

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Council members

Billy Breeden, Mayor
Rufus Sherman, Mayor Pro Tem
Judy Powell Bob Wilson
Jason Renfroe Amanda White
Richard Bush

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. CALL TO ORDER

2. APPROVAL OF MINUTES

September 7, 2021 2-3

3. PUBLIC HEARING

4. NEW BUSINESS

- (A) Consideration to Update the Compensation and Classification Study. 4-13
- (B) Consideration of the FY 22 LMIG Project. 14-16
- (C) Consideration of Amendment to Alcohol Ordinance 17-18
- (D) Consideration of State Contract for Police Cars 19-20

5. CITY MANAGER'S MATTERS

- (A) Financial Report 21-34
- (B) Annual Report
- (C) Special Called Meeting for 2021 Millage Rate 35

6. DEPARTMENTAL REPORTS

- (A) Police Report 36-38
- (B) Public Works Report 39-42
- (C) Water and Waste Water Report 43-44

7. GOVERNMENTAL BOARDS/AUTHORITIES

8. COUNCIL MEMBER'S MATTER

9. OLD BUSINESS

10. CITY ATTORNEY'S MATTERS

11. EXECUTIVE SESSION

12. PUBLIC FORUM

13. ANNOUCEMENTS

Next Scheduled Meeting is October 19, 2021

14. ADJOURNMENT

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Councilmembers

Billy Breeden, Mayor
Rufus Sherman, Mayor Pro Tem
Bob Wilson Judy Powell
Jason Renfroe Amanda White
Richard Bush

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. CALL TO ORDER

Mayor Breeden called the meeting to order at 6:00 PM. Mayor Breeden lead the pledge and Councilmember Sherman lead the prayer. The City Manager, the City Attorney and all Councilmembers were present.

2. APPROVAL OF MINUTES

Mayor Breeden asked for a motion to approve the minutes from August 3, 2021. Mayor Pro Tem Sherman made a motion to approve the minutes. Councilmember Bush seconded the motion. The vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

(A) City Manager Bob Alexander discussed the COVID-19 Vaccine Incentive for employees recommending \$250 to employees who can show they are fully vaccinated or who start the vaccination process within 30 days. Councilmember Powell made a motion to approve the COVID – 19 Vaccine Incentive for employees. Mayor Pro Tem Sherman seconded the motion. The motion was unanimous.

(B) The City Manager discussed the FY 22 LMIG Project. Mayor Pro Tem Sherman made a motion to table the FY 22 LMIG Project. Councilmember White seconded the motion. The vote was unanimous.

5. CITY MANAGER'S MATTERS.

(A) Financial Report- The City Manager discussed the Financial Report of the General Fund and Water & Sewer Fund and indicated that both funds are within budget for the year.

6. DEPARTMENTAL REPORTS**7. GOVERNMENTAL BOARDS/AUTHORITIES****8. COUNCIL MEMBER'S MATTER**

Councilmember Powell discussed a monthly newsletter to better inform the community of city activities. It was proposed to have more discussion at the upcoming retreat.

9. OLD BUSINESS**10. CITY ATTORNEY'S MATTERS**

11. EXECUTIVE SESSION

Councilmember Judy Powell made a motion to go into executive session to discuss real estate issues. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous. Councilmember Bush made a motion to come out of executive session. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous. Mayor Pro Tem Sherman made a motion no action was taken and that minutes be approved. Councilmember White seconded the motion. The vote was unanimous.

12. PUBLIC FORUM**13. ANNOUNCEMENTS**

Next Scheduled Meeting is October 5, 2021

14. ADJOURNMENT

Councilmember Renfro made a motion to adjourn. Councilmember Powell seconded the motion. The vote was unanimous.

Surrounding Agency Starting Pay

Georgia
(Prior P.O.S.T. Certified)

POLICE OFFICERS

AGENCY	CURRENT STARTING PAY
Leesburg Police Department	\$14.71 / hr.
Albany Police Department (Prior Certified)	\$18.46 / hr.
Dougherty County Police / Sheriff	\$17.30 - \$18.17 / hr.
Lee County Sheriff's Office	\$16.00 / hr. (Proposing \$17.50 / hr.)
Americus Police Department	\$16.11 / hr.
Crisp County Sheriff's Office	\$18.00 / hr.
Sylvester Police Department (field training completion)	\$17.00 / hr. (Proposing \$18.00 w/2yrs)
Worth County Sheriff's Office	\$16.50 - \$17.00 / hr.
Smithville Police Department (Part-Time)	\$17.00 / hr.
Dawson Police Department City Pays 100% of Health Insurance and all Benefits	\$14.50 / hr. (Proposing \$17.00 / hr.)
Cordele Police Department City Pays 100% of Health Insurance and all Benefits	\$15.99 / hr.



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Consumer Price Index Historical Tables for U.S. City Average

CONSUMER PRICE INDEX FOR ALL URBAN CONSUMERS (CPI-U) (not seasonally adjusted)

ALL ITEMS (1982-84=100)	U.S. City Average											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Consumer Price Index												
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.653	246.669	246.524
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974
2020	257.971	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.280	260.388	260.229	260.474
2021	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567				
Percent change from 12 months ago												
2011	1.6	2.1	2.7	3.2	3.6	3.6	3.6	3.8	3.9	3.5	3.4	3.0
2012	2.9	2.9	2.7	2.3	1.7	1.7	1.4	1.7	2.0	2.2	1.8	1.7
2013	1.6	2.0	1.5	1.1	1.4	1.8	2.0	1.5	1.2	1.0	1.2	1.5
2014	1.6	1.1	1.5	2.0	2.1	2.1	2.0	1.7	1.7	1.7	1.3	0.8
2015	-0.1	0.0	-0.1	-0.2	0.0	0.1	0.2	0.2	0.0	0.2	0.5	0.7
2016	1.4	1.0	0.9	1.1	1.0	1.0	0.8	1.1	1.5	1.6	1.7	2.1
2017	2.5	2.7	2.4	2.2	1.9	1.6	1.7	1.9	2.2	2.0	2.2	2.1
2018	2.1	2.2	2.4	2.5	2.8	2.9	2.9	2.7	2.3	2.5	2.2	1.9
2019	1.6	1.5	1.9	2.0	1.8	1.6	1.8	1.7	1.7	1.8	2.1	2.3
2020	2.5	2.3	1.5	0.3	0.1	0.6	1.0	1.3	1.4	1.2	1.2	1.4
2021	1.4	1.7	2.6	4.2	5.0	5.4	5.4	5.3				

CONSUMER PRICE INDEX FOR URBAN WAGE EARNERS AND CLERICAL WORKERS (CPI-W) (not seasonally adjusted)

ALL ITEMS (1982-84=100)	U.S. City Average											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Consumer Price Index												
2011	216.400	217.535	220.024	221.743	222.954	222.522	222.686	223.326	223.688	223.043	222.813	222.166
2012	223.216	224.317	226.304	227.012	226.600	226.036	225.568	227.056	228.184	227.974	226.595	225.889
2013	226.520	228.677	229.323	228.949	229.399	230.002	230.084	230.359	230.537	229.735	229.133	229.174
2014	230.040	230.871	232.560	233.443	234.216	234.702	234.525	234.030	234.170	233.229	231.551	229.909
2015	228.294	229.421	231.055	231.520	232.908	233.804	233.806	233.366	232.661	232.373	231.721	230.791
2016	231.061	230.972	232.209	233.438	234.436	235.289	234.771	234.904	235.495	235.732	235.215	235.390
2017	236.854	237.477	237.656	238.432	238.609	238.813	238.617	239.448	240.939	240.573	240.666	240.526
2018	241.919	242.988	243.463	244.607	245.770	246.196	246.155	246.336	246.565	247.038	245.933	244.786
2019	245.133	246.218	247.768	249.332	249.871	249.747	250.236	250.112	250.251	250.894	250.644	250.452
2020	251.361	251.935	251.375	249.515	249.521	251.054	252.636	253.597	254.004	254.076	253.826	254.081
2021	255.296	256.843	258.935	261.237	263.612	266.412	267.789	268.387				
Percent change from 12 months ago												
2011	1.8	2.3	3.0	3.6	4.1	4.1	4.1	4.3	4.4	3.9	3.8	3.2
2012	3.1	3.1	2.9	2.4	1.6	1.6	1.3	1.7	2.0	2.2	1.7	1.7

5

**COMPENSATION AND
CLASSIFICATION STUDY**

**FINAL REPORT FOR
LEESBURG, GEORGIA**

JULY 1, 2014 (UPDATE 10-05-2021)

COMPENSATION AND CLASSIFICATION STUDY
FINAL REPORT FOR
LEESBURG, GEORGIA

The methodology for classification and compensation studies is a combination of specific internal and external data which places the salary schedule into parity with the market and each position into parity with all other positions. From this internal and external data pay levels are determined, positions are classified and placed into the salary schedule, and ongoing methods of maintaining the system are developed.

