

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Council members

Billy Breedon, Mayor
Rufus Sherman, Mayor Pro Tem
Judy Powell Bob Wilson
Jason Renfroe Amanda White
Richard Bush

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
 May 4, 2021
3. **PUBLIC HEARING**
4. **NEW BUSINESS**
 (A) Consideration of the Resolution to borrow from the Drinking Water State Revolving Fund, Administered by Georgia Environmental Finance Authority (GEFA).
 (B) Consideration of the Resolution to borrow from the Clean Water State Revolving Fund, Administered by the Georgia Environmental Finance Authority (GEFA)
 (C) Presentation of the FY 2022 Budget.
5. **CITY MANAGER'S MATTERS**
 (A) Financial Report
6. **DEPARTMENTAL REPORTS**
 (A) Police Report
 (B) Public Works Report
 (C) Water and Waste Water Report
7. **GOVERNMENTAL BOARDS/AUTHORITIES**
8. **COUNCIL MEMBER'S MATTER**
9. **OLD BUSINESS**
10. **CITY ATTORNEY'S MATTERS**
11. **EXECUTIVE SESSION**
12. **PUBLIC FORUM**
13. **ANNOUCEMENTS**
 Next Scheduled Meeting is June 8, 2021
14. **ADJOURNMENT**

Agenda May Change Without Notice

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
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City Councilmembers

Billy Breeden, Mayor
Rufus Sherman, Mayor Pro Tem
Bob Wilson Judy Powell
Jason Renfroe Amanda White
Richard Bush

City Staff

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1. **CALL TO ORDER**

Mayor Breeden called the meeting to order at 6:00 PM. Mayor Breeden lead the pledge and the prayer. The City Manager and all Councilmembers except Councilmember White were present.

2. **APPROVAL OF MINUTES**

Mayor Breeden asked for a motion to approve the minutes from April 6, 2021. Mayor Pro Tem Sherman made a motion to approve the minutes. Councilmember Bush seconded the motion. The vote was unanimous.

3. **PUBLIC HEARING**

4. **NEW BUSINESS**

- (A) Chad Griffin with Still Waters Engineering presented the bids for the CDBG Sewer Project for Magnolia Avenue. Southeast Pipe Survey, Inc. was low bid at \$604,978.94. Councilmember Wilson made a motion to approve the low bidder Southeast Pipe Survey contingent on approval by Department of Community Affairs. Councilmember Powell seconded the motion. The vote was unanimous.
- (B) City Manager Bob Alexander presented GDOT FY 2021 LMIG Safety Action Plan bids. The only qualified bid for signs was Columbus Barricade & Safety at \$7,274.18. The only qualified bid for the Thermoplastic Pavement Markings was Peek Pavement Marking, LLC. at \$38,857.00. Councilmember Bush made a motion to approve the application. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.
- (C) Matthew Inman with EMC Engineering presented the GDOT FY 2021 LMIG grant for resurfacing Peach Street from Blue Springs Drive to Main Street at \$74,755.30 from Oxford Construction. Councilmember Powell made a motion to approve the bid. Councilmember Bush seconded the motion. The vote was unanimous.
- (D) The City Manager presented the proposed GDOT LMIG Sidewalk Grant Application for \$435,827 with a 70% State / 30% Local shared cost. Councilmember Powell made a motion to approve the Grant Application. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.
- (E) Finance Manager Cheryl Allison presented the Georgia Interlocal Risk Management Renewal at \$85,156. Mayor Pro Tem Sherman made a motion to approve the renewal. Councilmember Renfroe seconded the motion. The vote was unanimous.
- (F) The City Manager presented GMA's District 10 Officers for 2021-2022 that includes Councilmember Judy Powell as President. Mayor Pro Tem Sherman made a motion that The City of Leesburg is in favor of the proposed slate of officers. Councilmember Bush Seconded the motion. The vote was unanimous.
- (G) After the Council came out of Executive Session Councilmember Powell made a motion to allow the City Manager to negotiate the acquisition of Real Estate on Walnut Street. The motion was seconded by Mayor Pro Tem Sherman. The vote was unanimous.

5. CITY MANAGER'S MATTERS.

(A) Financial Report – The City Manager discussed the Financial Report of the General Fund and Water & Sewer Fund and indicated that both funds are with budget for the year.

6. DEPARTMENTAL REPORTS

(A) Police Report

(B) Public Works Report

(C) Water and Sewer Report

7. GOVERNMENTAL BOARDS/AUTHORITIES**8. COUNCIL MEMBER'S MATTER**

Councilmember Powell discussed the vision of the Lee County Junior Leadership Academy (LCJLA) and Lee County Youth Ambassador Program. The goal of the LCJLA is to provide opportunities for the youth of Lee County to work collaboratively within the community and with community leaders to encourage growth of personal, community and leadership skills.

9. OLD BUSINESS**10. CITY ATTORNEY'S MATTERS****11. EXECUTIVE SESSION**

Mayor Pro Tem Sherman made a motion to go into executive session to discuss real estate issues. Councilmember Bush seconded the motion. The vote was unanimous. Councilmember Bush made a motion to come out of executive session. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous. Councilmember Renfroe made a motion that no action was taken and that minutes be approved. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.

12. PUBLIC FORUM**13. ANNOUNCEMENTS**

Next Scheduled Meeting is June 1, 2021

14. ADJOURNMENT

Councilmember Renfroe made a motion to adjourn. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.



Brian P. Kemp
Governor

Kevin Clark
Executive Director

May 11, 2021

Mr. Bob Alexander
City Manager
City of Leesburg
107 Walnut St
Leesburg, GA 31763

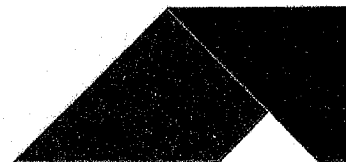
Re: City of Leesburg – Loan No. CWDRA20005

Dear Mr. Alexander:

The board of directors of the Georgia Environmental Finance Authority (GEFA) approved your loan application for a Clean Water State Revolving Fund, Disaster Relief Act loan in the amount of \$590,000 on May 11, 2021. GEFA looks forward to working with you on this loan. Enclosed is a checklist to assist you in executing the loan agreement.

Carefully read the loan agreement, promissory note and all related documents before completing, signing and returning them. We are happy to answer questions that you may have. Based on the questions we most commonly receive we've prepared the following list of important terms for your convenience.

1. Principal Forgiveness Funding. If you have received principal forgiveness funding from GEFA, you should take note of the following unique aspects of your documents:
 - a. GEFA may award your project principal forgiveness in the amount of \$44,250, if all loan funds are drawn.
 - b. The body of the loan agreement and the promissory note specify the full loan amount approved by the GEFA board, not including principal forgiveness. The level of applicable principal forgiveness for your loan is specified in Exhibit D.
 - c. The 8038-G and Tax Certificate specify only the "unforgiven" portion (full amount minus principal forgiveness) of the loan, assuming the full value of the loan is disbursed.
2. Federal Requirements. Carefully review with your engineer, consultants and counsel as necessary the federal requirements listed in Exhibit D of the loan agreement.
3. Amortization Schedule. The monthly installment amount is not provided within the loan documents because the Borrower may drawdown less than the entire loan amount. As a courtesy to our customers, GEFA provides an estimated installment amount based on information provided within the loan documents. If the full amount of funds indicated in the loan documents is disbursed to the



project and all requirements for this project are met, the installment amount will be approximately \$2,273.97 per month throughout the life of repayment.

