

**City of Leesburg**  
**City Hall, 107 N Walnut Avenue, Leesburg, GA 31763**  
**229-759-6465**

City Council members

Billy Breeden, Mayor  
Rufus Sherman, Mayor Pro Tem  
Judy Powell      Bob Wilson  
Jason Renfroe    Amanda White  
Richard Bush

City Staff

Bob Alexander, City Manager  
Bert Gregory, City Attorney

1.      **CALL TO ORDER**
2.      **APPROVAL OF MINUTES**  
         August 3, 2021
3.      **PUBLIC HEARING**
4.      **NEW BUSINESS**  
         (A) Consideration of COVID-19 vaccine Incentive for Employees.  
         (B) Consideration of the FY 22 LMIG Project.
5.      **CITY MANAGER'S MATTERS**  
         (A) Financial Report
6.      **DEPARTMENTAL REPORTS**  
         (A) Police Report  
         (B) Public Works Report  
         (C) Water and Waste Water Report
7.      **GOVERNMENTAL BOARDS/AUTHORITIES**
8.      **COUNCIL MEMBER'S MATTER**
9.      **OLD BUSINESS**
10.     **CITY ATTORNEY'S MATTERS**
11.     **EXECUTIVE SESSION**  
         Consideration to discuss real estate issues.
12.     **PUBLIC FORUM**
13.     **ANNOUCEMENTS**  
         Next Scheduled Meeting is October 5, 2021
14.     **ADJOURNMENT**

*Agenda May Change Without Notice*

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**1. CALL TO ORDER**

Mayor Breeden called the meeting to order at 6:00 PM. Mayor Breeden lead the pledge and Councilmember Wilson lead the prayer. The City Manager, the City Attorney and all Councilmembers were present.

**2. APPROVAL OF MINUTES**

Mayor Breeden asked for a motion to approve the minutes from July 6, 2021. Mayor Pro Tem Sherman made a motion to approve the minutes. Councilmember Bush seconded the motion. The vote was unanimous.

**3. PUBLIC HEARING****4. NEW BUSINESS**

(A) The City Finance Director Cheryl Allison discussed the Terms and Conditions of accepting the American Rescue Plan Act Funds. Councilmember Renfroe made a motion to approve the Terms and Conditions of the American Rescue Plan Act Funds. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.

(B) The City Manager presented a recommendation to provide a one-time premium payment to all employees in the amount of \$1,000 to each full-time employee and \$500 to each part-time employee as described in the Terms and Conditions for Premium Pay for Essential Workers from the American Rescue Plan Act. Council Member Renfroe made a motion to approve the one-time premium payment. Councilmember White seconded the motion. Councilmember White made a motion to amend the motion by removing the "one-time" words off the premium pay for essential workers. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.

(C) Engineer Matthew Inman with EMC Engineering made a proposal for Professional Engineering and Survey Services for Leslie Highway Sidewalk Improvements in the amount of \$35,775. Councilmember White made a motion to approve the proposal. Councilmember Powell seconded the motion. The vote was unanimous.

(D) Denzel Harrell with the Southwest Georgia Veterans Coalition requested approval to have a Veteran's Day Parade either November 6<sup>th</sup> or 13<sup>th</sup> depending on when he could schedule the Third Army Band. Councilmember Renfroe made a motion to approve the Veteran's Day Parade on either November 6<sup>th</sup> or 13<sup>th</sup>. Councilmember White seconded the motion. The vote was unanimous.

**5. CITY MANAGER'S MATTERS.**

(A) Financial Report- The City Manager discussed the Financial Report of the General Fund and Water & Sewer Fund and indicated that both funds are within budget for the year.

(B) The City Manager gave an update on the City Projects.

**6. DEPARTMENTAL REPORTS**

7. GOVERNMENTAL BOARDS/AUTHORITIES

8. COUNCIL MEMBER'S MATTER

9. OLD BUSINESS

10. CITY ATTORNEY'S MATTERS

11. EXECUTIVE SESSION

12. PUBLIC FORUM

13. ANNOUNCEMENTS

Next Scheduled Meeting is September 6, 2021

14. ADJOURNMENT

Councilmember White made a motion to adjourn. Mayor ProTem Sherman seconded the motion. The vote was unanimous.

**LEESBURG, GEORGIA  
MEMORANDUM**

To: Mayor and Council  
From: Bob Alexander  
Date: September 3, 2021  
Subject: COVID-19 Vaccine Incentive for Employees

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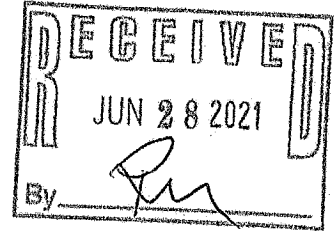
There has been a noticeable spike in reported positive cases of COVID-19 and staff is concerned. The Lee County Commission recently approved providing an incentive in the amount of \$250.00 to employees who can show they are fully vaccinated or who start the vaccination process within 30 days. Funds are available through the American rescue Plan. It is recommended the City of Leesburg also adopt a vaccine incentive for the employees.



Russell R. McMurry, P.E.,  
Commissioner  
One Georgia Center  
600 West Peachtree Street, NW  
Atlanta, GA 30308  
(404) 631-1000 Main Office

June 23, 2021

Billy Breeden, Mayor  
City of Leesburg  
P.O. Box 890  
Leesburg, Georgia 31763-0890



RE: **Fiscal Year 2022 Local Maintenance & Improvement Grant (LMIG) Program**

Dear Mayor Breeden:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2022 LMIG Program in July 2021. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2022 LMIG Application, please visit the Department's website at [www.dot.ga.gov/PS/Local/LMIG](http://www.dot.ga.gov/PS/Local/LMIG). This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, **Shannon Bradford**, at **229-391-5438** for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2019 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2019, 2020, and 2021. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

**All electronic LMIG applications must be received no later than February 1, 2022.** Failure to submit applications by the deadline might result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2022 Program is **\$42,926.47** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

Russell R. McMurry, P.E.  
Commissioner

cc: Mr. Van Mason; Mr. Johnny Floyd; Hon. Bill Yearta; Hon. Carden Summers; Shannon Bradford