Detailed descriptions of the methodologies are described below.

A. Compensation/Market Survey Methodology

The Compensation/Market Survey is a data-collection process which ensures a fair and equitable comparison of the pay structure. The result of this process is the accurate comparison of the City's pay plan with the pay plans of comparable organizations. All data was available on the Georgia Department of Community Affairs' web site.

The primary objective of the market survey and analysis is to determine how the compensation levels for the City's job classes compare to that of similar employers with whom the City must compete for employees.

The results of the market survey are used to accurately connect the City's pay plan to the marketplace, ensuring the ability of the City to recruit and retain qualified employees and to provide an effective basis for managing salary costs.

B. Classification Methodology

In 2011 the Regional Commission developed a Position Description of all City employees. Using this information as a basis for this study the classification process began by discussions with the Department Heads. Each Department Head had an individual orientation session to review their department structure, discuss areas of concern, and review the positions in their organization.

The position descriptions, discussions with department heads, and insight from human resources were used to gain an understanding of each position. In addition each employee in the City was interviewed to ensure a thorough understanding of each position. That understanding is critical, as it becomes the basis for the rating of each position.

Since Lee County had completed Compensation and Classification Study in August of

2012, the Lee County study was used as a reference in developing a pay grade and pay plan system for the City.

Market Survey Employer Selection

The employers selected for the market survey should define as accurately as possible the "Labor Market" within which the City competes. Organizations were selected using The following criteria:

Geographic Proximity - Comparison organizations located within a reasonable commuting distance were selected. Selecting employers in relatively close geographic proximity ensures that the market will reflect the City's cost of living, growth rate and Other demographic characteristics.

Nature of Services Provided - Organizations were selected which provide a similar range of services, these organizations are most likely to compete with each other for employees, likely to *have* comparable jobs, and are likely to have similar organizational structures.

Each of these factors was taken into consideration in the identification of an appropriate labor market for the City which is the same as Lee County used two years ago for their study.

The organizations from which survey data from the Department of Community Affairs was obtained are:

ALBANY

AMERICUS

CORDELE

CRISP COUNTY

DOUGHERTY COUNTY

LEE COUNTY

P E R R Y

SUMTER COUNTY

THOMAS COUNTY

TIFT COUNTY

IMPLEMENTATION COST

The primary implementation cost will be incurred in bringing any employee whose current salary is

below the minimum of their new pay grade up to that minimum. The projected cost is \$2,400 to bring employees up to their new minimum.

INSERT EXCEL PROPOSED PAY PLAN

POSITIONS BY PAY GRADE

PAY GRADE 66

\$27,066.53 TO \$41,953.13

GROUNDS AND MAINTENANCE TECHNICIAN
EQUIPMENT OPERATOR I

PAY GRADE 68

\$29,840.85 TO \$46,253.33

PUBLIC SAFETY CLERK
UTILITY SERVICE CLERK
BUSINESS AND COURT CLERK
EQUIPMENT OPERATOR II

PAY GRADE 70

\$32,899.55 TO \$50,994.29

SENIOR ADMINISTRATIVE ASSISTANT
WATER/WASTEWATER OPERATOR
CREW LEADER

PAY GRADE 71

\$34,544.52 TO \$53,544.00

PATROL OFFICER

PAY GRADE 72

\$36,271.75 TO \$56,221.20

POLICE CORPORAL
WATER/WASTEWATER OPERATOR II

PAY GRADE 74

\$39,989.60 TO \$61,983.87

POLICE SEGEANT
OFFICE MANAGER
ROAD MAINTENANCE SUPERVISOR

PAY GRADE 76

\$44,088.52 TO \$68,337.21

POLICE LIEUTENANT

PAY GRADE 78
\$48,607.61 TO \$75,341.79

MAINTENANCE SUPERVISOR
CITY CLERK

PAY GRADE 79
\$51,039.18 TO \$79,110.72

POLICE CAPTAIN
WATER & WASTEWATER SUPERINTENDENT
PUBLIC WORKS SUPERINTENDENT
FINANCE MANAGER

PAY GRADE 81
\$56,269.37 TO \$87,217.53

POLICE MAJOR

EXECUTIVE
\$62,036.98 TO \$96,157.32

PUBLIC WORKS DIRECTOR
FINANCE DIRECTOR
POLICE CHIEF

Staff offers the following provisions and recommendations:

A. Hiring Offer

It is recommended allowing hiring up to Midpoint of a salary grade with recommendation from a Department Head and approval from the City Manager for applicants with qualifications exceeding the stated minimum for the position.

B. Annual Pay Plan Adjustment

It is recommended the City make annual adjustments to the Pay Plans based on annual analysis of the CPI, wage indices and other compensation trend indicators as well as budgetary conditions. Upon receipt of this data, the Mayor and Council would vote annually on the applicability and ability of the City to apply a market adjustment to the salary structure as part of the Budget Process. Every three years a market analysis will be initiated utilizing the Georgia Department of Community Affairs Statistics for this area of the state.

C. Employee Promotions or Transfers

It is recommended that if an employee is transferred or promoted to a position in a higher classification (grade), the employee will receive the minimum rate of pay for the new classification or an increase of 5%, whichever is greater.

D. Employee Evaluation and Incentive Pay Process

It is recommended that all employees meet with their Department Head and the City Manager twice a year to evaluate the employee's performance. These evaluations will be the bases for pay incentives which could be an increase up to 5%.

E. Hiring Procedures

Proper hiring procedures should always be followed. The City Manager needs to ensure that all policies and procedures regarding hiring and promotion are followed by department heads and other supervisors for all city departments. The following are specific concerns that arose during the study:

- Ensure that all attempts are made to hire the most qualified applicant.
- All vacancies are posted and interviews are conducted with applicants meeting at least the minimum qualifications. The acceptance and screening of applications is performed by Human Resources and interviews are facilitated through Human Resources.

F. Reclassification

When a new position is created or there is a need for a reclassification, a position questionnaire should be completed. The position questionnaire should then be evaluated. Additionally, a market study should be completed for positions that may

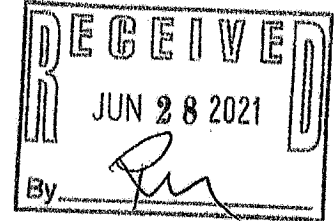
have comparable in the market. If adequate market information is obtained the position should be placed in the Pay Plan by the City Manager according to the evaluation process.