4. Future Audits and Financial Compliance. Within six months after the end of each fiscal year, the Borrower will deliver to GEFA a copy of the Borrower's financial statements as required under the state audit requirements (O.C.G.A. Section 36-81-7) and a compliance certificate stating the Borrower is meeting the 1.05 times debt service coverage ratio, as detailed in the Loan Agreement. The loan agreement includes a full faith and credit pledge supporting this obligation.

If you have any questions, please contact me at 404-584-1061 or deldridge@gefa.ga.gov.

Sincerely,



Dana Eldridge
Project Manager

Enclosures

cc: Chad Griffin / Still Waters Engineering Inc. (w/o enclosures)

**EXTRACT OF MINUTES
RESOLUTION OF GOVERNING BODY**

Recipient: CITY OF LEESBURG

Loan Number: CWDRA20005

At a duly called meeting of the governing body of the Borrower identified above (the "Borrower") held on the ____ day of _____, the following resolution was introduced and adopted.

WHEREAS, the governing body of the Borrower has determined to borrow but not to exceed **\$590,000** from the **CLEAN WATER STATE REVOLVING FUND, ADMINISTERED BY GEORGIA ENVIRONMENTAL FINANCE AUTHORITY** (the "Lender") to finance a portion of the costs of acquiring, constructing, and installing the environmental facilities described in Exhibit A to the hereinafter defined Loan Agreement (the "Project"), pursuant to the terms of a Loan Agreement (the "Loan Agreement") between the Borrower and the Lender, the form of which has been presented to this meeting; and

WHEREAS, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement will be evidenced by a Promissory Note (the "Note") of the Borrower, the form of which has been presented to this meeting;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the forms, terms, and conditions and the execution, delivery, and performance of the Loan Agreement and the Note are hereby approved and authorized.

BE IT FURTHER RESOLVED by the governing body of the Borrower that the terms of the Loan Agreement and the Note (including the interest rate provisions, which shall be as provided in the Note) are in the best interests of the Borrower for the financing of the Project, and the governing body of the Borrower designates and authorizes the following persons to execute and deliver, and to attest, respectively, the Loan Agreement, the Note, and any related documents necessary to the consummation of the transactions contemplated by the Loan Agreement.

(Signature of Person to Execute Documents)

(Print Title)

(Signature of Person to Attest Documents)

(Print Title)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.

Dated: _____

Secretary/Clerk

(SEAL)



Brian P. Kemp
Governor

Kevin Clark
Executive Director

May 11, 2021

Mr. Bob Alexander
City Manager
City of Leesburg
107 Walnut St
Leesburg, GA 31763

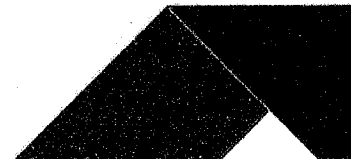
Re: City of Leesburg – Loan No. DWDRA20007

Dear Mr. Alexander:

The board of directors of the Georgia Environmental Finance Authority (GEFA) approved your loan application for a Drinking Water State Revolving Fund, Disaster Relief Act loan in the amount of \$1,454,000 on May 11, 2021. GEFA looks forward to working with you on this loan. Enclosed is a checklist to assist you in executing the loan agreement.

Carefully read the loan agreement, promissory note and all related documents before completing, signing and returning them. We are happy to answer questions that you may have. Based on the questions we most commonly receive we've prepared the following list of important terms for your convenience.

1. Principal Forgiveness Funding. If you have received principal forgiveness funding from GEFA, you should take note of the following unique aspects of your documents:
 - a. GEFA may award your project principal forgiveness in the amount of \$200,000, if all loan funds are drawn.
 - b. The body of the loan agreement and the promissory note specify the full loan amount approved by the GEFA board, not including principal forgiveness. The level of applicable principal forgiveness for your loan is specified in Exhibit D.
 - c. The 8038-G and Tax Certificate specify only the "unforgiven" portion (full amount minus principal forgiveness) of the loan, assuming the full value of the loan is disbursed.
2. Federal Requirements. Carefully review with your engineer, consultants and counsel as necessary the federal requirements listed in Exhibit D of the loan agreement.
3. Amortization Schedule. The monthly installment amount is not provided within the loan documents because the Borrower may drawdown less than the entire loan amount. As a courtesy to our customers, GEFA provides an estimated installment amount based on information provided within the loan documents. If the full amount of funds indicated in the loan documents is disbursed to the



project and all requirements for this project are met, the installment amount will be approximately \$3,483.34 per month throughout the life of repayment.

4. Future Audits and Financial Compliance. Within six months after the end of each fiscal year, the Borrower will deliver to GEFA a copy of the Borrower's financial statements as required under the state audit requirements (O.C.G.A. Section 36-81-7) and a compliance certificate stating the Borrower is meeting the 1.05 times debt service coverage ratio, as detailed in the Loan Agreement. The loan agreement includes a full faith and credit pledge supporting this obligation.

If you have any questions, please contact me at 404-450-1061 or deldridge@gefaga.gov.

Sincerely,



Dana Eldridge
Program Manager

Enclosures

cc: Chad Griffin, Still Waters Engineering Inc. (w/o enclosures)

EXTRACT OF MINUTES
RESOLUTION OF GOVERNING BODY

Recipient: CITY OF LEESBURG

Loan Number: DWDRA20007

At a duly called meeting of the governing body of the Borrower identified above (the "Borrower") held on the _____ day of _____, the following resolution was introduced and adopted.

WHEREAS, the governing body of the Borrower has determined to borrow but not to exceed **\$1,454,000** from the **DRINKING WATER STATE REVOLVING FUND, ADMINISTERED BY GEORGIA ENVIRONMENTAL FINANCE AUTHORITY** (the "Lender") to finance a portion of the costs of acquiring, constructing, and installing the environmental facilities described in Exhibit A to the hereinafter defined Loan Agreement (the "Project"), pursuant to the terms of a Loan Agreement (the "Loan Agreement") between the Borrower and the Lender, the form of which has been presented to this meeting; and

WHEREAS, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement will be evidenced by a Promissory Note (the "Note") of the Borrower, the form of which has been presented to this meeting;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower that the forms, terms, and conditions and the execution, delivery, and performance of the Loan Agreement and the Note are hereby approved and authorized.

BE IT FURTHER RESOLVED by the governing body of the Borrower that the terms of the Loan Agreement and the Note (including the interest rate provisions, which shall be as provided in the Note) are in the best interests of the Borrower for the financing of the Project, and the governing body of the Borrower designates and authorizes the following persons to execute and deliver, and to attest, respectively, the Loan Agreement, the Note, and any related documents necessary to the consummation of the transactions contemplated by the Loan Agreement.