Starkville Av S

Robert Lee Dr

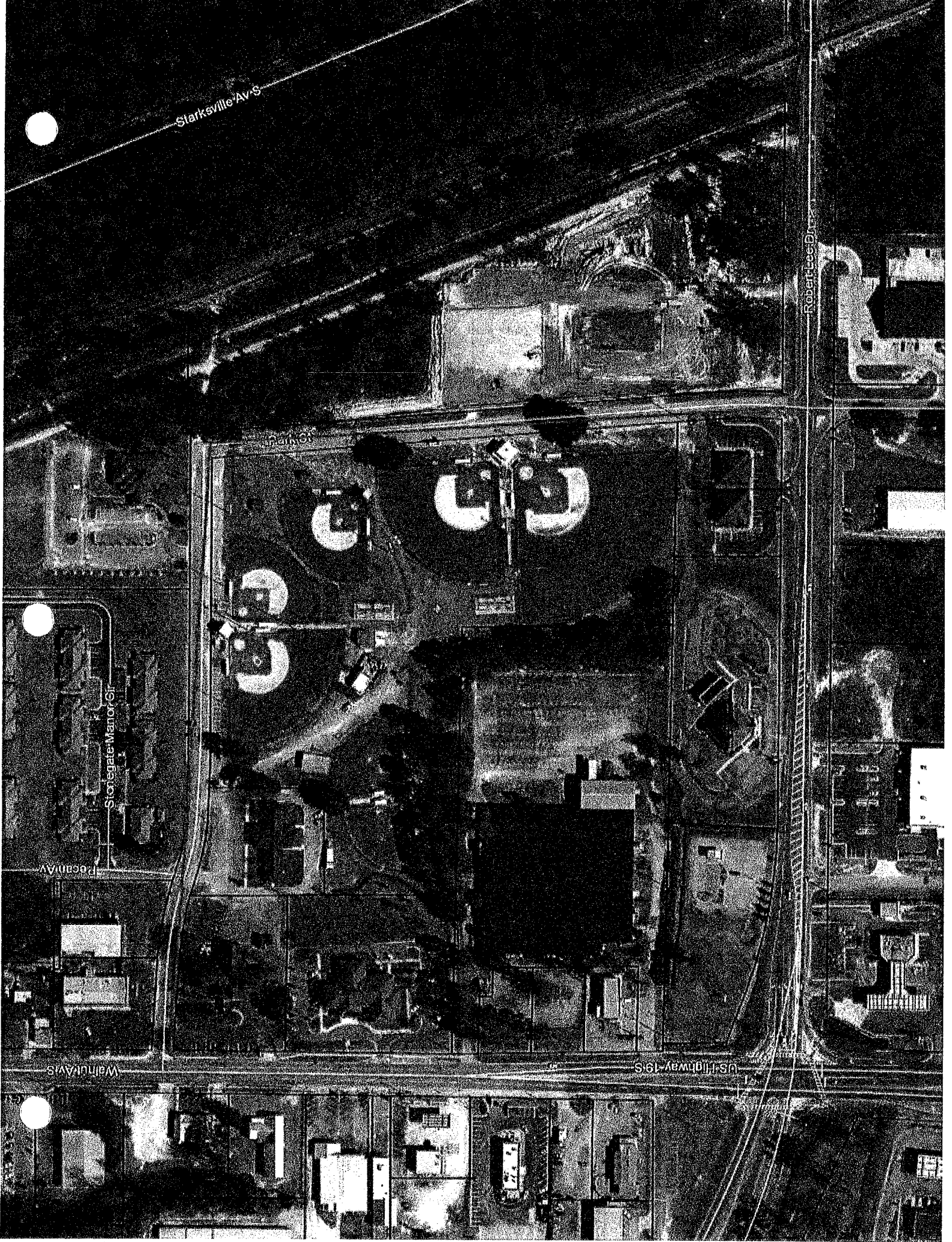
Parkway

Stonington Manor Cir

Pecan Ave

Walnut Ave

US Highway 19 S





Civil  
Marine  
Environmental

**EMC Engineering Services, Inc.**

515 SAINT AUGUSTINE ROAD, Suite E  
VALDOSTA, Georgia 31601  
(229) 257-0399

**COST ESTIMATE  
CITY OF LEESBURG PARK ST. RESURFACING**

**EMC PROJECT NO.: 21-40XX  
LEESBURG, GEORGIA  
prepared for:  
CITY OF LEESBURG**

<b>PARK STREET RESURFACING</b>					
NO.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	TRAFFIC CONTROL, per MUTCD	1	LS	\$ 5,000.00	\$ 5,000.00
2	MOBILIZATION/DEMOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000.00
3	1/2" ASPHALT CONCRETE LEVELING COURSE (55 LBS/SY)	10,650	SY	\$ 3.25	\$ 34,612.50
4	1.5" RECYCLED ASPHALT CONCRETE 12.5 MM SUPERPAVE, GROUP 2 (165 LBS PER SQ. YARD)	879	TON	\$ 110.00	\$ 96,690.00
5	BITUMINOUS PRIME TACK COAT (0.15 GAL/SY)	1,598	GAL	\$ 6.00	\$ 9,588.00
6	HIGH BUILD PAINTING AND STRIPING (24" STOP BARS, 4" WHITE PARKING STALL STRIPING, 5" DOUBLE YELLOW CENTERLINE STRIPING, 5" WHITE EDGE STRIPING)	1	LS	\$ 5,000.00	\$ 5,000.00
<b>TOTAL:</b>					<b>\$ 160,890.50</b>

**TOTAL \$ 160,890.50**

**10% CONTINGENCY \$ 16,089.05**

**TOTAL PROJECT COST \$ 176,979.55**

# City of Leesburg ~ General Fund

FY 2022 Budget to Actual Report by line item

		FY 2021		FY 2022		FY 2022		Percentage of	
		Unaudited Actual Revenues & Expenditures 06/30/2021		Unaudited Actual Revenues & Expenditures 07/31/2021		Unaudited Actual Revenues & Expenditures 07/31/2021		FY 2022 Actuals to Budget Used	
		FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Unaudited Actual Revenues & Expenditures 07/31/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 07/31/2021	Remaining FY 2022 Budget	FY 2022 Actuals to Budget Used	Percentage of
<b>General Fund Revenue</b>									
100	031	31100	31110	REAL PROPERTY-CURRENT YEA	318,805	334,027	330,000	330,000	0%
100	031	31100	31110	PROPERTY TAX LATE FEES					
100	031	31100	31120	REAL PROPERTY-PRIOR YEAR	12,838				
100	031	31100	31130	PERSONAL PROPERTY-CURRENT	22,893	23,538	25,266	25,266	0%
100	031	31100	31130	MOTOR VEHICLE	6,452	6,343	4,500	4,067	10%
100	031	31100	31131	TAVT-LOST/SPLST AND TRUE UP	58,218	105,138	85,000	11,911	14%
100	031	31100	31132	MOBILE HOME	979	2,253	1,000	1,000	0%
100	031	31100	31134	INTANGIBLES (REG/RECORD)	4,852	9,672	5,000	5,000	0%
100	031	31100	31140	PERSONAL PROPERTY-PRIOR YR	623				
100	031	31100	31160	REAL ESTATE TRANS-Intangible	1,636	4,539	2,435	1,061	44%
100	031	31100	31170	FRANCHISE TAXES-SEMC	16,323	15,490	16,194	16,194	0%
100	031	31100	31170	ELECTRIC	122,523	118,432	120,000	120,000	0%
100	031	31100	31175	CABLE	26,049	27,424	27,000	27,000	0%
100	031	31100	31176	TELEPHONE	1,742	1,581	2,123	544	26%
100	031	31300	31300	LOCAL OPTION SALES TAX	470,383	619,566	480,000	52,911	11%
100	031	31400	31421	BEER SS & USE	62,265	61,938	55,600	2,969	5%
100	031	31400	31421	WINE SS & USE	1,856	7,201	1,700	2,966	174%
100	031	31600	31600	BUSINESS AND OCCUPATION T	28,988	28,830	25,028	308	1%
100	031	31600	31620	INSURANCE PREMIUM TAX	220,486	232,582	230,000	230,000	0%
100	031	31600	31630	FINANCIAL INSTITUTIONS TA	15,735	14,265	12,252	12,252	0%
100	031	31900	31900	PENALTY-GENERAL PROPERTY	2,189	2,514	1,193	36	3%
100	031	31900	31950	FIFA					
100	031	31900	31900	OTHER-DELINQUENT TAX SERVI					
100	032	32100	32100	BEER	2,475	2,888	3,000	3,000	0%
100	032	32100	32120	WINE	2,475	2,888	3,000	3,000	0%
100	032	32100	32120	INSURANCE					
100	032	32400	32400	BUSINESS LICENSE PENALTY	400	608	250	250	0%
100	033	33100	33115	GEMA PROCEEDS					
100	033	33400	33410	STATE GOVERNMENT GRANTS	7,200	166,526		570,424	
100	033	33600	33600	LEE COUNTY BOARD OF ED (P	176,079	187,820	201,329	201,329	0%



# City of Leesburg - General Fund

## FY 2022 Budget to Actual Report by line item

			FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 07/31/2021	Remaining FY 2022 Budget	Percentage of FY 2022 Actuals to Budget Used
100 033	33800	338000			2,000		2,000	0%
100 034	34100	341910	486				-	
100 034	34200	342911	434	927	607	85	522	14%
100 034	34400	344110	554,126	593,161	574,703	47,041	527,662	8%
100 034	34900	349300					-	
100 035	35100	351170	286,977	446,104	290,000	35,610	254,390	12%
100 035	35100	351173			100,000		100,000	0%
100 036	36100	361000	946	384	1,400	38	1,362	3%
100 037	37100	371000	27	350			-	
100 037	37100	371310	1,479	4,061		100	(100)	
100 037	37100	371311	530	1,194			-	
100 038	38100	381000			5,000		5,000	0%
100 038	38300	383000	-				-	
100 038	38300	383010				2,390	(2,390)	
100 038	38900	389000	938	1,934		710	(710)	
100 038	38900	389003		(359)			-	
100 038	38900	389005	(48)				-	
100 039	39100	391100			100,000		100,000	0%
100 039	39100	391105					-	
100 039	39100	391106					-	
100 039	39100	391200	50,000	100,000	75,000	6,250	68,750	8%
100 039	39100	391201	69,360	58,922	84,618	7,052	77,566	8%
100 039	39200	392100					-	
100 061	61100	612000	(83,478)	(41,689)			-	
<b>Total General Fund Revenue</b>			2,466,242	3,141,051	2,865,198	742,837	2,122,360	26%
<b>General Fund Expenditures</b>								
<b>Council / Legislative</b>								
** Department is cost shared w/ Water & Sewer **								
100 100	01100	00051	3,600	3,600	3,600		3,600	0%
100 100	01100	00051	11,025	10,800	11,700		11,700	0%
100 100	01100	00052			2,275		2,275	0%