Russell R. McMurry, P.E.,
Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

June 23, 2021

Billy Breeden, Mayor
City of Leesburg
P.O. Box 890
Leesburg, Georgia 31763-0890



RE: **Fiscal Year 2022 Local Maintenance & Improvement Grant (LMIG) Program**

Dear Mayor Breeden:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2022 LMIG Program in July 2021. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2022 LMIG Application, please visit the Department's website at www.dot.ga.gov/PS/Local/LMIG. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, **Shannon Bradford**, at **229-391-5438** for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2019 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2019, 2020, and 2021. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

All electronic LMIG applications must be received no later than February 1, 2022. Failure to submit applications by the deadline might result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2022 Program is **\$42,926.47** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

Russell R. McMurry, P.E.
Commissioner

cc: Mr. Van Mason; Mr. Johnny Floyd; Hon. Bill Yearta; Hon. Carden Summers; Shannon Bradford



US Highway 198

Walnut Avs

Pecan Av

Stargate Manor Cir

Robertson Dr

Starksville Av S



Civil
Marine
Environmental

EMC Engineering Services, Inc.
515 SAINT AUGUSTINE ROAD, Suite E
VALDOSTA, Georgia 31601
(229) 257-0399

**COST ESTIMATE
CITY OF LEESBURG PARK ST. RESURFACING**

**EMC PROJECT NO.: 21-40XX
LEESBURG, GEORGIA
prepared for:
CITY OF LEESBURG**

PARK STREET RESURFACING					
NO.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	TRAFFIC CONTROL, per MUTCD	1	LS	\$ 5,000.00	\$ 5,000.00
2	MOBILIZATION/DEMOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000.00
3	1/2" ASPHALT CONCRETE LEVELING COURSE (55 LBS/SY)	10,650	SY	\$ 3.25	\$ 34,612.50
4	1.5" RECYCLED ASPHALT CONCRETE 12.5 MM SUPERPAVE, GROUP 2 (165 LBS PER SQ YARD)	879	TON	\$ 110.00	\$ 96,690.00
5	BITUMINOUS PRIME TACK COAT (0.15 GAL/SY)	1,598	GAL	\$ 6.00	\$ 9,588.00
6	HIGH BUILD PAINTING AND STRIPING (24" STOP BARS, 4" WHITE PARKING STALL STRIPING, 5" DOUBLE YELLOW CENTERLINE STRIPING, 5" WHITE EDGE STRIPING)	1	LS	\$ 5,000.00	\$ 5,000.00
TOTAL:				\$	160,890.50

TOTAL \$ 160,890.50

10% CONTINGENCY \$ 16,089.05

TOTAL PROJECT COST \$ 176,979.55

AN ORDINANCE TO AMEND CHAPTER 4: ALCOHOLIC BEVERAGES
OF THE CODE OF CITY ORDINANCES
FOR THE CITY OF LEESBURG, GEORGIA
TO ADD A NEW ARTICLE TO BE KNOWN AS ARTICLE IV;
TO AUTHORIZE THE SALE OF ALCHOL BY THE DRINK FOR OFF PREMISES
CONSUMPTION BY LICENSED ESTABLISHMENTS IN THE CITY OF LEESBURG;
TO PROVIDE FOR REPEAL OF CONFLICTING ORDINANCES;
TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

-1-

BE IT RESOLVED by the Mayor and Council of the City of Leesburg, Georgia, and it is hereby resolved by authority of same:

WHEREAS, the Mayor and Council of the City of Leesburg, Georgia desire to amend the Code of City Ordinances "City Code" to include a new article authorizing sale of alcohol by the drink for off premises consumption by licensed establishments in the City of Leesburg;

NOW THEREFORE, the Mayor and Council of the City of Leesburg, Georgia hereby adopt an Amendment to the City Code and it is hereby ordained by authority of the same, that Chapter 4 is hereby amended by adding thereto a new Article, which shall be known as Article IV, which shall provide as follows:

ARTICLE IV. OFF PREMISES CONSUMPTION

In addition to any authorizations provided by state law, on-premises permit holders can provide for the home delivery of beer; wine; and mixed drinks under an existing on-premises pour license with a letter of intent to provide service to the City of Leesburg. Such alcoholic beverages shall be in served in sealed containers and such shall remain sealed while in transit.

-2-

The previous portions of the City Code which are inconsistent with the provisions contained herein are hereby repealed as of the effective date of this ordinance, which shall be October 5, 2021, upon approval of the City Council following adoption of same and the waiving of the first reading of such text amendment.

-3-

Any ordinance or portion of any ordinance which is inconsistent with the provisions of this ordinance is hereby repealed.

This ____ day of _____, 2021.

CITY OF LEESBURG

By: _____
Billy Breeden, Mayor

ATTEST: _____
Bob Alexander, City Manager

First Reading, Waived: _____

Second Reading, Adopted: _____

STATE CONTRACT POLICE CARS

FCA US LLC INVOICE

18391-A

PLANT	ZONE	DEALER	VEHICLE ID NUMBER	INVOICE NO.	INVOICE DT.
BRAMPTON	66	60762	2C3CDXAT8MH532265	M-LDD-47292244	12/18/20
SHIP ALBANY Chrysler Dodge Jeep Ram			SHP DLR 66 60762		
TO: 701 E OGLETHORPE BLVD			IGN KEY		
ALBANY GA 31705-			TRK KEY		
			ACC KEY		
SOLD ALBANY Chrysler Dodge Jeep Ram			9126-01-CM18		
TO: 701 E OGLETHORPE BLVD					
ALBANY GA 31705-			SHIPPING WT. 4261		
PAID FOR BY: WELLS FARGO BANK			SAE HP 49.1		
CREDIT SALE XX CASH SALE			000-121000-30		

BODY & EQUIP.	DESCRIPTION	FACTORY WHOLESALE PRICE
LDDE48	DODGE CHARGER POLICE RWD	34,784.00
PX8	Pitch Black Clear Coat	
X5X9	HD Cloth Bucket Seats w/Vinyl Rear	108.00
DFK	8-Spd Auto SHP70 Transmission	NO CHARGE
EZH	5.7L V8 HEMI MDS VVT Engine	NO CHARGE
W8A	18" Wheel Covers	35.00
YGF	8 Additional Gallons of Gas	21.00
2DA	Customer Preferred Package 2DA	
2SQ	FCA Fleet Powertrain Care	
26A	Customer Preferred Package 26A	
3AH	Price Protection - Code H	
4DH	Prepaid Holdback	
4HA	Sold Vehicle	
4ES	Delivery Allowance Credit	356.00-
4FA	Special Bid-Ineligible For Incentive	
4FM	Fleet Option Editor	
4FT	Fleet Sales Order	
4KA	Special Bid Handling	
	TB1059 SPECIAL EQUIPMENT PKG	9,300.00-
	ADV PAYMENT OF YEAREND ALLOWANCE	1,072.00-
D28	FLEET PURCHASE INCENTIVE	1,005.00-
001	DESTINATION CHARGE	1,495.00
	SFP 35700	
	PO NUMBER MDH # 121822	

USE DEALERCONNECT TO OBTAIN KEY INFORMATION

24,973.00

MC

MSRP RETAIL TOTAL	37,210.00	TOTAL 24,710.00
		ORIGINAL INVOICE
THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE THE UNITED STATES.		

City of Leesburg ~ General Fund

FY 2022 Budget to Actual Report by line item

General Fund Revenue		FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 08/31/2021	Remaining FY 2022 Budget	Percentage of FY 2022 Actuals to Budget Used
100 031 31100 31110	REAL PROPERTY-CURRENT YEA	318,805	334,027	330,000	-	330,000	0%
100 031 31100 31110	PROPERTY TAX LATE FEES						
100 031 31100 31120	REAL PROPERTY-PRIOR YEAR	12,838					
100 031 31100 31130	PERSONAL PROPERTY-CURRENT	22,893	23,538	25,266		25,266	0%
100 031 31100 31130	MOTOR VEHICLE	6,452	6,343	4,500	763	3,737	17%
100 031 31100 31130	TAVT-LOST/SPLST AND TRUE UP	58,218	105,138	85,000	22,507	62,493	26%
100 031 31100 31130	MOBILE HOME	979	2,253	1,000		1,000	0%
100 031 31100 31130	INTANGIBLES (REG/RECORD)	4,852	9,672	5,000	762	4,238	15%
100 031 31100 31140	PERSONAL PROPERTY-PRIOR YR	623					
100 031 31100 31160	REAL ESTATE TRANS-intangible	1,636	4,539	2,435	1,325	1,110	54%
100 031 31100 31170	FRANCHISE TAXES-SEMC	16,323	15,490	16,194		16,194	0%
100 031 31100 31170	ELECTRIC	122,523	118,432	120,000		120,000	0%
100 031 31100 31170	CABLE	26,049	27,424	27,000	6,566	20,434	24%
100 031 31100 31170	TELEPHONE	1,742	1,581	2,123	544	1,579	26%
100 031 31300 31300	LOCAL OPTION SALES TAX	470,383	619,566	480,000	106,225	373,775	22%
100 031 31400 31400	BEER SS & USE	62,265	61,938	55,600	8,916	46,684	16%
100 031 31400 31400	WINE SS & USE	1,856	7,201	1,700	3,083	(1,383)	181%
100 031 31600 31600	BUSINESS AND OCCUPATION T	28,988	28,830	25,028	568	24,461	2%
100 031 31600 31620	INSURANCE PREMIUM TAX	220,486	232,582	230,000		230,000	0%
100 031 31600 31600	FINANCIAL INSTITUTIONS TA	15,735	14,265	12,252		12,252	0%
100 031 31900 31900	PENALTY-GENERAL PROPERTY	2,189	2,514	1,193	79	1,114	7%
100 031 31900 31900	FIFA						
100 031 31900 31900	OTHER-DELIQUENT TAX SERVI						
100 032 32100 32100	BEER	2,475	2,888	3,000		3,000	0%
100 032 32100 32100	WINE	2,475	2,888	3,000		3,000	0%
100 032 32100 32120	INSURANCE						
100 032 32400 32400	BUSINESS LICENSE PENALTY	400	608	250		250	0%
100 033 33100 33115	GEMA PROCEEDS						
100 033 33400 33410	STATE GOVERNMENT GRANTS	7,200	166,526		570,424	(570,424)	
100 033 33600 33600	LEE COUNTY BOARD OF ED (P	176,079	187,820	201,329		201,329	0%