(Signature of Person to Execute Documents)

(Print Title)

(Signature of Person to Attest Documents)

(Print Title)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.

Dated: _____

Secretary/Clerk

(SEAL)

Leesburg Police Department

107 N. Walnut Avenue, Leesburg, GA 31763

Christopher J. Prokesh,
Chief of Police

Phone: (229) 759-6464
Fax: (229) 759-2949

To: Bob Alexander
From: Chris Prokesh, Chief of Police
Date: May 25, 2021
RE: Budget Request

I am requesting to convert an existing 60-hour per pay period part-time position into a full-time position to fill two needs within my department. The Part-Time position is already budgeted at 60-hours/pay-period, and the conversion to a Full-Time position would add only 26 Hours/pay-period plus the elective benefits package.

Currently the division of primary job function inside the Leesburg Police is as follows:

- Full-Time Patrol/Traffic Division = 7 (6 patrol officers and 1 shift commander)
- Full-Time SRO = 4
- Full-Time Investigator = 1
- Full-Time Department Head = 1

---Part-Time: 60-Hour Pay-Period = 2 (One vacancy)

---Part-Time: 24-Hour Pay-Period = 2

I asked Cheryl to calculate the maximum difference, (assuming the new position elected to take ALL city provided insurance benefits), and the factored cost differential is \$27,710.33.

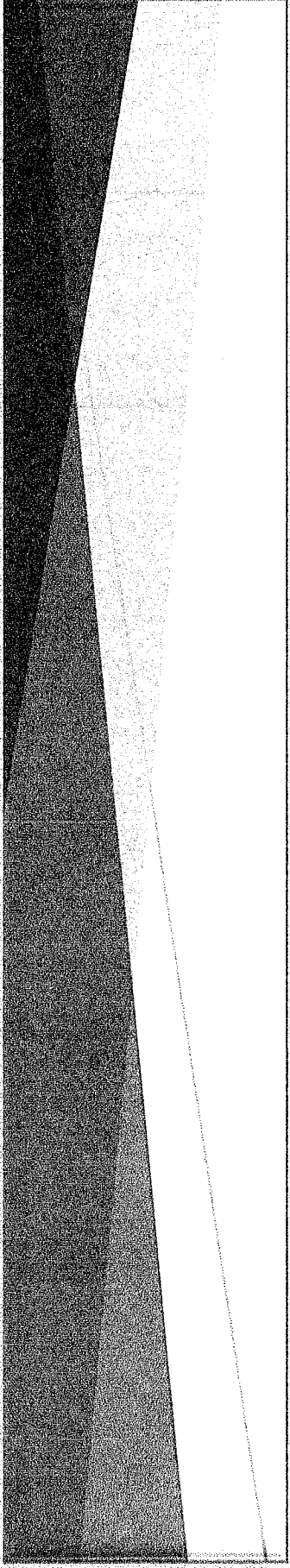
Purpose:

Adding this position will allow us to maintain both a dedicated Full-Time Investigator and two dedicated Shift Commanders (one over each rotation). We operate most efficiently with two dedicated Shift Commanders, and have done so before at the expense of not having a full-time Investigator. However, with the rise of property crimes, there was a need to return to having a Full-Time Investigator to be on-call and avoid tying up the Patrol Units.

In addition to the advantage of having a Senior Officer/Supervisor through midnight on each rotation, this can also take up a lot of the slack of having to require last-minute call-ins and overtime for off-duty officers to cover employee sick leave, as well as alleviate overtime to cover annual leave.

Currently, my one current shift commander (Greg Barrett) is having to split both rotations in order for us to maintain a full-time Investigator position. Greg is my only fall-back if someone is out without requiring off-duty officers to come in on their off-days and fill shifts on overtime on the opposite shift rotations.