# City of Leesburg ~ General Fund

		FY 2021			FY 2022		Percentage of				
		Unaudited		Unaudited		Actual Revenues		FY 2022			
		Audited	Actual	Approved	Actual Revenues	& Expenditures			Actuals to		
		FY 2020	Revenues &	FY 2022	07/31/2021	2022 Budget	2022 Budget	Budget Used			
		Revenues &	Expenditures	Budget	07/31/2021	2022 Budget	2022 Budget	Budget Used			
		Expenditures	06/30/2021								
100	100	01100	00052	523510	TRAVEL-MAYOR	380	666	4,005	4,005	0%	
100	100	01100	00052	523711	TRAINING-POST 1-POWELL	915	670	2,275	2,275	0%	
100	100	01100	00052	523511	TRAVEL-POST 1-POWELL	1,229	456	4,005	4,005	0%	
100	100	01100	00052	523712	TRAINING-POST 2-RENFROE	(250)	400	2,275	2,275	0%	
100	100	01100	00052	523512	TRAVEL-POST 2-RENFROE	625	646	4,005	4,005	0%	
100	100	01100	00052	523713	TRAINING-POST 3-BUSH	-	625	2,275	2,275	0%	
100	100	01100	00052	523513	TRAVEL-POST 3-BUSH	-	625	4,005	4,005	0%	
100	100	01100	00052	523714	TRAINING-POST 4-WILSON	-	625	2,275	2,275	0%	
100	100	01100	00052	523514	TRAVEL-POST 4-WILSON	-	625	4,005	4,005	0%	
100	100	01100	00052	523715	TRAINING-POST 5-SHERMAN	1,111	20	2,275	2,275	0%	
100	100	01100	00052	523515	TRAVEL-POST 5-SHERMAN	332	646	4,005	4,005	0%	
100	100	01100	00052	523716	TRAINING-POST 6-WHITE	765	-	2,275	2,275	0%	
100	100	01100	00052	523516	TRAVEL-POST 6-WHITE	133	-	4,005	4,005	0%	
100	100	01100	00053	531730	ELECTION EXPENSE- SUPPLIE	-	-	-	-	0%	
100	100	01100	00053	531760	MAYOR/COUNCIL SUPPLIES	6,518	1,933	3,500	3,500	0%	
100	100	01100	00052	521200	ATTORNEY & LEGAL FEES	36,610	26,820	29,885	29,885	0%	
		Subtotal Council/Legislative				62,993	46,657	92,645	92,645	0%	
<b>Administration</b>											
100	100	01500	00051	511100	REGULAR EMPLOYEES	127,020	128,532	135,846	15,817	120,029	12%
100	100	01500	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,863	2,480	5,225	5,225	5,225	0%
100	100	01500	00051	511105	PART TIME EMPLOYEES	4,116	5,244	3,511	650	2,861	19%
100	100	01500	00051	511199	LONGEVITY	2,415	2,415	2,612	232	2,612	0%
100	100	01500	00051	511300	OVERTIME	5,165	4,423	7,825	232	7,594	3%
100	100	01500	00051	512100	EMPLOYEE GROUP INSURANCE	413	470	15,905	25	15,880	0%
100	100	01500	00051	512200	FICA	11,094	11,287	12,318	1,306	11,012	11%
100	100	01500	00051	512400	RETIREMENT - Pension	7,820	10,171	10,545	848	9,698	8%
100	100	01500	00051	512415	457b ER Matching	2,876	3,093	3,099	40	3,059	1%
100	100	01500	00051	512700	WORKERS' COMPENSATION	617	751	918	64	854	7%
100	100	01500	00051	512910	VEHICLE ALLOWANCE	6,000	6,000	6,000	500	5,500	8%
		Total Personnel Costs - Administration				169,399	174,864	203,804	19,481	184,323	10%

# City of Leesburg - General Fund

## FY 2022 Budget to Actual Report by line item

		FY 2020	FY 2021	FY 2022	FY 2022	Percentage of	
		Audited	Unaudited	Approved	Unaudited	FY 2022	
		Revenues &	Actual	Budget	Actual Revenues	Actuals to	
		Expenditures	Revenues &	Budget	& Expenditures	Remaining FY	
			Expenditures		07/31/2021	2022 Budget	
			06/30/2021			Budget Used	
						Budget	
						0%	
100	100 01500 00052	8,275	10,410	32,000		32,000	0%
	100 100 01500 00053						
	100 100 01500 00052	311	78	1,629		1,629	0%
	100 100 01500 00052	34,634	28,500	27,000	4,356	22,644	16%
	100 100 01500 00052	669		1,500		1,500	0%
	100 100 01500 00052	6,929	7,380	7,601		7,601	0%
	100 100 01500 00052	47	21	200		200	0%
	100 100 01500 00052	6,407	15,277	5,200	263	4,937	5%
	100 100 01500 00052	2,159	3,606	4,280		4,280	0%
	100 100 01500 00052	13,070	15,780	16,011	1,232	14,779	8%
	100 100 01500 00052	4,039	3,429	4,440	225	4,215	5%
	100 100 01500 00052	1,852	1,881	1,700		1,700	0%
	100 100 01500 00052	1,223	689	1,500		1,500	0%
	100 100 01500 00052	7,040	646	7,600	1,636	5,964	22%
	100 100 01500 00052	9,268	7,639	8,400	621	7,779	7%
	100 100 01500 00052	3,333	3,361	3,400		3,400	0%
	100 100 01500 00052	2,730	339	5,500	405	5,095	7%
	<b>Total Purchased / Contracted Services</b>	<b>101,987</b>	<b>99,036</b>	<b>127,961</b>	<b>8,738</b>	<b>119,223</b>	<b>7%</b>
	100 100 01500 00053	5,504	5,280	5,800		5,800	0%
	100 100 01500 00053	155	224	400		400	0%
	100 100 01500 00053	2,723	2,689	2,500	99	2,401	4%
	100 100 01500 00053		1,440	700		700	0%
	100 100 01500 00053	8,450	7,867	6,000		6,000	0%
	100 100 01500 00053	1,518	1,180	1,400		1,400	0%
	<b>Total Supplies - Administration</b>	<b>18,351</b>	<b>18,679</b>	<b>16,800</b>	<b>99</b>	<b>16,701</b>	<b>1%</b>
	100 100 01500 00054						
	100 100 01500 00054						
	100 100 01500 00054						
	100 100 01500 00054						
	<b>Total Capital Outlay - Administration</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# City of Leesburg ~ General Fund

## FY 2022 Budget to Actual Report by line item

		FY 2021		FY 2022		Percentage of		
		Unaudited	Actual	Unaudited	Actual	Remaining FY	FY 2022	
		Revenues &	Revenues &	Actual Revenues	Actual Revenues	2022 Budget	Actuals to	
		Expenditures	Expenditures	& Expenditures	& Expenditures	2022 Budget	Budget Used	
		06/30/2021	06/30/2021	07/31/2021	07/31/2021			
100	100	01500	00057	572000	SENIOR CENTER	200	200	0%
100	100	01500	00057	572020	CHAMBER OF COMMERCE	3,200	800	25%
100	100	01500	00057	572030	LIBRARY CONTRIBUTION	15,500	3,875	25%
100	100	01500	00057	572011	FAMILY CONNECTIONS	2,750	688	25%
<b>Total Other - Administration</b>			<b>44,455</b>	<b>21,450</b>		<b>21,650</b>	<b>5,363</b>	<b>25%</b>
<b>Subtotal Administration</b>			<b>334,191</b>	<b>314,028</b>		<b>370,215</b>	<b>33,680</b>	<b>9%</b>
<b>Municipal Court</b>								
100	150	01550	00051	511260	SALARY Municipal Court Judge	5,812	484	8%
100	150	01550	00051	512200	FICA	445	37	8%
<b>Total Personnel Municipal Court</b>			<b>5,784</b>	<b>5,900</b>		<b>6,256</b>	<b>521</b>	<b>8%</b>
100	150	01550	00052	521200	ATTORNEY & LEGAL FEES			
100	150	01550	00052	521201	COMPUTER SUPPORT FEES	6,084		0%
100	150	01550	00052	521210	MUNICIPAL COURT EXPENSES	489		0%
100	150	01550	00052	521215	CITY SOLICITOR	16,000		0%
100	150	01550	00052	521216	INDIGENT DEFENSE	6,000		8%
100	150	01550	00052	523505	TRAVEL-EMPLOYEE	1,200		0%
100	150	01550	00052	523700	Training - Employee	900		0%
100	150	01550	00052	523550	FINE ADD-ON FEES	78,300		0%
<b>Total Purchased / Contracted Services Municipal Court</b>			<b>110,939</b>	<b>139,983</b>		<b>108,973</b>	<b>500</b>	<b>0%</b>
<b>Subtotal Municipal Court</b>			<b>116,723</b>	<b>145,883</b>		<b>115,229</b>	<b>1,021</b>	<b>1%</b>
100	250	25100	00057	251110	CONTINGENCY FUND	100,000		0%
<b>Planning &amp; Zoning / Code Enforcement</b>								
100	740	07450	00051	511105	PART TIME EMPLOYEES	3,120		0%
100	740	07450	00051	512200	FICA	239		0%
100	740	07450	00051	512700	WORKERS' COMPENSATION	97		7%
<b>Total Personnel Planning &amp; Zoning</b>			<b>4,363</b>	<b>105</b>		<b>3,455</b>	<b>7</b>	<b>0%</b>
<b>Subtotal Planning &amp; Zoning / Code Enforcement</b>			<b>4,363</b>	<b>105</b>		<b>3,455</b>	<b>7</b>	<b>0%</b>