City of Leesburg ~ General Fund

FY 2022 Budget to Actual Report by line item

		FY 2020		FY 2021		FY 2022		Percentage of			
		Audited		Unaudited		Unaudited		FY 2022			
		Revenues & Expenditures		Actual Revenues & Expenditures		Actual Revenues & Expenditures		Actuals to			
		06/30/2021		08/31/2021		08/31/2021		Budget Used			
		8,275		10,410		32,000		30,692			
								4%			
100	100	01500	00052	521100	OFFICIAL/ADMINISTRATIVE						
100	100	01500	00053	531710	PRINTING/ TAX BILLS						
100	100	01500	00052	521132	DELIQUENT TAX SERVICE ADD						
100	100	01500	00052	521200	ATTORNEY & LEGAL FEES	311	78	1,629	1,629	0%	
100	100	01500	00052	521201	COMPUTER SUPPORT FEES	34,634	28,500	27,000	7,590	19,410	28%
100	100	01500	00052	521220	ENGINEERING FEES	669		1,500		1,500	0%
100	100	01500	00052	521225	BAD DEBT EXPENSE						
100	100	01500	00052	521230	AUDITOR FEES	6,929	7,380	7,601		7,601	0%
100	100	01500	00052	522210	EQUIPMENT REPAIR & MAINT	47	21	200	200	200	0%
100	100	01500	00052	522220	BUILDING REPAIR & MAINT	6,407	15,277	5,200	577	4,623	11%
100	100	01500	00052	522300	RENTS AND LEASES	2,159	3,606	4,280		4,280	0%
100	100	01500	00052	523100	INSURANCE, OTHER THAN EMP	13,070	15,780	16,011	2,463	13,548	15%
100	100	01500	00052	523200	COMMUNICATIONS	4,039	3,429	4,440	572	3,868	13%
100	100	01500	00052	523210	POSTAGE	1,852	1,881	1,700	70	1,630	4%
100	100	01500	00052	523300	ADVERTISING	1,223	689	1,500	40	1,460	3%
100	100	01500	00052	523505	TRAVEL-EMPLOYEE	7,040	646	7,600	2,405	5,195	32%
100	100	01500	00052	523600	DUES AND FEES	9,268	7,639	8,400	1,052	7,348	13%
100	100	01500	00052	523610	SOUTHWEST GA RDC DUES	3,333	3,361	3,400	840	2,560	25%
100	100	01500	00052	523700	EDUCATION AND TRAINING	2,730	339	5,500	405	5,095	7%
Total Purchased / Contracted Services						101,987	99,036	127,961	17,322	110,639	14%
100	100	01500	00053	531230	ELECTRICITY	5,504	5,280	5,800	640	5,160	11%
100	100	01500	00053	531270	GAS & OIL	155	224	400	17	383	4%
100	100	01500	00053	531300	FOOD / EMPLOYEE APPRECIATION	2,723	2,689	2,500	99	2,401	4%
100	100	01500	00053	531600	SMALL EQUIPMENT		1,440	700		700	0%
100	100	01500	00053	531700	OFFICE SUPPLIES	8,450	7,867	6,000	306	5,694	5%
100	100	01500	00053	531720	CLEANING/ PAPER SUPPLIES	1,518	1,180	1,400	60	1,340	4%
Total Supplies - Administration						18,351	18,679	16,800	1,123	15,677	7%
100	100	01500	00054	541001	RECREATION PROPERTY						
100	100	01500	00054	542000	MACHINERY & EQUIPMENT						
100	100	01500	00054	542400	CAPITAL OUTLAY-COMPUTERS						
100	100	01500	00054	542500	CAPITAL OUTLAY-OTHER EQUI						
Total Capital Outlay - Administration											

City of Leesburg - General Fund

FY 2022 Budget to Actual Report by line item

		FY 2020	FY 2021	FY 2022	FY 2022	FY 2022	Percentage of
		Audited	Unaudited	Approved	Actual Revenues	Remaining FY	FY 2022
		Revenues &	Actual	Budget	& Expenditures	2022 Budget	Actuals to
		Expenditures	Revenues &	Budget	08/31/2021	2022 Budget	Budget Used
		06/30/2021	Expenditures	200	200	200	0%
100	100 01500 00057 572000 SENIOR CENTER	25,751		200		200	0%
100	100 01500 00057 572020 CHAMBER OF COMMERCE	3,204	3,200	3,200	800	2,400	25%
100	100 01500 00057 572030 LIBRARY CONTRIBUTION	15,500	15,500	15,500	3,875	11,625	25%
100	100 01500 00057 572011 FAMILY CONNECTIONS	-	2,750	2,750	688	2,063	25%
Total Other - Administration		44,455	21,450	21,650	5,363	16,288	25%
Subtotal Administration		334,191	314,028	370,215	57,698	312,517	16%
Municipal Court							
100	150 01550 00051 511260 SALARY Municipal Court Judge	5,373	5,481	5,812	969	4,843	17%
100	150 01550 00051 512200 FICA	411	419	445	74	371	17%
Total Personnel Municipal Court		5,784	5,900	6,256	1,043	5,214	17%
100	150 01550 00052 521200 ATTORNEY & LEGAL FEES						
100	150 01550 00052 521201 COMPUTER SUPPORT FEES	6,500	6,140	6,084		6,084	0%
100	150 01550 00052 521210 MUNICIPAL COURT EXPENSES	441	1,301	489	37	453	7%
100	150 01550 00052 521215 CITY SOLICITOR	19,010	23,013	16,000	2,135	13,865	13%
100	150 01550 00052 521216 INDIGENT DEFENSE	4,500	6,000	6,000	1,000	5,000	17%
100	150 01550 00052 523505 TRAVEL-EMPLOYEE	1,629	1,200	1,200		1,200	0%
100	150 01550 00052 523700 Training - Employee	775	100	900		900	0%
100	150 01550 00052 523550 FINE ADD-ON FEES	78,083	103,429	78,300		78,300	0%
Total Purchased / Contracted Services Municipal Court		110,939	139,983	108,973	3,172	105,802	3%
Subtotal Municipal Court		116,723	145,883	115,229	4,214	111,015	4%
100	250 25100 00057 251110 CONTINGENCY FUND	1,000	510	100,000		100,000	0%
Planning & Zoning / Code Enforcement							
100	740 07450 00051 511105 PART TIME EMPLOYEES	3,930		3,120		3,120	0%
100	740 07450 00051 512200 FICA	301		239		239	0%
100	740 07450 00051 512700 WORKERS' COMPENSATION	132	105	97	13	83	14%
Total Personnel Planning & Zoning		4,363	105	3,455	13	3,442	0%
Subtotal Planning & Zoning / Code Enforcement		4,363	105	3,455	13	3,442	0%