Respectfully,
Chief C. Prokesh



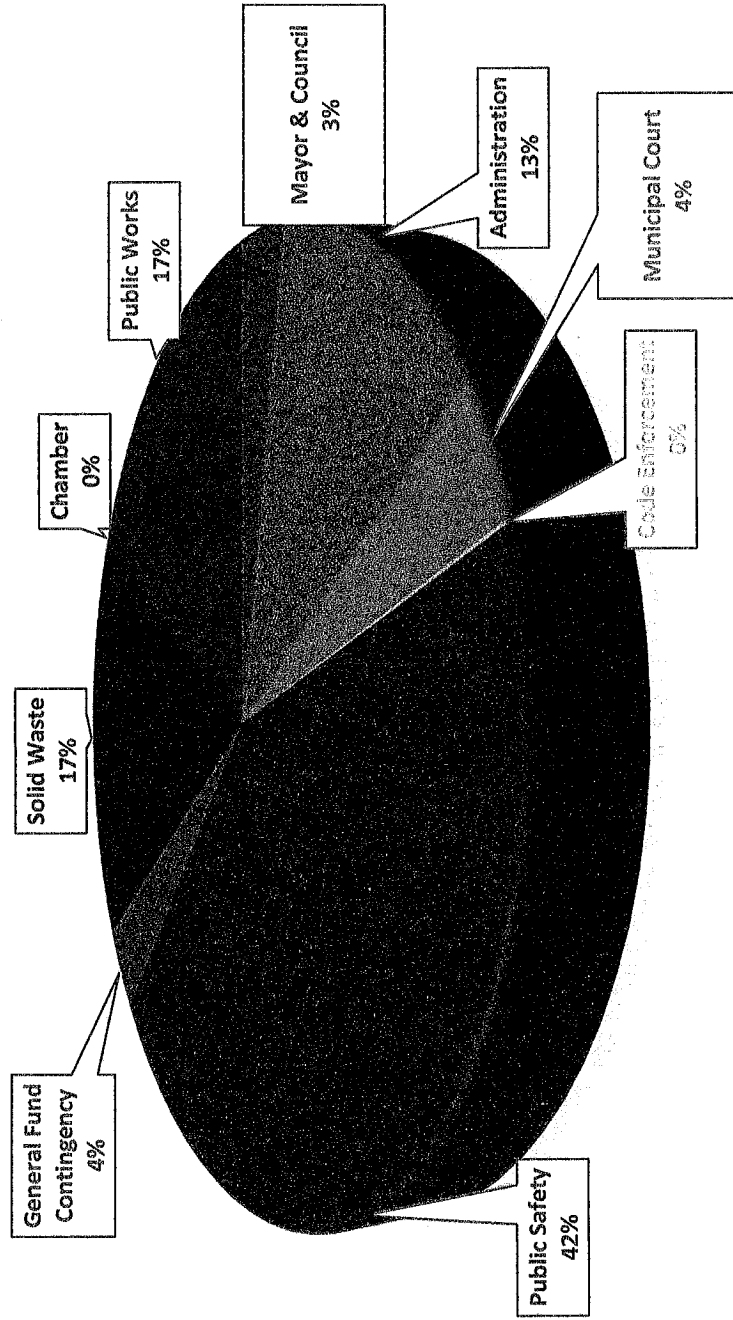
FY 2022 RECOMMENDED BUDGET

CITY OF LEESBURG

FY 2022 Budget Highlights

- THE 2022 RECOMMENDED BUDGET FOR ALL FUNDS REPRESENT BALANCED BUDGETS
- INCLUDES THE ADDITION OF 1 POSITION AND REDUCTION OF 1 PART-TIME POSITION
- INCLUDES A 4% SALARY ADJUSTMENT FOR EMPLOYEES
- INCLUDES AN ESTIMATED 4.5% INCREASE IN HEALTH INSURANCE
- INCLUDES AN ESTIMATED 4% INCREASE IN WORKERS COMP INSURANCE
- INCLUDES AN ESTIMATED 6.5% INCREASE IN LIABILITY INSURANCE
- REFLECTS AN INCREASE IN BOTH ANTICIPATED REVENUES AND EXPENDITURES IN THE
GENERAL FUND
- REFLECTS AN INCREASE IN BOTH ANTICIPATED REVENUES AND EXPENDITURES IN THE
WATER & SEWER FUND

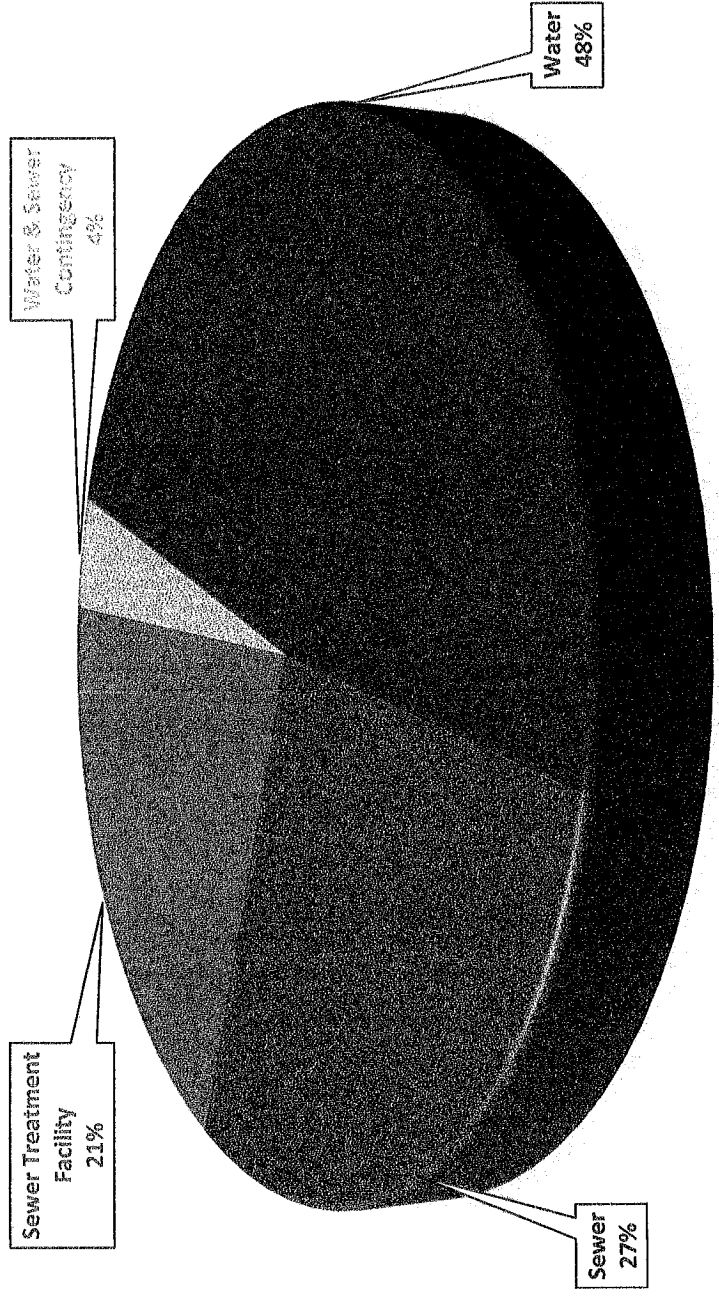
GENERAL FUND



GENERAL FUND

	Approved 2021 Budget	Proposed 2022 Budget	Increase/ (Decrease)
General Fund Revenue	\$2,618,665	\$2,865,198	\$246,533
Council/Legislative	\$55,112	\$92,645	\$37,533
Administration	\$309,642	\$370,215	\$60,573
Municipal Court	\$110,230	\$115,229	\$4,999
Code Enforcement	\$3,494	\$3,455	(\$39)
Public Safety	\$1,113,551	1,204,419	\$90,868
General Fund Contingency	\$100,000	100,000	\$0
Solid Waste	\$498,341	\$485,733	(\$12,608)
Chamber	\$10,450	11,156	\$706
Public Works	\$417,844	482,346	\$64,501
Total General Fund Expenditures	\$2,618,665	\$2,865,198	\$246,533

WATER & SEWER



WATER & SEWER FUND

	Approved 2021 Budget	Proposed 2022 Budget	Increase/ (Decrease)
Water & Sewer Revenue	\$1,248,041	1,299,374	\$51,333
Water	\$620,259	\$646,101	\$25,842
Sewer	\$362,909	\$381,034	\$18,125
Sewer Treatment Facility	\$264,873	\$272,239	\$7,366
Total Water & Sewer Fund Expenditures	\$1,248,041	\$1,299,374	\$51,333

City of Leesburg - General Fund

FY 2022 Recommended Budget

FY 2021
Unaudited
Actual

General Fund Revenue		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
100 031 31100 31110	REAL PROPERTY-CURRENT YEA	316,147	318,805	339,900	333,967	330,000
100 031 31100 31110	PROPERTY TAX LATE FEES	-	-	-	-	-
100 031 31100 31120	REAL PROPERTY-PRIOR YEAR	10,900	12,838	-	-	-
100 031 31100 31130	PERSONAL PROPERTY-CURRENT	27,990	22,893	24,674	23,538	25,266
100 031 31100 31130	MOTOR VEHICLE	7,716	6,452	4,600	3,305	4,500
100 031 31100 31130	TAVT-LOST/SPLOST AND TRUE UP	130,198	58,218	53,000	71,484	85,000
100 031 31100 31130	MOBILE HOME	1,328	979	1,000	1,768	1,000
100 031 31100 31130	INTANGIBLES (REG/RECORD)	3,623	4,852	5,000	5,445	5,000
100 031 31140 31140	PERSONAL PROPERTY-PRIOR YR	642	623	-	-	-
100 031 31160 31160	REAL ESTATE TRANS-Intangible	3,186	1,636	1,833	3,042	2,435
100 031 31170 31170	FRANCHISE TAXES-SEMC	16,720	16,323	16,150	15,490	16,194
100 031 31170 31170	ELECTRIC	122,712	122,523	122,523	118,432	120,000
100 031 31170 31175	CABLE	27,429	26,049	27,000	20,270	27,000
100 031 31170 31176	TELEPHONE	2,247	1,742	2,300	1,060	2,123
100 031 31300 31310	LOCAL OPTION SALES TAX	437,674	470,383	435,025	459,970	480,000
100 031 31400 31420	BEER SS & USE	59,027	62,265	57,290	47,628	55,600
100 031 31400 31421	WINE SS & USE	1,902	1,856	1,500	3,817	1,700
100 031 31600 31600	BUSINESS AND OCCUPATION T	27,693	28,988	25,892	25,853	25,028
100 031 31600 31620	INSURANCE PREMIUM TAX	207,571	220,486	220,486	232,582	230,000
100 031 31600 31630	FINANCIAL INSTITUTIONS TA	10,689	15,735	15,188	14,265	12,252
100 031 31900 31900	PENALTY-GENERAL PROPERTY	1,514	2,189	1,900	1,524	1,193
100 031 31900 31950	FIFA	-	-	-	-	-
100 031 31900 31990	OTHER-DELIQUENT TAX SERVI	-	-	-	-	-
100 032 32100 32100	BEER	3,300	2,475	3,000	2,888	3,000
100 032 32100 32100	WINE	3,300	2,475	3,000	2,888	3,000
100 032 32100 32120	INSURANCE	-	-	-	-	-
100 032 32400 32400	BUSINESS LICENSE PENALTY	100	400	250	260	250