# City of Leesburg ~ General Fund

## FY 2022 Budget to Actual Report by line item

		FY 2021		FY 2022		FY 2022		Percentage of		
		Unaudited		Unaudited		Unaudited		FY 2022		
		Actual		Actual		Actual		Actuals to		
		Revenues &		Revenues &		Revenues &		Budget Used		
		Expenditures		Expenditures		Expenditures		Budget		
		06/30/2021		07/31/2021		07/31/2021		2022 Budget		
		FY 2020		FY 2021		FY 2022		FY 2022		
		Audited		Unaudited		Unaudited		Unaudited		
		Revenues &		Revenues &		Revenues &		Revenues &		
		Expenditures		Expenditures		Expenditures		Expenditures		
		06/30/2021		06/30/2021		07/31/2021		07/31/2021		
		FY 2020		FY 2021		FY 2022		FY 2022		
		Approved		Approved		Approved		Approved		
		Budget		Budget		Budget		Budget		
		2022 Budget		2022 Budget		2022 Budget		2022 Budget		
<b>Public Safety</b>										
100	300	03200	00051	511100	REGULAR EMPLOYEES	551,747	611,698	63,363	548,334	10%
100	300	03200	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	12,122	21,819	830	20,989	4%
100	300	03200	00051	511105	PART TIME EMPLOYEES	54,194	44,681	5,248	39,433	12%
100	300	03200	00051	511199	LONGEVITY	9,960	10,909		10,909	0%
100	300	03200	00051	511300	OVERTIME	23,040	46,373	3,345	43,027	7%
100	300	03200	00051	512100	EMPLOYEE GROUP INSURANCE	129,000	173,359	9,986	163,373	6%
100	300	03200	00051	512200	FICA	45,619	56,264	5,269	50,995	9%
100	300	03200	00051	512400	RETIREMENT	34,828	47,571	3,775	43,796	8%
100	300	03200	00051	512415	457b/poab	3,415	3,710	200	3,510	5%
100	300	03200	00051	512700	WORKERS' COMPENSATION	27,598	28,007	1,953	26,054	7%
<b>Total Personnel Services Public Safety</b>						<b>907,221</b>	<b>1,044,391</b>	<b>93,969</b>	<b>950,421</b>	<b>9%</b>
100	300	03200	00052	521200	ATTORNEY & LEGAL FEES					
100	300	03200	00052	521201	COMPUTER SUPPORT FEES	9,094	10,330	405	9,925	4%
100	300	03200	00052	522210	EQUIPMENT REPAIR & MAINT	-	3,000		3,000	0%
100	300	03200	00052	522240	TIRES AND TUBES	2,804	3,500	501	2,999	14%
100	300	03200	00052	522250	VEHICLE REPAIR	24,631	28,000		28,000	0%
100	300	03200	00052	522260	RADIO MAINTENANCE	1,230	1,000		1,000	0%
100	300	03200	00052	523100	INSURANCE, OTHER THAN EMP	11,915	14,510	1,135	13,375	8%
100	300	03200	00052	523200	COMMUNICATIONS	23,632	26,430	225	26,205	1%
100	300	03200	00052	523300	ADVERTISING	-	100		100	0%
100	300	03200	00052	523505	TRAVEL-EMPLOYEE	542	1,900		1,900	0%
100	300	03200	00052	523600	DUFS AND FEES	745	800		800	0%
100	300	03200	00052	523700	EDUCATION AND TRAINING	848	2,500		2,500	0%
100	300	03200	00052	523900	UNIFORM CLEANING	203	500		500	0%
<b>Total Purchased / Contracted Services Public Safety</b>						<b>75,646</b>	<b>92,570</b>	<b>2,267</b>	<b>90,303</b>	<b>2%</b>
100	300	03200	00053	531230	ELECTRICITY	7,104	7,703		7,703	0%
100	300	03200	00053	531270	GAS & OIL	30,533	32,000		32,000	0%
100	300	03200	00053	531600	Small Equipment		4,000		4,000	0%
100	300	03200	00053	531700	OFFICE SUPPLIES	2,652	2,800		2,800	0%
100	300	03200	00053	531720	CLEANING/ PAPER SUPPLIES	1,455	1,200		1,200	0%
100	300	03200	00053	531780	POLICE SUPPLIES	16,994	9,755		9,755	0%

# City of Leesburg ~ General Fund

## FY 2022 Budget to Actual Report by Line Item

		FY 2021		FY 2022		Percentage of					
		Unaudited Actual Revenues & Expenditures 06/30/2021		Unaudited Actual Revenues & Expenditures 07/31/2021		FY 2022 Actuals to Budget Used					
		FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 07/31/2021	Remaining FY 2022 Budget	FY 2022 Actuals to Budget Used				
100	300	03200	00053	531781	GREAT PROGRAM	-	-	0%			
100	300	03200	00053	531782	EXPLORER PROGRAM	880	2,516	500	500	0%	
100	300	03200	00053	531783	LEESBURG/LEE COUNTY FOSTE	3,829	3,033	500	38	462	8%
100	300	03200	00053	531790	UNIFORMS	5,086	9,598	6,000	-	6,000	0%
100	300	03200	00053	531784	COMMUNITY RELATIONS EXPENSE	-	-	3,000	-	3,000	0%
<b>Total Supplies - Public Safety</b>				<b>68,532</b>		<b>68,956</b>		<b>67,458</b>	<b>38</b>	<b>67,420</b>	<b>0%</b>
100	300	03200	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	-
100	300	03200	00054	542300	CAPITAL OUTLAY-FURN/FIXTU	-	-	-	-	-	-
100	300	03200	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-	-
100	300	03200	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-
<b>Total Capital Outlays - Public Safety</b>				<b>-</b>		<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Subtotal Public Safety</b>				<b>1,051,400</b>		<b>1,069,082</b>		<b>1,204,419</b>	<b>96,275</b>	<b>1,108,144</b>	<b>8%</b>
<b>Public Works Maintenance</b>											
100	400	04300	00052	522100	Refuge Contract	470,280	472,687	475,733	-	475,733	0%
100	400	04300	00052	522101	INERT TRASH REMOVAL	44,779	6,492	10,000	-	10,000	0%
<b>Sub Total Sanitation</b>				<b>515,060</b>		<b>479,179</b>		<b>485,733</b>	<b>-</b>	<b>485,733</b>	<b>0%</b>
100	400	04600	00051	511100	REGULAR EMPLOYEES	114,799	122,917	135,977	15,654	120,323	12%
100	400	04600	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	2,970	2,101	5,230	421	4,808	8%
100	400	04600	00051	511105	Part time	15,610	24,213	27,925	3,557	24,368	13%
100	400	04600	00051	511199	LONGEVITY	1,977	1,955	2,615	-	2,615	0%
100	400	04600	00051	511300	OVERTIME	18,531	20,971	18,922	3,812	15,109	20%
100	400	04600	00051	512100	EMPLOYEE GROUP INSURANCE	15,419	18,690	35,779	1,571	34,208	4%
100	400	04600	00051	512200	FICA	10,962	12,354	14,586	1,723	12,863	12%
100	400	04600	00051	512400	RETIREMENT	7,801	10,343	11,579	862	10,718	7%
100	400	04600	00051	512415	479b cont	523	482	965	40	925	4%
100	400	04600	00051	512700	WORKERS' COMPENSATION	8,339	9,080	8,112	566	7,547	7%
<b>Total Personnel Services Public Works</b>				<b>196,930</b>		<b>223,107</b>		<b>261,691</b>	<b>28,207</b>	<b>233,484</b>	<b>11%</b>
100	400	04600	00052	521201	COMPUTER SUPPORT FEES	944	-	1,000	-	1,000	0%
100	400	04600	00052	521220	ENGINEERING FEES	3,512	2,024	2,000	-	2,000	0%
100	400	04600	00052	521221	NPDES STORMWATER ANNUAL R	7,286	9,000	8,000	-	8,000	0%
100	400	04600	00052	522210	EQUIPMENT REPAIR & MAINT	29,733	45,916	38,000	2,940	35,060	8%