City of Leesburg ~ General Fund

FY 2022 Budget to Actual Report by line item

		FY 2021		FY 2022		FY 2022		Percentage of			
		Unaudited Actual		Unaudited Actual		Unaudited Actual		FY 2022			
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to			
		06/30/2021		08/31/2021		08/31/2021		Budget Used			
		Audited		Approved		Approved		2022 Budget			
		Revenues & Expenditures		Budget		Budget		2022 Budget			
		06/30/2021		08/31/2021		08/31/2021		2022 Budget			
Public Safety											
100	300	03200	00051	5111100	REGULAR EMPLOYEES	567,445	551,747	611,698	107,990	503,707	18%
100	300	03200	00051	5111101	REGULAR EMPLOYEES VAC SELL BACK	12,122	12,169	21,819	2,226	19,592	10%
100	300	03200	00051	5111105	PART TIME EMPLOYEES	54,194	51,765	44,681	9,516	35,165	21%
100	300	03200	00051	5111199	LONGEVITY	9,960	9,034	10,909		10,909	0%
100	300	03200	00051	5111300	OVERTIME	23,040	33,550	46,373	6,637	39,736	14%
100	300	03200	00051	512100	EMPLOYEE GROUP INSURANCE	129,000	138,297	173,359	19,972	153,387	12%
100	300	03200	00051	512200	FICA	45,619	45,819	56,264	9,069	47,195	16%
100	300	03200	00051	512400	RETIREMENT	34,828	45,298	47,571	7,550	40,022	16%
100	300	03200	00051	512415	457b/poab	3,415	3,625	3,710	200	3,510	5%
100	300	03200	00051	512700	WORKERS' COMPENSATION	27,598	28,580	28,007	3,906	24,101	14%
		Total Personnel Services Public Safety				907,221	919,886	1,044,391	167,067	877,324	16%
100	300	03200	00052	521200	ATTORNEY & LEGAL FEES						
100	300	03200	00052	521201	COMPUTER SUPPORT FEES	9,094	10,131	10,330	882	9,448	9%
100	300	03200	00052	522210	EQUIPMENT REPAIR & MAINT		19	3,000		3,000	0%
100	300	03200	00052	522240	TIRES AND TUBES	2,804	4,156	3,500	501	2,999	14%
100	300	03200	00052	522250	VEHICLE REPAIR	24,631	38,945	28,000	894	27,106	3%
100	300	03200	00052	522260	RADIO MAINTENANCE	1,230	214	1,000		1,000	0%
100	300	03200	00052	523100	INSURANCE, OTHER THAN EMP	11,915	13,760	14,510	2,271	12,239	16%
100	300	03200	00052	523200	COMMUNICATIONS	23,632	11,250	26,430	1,247	25,183	5%
100	300	03200	00052	523300	ADVERTISING		72	100		100	0%
100	300	03200	00052	523505	TRAVEL-EMPLOYEE	542	-	1,900		1,900	0%
100	300	03200	00052	523600	DUES AND FEES	745	892	800	80	720	10%
100	300	03200	00052	523700	EDUCATION AND TRAINING	848	351	2,500	104	2,396	4%
100	300	03200	00052	523900	UNIFORM CLEANING	203	451	500	41	459	8%
		Total Purchased / Contracted Services Public Safety				75,646	80,241	92,570	6,020	86,550	7%
100	300	03200	00053	531230	ELECTRICITY	7,104	7,238	7,703	687	7,016	9%
100	300	03200	00053	531270	GAS & OIL	30,533	36,043	32,000	4,015	27,985	13%
100	300	03200	00053	531600	Small Equipment			4,000		4,000	0%
100	300	03200	00053	531700	OFFICE SUPPLIES	2,652	2,659	2,800	150	2,650	5%
100	300	03200	00053	531720	CLEANING/ PAPER SUPPLIES	1,455	847	1,200	60	1,140	5%
100	300	03200	00053	531780	POLICE SUPPLIES	16,994	7,022	9,755	1,739	8,016	18%

City of Leesburg - General Fund

FY 2022 Budget to Actual Report by line item

	FY 2021		FY 2022		Percentage of FY 2022 Actuals to Budget Used
	Audited Revenues & Expenditures 06/30/2021	Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	Unaudited Actual Revenues & Expenditures 08/31/2021	
100 300 03200 00053 531781 GREAT PROGRAM					
100 300 03200 00053 531782 EXPLORER PROGRAM	880	2,516	500	500	0%
100 300 03200 00053 531783 LEESBURG/LEE COUNTY FOSTE	3,829	3,033	500	38	8%
100 300 03200 00053 531790 UNIFORMS	5,086	9,598	6,000		0%
100 300 03200 00053 531784 COMMUNITY RELATIONS EXPENSE		-	3,000		0%
Total Supplies - Public Safety	68,532	68,956	67,458	6,690	10%
100 300 03200 00054 542200 CAPITAL OUTLAY-NEW VEHICL					
100 300 03200 00054 542300 CAPITAL OUTLAY-FURN/FIXTU					
100 300 03200 00054 542400 CAPITAL OUTLAY-COMPUTERS					
100 300 03200 00054 542500 CAPITAL OUTLAY-OTHER EQUI					
Total Capital Outlays - Public Safety	-	-	-	-	-
Subtotal Public Safety	1,051,400	1,069,082	1,204,419	179,776	15%
Public Works Maintenance					
100 400 04300 00052 522100 Refuge Contract	470,280	472,687	475,733	35,261	7%
100 400 04300 00052 522101 INERT TRASH REMOVAL	44,779	6,492	10,000		0%
Sub Total Sanitation	515,060	479,179	485,733	35,261	7%
100 400 04600 00051 511100 REGULAR EMPLOYEES	114,799	122,917	135,977	25,118	18%
100 400 04600 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	2,970	2,101	5,230	421	8%
100 400 04600 00051 511105 Part time	15,610	24,213	27,925	6,284	23%
100 400 04600 00051 511199 LONGEVITY	1,977	1,955	2,615		0%
100 400 04600 00051 511300 OVERTIME	18,531	20,971	18,922	5,639	30%
100 400 04600 00051 512100 EMPLOYEE GROUP INSURANCE	15,419	18,690	35,779	3,142	9%
100 400 04600 00051 512200 FICA	10,962	12,354	14,586	2,725	19%
100 400 04600 00051 512400 RETIREMENT	7,801	10,343	11,579	1,724	15%
100 400 04600 00051 512415 479b cont	523	482	965	80	8%
100 400 04600 00051 512700 WORKERS' COMPENSATION	8,339	9,080	8,112	1,131	14%
Total Personnel Services Public Works	196,930	223,107	261,691	46,265	18%
100 400 04600 00052 521201 COMPUTER SUPPORT FEES	944		1,000		0%
100 400 04600 00052 521220 ENGINEERING FEES	3,512	2,024	2,000		0%
100 400 04600 00052 521221 NPDES STORMWATER ANNUAL R	7,286	9,000	8,000	795	10%
100 400 04600 00052 522210 EQUIPMENT REPAIR & MAINT	29,733	45,916	38,000	6,403	17%

City of Leesburg ~ General Fund

FY 2022 Budget to Actual Report by line item

				FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 08/31/2021	Remaining FY 2022 Budget	Percentage of FY 2022 Actuals to Budget Used
Chamber of Commerce								
100	750	07520	00052	4,239	4,123	717	3,406	17%
100	750	07520	00052	4,574	1,200		1,200	0%
100	750	07520	00052		698		698	0%
100	750	07520	00052	299	276	23	253	8%
100	750	07520	00053	3,786	4,059	261	3,798	6%
100	750	07520	00053	375	800		800	0%
				13,273	11,156	1,000	10,156	9%
Subtotal Chamber of Commerce								
Total General Fund Expenses				2,489,873	2,865,198	350,521		12%
General Fund Net Gain / (Loss)				(23,631)	(0)	567,285		