City of Leesburg - General Fund

FY 2021
Unaudited
Actual
Revenues &
Expenditures
03/31/2021

FY 2020
Audited
Revenues &
Expenditures

FY 2021
Approved
Budget

FY 2022
Recommended
Amount

FY 2022 Recommended Budget

Administration

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
100 100 01500 00051 5111100 REGULAR EMPLOYEES	120,922	127,020	128,301	98,223	135,846
100 100 01500 00051 5111101 REGULAR EMPLOYEES VAC SELL BACK	1,716	1,863	4,831	1,216	5,225
100 100 01500 00051 5111105 PART TIME EMPLOYEES	3,090	4,116	3,315	3,980	3,511
100 100 01500 00051 5111199 LONGEVITY	2,322	2,415	2,415	2,415	2,612
100 100 01500 00051 511300 OVERTIME	4,834	5,165	7,390	3,143	7,825
100 100 01500 00051 512100 EMPLOYEE GROUP INSURANCE	524	413	13,876	375	15,905
100 100 01500 00051 512200 FICA	10,512	11,094	11,642	8,592	12,318
100 100 01500 00051 512400 RETIREMENT - Pension	8,643	7,820	10,171	7,628	10,545
100 100 01500 00051 512415 457b ER Matching	2,043	2,876	2,901	2,973	3,099
100 100 01500 00051 512700 WORKERS' COMPENSATION	547	617	623	655	918
100 100 01500 00051 512910 VEHICLE ALLOWANCE	5,950	6,000	6,000	4,500	6,000
Total Personnel Costs - Administration	161,102	169,399	191,464	133,701	203,804
100 100 01500 00052 521100 OFFICIAL/ADMINISTRATIVE	23,617	8,275	10,000	10,329	32,000
100 100 01500 00053 531710 PRINTING/ TAX BILLS	-	-	-	-	-
100 100 01500 00052 521132 DELIQUENT TAX SERVICE ADD	-	-	-	-	-
100 100 01500 00052 521200 ATTORNEY & LEGAL FEES	1,881	311	1,000	78	1,629
100 100 01500 00052 521201 COMPUTER SUPPORT FEES	17,723	34,634	20,000	22,939	27,000
100 100 01500 00052 521220 ENGINEERING FEES	1,710	669	1,000	-	1,500
100 100 01500 00052 521225 BAD DEBT EXPENSE	-	-	-	-	-
100 100 01500 00052 521230 AUDITOR FEES	6,929	6,929	7,200	7,380	7,601
100 100 01500 00052 522210 EQUIPMENT REPAIR & MAINT	-	47	200	21	200
100 100 01500 00052 522220 BUILDING REPAIR & MAINT	27,986	6,407	5,000	8,048	5,200
100 100 01500 00052 522300 RENTS AND LEASES	3,342	2,159	3,000	2,236	4,280
100 100 01500 00052 523100 INSURANCE, OTHER THAN EMP	12,507	13,070	14,798	12,175	16,011
100 100 01500 00052 523200 COMMUNICATIONS	3,759	4,039	3,968	2,135	4,440
100 100 01500 00052 523210 POSTAGE	2,089	1,852	1,740	1,418	1,700
100 100 01500 00052 523300 ADVERTISING	1,082	1,223	1,500	649	1,500

City of Leesburg - General Fund

FY 2021
Unaudited
Actual

FY 2022 Recommended Budget		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount		
100	100	01500	00052	523505	TRAVEL-EMPLOYEE	7,040	1,000	7,600
100	100	01500	00052	523600	DUES AND FEES	9,268	8,400	8,400
100	100	01500	00052	523610	SOUTHWEST GA RDC DUES	3,304	3,333	3,400
100	100	01500	00052	523700	EDUCATION AND TRAINING	3,218	2,730	5,500
Total Purchased / Contracted Services				130,191	101,987	83,172	75,951	127,961
100	100	01500	00053	531230	ELECTRICITY	4,859	5,504	5,800
100	100	01500	00053	531270	GAS & OIL	238	155	109
100	100	01500	00053	531300	FOOD / EMPLOYEE APPRECIATION	2,413	2,723	2,513
100	100	01500	00053	531600	SMALL EQUIPMENT	125		500
100	100	01500	00053	531700	OFFICE SUPPLIES	8,631	8,450	4,901
100	100	01500	00053	531720	CLEANING/ PAPER SUPPLIES	1,726	1,518	924
Total Supplies - Administration				17,992	18,351	15,755	13,642	16,800
100	100	01500	00054	541001	RECREATION PROPERTY	28,778	-	-
100	100	01500	00054	542000	MACHINERY & EQUIPMENT	-	-	-
100	100	01500	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-
100	100	01500	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-
Total Capital Outlay - Administration				28,778	-	-	-	-
100	100	01500	00057	572000	SENIOR CENTER	6,894	25,751	200
100	100	01500	00057	572020	CHAMBER OF COMMERCE	3,200	3,204	3,200
100	100	01500	00057	572030	LIBRARY CONTRIBUTION	15,500	15,500	15,500
100	100	01500	00057	572011	FAMILY CONNECTIONS	-	-	2,750
Total Other - Administration				25,594	44,455	22,400	16,888	21,650
Subtotal Administration				363,656	334,191	312,791	240,182	370,215