# City of Leesburg ~ General Fund

## FY 2022 Budget to Actual Report by Line Item

		FY 2021		FY 2022		Percentage of	
		Unaudited Actual		Unaudited		FY 2022	
		Revenues & Expenditures		Actual Revenues & Expenditures		Actuals to	
		06/30/2021		07/31/2021		Budget Used	
		FY 2020 Audited Revenues & Expenditures		FY 2022 Approved Budget		2022 Budget	
100	400	1,273	1,935	2,500	200	2,300	8%
100	400	3,355	1,437	6,000		6,000	0%
100	400	11,443	19,581	16,500	357	16,143	2%
100	400						
100	400	1,167	7,694	2,500		2,500	0%
100	400	9,847	10,549	8,500		8,500	0%
100	400	1,804	8,912	1,500		1,500	0%
100	400	11,915	12,725	14,510	1,135	13,375	8%
100	400	3,861	4,059	4,500	257	4,243	6%
100	400	770		1,000		1,000	0%
100	400	50	-	800		800	0%
100	400	653	725	700		700	0%
100	400						
100	400	600	400	700		700	0%
<b>Total Purchased / Contracted Services - Public Works</b>		<b>88,213</b>	<b>124,957</b>	<b>108,710</b>	<b>4,890</b>	<b>103,820</b>	<b>4%</b>
100	400	5,004	4,604	5,800		5,800	0%
100	400						
100	400	15,224	18,755	17,000		17,000	0%
100	400	60,800	63,105	64,145		64,145	0%
100	400	1,366	1,382	2,000		2,000	0%
100	400	1,015	574	1,000		1,000	0%
100	400	12,515	15,112	12,000		12,000	0%
100	400						
100	400						
100	400	9,804	8,296	10,000		10,000	0%
<b>Total Supplies - Public Works</b>		<b>105,728</b>	<b>111,827</b>	<b>111,945</b>		<b>111,945</b>	<b>0%</b>
100	400						
100	400						
100	400						
<b>Total Capital Outlay - Public Works</b>							
<b>Subtotal Public Works Maintenance</b>		<b>905,930</b>	<b>939,070</b>	<b>968,079</b>	<b>33,096</b>	<b>934,982</b>	<b>3%</b>

# City of Leesburg ~ General Fund

FY 2022 Budget to Actual Report by line item

		FY 2021		FY 2022		Percentage of					
		Unaudited Actual Revenues & Expenditures 06/30/2021		Unaudited Actual Revenues & Expenditures 07/31/2021		FY 2022 Actuals to Budget Used					
		FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 07/31/2021	Remaining FY 2022 Budget	FY 2022 Actuals to Budget Used				
<b>Chamber of Commerce</b>											
100	750	07520	00052	523200	COMMUNICATIONS	4,239	4,085	4,123	360	3,763	9%
100	750	07520	00052	522220	BUILDING REPAIR & MAINT	4,574	1,506	1,200		1,200	0%
100	750	07520	00052	521201	COMPUTER SUPPORT FEES		775	698		698	0%
100	750	07520	00052	531210	WATER, SEWER, TRASH	299	253	276		276	0%
100	750	07520	00053	531230	ELECTRICITY	3,786	3,479	4,059		4,059	0%
100	750	07520	00053	531720	CLEANING/ PAPER SUPPLIES	375	468	800		800	0%
		<b>Subtotal Chamber of Commerce</b>				13,273	10,566	11,156	360	10,796	3%
		<b>Total General Fund Expenses</b>				2,489,873	2,525,901	2,865,198	164,439		6%
		<b>General Fund Net Gain / (Loss)</b>				(23,631)	615,150	(0)	578,398		



# City of Leesburg ~ Water & Sewer Fund

FY 2022 Budget to Actual Report by line item

		FY 2020		FY 2021		FY 2022		Percentage of	
		Audited	Unaudited	Actual	Unaudited	Approved	Actual	Remaining	FY 2022 Actuals
		Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Budget	07/31/2021	FY 2022 Budget	to Budget Used
		06/30/2021	06/30/2021	07/31/2021	07/31/2021				
<b>WATER AND SEWER FUND REVENUE</b>									
505 033	33400	33430	33430	33430	33430				
505 034	34400	34420	34420	34420	34420	563,506	46,760	516,746	8%
505 034	34400	34420	34420	34420	34420	10,000	10,000	10,000	0%
505 034	34400	34420	34420	34420	34420	10,000	10,000	10,000	0%
505 034	34400	34420	34420	34420	34420	24,186	1,730	22,456	7%
505 034	34400	34420	34420	34420	34420	230,000		230,000	0%
505 034	34400	34425	34425	34425	34425	530,800	43,381	487,419	8%
505 034	34400	34425	34425	34425	34425	10,000		10,000	0%
505 034	34900	34900	34900	34900	34900	1,500	35	1,465	2%
505 034	36100	36100	36100	36100	36100	4,000	23	3,977	1%
505 038	38300	38300	38300	38300	38300				
505 038	38900	38900	38900	38900	38900	398			
505 038	38900	38900	38900	38900	38900	(10)		5	
505 039	39100	39100	39100	39100	39100	41,689			
505 039	39380	39380	39380	39380	39380				
505 061	61100	61100	61200	61200	61200				
505 039	39100	39100	391201	391201	391201	(69,360)	(58,922)	(7,052)	
<b>Total Water and Sewer Fund Revenue</b>		<b>1,191,705</b>	<b>1,180,964</b>	<b>1,299,374</b>	<b>84,871</b>	<b>1,214,503</b>			<b>7%</b>
<b>WATER AND SEWER FUND EXPENSES</b>									
<b>SEWER DEPARTMENT</b>									
505 400	04330	00051	511100	REGULAR EMPLOYEES	86,199	86,651	10,814	80,881	12%
505 400	04330	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,330	1,522	57	3,258	2%
505 400	04330	00051	511199	LONGEVITY	1,473	1,470	1,657	1,657	0%
505 400	04330	00051	511300	OVERTIME	5,072	5,028	628	5,826	10%
505 400	04330	00051	512100	EMPLOYEE GROUP INSURANCE	4,762	5,439	465	14,266	3%
505 400	04330	00051	512200	FICA	7,019	7,303	884	7,234	11%
505 400	04330	00051	512400	RETIREMENT	4,958	6,475	540	6,288	8%
505 400	04330	00051	512415	457b plan cont	1,508	1,611	25	1,654	2%
505 400	04330	00051	512700	WORKERS' COMPENSATION	1,429	1,456	108	1,441	7%

# City of Leesburg ~ Water & Sewer Fund

## FY 2022 Budget to Actual Report by line item

		FY 2020		FY 2021		FY 2022		Percentage of	
		Audited	Unaudited	Actual	Unaudited	Approved	Actual	Remaining	Percentage of
		Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Budget	Revenues & Expenditures	Budget	FY 2022 Actuals
		06/30/2021	06/30/2021	07/31/2021	07/31/2021		07/31/2021		to Budget Used
505	400	3,000	3,000	250	2,750				8%
	400	3,000	3,000		2,750				
<b>Total Personnel Services Sewer</b>		<b>116,751</b>	<b>119,956</b>	<b>13,771</b>	<b>125,256</b>				
505	400	512910	512910						
	400	521100	521100						
	400	521200	521200						
	400	521201	521201						
	400	521220	521220						
	400	521225	521225						
	400	521230	521230						
	400	521250	521250						
	400	522210	522210						
	400	522220	522220						
	400	522240	522240						
	400	522320	522320						
	400	523100	523100						
	400	523200	523200						
	400	523210	523210						
	400	523226	523226						
	400	523300	523300						
	400	523505	523505						
	400	523600	523600						
<b>Total Contracted Services Sewer Dept</b>		<b>67,797</b>	<b>55,121</b>	<b>4,613</b>	<b>73,710</b>				
505	400	531230	531230						
505	400	531270	531270						
505	400	531600	531600						
505	400	531700	531700						
505	400	531900	531900						
<b>Total Supplies Sewer Dept</b>		<b>36,547</b>	<b>40,536</b>	<b>32,632</b>	<b>32,632</b>				
505	400	542200	542200						
505	400	542500	542500						
505	400	542530	542530						
505	400	542531	542531						
<b>Total Capital Outlay Sewer Dept</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>				

