400 04335 00052	521150 SLUDGE DISPOSAL	11,987	10,578	14,000	1,034	12,966		7%
505 400 04335 00052	521250 WATER TESTING	-	34,918	35,000	7,941	27,059		23%
505 400 04335 00052	522250 VEHICLE REPAIR	1,500	987	1,000	568	432		57%
505 400 04335 00052	522310 UNIFORMS	395	822	1,000	280	720		28%
505 400 04335 00052	523505 TRAVEL-EMPLOYEE	926	1,867	1,183	150	1,033		13%
505 400 04335 00052	523700 EDUCATION & TRAINING	980	1,625	1,000	370	630		37%
505 400 04335 00053	531230 Electricity	48,845	46,195	50,473	8,455	42,018		17%
505 400 04335 00053	531701 Other Supplies	1,862	1,884	600	227	373		38%
505 400 04335 00053	531885 Chemicals for Plant	20,299	21,049	35,000	900	34,100		3%
505 400 04335 00052	522200 WWTF Repairs & Maintenance	16,146	24,939	17,000	4,500	12,501		26%
505 400 04335 00054	542200 TRUCKS AND AUTOS	-	-	-	-	-		
505 400 04335 00054	542500 OTHER CAPITAL	-	6,251	-	-	-		
Total Sewage Treatment Plant		200,886	252,472	270,198	47,641	222,557		18%
Subtotal Sewage Treatment Plant		200,886	252,472	270,198	47,641	222,557		18%

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage			
		Audited Actual	Unaudited	FY 2020	Unaudited	Actual	Remaining	of FY 2020			
		Revenues &	Actual Revenues	Approved	Actual	Revenues &	FY 2020	Actuals to			
		Expenditures	& Expenditures	Budget	Revenues &	Expenditures	Budget	Budget Used			
		06/30/2019	06/30/2019		09/30/2019	09/30/2019					
Water Department											
505	400	04400	00051	511100	REGULAR EMPLOYEES	118,499	121,876	133,470	29,806	103,664	22%
505	400	04400	00051	511101	REGULAR EMPLOYEES VACSELL BACK	1,872	1,713	4,757	613	4,144	13%
505	400	04400	00051	511199	LONGEVITY	2,094	2,123	2,378		2,378	0%
505	400	04400	00051	511300	OVERTIME	9,716	13,057	11,144	2,348	8,796	21%
505	400	04400	00051	512100	EMPLOYEE GROUP INSURANCE	9,669	11,213	24,390	2,670	21,721	11%
505	400	04400	00051	512200	FICA	10,091	10,547	11,838	2,470	9,368	21%
505	400	04400	00051	512400	RETIREMENT	14,773	8,875	9,245	1,981	7,263	21%
505	400	04400	00051	512415	457b plan cont	1,744	1,328	1,892	840	1,053	44%
505	400	04400	00051	512700	WORKERS' COMPENSATION	6,063	5,062	3,584	861	2,722	24%
505	400	04400	00051	512910	VEHICLE ALLOWANCE	3,025	3,000	3,000	500	2,500	17%
Total Personal Services Water Dept						177,546	178,794	205,698	42,089	163,609	20%
505	400	04400	00052	521200	ATTORNEY & LEGAL FEES	-	-	200		200	0%
505	400	04400	00052	521201	COMPUTER SUPPORT FEES	3,944	7,900	9,000	2,539	6,461	28%
505	400	04400	00052	521220	ENGINEERING FEES	3,718	805	4,000		4,000	0%
505	400	04400	00052	521230	AUDITOR FEES	7,220	6,422	7,436		7,436	0%
505	400	04400	00052	521250	WATER TESTING	5,159	1,954	3,500	405	3,095	12%
505	400	04400	00052	522210	EQUIPMENT REPAIR & MAINT	417	16,929	1,500	96	1,404	6%
505	400	04400	00052	522220	BUILDING REPAIR & MAINT	-	-	-		-	
505	400	04400	00052	522240	TIRES AND TUBES	-	-	-		-	
505	400	04400	00052	522250	VEHICLE REPAIR	75	802	500		500	
505	400	04400	00052	522310	UNIFORMS	-	-	-		-	
505	400	04400	00052	522320	EQUIPMENT RENTAL	-	-	-		-	
505	400	04400	00052	523100	INSURANCE, OTHER THAN EMP	17,469	18,399	20,116	4,789	15,327	24%
505	400	04400	00052	523200	COMMUNICATIONS	8,879	9,376	9,600	2,346	7,254	24%
505	400	04400	00052	523210	POSTAGE	1,982	102	500		500	0%
505	400	04400	00052	523300	ADVERTISING	680	516	600		600	0%
505	400	04400	00052	523505	TRAVEL-EMPLOYEE	557	3,134	3,000		3,000	0%
505	400	04400	00052	523600	DUES AND FEES	2,660	3,427	1,000	455	545	46%
Total Contracted Services Water Dept						52,760	69,766	60,952	10,631	50,321	17%
505	400	04400	00053	531230	ELECTRICITY-WELLS	18,813	19,351	20,250	4,608	15,642	23%

