

**City of Leesburg**  
**City Hall, 107 N Walnut Avenue, Leesburg, GA 31763**  
**229-759-6465**

**City Councilmembers**

Billy Breeden, Mayor  
Judy Powell, Mayor Pro Tem  
Richard Bush     Rufus Sherman  
Jason Renfroe     Amanda White  
David Daughtry

**City Staff**

Bob Alexander, City Manager  
Bert Gregory, City Attorney

**1. CALL TO ORDER**

Mayor Breeden called the meeting to order at 6:30 PM. The City Manager, City Attorney and all Councilmembers were present except Councilmember Sherman. Mayor Breeden led the pledge and led the prayer.

**2. APPROVAL OF MINUTES**

(A) Mayor Breeden asked for a motion to approve the minutes from October 3, 2023. Councilmember Bush made a motion to approve the minutes. Councilmember Daughtry seconded the motion. The vote was unanimous.

**3. PUBLIC HEARING****4. NEW BUSINESS**

- (A) City Manager Alexander presented a Downtown GDOT TAP supplemental agreement #2 in the amount of \$30,000. Mayor Pro Tem Powell made a motion to approve supplemental agreement #2. Councilmember White seconded the motion. The vote was unanimously approved.
- (B) City Manager Alexander discussed the Fiscal Year 2024 Local Maintenance Grant (LMIG) that included resurfacing parts of Linden Road, Pecan Avenue and Canal St. for an estimated cost of \$294,000. Mayor Pro Tem made a motion to approve the LMIG Project. Councilmember Bush seconded the motion. The vote was unanimous.
- (C) Engineer Mike Talley with Flint River Consulting presented information on establishing a Storm Water Utility for the City of Leesburg. Mayor Pro Tem Powell made a motion to proceed with a Request for Proposal to determine if there is a need for a Storm Water Utility. Councilmember Daughtry seconded the motion. The vote was unanimously approved.
- (D) Attorney Gregory presented a Resolution Authorizing the Acquisition of Land for City of Leesburg Shoppes Public Parking. Councilmember Daughtry made a motion to approve the Resolution. Councilmember Renfroe seconded the motion. The vote was unanimously approved.
- (E) City Manager Alexander presented a Letter of Intent to Purchase Real Estate located at 103 B to Jack Whit Enterprise, LLC for \$70,000 and recommended City move forward with a sales contract in that amount. This property would be used as a walkway that is part of the approved Downtown Plan. Councilmember Daughtry recused himself. Councilmember Renfroe made a motion to approve the sales contract. Mayor Pro Tem Powell seconded the motion. The vote was unanimously approved.
- (F) City Manager Alexander presented a cost estimate of \$19,960.00 change order from Jim Boyd Construction for installing new sewer laterals behind the Walnut building. Most of this construction would be on private properties. Councilmember Daughtry recused himself. Councilmember Renfroe made a motion to approve the Change Order. Mayor Pro Tem Powell seconded the motion. The vote was unanimously approved.
- (G) City Manager Alexander discussed the need to relocate the power and communication lines underground behind the Walnut Building. Councilmember Daughtry recused himself.

Councilmember White made a motion to pursue with Georgia Power relocating the lines underground. Councilmember Bush seconded the motion. The vote was unanimously approved.

(H) City Manager Alexander discussed the need to install a new sidewalk, rails, and handicap ramp in the front of the Walnut Building. The estimated cost is \$50,000. Councilmember Daughtry recused himself. Councilmember White made a motion to approve the new sidewalk construction in front of the Walnut Building. Mayor Pro Tem seconded the motion. The vote was unanimous.

(I) City Manager Alexander discussed the need to revise the façade on the Walnut Building to be consistent with the elevation and brick work being designed for 103 Walnut Ave South. Councilmember Daughtry recused himself. Councilmember White made a motion to approve the proposed façade. Councilmember Bush seconded the motion. The vote was unanimously approved.

5. **CITY MANAGER'S MATTERS**

(A) The Finance Director presented the Monthly Financial Report and indicated everything was within Budget.

(B) City Manager Alexander discussed the US Department of Transportation grant, which was approved to the City of Leesburg to receive a grant of \$72,000.

(C) City Manager Alexander discussed the Downtown Workshop, Thanksgiving Luncheon and Holidays, Christmas Dinner, and Christmas Holidays.

6. **DEPARTMENTAL REPORTS**

7. **GOVERNMENTAL BOARDS/AUTHORITIES.**

8. **COUNCIL MEMBER'S MATTER**

Councilmember Powell discussed installing a 25' Lighted Christmas Tree in Downtown Leesburg.

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

Mayor Pro Tem Powell made a motion to go into Executive Session to discuss real estate and personnel matters. Councilmember White seconded the motion. The vote was unanimous. Councilmember White made a motion to come out of Executive Session. Councilmember Renfroe seconded the motion. The vote was unanimous. Mayor Pro Tem Powell made a motion that no action was taken and that the minutes be approved. Councilmember White seconded the motion. The vote was unanimous. During the session Councilmember Daughtry recused himself.

12. **PUBLIC FORUM**

13. **ANNOUNCEMENTS**

Next Scheduled Council Meeting is December 5, 2023 at 6:00 PM in Council Chambers.

14. **ADJOURNMENT**

Councilmember White made a motion to adjourn. Mayor Pro Tem Powell seconded the motion. The vote was unanimous.