# City of Leesburg ~ Water & Sewer Fund

FY 2022 Budget to Actual Report by line item

		FY 2020		FY 2021		FY 2022		Percentage of	
		Audited		Unaudited		Unaudited		FY 2022 Actuals	
		Revenues & Expenditures		Actual		Actual		to Budget Used	
		06/30/2021		07/31/2021		07/31/2021			
		Budget		Budget		Budget			
505	400 04330 00056	260,323	100,000	100,000	8,333	100,000	91,667	8%	
<b>Total Depreciation Sewer Dept</b>		<b>260,323</b>	<b>100,000</b>	<b>100,000</b>	<b>8,333</b>	<b>100,000</b>	<b>91,667</b>	<b>0%</b>	
505	400 04330 00057	-	-	-	-	25,000	25,000	0%	
<b>Total Other Costs Sewer Dept</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>9%</b>	
505	400 04330 00058	6,714	3,193	3,193	524	6,052	5,527		
505	400 04330 00058								
<b>Total Debt Service Sewer Dept</b>		<b>6,714</b>	<b>3,193</b>	<b>3,193</b>	<b>524</b>	<b>6,052</b>	<b>5,527</b>	<b>7%</b>	
<b>Subtotal Sewer Department</b>		<b>488,132</b>	<b>318,806</b>	<b>318,806</b>	<b>27,243</b>	<b>381,034</b>	<b>353,792</b>		
<b>SEWAGE TREATMENT PLANT</b>									
505	400 04335 00051	75,959	76,901	76,901	9,592	78,325	68,733	12%	
505	400 04335 00051	488	488	488	528	3,013	2,484	18%	
505	400 04335 00051	1,393	1,393	1,393		1,506	1,506	0%	
505	400 04335 00051	13,085	13,555	13,555	1,449	11,749	10,300	12%	
505	400 04335 00051	410	642	642	53	14,540	14,487	0%	
505	400 04335 00051	6,888	6,996	6,996	879	7,236	6,357	12%	
505	400 04335 00051	4,882	6,350	6,350	529	6,584	6,055	8%	
505	400 04335 00051	384	384	384	32	384	352	8%	
505	400 04335 00051	1,887	1,277	1,277	92	1,312	1,221	7%	
505	400 04335 00052	5,213	2,013	2,013		12,000	12,000	0%	
505	400 04335 00052	35,293	29,261	29,261		37,000	37,000	0%	
505	400 04335 00052	1,299	669	669		1,000	1,000	0%	
505	400 04335 00052	495	902	902		800	800	0%	
505	400 04335 00052	410	688	688		1,200	1,200	0%	
505	400 04335 00052	730	840	840		1,100	1,100	0%	
505	400 04335 00053	48,592	48,135	48,135		46,690	46,690	0%	
505	400 04335 00053	895	534	534		800	800	0%	
505	400 04335 00053	32,873	32,994	32,994		30,000	30,000	0%	
505	400 04335 00052	13,860	14,868	14,868	140	17,000	16,860	1%	
505	400 04335 00054	-	-	-	-	-	-		
505	400 04335 00054	-	-	-	-	-	-		
<b>Total Sewage Treatment Plant</b>		<b>245,035</b>	<b>238,889</b>	<b>238,889</b>	<b>13,295</b>	<b>272,239</b>	<b>258,944</b>	<b>5%</b>	
<b>Subtotal Sewage Treatment Plant</b>		<b>245,035</b>	<b>238,889</b>	<b>238,889</b>	<b>13,295</b>	<b>272,239</b>	<b>258,944</b>	<b>5%</b>	

# City of Leesburg ~ Water & Sewer Fund

FY 2022 Budget to Actual Report by line item

Water Department		FY 2020 Audited Revenues & Expenditures	FY 2021 Unaudited Actual Revenues & Expenditures 06/30/2021	FY 2022 Approved Budget	FY 2022 Unaudited Actual Revenues & Expenditures 07/31/2021	Remaining FY 2022 Budget	Percentage of FY 2022 Actuals to Budget Used				
505	400	04400	00051	511100	REGULAR EMPLOYEES	133,071	138,816	147,971	17,513	130,458	12%
505	400	04400	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	2,117	2,115	5,239	283	4,956	5%
505	400	04400	00051	511199	LONGEVITY	2,264	2,256	2,619		2,619	0%
505	400	04400	00051	511300	OVERTIME	12,491	13,112	13,628	1,844	11,784	14%
505	400	04400	00051	512100	EMPLOYEE GROUP INSURANCE	11,027	12,643	27,623	1,073	26,550	4%
505	400	04400	00051	512200	FICA	11,195	11,818	13,193	1,490	11,703	11%
505	400	04400	00051	512400	RETIREMENT	16,405	10,378	11,066	865	10,202	8%
505	400	04400	00051	512415	457b plan cont	1,721	1,815	1,991	42	1,949	2%
505	400	04400	00051	512700	WORKERS' COMPENSATION	3,618	3,576	3,693	258	3,435	7%
505	400	04400	00051	512910	VEHICLE ALLOWANCE	3,000	3,000	3,000	250	2,750	8%
<b>Total Personal Services Water Dept</b>						<b>196,911</b>	<b>199,529</b>	<b>230,024</b>	<b>23,618</b>	<b>206,406</b>	
505	400	04400	00052	521100	OFFICIAL/ADMINISTRATIVE	-	2,677	3,750		3,750	0%
505	400	04400	00052	521200	ATTORNEY & LEGAL FEES		7,481	200		200	0%
505	400	04400	00052	521201	COMPUTER SUPPORT FEES	7,042		8,100	2,368	5,732	29%
505	400	04400	00052	521220	ENGINEERING FEES	2,973	6,840	5,000		5,000	0%
505	400	04400	00052	521230	AUDITOR FEES	6,422	2,735	7,045		7,045	0%
505	400	04400	00052	521250	WATER TESTING	5,414		5,000		5,000	0%
505	400	04400	00052	522210	EQUIPMENT REPAIR & MAINT	3,694	1,638	2,200		2,200	0%
505	400	04400	00052	522220	BUILDING REPAIR & MAINT	2,500		1,500		1,500	0%
505	400	04400	00052	522240	TIRES AND TUBES					-	
505	400	04400	00052	522250	VEHICLE REPAIR			500		500	0%
505	400	04400	00052	522310	UNIFORMS					-	
505	400	04400	00052	522320	EQUIPMENT RENTAL					-	
505	400	04400	00052	523100	INSURANCE, OTHER THAN EMP	19,363	21,678	23,580	1,845	21,735	8%
505	400	04400	00052	523200	COMMUNICATIONS	9,160	5,183	6,000	385	5,615	6%
505	400	04400	00052	523210	POSTAGE	93	79	400		400	0%
505	400	04400	00052	523300	ADVERTISING	360	632	600		600	0%
505	400	04400	00052	523505	TRAVEL-EMPLOYEE	1,514	117	3,000		3,000	0%
505	400	04400	00052	523600	DUES AND FEES	1,304	594	1,400	15	1,385	1%
<b>Total Contracted Services Water Dept</b>						<b>59,838</b>	<b>49,655</b>	<b>68,275</b>	<b>4,613</b>	<b>63,662</b>	
505	400	04400	00053	531230	ELECTRICITY-WELLS	22,169	21,441	23,160		23,160	0%

*City of Leesburg ~ Water & Sewer Fund*

*FY 2022 Budget to Actual Report by line item*

	FY 2020		FY 2021		FY 2022		Percentage of	
	Audited	Unaudited	Unaudited	Unaudited	Approved	Unaudited	Remaining	Percentage of
	Revenues &	Actual	Actual	Actual	Budget	Revenues &	FY 2022	FY 2022
	Expenditures	Revenues &	Revenues &	Revenues &	Budget	Expenditures	Budget	to Budget Used
		06/30/2021	07/31/2021	07/31/2021		07/31/2021		
505 400 04400 00053 531270 GAS & OIL					500		500	0%
505 400 04400 00053 531600 SMALL EQUIPMENT								
505 400 04400 00053 531700 OFFICE SUPPLIES	754	606			1,500		1,500	0%
505 400 04400 00053 531870 WATER SUPPLIES	10,429	24,266			40,000		40,000	0%
505 400 04400 00053 531885 CHEMICALS	5,178	5,054			7,000		7,000	0%
<b>Total Supplies Water Dept</b>	<b>38,530</b>	<b>51,366</b>			<b>72,160</b>		<b>72,160</b>	
505 400 04400 00054 542200 CAPITAL OUTLAY-NEW VEHICL								
505 400 04400 00054 542500 CAPITAL OUTLAY-OTHER EQUI								
505 400 04400 00054 542533 WATER TANK MAINTENANCE	43,129	43,129			43,129		43,129	0%
505 400 04400 00054 542534 WATER LINE IMPROVEMENTS								
<b>Total Capital Outlays Water Dept</b>	<b>43,129</b>	<b>43,129</b>			<b>43,129</b>		<b>43,129</b>	
505 400 04400 00056 561000 DEPRECIATION	100,000	100,000			100,000	8,333	91,667	8%
<b>Total Depreciation Water Dept</b>	<b>100,000</b>	<b>100,000</b>			<b>100,000</b>	<b>8,333</b>	<b>91,667</b>	
505 400 04400 00057 579000 CONTENGIENCY		104			25,000		25,000	0%
505 061 61100 612000 TRANSFER OUT - OTHER FUNDS	50,000	100,000			75,000	6,250	68,750	8%
<b>Total Other Costs Water Dept</b>	<b>50,000</b>	<b>100,104</b>			<b>100,000</b>	<b>6,250</b>	<b>93,750</b>	
505 400 04400 00058 582000 INTEREST PAID ON NOTES	38,345	17,598			32,513	2,921	29,592	9%
<b>Total Water Dept Debt Service</b>	<b>38,345</b>	<b>17,598</b>			<b>32,513</b>	<b>2,921</b>	<b>29,592</b>	
<b>Subtotal Water Department</b>	<b>526,753</b>	<b>561,380</b>			<b>646,101</b>	<b>45,736</b>	<b>600,365</b>	<b>7%</b>
<b>Total Water and Sewer Expenses</b>	<b>1,259,921</b>	<b>1,119,075</b>			<b>1,299,374</b>	<b>86,273</b>	<b>1,213,101</b>	<b>7%</b>
<b>Water and Sewer Net Gain / Loss</b>	<b>(68,216)</b>	<b>61,889</b>			<b>(0)</b>	<b>(1,402)</b>		
Plus Unfunded Depreciation	360,323	200,000			200,000	16,667		
Less Principal Debt Reduction	193,236	98,347			152,546	29,039		
Less Other investment in capital								
Less Operational Transfer to General Fund								
<b>Net affect on Cash Reserves increase / (decrease)</b>	<b>98,871</b>	<b>163,542</b>			<b>47,454</b>	<b>(13,774)</b>		