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of FY 2020	
		Audited Actual Revenues & Expenditures		Unaudited Actual Revenues & Expenditures		Unaudited Actual Revenues & Expenditures		of FY 2020 Actuals to Budget Used	
		06/30/2019		06/30/2019		09/30/2019		Budget	
		448		-		600		600	
		-		-		-		-	
		1,296		777		1,500		21	
		24,310		11,078		20,000		17,318	
		775		4,761		7,000		935	
		45,643		35,967		49,350		41,104	
Total Supplies Water Dept									
505 400	04400 00053	531270	GAS & OIL	-	-	600	-	-	0%
505 400	04400 00053	531600	SMALL EQUIPMENT	-	-	-	-	-	-
505 400	04400 00053	531700	OFFICE SUPPLIES	1,296	777	1,500	21	1,479	1%
505 400	04400 00053	531870	WATER SUPPLIES	24,310	11,078	20,000	2,682	17,318	13%
505 400	04400 00053	531885	CHEMICALS	775	4,761	7,000	935	6,065	13%
Total Capital Outlays Water Dept									
505 400	04400 00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	41,104	17%
505 400	04400 00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-
505 400	04400 00054	542533	WATER TANK MAINTENANCE	2,000	-	20,000	-	20,000	0%
505 400	04400 00054	542534	WATER LINE IMPROVEMENTS	-	-	-	-	-	-
Total Depreciation Water Dept									
505 400	04400 00056	561000	DEPRECIATION	2,000	-	20,000	-	20,000	0%
505 400	04400 00057	579000	CONTENGIENCY	100,000	100,000	100,000	25,000	75,000	25%
505 061	61100 612000		TRANSFER OUT - OTHER FUNDS	-	-	50,000	-	50,000	0%
Total Other Costs Water Dept									
505 400	04400 00058	582000	INTEREST PAID ON NOTES	42,194	40,970	38,338	9,968	28,370	8%
Total Water Dept Debt Service		42,194		42,194	40,970	38,338	9,968	28,370	26%
Subtotal Water Department		420,143		425,497	574,338	104,268	470,070	18%	
Total Water and Sewer Expenses		1,156,403		1,020,110	1,234,806	216,914	1,017,892	18%	
Net Gain / (Loss) from Operations									
Plus Unfunded Depreciation				(30,319)	190,243	(0)	43,013		
Less Principal Debt Reduction				388,404	200,000	200,000	50,000		
Less Other investment in capital				148,708	162,919	193,264	47,886		
Less Operational Transfer to General Fund				200,000	300,000	-	-		
Net affect on Cash Reserves increase / (decrease)				9,377	(72,676)	6,736	45,127		

To: Mr. Bob Alexander

From: Chief C. Prokesh

Date: October 31, 2019

RE: Monthly Report, October-2019

CADs = 551

Arrests = 14

Criminal/Investigative:

Municipal Court:

Disorderly Conduct: 3
Affray: 1
Suspended License: 3
Driving w/ Unlicensed: 3
Obstruction of Officer: 1
Fleeing/Attempt to Elude: 1

Superior Court:

Aggravated Battery: 1
Aggravated Stalking: 1

TRAFFIC:

Citations = 175

Warnings = 61

Accidents = 24

- Moving Vehicle = 16
 - Hit and Run = 3
 - Deer = 5
-

OTHER:

- Lee vs. Valdosta: Epic
- Trunk or Treat: Closed 4th Street, largest turnout yet
- Pumpkin Patrol: Churches closed for weather, heavy turnout
- 5k run for Restoration House, hopefully will grow (Rev. Malden and Trish batten)

Lee County 911
119 Pinewood Rd Leesburg , GA 31763

CFS By Department - Select Department By Date
For Leesburg Police Department 10/1/2019 - 11/1/2019

Leesburg Police Department	Count	Percent
ALARM/FIRE/COMMERCIAL	1	0.18%
ALARM/SILENT/HOLD UP	1	0.18%
ANIMAL CALLS	5	0.91%
ANIMAL/HUMAN BITE	2	0.36%
AREA CHECK	15	2.72%
ARMED ROBBERY	1	0.18%
ASSAULT	1	0.18%
ASSIST MOTORIST	4	0.73%
ASSIST OTHER AGENCY/SERVICE	2	0.36%
BREATHING PROBLEMS	1	0.18%
BURGLARY	1	0.18%
BUSINESS ALARM	7	1.27%
CALL BY PHONE	3	0.54%
CHEST PAIN	1	0.18%
CIVIL MATTER	1	0.18%
COMPLAINT	4	0.73%
CONTACT PERSON	7	1.27%
CUSTOMER TROUBLE	2	0.36%
DAMAGE TO PROPERTY	4	0.73%
DISORDERLY CONDUCT	3	0.54%
DISPUTE	6	1.09%
DISTURBANCE	2	0.36%
DOMESTIC	6	1.09%
ENTER AUTO	1	0.18%
ESCORT	8	1.45%
FIGHT	2	0.36%
FIRE/GRASS/BRUSH	2	0.36%
FIRE/VEHICLE	2	0.36%
FLAG DOWN	1	0.18%
FOLLOW UP	4	0.73%
GENERAL MEDICAL CALL	3	0.54%
HANG UP	4	0.73%
HARASSMENT COMPLAINT	1	0.18%
IDENTITY THEFT	1	0.18%
INFORMATION	10	1.81%
INVESTIGATION	1	0.18%
JUVENILE PROBLEM	9	1.63%
LOITERING	1	0.18%
LOST/ MISLAID PROPERTY	2	0.36%
MECHANICAL BREAKDOWN	5	0.91%
MENTAL/PSYCHIATRIC	2	0.36%
MISCELLANEOUS	4	0.73%

Leesburg Police Department	Count	Percent
No CallType	1	0.18%
NOISE COMPLAINT	3	0.54%
NON-RESPONSIVE/NOT BREATHING	1	0.18%
ODOR/GAS OR UNKNOWN	1	0.18%
OPEN DOOR/WINDOW	1	0.18%
OPEN LINE	1	0.18%
ORDINANCE VIOLATION	2	0.36%
PERSON FOUND	1	0.18%
PERSON MISSING	3	0.54%
RECOVERED/FOUND PROPERTY	2	0.36%
RESIDENTIAL ALARM	6	1.09%
RUNAWAY JUVENILE	1	0.18%
SEXUAL ASSAULT	1	0.18%
SHOPLIFTING	2	0.36%
SHOTS FIRED	2	0.36%
SPECIAL DETAIL	4	0.73%
SPEEDING/RECKLESS DRIVING	11	2.00%
STOLEN VEHICLE	1	0.18%
SUSPICIOUS ACTIVITY	6	1.09%
SUSPICIOUS PERSON/VEHICLE	22	3.99%
THEFT	3	0.54%
THREATS	4	0.73%
TRAFFIC CONTROL	1	0.18%
TRAFFIC STOP (CLI)	251	45.55%
TRANSPORT PRISONER	3	0.54%
TRESPASSING	5	0.91%
UNKNOWN PROBLEM	1	0.18%
UNLOCK VEHICLE	24	4.36%
UNWANTED GUEST	1	0.18%
VEHICLE ACCIDENT	16	2.90%
VEHICLE ACCIDENT/ DEER	5	0.91%
VEHICLE ACCIDENT/ HIT AND RUN	3	0.54%
VIN VER/TRAILER INSPECTION	7	1.27%
WALK IN	4	0.73%
WANTED PERSON	2	0.36%
WARRANT SERVICE	1	0.18%
WELFARE CHECK	5	0.91%
Total Records For Leesburg Police Department	551 Dept Calls/Total Calls	100.00%
Total Records	551	