City of Leesburg ~ Water & Sewer Fund

FY 2022 Budget to Actual Report by line item

		FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 08/31/2021	Remaining FY 2022 Budget	Percentage of FY 2022 Actuals to Budget Used
WATER AND SEWER FUND REVENUE							
505 033	33400	-	-	-	-	-	-
505 034	34400	547,585	584,798	563,506	92,664	470,842	16%
505 034	34420	18,350	15,050	10,000	10,000	10,000	0%
505 034	34420	5,749	17,990	10,000	1,425	8,575	14%
505 034	34420	20,302	17,990	24,186	3,780	20,406	16%
505 034	34420	-	-	230,000	-	230,000	0%
505 034	34420	499,990	564,449	530,800	88,129	442,671	17%
505 034	34425	23,595	12,870	10,000	-	10,000	0%
505 034	34900	596	349	1,500	35	1,465	2%
505 034	36100	2,441	2,302	4,000	44	3,956	1%
505 038	38300	2,000	-	-	-	-	-
505 038	38900	1,542	398	-	-	-	-
505 038	38900	-	(10)	-	(9)	9	-
505 039	39100	83,378	41,689	-	-	-	-
505 039	39380	55,537	-	-	-	-	-
505 061	61100	(69,360)	(58,922)	(84,618)	(14,103)	(70,515)	-
505 039	39100	1,191,705	1,180,964	1,299,374	171,966	1,127,408	13%
Total Water and Sewer Fund Revenue							
WATER AND SEWER FUND EXPENSES							
SEWER DEPARTMENT							
505 400	04330	86,199	86,651	91,695	17,986	73,710	20%
505 400	04330	1,330	1,522	3,315	57	3,258	2%
505 400	04330	1,473	1,470	1,657	1,657	1,657	0%
505 400	04330	5,072	5,028	6,454	1,003	5,451	16%
505 400	04330	4,762	5,439	14,731	931	13,801	6%
505 400	04330	7,019	7,303	8,118	1,466	6,652	18%
505 400	04330	4,958	6,475	6,828	1,079	5,749	16%
505 400	04330	1,508	1,611	1,679	407	1,272	24%
505 400	04330	1,429	1,456	1,549	216	1,333	14%

City of Leesburg ~ Water & Sewer Fund

FY 2022 Budget to Actual Report by line item

		FY 2021		FY 2022		FY 2022		Percentage of	
		Unaudited		Unaudited		Unaudited		FY 2022 Actuals	
		Actual		Actual		Actual		to Budget Used	
		Revenues & Expenditures 06/30/2021		Revenues & Expenditures 08/31/2021		Revenues & Expenditures 08/31/2021		FY 2022 Budget	
		3,000		3,000		3,000		2,500	
		119,956		139,027		23,644		115,383	
		2,677		3,750		654		3,096	
		7,581		2,846		4,854		37%	
		500		4,000		4,000		0%	
		3,780		3,893		1,250		2,643	
		9,371		18,000		13		17,987	
		19,363		23,580		3,690		19,890	
		11,520		8,500		841		7,659	
		10		300		300		0%	
		1,670		6,200		6,200		0%	
		728		400		400		0%	
		679		500		500		0%	
		1,335		1,500		38		1,462	
		67,797		78,323		9,331		68,992	
		26,647		22,132		2,241		19,891	
		1,714		3,900		440		3,460	
		829		1,000		1,000		0%	
		7,358		5,600		5,600		5,600	
		36,547		32,632		2,681		29,951	
		542200		CAPITAL OUTLAY-NEW VEHICL					
		542500		CAPITAL OUTLAY-OTHER EQUI					
		542530		2014 I & I CAPITAL PROJEC					
		542531		PUBLIC WORKS W/S EXTENSIO					
		Total Contracted Services Sewer Dept		Total Contracted Services Sewer Dept		Total Contracted Services Sewer Dept		Total Contracted Services Sewer Dept	
		505 400 04330 00053 531230		ELECTRICITY-PUMP/LIFT STATIONS				10%	
		505 400 04330 00053 531270		GAS & OIL				11%	
		505 400 04330 00053 531600		SMALL EQUIPMENT				0%	
		505 400 04330 00053 531700		OFFICE SUPPLIES				0%	
		505 400 04330 00053 531900		SEWER SUPPLIES				0%	
		Total Supplies Sewer Dept		Total Supplies Sewer Dept		Total Supplies Sewer Dept		Total Supplies Sewer Dept	
		505 400 04330 00054 542200		CAPITAL OUTLAY-NEW VEHICL					
		505 400 04330 00054 542500		CAPITAL OUTLAY-OTHER EQUI					
		505 400 04330 00054 542530		2014 I & I CAPITAL PROJEC					
		505 400 04330 00054 542531		PUBLIC WORKS W/S EXTENSIO					
		Total Capital Outlay Sewer Dept		Total Capital Outlay Sewer Dept		Total Capital Outlay Sewer Dept		Total Capital Outlay Sewer Dept	

City of Leesburg ~ Water & Sewer Fund

FY 2022 Budget to Actual Report by line item

	FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures	Remaining FY 2022 Budget	Percentage of FY 2022 Actuals to Budget Used
505 400 04330 00056 561000 DEPRECIATION	260,323	100,000	100,000	16,667	83,333	17%
Total Depreciation Sewer Dept	260,323	100,000	100,000	16,667	83,333	0%
505 400 04330 00057 579000 CONTENGENCY	-	-	25,000	-	25,000	-
Total Other Costs Sewer Dept	-	-	25,000	-	25,000	17%
505 400 04330 00058 581301 GEFA DWSRF 11-015	6,714	3,193	6,052	1,043	5,009	-
505 400 04330 00058 582000 INTEREST PAID ON NOTES	-	-	-	-	-	-
Total Debt Service Sewer Dept	6,714	3,193	6,052	1,043	5,009	14%
Subtotal Sewer Department	488,132	318,806	381,034	53,366	327,669	
SEWAGE TREATMENT PLANT						
505 400 04335 00051 511100 REGULAR EMPLOYEES	75,959	76,901	78,325	15,829	62,496	20%
505 400 04335 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	488	488	3,013	528	2,484	18%
505 400 04335 00051 511199 LONGEVITY	1,393	1,393	1,506	1,506	1,506	0%
505 400 04335 00051 511300 OVERTIME	13,085	13,555	11,749	2,575	9,174	22%
505 400 04335 00051 512100 EMPLOYEE GROUP INSURANCE	410	642	14,540	107	14,433	1%
505 400 04335 00051 512200 FICA	6,888	6,996	7,236	1,437	5,799	20%
505 400 04335 00051 512400 RETIREMENT- Pension	4,882	6,350	6,584	1,058	5,525	16%
505 400 04335 00051 512415 457b plan cont	384	384	384	64	320	17%
505 400 04335 00051 512700 WORKERS' COMPENSATION	1,887	1,277	1,312	183	1,129	14%
505 400 04335 00052 521150 SLUDGE DISPOSAL	5,213	2,013	12,000	903	11,097	8%
505 400 04335 00052 521250 WATER TESTING	35,293	29,261	37,000	2,454	34,546	7%
505 400 04335 00052 522250 VEHICLE REPAIR	1,299	669	1,000	-	1,000	0%
505 400 04335 00052 522310 UNIFORMS	495	902	800	800	800	0%
505 400 04335 00052 523505 TRAVEL-EMPLOYEE	410	688	1,200	1,200	1,200	0%
505 400 04335 00052 523700 EDUCATION & TRAINING	730	840	1,100	1,100	1,100	0%
505 400 04335 00053 531230 Electricity	48,592	48,135	46,690	-	46,690	0%
505 400 04335 00053 531701 Other Supplies	895	534	800	601	199	75%
505 400 04335 00053 531885 Chemicals for Plant	32,873	32,994	30,000	11,334	18,666	38%
505 400 04335 00052 522200 WWTF Repairs & Maintenance	13,860	14,868	17,000	1,761	15,239	10%
505 400 04335 00054 542200 TRUCKS AND AUTOS	-	-	-	-	-	-
505 400 04335 00054 542500 OTHER CAPITAL	-	-	-	-	-	-
Total Sewage Treatment Plant	245,035	238,889	272,239	38,835	233,405	14%
Subtotal Sewage Treatment Plant	245,035	238,889	272,239	38,835	233,405	14%