City of Leesburg - General Fund

FY 2021
Unaudited

		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount		
Municipal Court								
100	150	01550	00051	511260	SALARY Municipal Court Judge	5,489	4,084	5,812
100	150	01550	00051	512200	FICA	420	312	445
Total Personnel Municipal Court				5,534	5,784	5,909	4,396	6,256
100	150	01550	00052	521200	ATTORNEY & LEGAL FEES	-	-	-
100	150	01550	00052	521201	COMPUTER SUPPORT FEES	7,830	3,755	6,084
100	150	01550	00052	521210	MUNICIPAL COURT EXPENSES	366	677	489
100	150	01550	00052	521215	CITY SOLICITOR	15,000	16,538	16,000
100	150	01550	00052	521216	INDIGENT DEFENSE	6,000	4,500	6,000
100	150	01550	00052	523505	TRAVEL-EMPLOYEE	500	1,200	1,200
100	150	01550	00052	523700	Training - Employee	500	100	900
100	150	01550	00052	523550	FINE ADD-ON FEES	74,250	63,848	78,300
Total Purchased / Contracted Services Municipal Court		90,023	110,939	104,446	89,418	108,973		
Subtotal Municipal Court		95,557	116,723	110,355	93,814	115,229		
100	250	25100	00057	251110	CONTINGENCY FUND	1,000	510	100,000
Planning & Zoning / Code Enforcement								
100	740	07450	00051	511105	PART TIME EMPLOYEES	3,120	3,120	3,120
100	740	07450	00051	512200	FICA	239	239	239
100	740	07450	00051	512700	WORKERS' COMPENSATION	136	100	97
Total Personnel Planning & Zoning		5,847	4,363	3,494	100	3,455		
Subtotal Planning & Zoning / Code Enforcement		5,847	4,363	3,494	100	3,455		

City of Leesburg ~ General Fund

FY 2021
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		FY 2019 Audited		FY 2020 Audited		FY 2021 Approved Budget		FY 2021 Actual Revenues & Expenditures 03/31/2021		FY 2022 Recommended Amount	
		Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures
Public Safety											
100	300	03200	00051	511100	REGULAR EMPLOYEES	531,013	567,445	567,804	429,039	611,698	
100	300	03200	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	13,282	12,122	19,920	8,908	21,819	
100	300	03200	00051	511105	PART TIME EMPLOYEES	24,481	54,194	58,044	41,324	44,681	
100	300	03200	00051	511199	LONGEVITY	8,254	9,960	9,960	9,034	10,909	
100	300	03200	00051	511300	OVERTIME	37,849	23,040	42,566	22,710	46,373	
100	300	03200	00051	512100	EMPLOYEE GROUP INSURANCE	112,561	129,000	156,499	108,337	173,359	
100	300	03200	00051	512200	FICA	42,957	45,619	53,410	35,452	56,264	
100	300	03200	00051	512400	RETIREMENT	35,029	34,828	45,298	33,974	47,571	
100	300	03200	00051	512415	457b/poab	2,965	3,415	3,445	1,950	3,710	
100	300	03200	00051	512700	WORKERS' COMPENSATION	36,078	27,598	28,098	25,080	28,007	
				Total Personnel Services Public Safety		844,468	907,221	985,045	715,808	1,044,391	
100	300	03200	00052	521200	ATTORNEY & LEGAL FEES						
100	300	03200	00052	521201	COMPUTER SUPPORT FEES	9,721	9,094	9,000	7,326	10,330	
100	300	03200	00052	522210	EQUIPMENT REPAIR & MAINT	324	-	1,000	19	3,000	
100	300	03200	00052	522240	TIRES AND TUBES	2,757	2,804	2,500	3,704	3,500	
100	300	03200	00052	522250	VEHICLE REPAIR	26,702	24,631	26,800	25,544	28,000	
100	300	03200	00052	522260	RADIO MAINTENANCE	4,707	1,230	500	110	1,000	
100	300	03200	00052	523100	INSURANCE, OTHER THAN EMP	11,322	11,915	13,298	9,409	14,510	
100	300	03200	00052	523200	COMMUNICATIONS	10,431	23,632	25,251	7,221	26,430	
100	300	03200	00052	523300	ADVERTISING	504	-		16	100	
100	300	03200	00052	523505	TRAVEL-EMPLOYEE	1,325	542	500	-	1,900	
100	300	03200	00052	523600	DUES AND FEES	888	745	724	594	800	
100	300	03200	00052	523700	EDUCATION AND TRAINING	1,638	848	800	383	2,500	
100	300	03200	00052	523900	UNIFORM CLEANING	499	203	500	330	500	
				Total Purchased / Contracted Services Public Safety		70,817	75,646	80,873	54,656	92,570	
100	300	03200	00053	531230	ELECTRICITY	6,485	7,104	6,548	4,986	7,703	
100	300	03200	00053	531270	GAS & OIL	32,850	30,533	30,888	21,156	32,000	

City of Leesburg - General Fund

FY 2022 Recommended Budget		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount				
100	300	00053	531600	Small Equipment	-	-	-	-	-	4,000
100	300	00053	531700	OFFICE SUPPLIES	2,532	2,652	2,500	2,232	2,800	2,800
100	300	00053	531720	CLEANING/ PAPER SUPPLIES	881	1,455	1,420	641	1,200	1,200
100	300	00053	531780	POLICE SUPPLIES	6,304	16,994	9,200	6,612	9,755	9,755
100	300	00053	531781	GREAT PROGRAM	-	-	-	-	-	-
100	300	00053	531782	EXPLORER PROGRAM	973	880	-	643	500	500
100	300	00053	531783	LEESBURG/LEE COUNTY FOSTE	2,353	3,829	-	3,033	500	500
100	300	00053	531790	UNIFORMS	1,691	5,086	4,000	8,991	6,000	6,000
100	300	00053	531784	COMMUNITY RELATIONS EXPENSE	-	-	-	-	3,000	3,000
Total Supplies - Public Safety					54,069	68,532	54,556	48,294	67,458	
100	300	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	-
100	300	00054	542300	CAPITAL OUTLAY-FURN/FIXTU	-	-	-	-	-	-
100	300	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-	-
100	300	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-
Total Capital Outlays - Public Safety					-	-	-	-	-	-
Subtotal Public Safety					969,354	1,051,400	1,120,474	818,758	1,204,419	

City of Leesburg - General Fund

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Public Works Maintenance

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
100 400 04300 00052	465,661	470,280	477,000	318,320	475,733
100 400 04300 00052	19,814	44,779	21,341	6,460	10,000
Sub Total Sanitation	485,475	515,060	498,341	324,780	485,733
100 400 04600 00051	112,218	114,799	125,214	92,648	135,977
100 400 04600 00051	2,139	2,970	4,547	1,029	5,230
100 400 04600 00051	5,961	15,610	24,148	16,597	27,925
100 400 04600 00051	1,767	1,977	2,274	1,955	2,615
100 400 04600 00051	21,260	18,531	14,058	14,086	18,922
100 400 04600 00051	16,651	15,419	32,722	14,018	35,779
100 400 04600 00051	10,321	10,962	12,998	9,058	14,586
100 400 04600 00051	9,180	7,801	10,343	7,757	11,579
100 400 04600 00051	590	523	965	362	965
100 400 04600 00051	14,069	8,339	8,286	7,542	8,112
Total Personnel Services Public Works	194,157	196,930	235,556	165,051	261,691
100 400 04600 00052	857	944	1,100	1,000	1,000
100 400 04600 00052	7,342	3,512	2,000	1,665	2,000
100 400 04600 00052	14,504	7,286	8,000	6,000	8,000
100 400 04600 00052	43,503	29,733	23,000	28,879	38,000
100 400 04600 00052	4,012	1,273	2,500	1,635	2,500
100 400 04600 00052	3,046	3,355	3,000	1,066	6,000
100 400 04600 00052	17,459	11,443	13,631	10,504	16,500
100 400 04600 00052	-	-	-	-	-
100 400 04600 00052	766	1,167	2,000	7,694	2,500
100 400 04600 00052	7,058	9,847	7,000	7,281	8,500
100 400 04600 00052	112	1,804	1,500	-	1,500
100 400 04600 00052	11,322	11,915	13,298	9,409	14,510
100 400 04600 00052	2,852	3,861	3,892	2,726	4,500