PUBLIC WORK
MONTHLY REPORT
SEPTEMBER-25 –OCTOBER-25-2019

- . LIFT STATIONS – REMAINS OPERATIONL**
- . LIGHTING – NO ACTIVITY**
- . SPRAYING MOSQUITOES – TUESDAYS AND THURSDAY**
- . LIMBS PICK UP – FOR THE MONTH OF OCTOBER (16) LOADS (43.85) TONS**
TOTAL CHARGE (3,508.00)

CITY OF LEESBURG
PROJECT STATUS

- . TREE REMOVAL CENTRAL PARK – IS COMPLETED**

Count of No.					
Location	Estimated Hours	Class	Type	Total	
City Hall	0	Maintenance	(blank)	1	
		Maintenance Total			1
	0 Total				1
	0.2	Sanitation	PICK UP TRASH	1	
		Sanitation Total			1
	0.2 Total				1
	0.25	Maintenance	CITY HALL	1	
Maintenance Total			1		
0.25 Total				1	
City Hall Total				3	
Lift Stations	4	Streets	Trim Trees	1	
		Streets Total			1
4 Total				1	
Lift Stations Total				1	
Service Address/Street	0	Sanitation	DELIVER GARBAGE CAN	1	
			PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	1	
			YARD DEBRIS PICKUP	1	
		Sanitation Total			3
		Sewer	Check for Stoppage	4	
		Sewer Total			4
		Streets	Trim Trees	4	
			(blank)	1	
		Streets Total			1
		Water	CHECK FOR LEAK	2	
		CHECK METER REGISTER	5		
		Reread Meter	1		
		TURN WATER OFF AND PICK UP TRASH CAN	4		
		TURN WATER ON AND DELIVER TRASH CAN FOR NEW SERVICE	1		
		Water Cutoff	1		
		Water Turn On	4		
		(blank)	24		
	Water Total			1	
	0 Total				41
	0.15	Sanitation	DELIVER GARBAGE CAN	50	
		Sanitation Total			1
		Water	TURN WATER ON AND DELIVER TRASH CAN FOR NEW SERVICE	1	
			Water Turn On	1	
	Water Total			1	
	0.15 Total				2
	0.2	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	3	
		Sanitation Total			1
		Water	Reread Meter	1	
			Water Turn On	1	
	Water Total			3	
	0.2 Total				4
	0.25	Sanitation	DELIVER GARBAGE CAN	5	
			PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	1	
			VERIFY # OF TRASH CANS AT THIS LOCATION	1	
		Sanitation Total			3
		Water	CHECK FOR LEAK	2	
			CHECK METER REGISTER	1	
			GET READING FOR BEGINNING OF A NEW SERVICE	2	
			METER MAINTENANCE	1	
			Reread Meter	3	
			TURN WATER ON AND DELIVER TRASH CAN FOR NEW SERVICE	2	
	Water Cutoff	1			
	Water Turn On	1			
Water Total			9		
0.25 Total				21	
0.3	Sanitation	DELIVER GARBAGE CAN	24		
	Sanitation Total			1	
	Water	CHECK FOR LEAK	1		
	GET READING FOR BEGINNING OF A NEW SERVICE	2			
			1		