To: Mr. Bob Alexander

From: Chief C. Prokesh

Date: September 3, 2021

RE: Monthly Report, August-2021

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**CADs = 1,174**

**Arrests = 11**

### **Criminal/Investigative:**

#### **Municipal Court Arrests:**

Disorderly Conduct = 1  
Disorderly House = 1  
Traffic Arrests = 2

#### **Superior Court Arrests:**

Entering Auto = 3  
Deposit Account Fraud = 2  
Forgery = 2  
Pending Indictments = 58

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### **Traffic Investigation/Enforcement:**

**Citations = 120**

**Warnings = 162**

**Accidents = 20**

Vehicle vs. Vehicle = 17  
Hit & Run = 2  
Vehicle vs. Deer = 1

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#### **OTHER:**

1. Actively Investigating Entering Auto Ring
2. Actively recruiting trying to fill remaining Vacancy

Lee County 911  
119 Pinewood Rd Leesburg , GA 31763

CFS By Department - Select Department By Date  
For Leesburg Police Department 8/1/2021 - 8/31/2021

Leesburg Police Department	Count	Percent
ANIMAL CALLS	1	0.09%
AREA CHECK	710	60.48%
ASSIST MOTORIST	2	0.17%
ASSIST OTHER AGENCY/SERVICE	2	0.17%
BREATHING PROBLEMS	1	0.09%
BUSINESS ALARM	14	1.19%
CALL BY PHONE	6	0.51%
CHECK POINT/ROAD BLOCK	1	0.09%
CHEST PAIN	2	0.17%
CHILD ABUSE	1	0.09%
CHILD CUSTODY ISSUE	1	0.09%
CIVIL MATTER	1	0.09%
COMPLAINT	2	0.17%
CUSTOMER TROUBLE	1	0.09%
DAMAGE TO PROPERTY	7	0.60%
DELAYED VEHICLE ACCIDENT REPORT	2	0.17%
DIRECT TRAFFIC	1	0.09%
DISORDERLY CONDUCT	1	0.09%
DISTURBANCE	1	0.09%
DOMESTIC	8	0.68%
ESCORT	6	0.51%
FIRE - STRUCTURE	2	0.17%
FLAG DOWN	2	0.17%
FOLLOW UP	8	0.68%
FRAUD	3	0.26%
FUNERAL ESCORT	2	0.17%
GAS DRIVE OFF	1	0.09%
GOOD INTENT	2	0.17%
HANG UP	3	0.26%
HARASSMENT COMPLAINT	1	0.09%
HAZMAT/GAS LEAK/EXPLOSION	1	0.09%
INFORMATION	12	1.02%
LICENSE/REGISTRATION	2	0.17%
LOST/STOLEN TAG	5	0.43%
MECHANICAL BREAKDOWN	2	0.17%
MENTAL/PSYCHIATRIC	2	0.17%
MISC TRAFFIC COMP	1	0.09%
MISCELLANEOUS	3	0.26%
MISSING PERSON LOCATED	1	0.09%
NOISE COMPLAINT	5	0.43%
OPEN DOOR/WINDOW	1	0.09%
PERSON MISSING	1	0.09%

Leesburg Police Department	Count	Percent
RAILROAD ISSUE	1	0.09%
RESIDENTIAL ALARM	4	0.34%
SCAM	1	0.09%
SEIZURES/CONVULSIONS	1	0.09%
SHOPLIFTING	1	0.09%
SIMPLE BATTERY	2	0.17%
SNAKE	2	0.17%
SPECIAL DETAIL	9	0.77%
SPEEDING/RECKLESS DRIVING	8	0.68%
SUICIDE / ATTEMPT	1	0.09%
SUSPICIOUS ACTIVITY	2	0.17%
SUSPICIOUS PERSON/VEHICLE	17	1.45%
THEFT	4	0.34%
THREATS	2	0.17%
TRAFFIC CONTROL	1	0.09%
TRAFFIC STOP (CLI)	228	19.42%
TRANSPORT PRISONER	5	0.43%
TREE DOWN	2	0.17%
UNKNOWN PROBLEM	2	0.17%
UNLOCK VEHICLE	17	1.45%
UNRULY JUVENILE	2	0.17%
VEHICLE ACCIDENT	17	1.45%
VEHICLE ACCIDENT/ DEER	1	0.09%
VEHICLE ACCIDENT/ HIT AND RUN	2	0.17%
VIN VER/TRAILER INSPECTION	7	0.60%
WANTED PERSON	2	0.17%
WELFARE CHECK	1	0.09%
XPATROL	1	0.09%
Total Records For Leesburg Police Department	1174	Dept Calls/Total Calls 100.00%
Total Records	1174	



## **PUBLIC WORKS**

### **MONTHLY REPORT**

**JULY 26 – AUGUST 26 -2021**

- . **LIFT STATIONS** – REMAINS OPERATIONAL [ ALL PUMPS OPERATIONAL ]
- . **LIMBS PICK UP** – FOR THE MONTH OF AUGUST ( 3 ) LOADS LIMBS NOT COMPLETED DUMP TRUCK BROKE DOWN
- . **LIGHTING** – NO ACTIVITY
- . **MOSQUITOES CONTROL** – SPRAYING TUESDAY AND THURSDAYS

### **CITY OF LEESBURG PROJECT STATION**

- . **MAN HOLES** - ARE MOVING FORWARD
- . **SEWER PROJECT** – SEWER REHAB STARTED ON CANAL STREET

Count of No.	Estimated Hours	Class	Type	Total
Cemetery	4	(blank)	(blank)	1
		(blank) Total		1
4 Total				1
	7	(blank)	(blank)	1
		(blank) Total		1
7 Total				1
Cemetery Total				2
City Hall	0	Pick up supplies	PICK UP CASES OF WATER FOR CITY HALL	1
		Pick up supplies Total		1
		Sanitation	EMPTY TRASH CANS AT ENTRANCES TO CITY HALL	1
		Sanitation Total		1
0 Total				2
	0.1	Pick up supplies	PICK UP CASES OF WATER FOR CITY HALL	1
		Pick up supplies Total		1
0.1 Total				1
	0.2	Sanitation	REMOVE MAGGOTS	1
		Sanitation Total		1
0.2 Total				1
	0.25	Pick up supplies	PICK UP CASES OF WATER FOR CITY HALL	1
		Pick up supplies Total		1
0.25 Total				1
	1	(blank)	(blank)	3
		(blank) Total		3
1 Total				3
	2	(blank)	(blank)	2
		(blank) Total		2
2 Total				2
City Hall Total				10
Lift Stations	1	(blank)	(blank)	2
		(blank) Total		2
1 Total				2
	2	(blank)	(blank)	3
		(blank) Total		3
2 Total				3
	3	(blank)	(blank)	1
		(blank) Total		1
3 Total				1
	4	(blank)	(blank)	1
		(blank) Total		1
4 Total				1
	4.5	(blank)	(blank)	1
		(blank) Total		1
4.5 Total				1
Lift Stations Total				8
Public Works	1	(blank)	(blank)	1
		(blank) Total		1
1 Total				1
	2	(blank)	(blank)	2
		(blank) Total		2
2 Total				2
	3	(blank)	(blank)	1
		(blank) Total		1
3 Total				1
	3.5	(blank)	(blank)	1
		(blank) Total		1
3.5 Total				1
	4	(blank)	(blank)	2
		(blank) Total		2
4 Total				2
	5	(blank)	(blank)	2
		(blank) Total		2
5 Total				2
	6	(blank)	(blank)	1
		(blank) Total		1
6 Total				1
	7	(blank)	(blank)	1
		(blank) Total		1
7 Total				1
	7.5	(blank)	(blank)	2
		(blank) Total		2
7.5 Total				2
Public Works Total				13
Service Address/Street	0	Sanitation	CHECK DUMPSTER FOR ILLEGAL DUMPING	1
			YARD DEBRIS PICKUP	3
		Sanitation Total		4
		Streets	Remove Roadkill	1
		Streets Total		1
		Water	CHANGE METER VALVE	3
			CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY	12
			GET READING FOR BEGINNING OF NEW SERVICE	1