City of Leesburg ~ General Fund

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FY 2022 Recommended Budget		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount				
100	400	04600	00052	523300	ADVERTISING	1,656	770	1,000	1,000	
100	400	04600	00052	523505	TRAVEL-EMPLOYEE	-	50	500	-	800
100	400	04600	00052	523600	DUES AND FEES	784	653	600	545	700
100	400	04600	00052	521200	ATTORNEY & LEGAL FEES	-	-	-	-	-
100	400	04600	00052	523700	EDUCATION AND TRAINING	375	600	500	-	700
Total Purchased / Contracted Services - Public Works				115,649	88,213	83,521	77,405	108,710	108,710	
100	400	04600	00053	531230	ELECTRICITY	4,858	5,004	5,230	3,197	5,800
100	400	04600	00053	531750	OTHER SUPPLIES	-	-	-	-	-
100	400	04600	00053	531270	GAS & OIL	22,270	15,224	17,000	9,756	17,000
100	400	04600	00053	531280	STREET LIGHTS (POWER)	60,798	60,800	62,112	41,518	64,145
100	400	04600	00053	531700	OFFICE SUPPLIES	631	1,366	1,500	1,052	2,000
100	400	04600	00053	531720	CLEANING/ PAPER SUPPLIES	566	1,015	1,372	394	1,000
100	400	04600	00053	531810	MAINTENANCE SUPPLIES	18,121	12,515	12,225	5,651	12,000
100	400	04600	00053	531820	STREET IMPROVEMENTS	4,727	-	-	-	-
100	400	04600	00053	531830	CHEMICALS FOR R/W DITCHES	3,702	-	-	-	-
100	400	04600	00053	531840	STREET SIGNS AND MARKINGS	1,868	-	-	-	-
100	400	04600	00053	531850	MOSQUITO FOGGER REP/CHEMI	9,294	9,804	10,000	-	10,000
Total Supplies - Public Works				126,836	105,728	109,439	61,568	111,945	111,945	
100	400	04600	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-
100	400	04600	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-
100	400	04600	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-
Total Capital Outlay - Public Works				-	-	-	-	-	-	
Subtotal Public Works Maintenance				922,117	905,930	926,857	628,804	968,079	968,079	

City of Leesburg ~ General Fund

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Chamber of Commerce		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
100	750 07520 00052 523200 COMMUNICATIONS	3,977	4,239	4,215	3,002	4,123
100	750 07520 00052 522220 BUILDING REPAIR & MAINT	506	4,574	1,000	951	1,200
100	750 07520 00052 521201 COMPUTER SUPPORT FEES	1,020		659	775	698
100	750 07520 00052 531210 WATER, SEWER, TRASH	258	299	276	161	276
100	750 07520 00053 531230 ELECTRICITY	2,982	3,786	3,500	2,706	4,059
100	750 07520 00053 531720 CLEANING/ PAPER SUPPLIES	942	375	800	199	800
Subtotal Chamber of Commerce		9,685	13,273	10,450	7,795	11,156
Total General Fund Expenses		2,443,827	2,489,873	2,639,534	1,824,062	2,865,198
General Fund Net Gain / (Loss)		461,432	(23,631)	(0)	674,854	(0)

City of Leesburg ~ Water & Sewer Fund

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WATER AND SEWER FUND REVENUE

505	033	33400	33430	334302	DIRECT CDBG 16P-X-088-	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
						480,000	-	-	-	
						463,076	547,585	539,135	434,117	563,506
						9,500	18,350	10,000	8,750	10,000
						13,002	5,749	12,510		10,000
						25,267	20,302	27,000	12,600	24,186
						-	-	230,000		230,000
						446,757	499,990	482,636	426,475	530,800
						6,435	23,595	10,000	10,725	10,000
						910	596	1,500	280	1,500
						6,376	2,441	5,000	2,101	4,000
						8,280	2,000	-	-	
						977	1,542	-	398	
						(68)	-	-	(10)	
						-	83,378	-	41,689	
						81,400	55,537	-		
						(300,000)		-		
						(60,519)	(69,360)	(58,922)	(44,192)	(84,618)
						1,181,393	1,191,705	1,258,859	892,933	1,299,374
Total Water and Sewer Fund Revenue										

City of Leesburg ~ Water & Sewer Fund

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WATER AND SEWER FUND EXPENSES

SEWER DEPARTMENT

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
505 400 04330 00051 511100 REGULAR EMPLOYEES	82,220	86,199	85,921	65,776	91,695
505 400 04330 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	1,145	1,330	3,026	746	3,315
505 400 04330 00051 511199 LONGEVITY	1,399	1,473	1,513	1,470	1,657
505 400 04330 00051 511300 OVERTIME	5,273	5,072	5,534	3,464	6,454
505 400 04330 00051 512100 EMPLOYEE GROUP INSURANCE	4,849	4,762	13,140	4,023	14,731
505 400 04330 00051 512200 FICA	6,642	7,019	7,567	5,513	8,118
505 400 04330 00051 512400 RETIREMENT	5,555	4,958	6,475	4,856	6,828
505 400 04330 00051 512415 457b plan cont	1,100	1,508	1,580	1,535	1,679
505 400 04330 00051 512700 WORKERS' COMPENSATION	492	1,429	1,425	1,269	1,549
505 400 04330 00051 512910 VEHICLE ALLOWANCE-CITY MA	2,975	3,000	3,000	2,250	3,000
Total Personnel Services Sewer	111,650	116,751	129,180	90,902	139,027
505 400 04330 00052 521100 OFFICIAL/ADMINISTRATIVE	-	-	-	2,677	3,750
505 400 04330 00052 521200 ATTORNEY & LEGAL FEES	-	-	-	-	-
505 400 04330 00052 521201 COMPUTER SUPPORT FEES	8,080	7,259	7,500	5,286	7,700
505 400 04330 00052 521220 ENGINEERING FEES	1,410	-	4,000	500	4,000
505 400 04330 00052 521225 BAD DEBT EXPENSE	-	-	-	-	-
505 400 04330 00052 521230 AUDITOR FEES	3,549	3,549	3,810	3,780	3,893
505 400 04330 00052 521250 WATER TESTING	-	-	-	-	-
505 400 04330 00052 522210 EQUIPMENT REPAIR & MAINT	37,459	22,571	18,000	4,871	18,000
505 400 04330 00052 522220 Building Repair & Maint	-	-	-	-	-
505 400 04330 00052 522240 TIRES AND TUBES	-	-	-	-	-
505 400 04330 00052 522320 EQUIPMENT RENTAL	-	-	-	-	-
505 400 04330 00052 523100 INSURANCE, OTHER THAN EMP	18,399	19,363	21,609	15,289	23,580
505 400 04330 00052 523200 COMMUNICATIONS	14,005	11,520	11,900	6,007	8,500
505 400 04330 00052 523210 POSTAGE	-	-	300	-	300
505 400 04330 00052 523226 WATERSHED MON CONTRACT (T	-	2,200	6,200	1,670	6,200
505 400 04330 00052 523300 ADVERTISING	48	-	400	408	400