City of Leesburg ~ Water & Sewer Fund

FY 2022 Budget to Actual Report by line item

		FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 08/31/2021	Remaining FY 2022 Budget	Percentage of FY 2022 Actuals to Budget Used
505	400			500		500	0%
505	400	754	606	1,500		1,500	0%
505	400	10,429	24,266	40,000	1,886	38,114	5%
505	400	5,178	5,054	7,000	468	6,532	7%
Total Supplies Water Dept		38,530	51,366	72,160	4,661	67,499	
505	400						
505	400						
505	400	43,129	43,129	43,129		43,129	0%
505	400	43,129	43,129	43,129		43,129	0%
Total Capital Outlays Water Dept		43,129	43,129	43,129		43,129	
505	400	100,000	100,000	100,000	16,667	83,333	17%
505	400	100,000	100,000	100,000	16,667	83,333	
505	400		104	25,000		25,000	0%
505	061	50,000	100,000	75,000	12,500	62,500	17%
Total Other Costs Water Dept		50,000	100,104	100,000	12,500	87,500	
505	400	38,345	17,598	32,513	5,666	26,847	17%
Total Water Dept Debt Service		38,345	17,598	32,513	5,666	26,847	
Subtotal Water Department		526,753	561,380	646,101	89,540	556,560	14%
Total Water and Sewer Expenses		1,259,921	1,119,075	1,299,374	181,741	1,117,634	14%
Water and Sewer Net Gain / Loss		(68,216)	61,889	(0)	(9,775)		
Plus Unfunded Depreciation		360,323	200,000	200,000	33,333		
Less Principal Debt Reduction		193,236	98,347	152,546	39,319		
Less Other investment in capital							
Less Operational Transfer to General Fund							
Net effect on Cash Reserves increase / (decrease)		98,871	163,542	47,454	(15,760)		

NOTICE

The Mayor and Council of the City of Leesburg do hereby announce that the millage rate will be set at a meeting of the City Council to be held on October 19, 2021 at 6:00pm in the Council Chambers of City Hall.

Pursuant to the requirements of O.C.G.A. Section 48-5-32 do hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2021 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

CITY OF LEESBURG	2016	2017	2018	2019	2020	2021
Real & Personal	58,272,986	60,273,180	60,151,954	60,438,102	60,671,964	78,651,116
Motor Vehicles	2,332,650	1,648,790	1,418,220	1,195,350	1,115,610	957,930
Mobile Homes	260,459	259,303	253,821	253,547	243,243	247,333
Timber - 100%	0	0	0	0	0	0
Heavy Duty Equipment	0	0	0	0	0	0
Gross Digest	60,866,095	62,181,273	61,823,995	61,886,999	62,030,817	79,856,379
Less M& O Exemptions	873,823	1,218,567	1,229,242	1,161,773	1,222,837	1,655,734
Net M & O Digest	59,992,272	60,962,706	60,594,753	60,725,226	60,807,980	78,200,645
State Forest Land Assistance Grant Value	0	0	0	0	0	0
Adjusted Net M&O Digest	59,992,272	60,962,706	60,594,753	60,725,226	60,807,980	78,200,645
Gross M&O Millage	12.725	11.978	11.996	11.988	12.000	10.092
Less Rollback (LOST)	6.725	5.989	5.998	5.994	6.000	5.427
Net M&O Millage	6.000	5.989	5.998	5.994	6.000	4.665
Total City Taxes Levied	\$359,954	\$365,106	\$363,447	\$363,987	\$364,848	\$364,806
Net Taxes \$ Increase	\$5,085	\$5,152	-\$1,658	\$540	\$861	-\$42
Net Taxes % Increase	1.43%	1.43%	-0.45%	0.15%	0.24%	-0.01%

To: Mr. Bob Alexander

From: Chief C. Prokesh

Date: September 30, 2021

RE: Monthly Report, September-2021

CADs = 922

Arrests = 11

Criminal/Investigative:

Municipal Court Arrests:

Disorderly Conduct = 2
Traffic Arrests = 3
Hit and Run = 2

Superior Court Arrests:

Bestiality = 1
Cruelty to Animals = 1
Terroristic Threats and Acts = 1
Stalking = 1

Traffic Investigation/Enforcement:

Citations = 90

Warnings = 76

Accidents = 18

Vehicle vs. Vehicle = 15
Hit & Run = 1
Vehicle vs. Deer = 1
With Injuries = 1

OTHER:

1. Actively Investigating Entering Auto Ring
2. Actively recruiting trying to fill remaining Vacancy
3. GACP Convoy of Care

Lee County 911
119 Pinewood Rd Leesburg , GA 31763

CFS By Department - Select Department By Date
For Leesburg Police Department 9/1/2021 - 9/30/2021

Leesburg Police Department	Count	Percent
ALARM/FIRE/COMMERCIAL	4	0.43%
ANIMAL CRUELTY	1	0.11%
AREA CHECK	555	60.20%
ASSAULT	1	0.11%
ASSIST MOTORIST	2	0.22%
ASSIST OTHER AGENCY/SERVICE	2	0.22%
ATTEMPT TO CONTACT	2	0.22%
ATV / DIRT BIKE COMPLAINT	1	0.11%
BURGLARY	1	0.11%
BUSINESS ALARM	7	0.76%
CALL BY PHONE	5	0.54%
COMPLAINT	3	0.33%
DAMAGE TO PROPERTY	5	0.54%
DELAYED VEHICLE ACCIDENT REPORT	4	0.43%
DISTURBANCE	1	0.11%
DOMESTIC	4	0.43%
ENTER AUTO	1	0.11%
ESCORT	8	0.85%
FIGHT	4	0.43%
FOLLOW UP	10	1.08%
FUNERAL ESCORT	4	0.43%
GOOD INTENT	1	0.11%
HANG UP	2	0.22%
HARASSMENT COMPLAINT	1	0.11%
HAZMAT/GAS LEAK/EXPLOSION	1	0.11%
IMPROPERLY PARKED	4	0.43%
INCIDENT WITH GUN	1	0.11%
INFORMATION	10	1.08%
JUVENILE PROBLEM	1	0.11%
JUVENILE TRANSPORT	4	0.43%
LICENSE/REGISTRATION	5	0.54%
LOST/STOLEN TAG	3	0.33%
MECHANICAL BREAKDOWN	3	0.33%
NOISE COMPLAINT	5	0.54%
NON-RESPONSIVE/ IS BREATHING	1	0.11%
OPEN DOOR/WINDOW	4	0.43%
OPEN LINE	1	0.11%
PERSON MISSING	2	0.22%
POWER LINES DOWN	1	0.11%
RECOVERED/FOUND PROPERTY	2	0.22%
RESIDENTIAL ALARM	6	0.65%
ROAD HAZARD	2	0.22%

Leesburg Police Department	Count	Percent
RUNAWAY JUVENILE	1	0.11%
SNAKE	1	0.11%
SPECIAL DETAIL	5	0.54%
SPEEDING/RECKLESS DRIVING	1	0.11%
STALKING	1	0.11%
STOLEN VEHICLE	1	0.11%
SUICIDAL THOUGHTS	1	0.11%
SUICIDE / ATTEMPT	1	0.11%
SUSPICIOUS ACTIVITY	4	0.43%
SUSPICIOUS PERSON/VEHICLE	20	2.17%
THEFT	2	0.22%
THREATS	1	0.11%
TRAFFIC STOP (CLI)	141	15.29%
TRANSPORT PRISONER	3	0.33%
TRESPASSING	1	0.11%
UNKNOWN PROBLEM	2	0.22%
UNLOCK VEHICLE	17	1.84%
UNRULY JUVENILE	1	0.11%
UNWANTED GUEST	4	0.43%
VEHICLE ACCIDENT	14	1.52%
VEHICLE ACCIDENT/ DEER	1	0.11%
VEHICLE ACCIDENT/ HIT AND RUN	1	0.11%
VEHICLE ACCIDENT/ INJURIES	1	0.11%
VICTIM NOTIFICATION	1	0.11%
VIN VER/TRAILER INSPECTION	4	0.43%
WALK IN	2	0.22%
WANTED PERSON	1	0.11%
WELFARE CHECK	4	0.43%
XPATROL	2	0.22%
Total Records For Leesburg Police Department	922	Dept Calls/Total Calls 100.00%
Total Records	922	