Service Address/Street	0.3	Water	Locate Line	1
			SET UP METER ON HYDRANT	1
			Water Cutoff	1
			Water Turn On	1
		Water Total		2
	0.3 Total			8
	0.4	Water	CHECK FOR LEAK	9
		Water Total		2
	0.4 Total			2
	1	Water	Locate Line	2
			REPLACED REGISTER	1
		Water Total		1
	1 Total			2
	2	Sewer	Check for Stoppage	2
		Sewer Total		1
		Streets	Sign Repair	1
			WATERED GRASS	1
		Streets Total		1
	2 Total			2
	3	Equipment	Maintenance	3
		Equipment Total		1
	3 Total			1
	4	Sanitation	YARD DEBRIS PICKUP	1
		Sanitation Total		1
		Streets	MOWING & WEEDEATING	1
			Weed Eating	3
		Streets Total		1
	4 Total			4
(blank)	Water		CHECK FOR LEAK	5
				Water Cutoff
			Water Turn On	2
		Water Total		3
	(blank) Total			6
Service Address/Street Total				6
Grand Total				110
				114

Leesburg Public Drinking Water Wells Monthly Report For October, 2019

Leesburg Public Drinking Water Wells were in full compliance with Ga. EPD Permit Requirements for the month. (Except for "Gallons Pumped Per Day").

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT</u>
Monthly Avg. Gallons Pumped Per Day:	577,349	500,000
Total Gallons Pumped for the Month:	17.90 Million Gallons	
3 Monthly Bacteria Samples:	0/Absent	0/Absent
Daily Chlorine Residual	.93 mg/L	>.2mg/L
1 Monthly Fluoride Sample:	.69	

Maintenance/Repairs: (1) Remove/clean/reinstall chlorine injectors at Starksville & 32 wells, weekly. (2) Perform monthly preventive maintenance to chlorine and fluoride pumps at Hwy. 32 well. (3) Replace feedline on chlorine system from pump to tap at Starksville well.

Expenses:

Electricity -	\$3,874.16
Chemicals used -	\$ 452.29
Routine Testing	\$ 82.00
Maintenance & Repair -	\$ 00.00
Total -	\$4,408.45

Leesburg Water Pollution Control Plant Monthly Report For October, 2019

Leesburg WPCP was in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT LIMIT</u>
Avg. Daily Flow (Million Gallons)	.216	1.5
Effluent Biochemical Oxygen Demand	2.0	15
BOD Removal %	99.6	>85%
Effluent Total Suspended Solids	3.5	30
TSS Removal %	99.6	>85%
Effluent Fecal Coliform (# per 100 mL)	8.3	400
Effluent Ammonia	.12	3.0
Effluent Dissolved Oxygen	7.2	>6.0
Min & Max Effluent pH	7.1-7.5	6.0-9.0
Effluent Total Phosphorous	.48	1.5
Low-Level Mercury (mg/day)	.20	7.9
Total Rainfall for the month	6.3 in.	

Maintenance/Repairs Performed: (1) Weekly cleaning and routine maintenance performed on belt-fed press, UV light units, clarifiers and chemical pump systems at WPCP. (2) Sourced & purchased a new 132-gallon pressure tank for the re-use water system at @WPCP. (Saved \$2,500.00 by going outside wastewater industry suppliers. Will install first week of Nov.) (3) Performed 4th of 4 required Watershed Protection Plan Monitoring Studies/Sampling.

Expenses:

Fuel (generator/vehicles/mower)	\$ 283.60
Electricity -	\$4,089.86
Chemicals used	\$ 313.72
Lab Tests -	\$2,160.00
DoCo Landfill (solids from press)	\$ 964.17
Maintenance & Repair -	\$ 999.99
Total -	\$ 7,811.35