Service Address/Street					
	0	Water	INSPECT LINE FOR LOW WATER PRESSURE		1
			LOW WATER PRESSURE		1
			Repair Leak		2
			TURN WATER OFF AND LOCK METER AND GET READING		1
			TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING		1
			TURN WATER ON AND GET READING		1
		Water Total			23
		(blank)	(blank)		1
		(blank) Total			1
	0 Total				29
	0.1	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		2
		Sanitation Total			2
		Water	Check EID#		1
			CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY		2
			GET READING AND DELIVER TRASH CAN		1
			GET READING ONLY		2
			TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING		1
			TURN WATER ON		1
			TURN WATER ON DELIVER TRASH CAN GET READING		2
			TURN WATER ON AND GET READING		2
			VERIFY WATER IS OFF AND LOCKED. GET READING.		2
		Water Total			14
	0.1 Total				16
	0.15	Sanitation	DELIVER GARBAGE CAN		1
			PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		1
		Sanitation Total			2
		Water	TURN WATER OFF AND LOCK METER AND GET READING		1
			TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING		1
			TURN WATER ON DELIVER TRASH CAN GET READING		1
			VERIFY WATER IS OFF AND LOCKED. GET READING.		1
		Water Total			4
	0.15 Total				6
	0.2	Sanitation	YARD DEBRIS PICKUP		2
		Sanitation Total			2
		Water	CHECK FOR LEAK AND GET READING		1
			TURN WATER OFF AND LOCK METER AND GET READING		1
			VERIFY WATER IS OFF AND LOCKED. GET READING.		1
		Water Total			3
	0.2 Total				5
	0.25	Sanitation	DELIVER GARBAGE CAN		3
			PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		1
			PICK UP TRASH CAN		1
			(blank)		1
		Sanitation Total			6
		Water	CHECK FOR LEAK AND GET READING		3
			GET READING ONLY		1
			TURN WATER OFF AND LOCK METER AND GET READING		2
			TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING		2
			TURN WATER ON		1
			TURN WATER ON AND GET READING		3
			VERIFY WATER IS OFF AND LOCKED. GET READING.		1
		Water Total			13
	0.25 Total				19
	0.3	Sanitation	YARD DEBRIS PICKUP		1
		Sanitation Total			1
		Sewer	Jet Sewer Line		1
		Sewer Total			1
		Streets	INSTALL STREET SIGNS		1
		Streets Total			1
		Water	TURN WATER ON DELIVER TRASH CAN GET READING		1
			TURN WATER ON AND GET READING		1
			VERIFY WATER IS OFF AND LOCKED. GET READING.		1
		Water Total			3
		(blank)	(blank)		14
		(blank) Total			14
	0.3 Total				20
	0.35	Water	TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING		1
			TURN WATER ON AND GET READING		1
		Water Total			2
	0.35 Total				2
	1	Sanitation	CLEANED DITCH		1
		Sanitation Total			1
		Water	CHECK WATER PRESSURE		1
			CUT WATER OFF AND TAG DOOR AFTER FAILURE TO KEEP PROMISE TO PAY		2
			Repair Leak		1
		Water Total			4
		(blank)	(blank)		28
		(blank) Total			28
	1 Total				33
	1.5	(blank)	(blank)		5
		(blank) Total			5
	1.5 Total				5
	2	(blank)	(blank)		16
		(blank) Total			16

Service Address/Street	2 Total			16
	2.5	Streets	MOWING & WEEDEATING	1
		Streets Total		1
		(blank)	(blank)	3
		(blank) Total		3
	2.5 Total			4
	3	(blank)	(blank)	3
		(blank) Total		3
	3 Total			3
	3.5	(blank)	(blank)	2
		(blank) Total		2
	3.5 Total			2
	4	Sewer	Jet Sewer Line	1
		Sewer Total		1
		(blank)	(blank)	13
		(blank) Total		13
	4 Total			14
	4.5	(blank)	(blank)	1
		(blank) Total		1
	4.5 Total			1
	5	(blank)	(blank)	5
		(blank) Total		5
	5 Total			5
	6	(blank)	(blank)	3
		(blank) Total		3
	6 Total			3
	6.5	(blank)	(blank)	1
		(blank) Total		1
	6.5 Total			1
	7	(blank)	(blank)	8
		(blank) Total		8
	7 Total			8
7.5	(blank)	(blank)	1	
	(blank) Total		1	
7.5 Total			1	
(blank)	Sanitation	DELIVER GARBAGE CAN PICK UP BROKEN CAN AND REPLACE WITH NEW CAN PICK UP TRASH CAN	1 1 1	
	Sanitation Total		3	
	Streets	Sign Replacement	1	
	Streets Total		1	
	Water	Check EID# CHECK FOR LEAK AND GET READING CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY Repair Leak Reread Meter TURN WATER OFF AND LOCK METER AND GET READING TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING TURN WATER ON	1 1 3 2 1 1 2 1	
	Water Total		12	
	(blank) Total		16	
Service Address/Street Total			209	
Train Depot	0	Maintenance	TRAIN DEPOT MAINTENANCE	1
		Maintenance Total		1
	0 Total			1
	1.5	(blank)	(blank)	1
		(blank) Total		1
	1.5 Total			1
	2	(blank)	(blank)	3
	(blank) Total		3	
2 Total			3	
3.5	(blank)	(blank)	1	
	(blank) Total		1	
3.5 Total			1	
Train Depot Total			6	
Wastewater Treatment Facility	4	(blank)	(blank)	1
		(blank) Total		1
4 Total			1	
Wastewater Treatment Facility Total			1	
Grand Total			249	







## Leesburg Public Drinking Water Wells Monthly Report For August, 2021

Leesburg Public Drinking Water Wells were in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT</u>
Monthly Avg. Gallons Pumped Per Day:	465,862	800,000
Total Gallons Pumped for the Month:	14.44 Million Gallons	
4 Monthly Bacteria Samples:	0/Absent	0/Absent
Daily Chlorine Residual	.85 mg/L	>.2mg/L
1 Monthly Fluoride Sample:	.51	

Maintenance/Repairs: (1) Remove/clean/reinstall chlorine injectors at Starksville & 32 wells, weekly. (2) Perform monthly preventive maintenance to chlorine and fluoride pumps at Starksville & Hwy. 32 wells. (3) Replace backup battery on VFD at Starksville well.

### Expenses:

Electricity -	\$2,307.45
Chemicals used -	\$ 569.23
Routine Testing	\$ 132.00
Maintenance & Repair -	\$ 000.00
Total -	\$3,008.68



## Leesburg Water Pollution Control Plant Monthly Report For August, 2021

Leesburg WPCP was in full compliance with Ga. EPD Permit Requirements for the month.

(With the exception of Monthly Avg. Flow)

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT LIMIT</u>
Avg. Daily Flow (Million Gallons)	.486	1.2 monthly avg.
Effluent Biochemical Oxygen Demand	2.0	15
BOD Removal %	99.1	>85%
Effluent Total Suspended Solids	4.3	30
TSS Removal %	99.3	>85%
Effluent Fecal Coliform (# per 100 mL)	2.0	400
Effluent Ammonia	.10	3.0
Effluent Dissolved Oxygen	7.4	>6.0
Min & Max Effluent pH	7.2-7.5	6.0-9.0
Effluent Total Phosphorous	.37	1.5
Low-Level Mercury (mg/day)	.931	6.3
Total Rainfall for the month	8.3 in.	

Maintenance/Repairs Performed: (1) Weekly cleaning and routine maintenance performed on belt-fed press, UV light units, clarifiers and chemical pump systems at WPCP.

### Expenses:

Fuel (generator/vehicles/mower)	\$ 448.52	
Electricity -	\$3,665.53	
Chemicals used	\$1,794.90	(\$3,413.85 – in March w/PAC & NAOH)
Lab Tests -	\$2,160.00	
DoCo Landfill (solids from press)	\$ 964.17	
Maintenance & Repair -	\$ .00	
Total -	\$9,033.12	