PUBLIC WORKS

MONTHLY REPORT

. **LIFT STATIONS** - REMAINS OPERATIONAL [ALL PUMPS OPERATIONAL

. **LIMBS PICK UP** - FOR THE MONTH OF SEPTEMBER (5) LOADS

TOTAL CHARGE [0.00]

. **LIGHTING** - NO ACTIVITY

. **MOSQUITOES CONTROL** - SPRAYING TUESDAY AND THURSDAYS

CITY OF LEESBURG

PROJECT STATION

. **MAN HOLES** - ARE MOVING FORWARD

. **SEWER PROJECT** - SEWER REHAB ARE ON KATIE LYNN STREET

Type	Total
(blank)	1
	1
	1
(blank)	1
	1
	1
	2
REPLACE LIGHT BULBS	1
	1
EMPTY TRASH CANS AT ENTRANCES TO CITY HALL	1
	1
	2
PICK UP CASES OF WATER FOR CITY HALL	1
total	1
	1
Maintenance	1
	1
	1
TRIM BUSHES	1
	1
(blank)	1
	1
	2
(blank)	1
	1
	1
(blank)	1
	1
(blank)	2
	2
	2
PICK UP CASES OF WATER FOR CITY HALL	1
total	1
REMOVE BUSHES	1
	1
	2
	12
(blank)	1
	1
	1
(blank)	1
	1
(blank)	1
	1
(blank)	1
	1
(blank)	1
	1
(blank)	1
	1
(blank)	2
	2
	2
	6
PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	3
PICK UP TRASH CAN	1
VERIFY # OF TRASH CANS AT THIS LOCATION	1
	5
ASSESS TREE FOR POSSIBLE REMOVAL	1
CLEAR OUT DITCH	2
Remove Roadkill	1
	4
CHECK FOR LEAK AND GET READING	2
GET READING ONLY	1
LOW WATER PRESSURE	1

TAG DOOR	1
TURN WATER BACK ON	18
TURN WATER OFF	1
TURN WATER OFF AND LOCK METER AND GET READING	5
TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	1
TURN WATER ON DELIVER TRASH CAN GET READING	2
TURN WATER ON AND GET READING	4
VERIFY WATER IS OFF AND LOCKED. GET READING.	3
	39
(blank)	4
	4
	52
VERIFY # OF TRASH CANS AT THIS LOCATION	1
	1
	1
DELIVER GARBAGE CAN	1
PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	1
PICK UP TRASH CAN	1
	3
CHECK FOR LEAK AND GET READING	1
TURN WATER ON AND GET READING	1
	2
	5
VERIFY # OF TRASH CANS AT THIS LOCATION	2
	2
CHECK FOR LEAK AND GET READING	2
TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	1
TURN WATER ON DELIVER TRASH CAN GET READING	1
TURN WATER ON AND GET READING	5
	9
	11
CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY	2
TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	1
	3
	3
CHECK FOR LEAK AND GET READING	1
TURN WATER BACK ON	1
TURN WATER OFF AND LOCK METER AND GET READING	2
	4
	4
CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY	1
GET READING FOR BEGINNING OF NEW SERVICE	1
TURN WATER OFF AND LOCK METER AND GET READING	4
TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	2
TURN WATER ON DELIVER TRASH CAN GET READING	1
TURN WATER ON AND GET READING	2
	11
	11
INVESTIGATE CUSTOMERS PROPERTY TO SEE IF THEY ALREADY HAVE A TRASH CAN BEFORE YOU DELIVER ONE	1
PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	3
YARD DEBRIS PICKUP	1
	5
CHECK FOR LEAK AND GET READING	2
CHECK METER FOR STOPPAGE	1
CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY	1
GET READING FOR BEGINNING OF NEW SERVICE	3
GET READING ONLY	1
REPLACE REGISTER	1
TURN WATER BACK ON	4
TURN WATER OFF AND LOCK METER AND GET READING	5
TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	2
TURN WATER ON AND GET READING	2
VERIFY WATER IS OFF AND LOCKED. GET READING.	2
	24
(blank)	2
	2
	31
CHECK FOR LEAK AND GET READING	1
	1
	1
Sign Repair	1
	1
INSTALL WATER / SEWER TAPS	7

REPLACE REGISTER	1
	8
(blank)	14
	14
	23
CAP A WATER LINE	1
	1
(blank)	2
	2
	3
(blank)	10
	10
	10
REPAIR LEAK	1
	1
	1
(blank)	1
	1
(blank)	4
	4
	4
(blank)	2
	2
	2
Mow Ditches	1
	1
(blank)	3
	3
	4
(blank)	6
	6
	6
(blank)	3
	3
	3
(blank)	5
	5
	5
PICK UP BROKEN CAN AND REPLACE WITH NEW CAN VERIFY # OF TRASH CANS AT THIS LOCATION	3
	1
	4
Check for Stoppage	1
	1
CLEAR OUT DITCH	1
	1
CHANGE METER VALVE	1
CHECK FOR LEAK AND GET READING	1
CHECK METER FOR STOPPAGE	1
TAG DOOR	1
TURN WATER BACK ON	1
TURN WATER OFF AND LOCK METER AND GET READING	3
TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	1
TURN WATER ON AND GET READING	2
VERIFY WATER IS OFF AND LOCKED. GET READING.	2
	13
	19
	200
(blank)	3
	3
	3
	3
	3
	224

Leesburg Public Drinking Water Wells Monthly Report For September, 2021

Leesburg Public Drinking Water Wells were in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT</u>
Monthly Avg. Gallons Pumped Per Day:	363,367	800,000
Total Gallons Pumped for the Month:	10.90 Million Gallons	
4 Monthly Bacteria Samples:	0/Absent	0/Absent
Daily Chlorine Residual	.89 mg/L	>.2mg/L
1 Monthly Fluoride Sample:	.61	

Maintenance/Repairs: (1) Remove/clean/reinstall chlorine injectors at Starksville & 32 wells, weekly. (2) Perform monthly preventive maintenance to chlorine and fluoride pumps at Starksville & Hwy. 32 wells. (3) Gathering quotes for pipework replacement at Starksville well.

Expenses:

Electricity -	\$2,408.22
Chemicals used -	\$ 378.09
Routine Testing	\$ 132.00
Maintenance & Repair -	\$ 000.00
Total -	\$2,918.31

Leesburg Water Pollution Control Plant Monthly Report For September, 2021

Leesburg WPCP was in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT LIMIT</u>
Avg. Daily Flow (Million Gallons)	.617	1.2 monthly avg.
Effluent Biochemical Oxygen Demand	2.0	15
BOD Removal %	98.8	>85%
Effluent Total Suspended Solids	4.3	30
TSS Removal %	98.7	>85%
Effluent Fecal Coliform (# per 100 mL)	2.0	400
Effluent Ammonia	.07	3.0
Effluent Dissolved Oxygen	7.6	>6.0
Min & Max Effluent pH	7.2-7.4	6.0-9.0
Effluent Total Phosphorous	.26	1.5
Low-Level Mercury (mg/day)	.931	6.3
Total Rainfall for the month	4.1 in.	

Maintenance/Repairs Performed: (1) Weekly cleaning and routine maintenance performed on belt-fed press, UV light units, clarifiers and chemical pump systems at WPCP. (2) Cleaned up spilled pressed solids in belt press building, from conveyor belt malfunction. (3) Complete survey/testing of all mechanical systems at the plant by Cornerstone Mechanical.

Expenses:

Fuel (generator/vehicles/mower)	\$ 471.02	
Electricity -	\$1,806.53	
Chemicals used	\$1,343.28	(\$3,413.85 – in March w/PAC & NAOH)
Lab Tests -	\$2,160.00	
DoCo Landfill (solids from press)	\$ 000.00	
Maintenance & Repair -	\$.00	
Total -	\$5,780.83	