City of Leesburg ~ Water & Sewer Fund

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505	400	04330	00052	523505	TRAVEL-EMPLOYEE	-	3,488	1,335	1,500	461	500
505	400	04330	00052	523600	DUES AND FEES	86,437	28,596	26,647	22,143	14,325	1,500
Total Contracted Services Sewer Dept											
505	400	04330	00053	531230	ELECTRICITY-PUMP/LIFT STATIONS	2,534	1,714	1,200	-	2,615	3,900
505	400	04330	00053	531270	GAS & OIL	-	-	-	-	-	-
505	400	04330	00053	531600	SMALL EQUIPMENT	813	829	1,000	1,000	695	1,000
505	400	04330	00053	531700	OFFICE SUPPLIES	2,535	7,358	5,400	5,400	6,287	5,600
505	400	04330	00053	531900	SEWER SUPPLIES	34,479	36,547	29,743	23,922	32,632	32,632
Total Supplies Sewer Dept											
505	400	04330	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	-
505	400	04330	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-
505	400	04330	00054	542530	2014 I & I CAPITAL PROJEC	-	-	-	-	-	-
505	400	04330	00054	542531	PUBLIC WORKS W/S EXTENSIO	-	-	-	-	-	-
Total Capital Outlay Sewer Dept											
505	400	04330	00056	561000	DEPRECIATION	263,876	260,323	100,000	100,000	75,000	100,000
Total Depreciation Sewer Dept											
505	400	04330	00057	579000	CONTENGIENCY	6,748	-	25,000	25,000	-	25,000
Total Other Costs Sewer Dept											
505	400	04330	00058	581301	GEFA DWSRF 11-015	6,748	7,145	6,714	6,275	1,610	6,052
505	400	04330	00058	582000	INTEREST PAID ON NOTES	-	-	-	-	-	-
Total Debt Service Sewer Dept											
Subtotal Sewer Department											
						7,145	6,714	6,275	6,275	1,610	6,052
						510,334	488,132	365,917	365,917	232,384	381,034

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SEWAGE TREATMENT PLANT

505 400 04335 00051 511100	REGULAR EMPLOYEES	68,910	75,959	73,976	58,840	78,325
505 400 04335 00051 511101	REGULAR EMPLOYEES VAC SELL BACK	445	488	2,785	488	3,013
505 400 04335 00051 511199	LONGEVITY	1,316	1,393	1,393	1,393	1,506
505 400 04335 00051 511300	OVERTIME	11,976	13,085	11,097	10,228	11,749
505 400 04335 00051 512100	EMPLOYEE GROUP INSURANCE	936	410	12,957	481	14,540
505 400 04335 00051 512200	FICA	6,421	6,888	6,822	5,377	7,236
505 400 04335 00051 512400	RETIREMENT- Pension	5,058	4,882	6,350	4,763	6,584
505 400 04335 00051 512415	457b plan cont	384	384	384	288	384
505 400 04335 00051 512700	WORKERS' COMPENSATION	294	1,887	1,298	1,115	1,312
505 400 04335 00052 521150	SLUDGE DISPOSAL	10,578	5,213	12,000	1,014	12,000
505 400 04335 00052 521250	WATER TESTING	34,918	35,293	35,000	18,324	37,000
505 400 04335 00052 522250	VEHICLE REPAIR	987	1,299	1,000	379	1,000
505 400 04335 00052 522310	UNIFORMS	822	495	800	385	800
505 400 04335 00052 523505	TRAVEL-EMPLOYEE	1,867	410	1,200		1,200
505 400 04335 00052 523700	EDUCATION & TRAINING	1,625	730	1,000	580	1,100
505 400 04335 00053 531230	Electricity	46,195	48,592	50,935	30,219	46,690
505 400 04335 00053 531701	Other Supplies	1,884	895	800	451	800
505 400 04335 00053 531885	Chemicals for Plant	21,049	32,873	30,000	21,754	30,000
505 400 04335 00052 522200	WWTF Repairs & Maintenance	24,939	13,860	17,000	4,740	17,000
505 400 04335 00054 542200	TRUCKS AND AUTOS	-	-	-	-	-
505 400 04335 00054 542500	OTHER CAPITAL	-	-	-	-	-
Total Sewage Treatment Plant		240,606	245,035	266,797	160,818	272,239
Subtotal Sewage Treatment Plant		240,606	245,035	266,797	160,818	272,239

City of Leesburg ~ Water & Sewer Fund

FY 2022 Recommended Budget

FY 2021
Unaudited
Actual
Revenues &
Expenditures
03/31/2021

FY 2019
Audited
Revenues &
Expenditures

FY 2020
Audited
Revenues &
Expenditures

FY 2021
Approved
Budget

FY 2022
Recommended
Amount

Water Department

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
505 400 04400 00051 511100	121,628	133,071	137,939	104,944	147,971
REGULAR EMPLOYEES					
505 400 04400 00051 511101	1,735	2,117	4,741	1,098	5,239
REGULAR EMPLOYEES VAC SELL BACK					
505 400 04400 00051 511199	2,123	2,264	2,370	2,256	2,619
LONGEVITY					
505 400 04400 00051 511300	13,027	12,491	11,373	9,174	13,628
OVERTIME					
505 400 04400 00051 512100	11,213	11,027	25,477	9,412	27,623
EMPLOYEE GROUP INSURANCE					
505 400 04400 00051 512200	10,558	11,195	12,188	8,885	13,193
FICA					
505 400 04400 00051 512400	11,699	16,405	10,378	7,783	11,066
RETIREMENT					
505 400 04400 00051 512415	1,328	1,721	1,892	1,688	1,991
457b plan cont					
505 400 04400 00051 512700	1,198	3,618	3,604	3,115	3,693
WORKERS' COMPENSATION					
505 400 04400 00051 512910	2,975	3,000	3,000	2,250	3,000
VEHICLE ALLOWANCE					

Total Personal Services Water Dept

	177,485	196,911	212,961	150,606	230,024
505 400 04400 00052 521100	-	-	-	2,677	3,750
OFFICIAL/ADMINISTRATIVE					
505 400 04400 00052 521200	-	-	200	200	200
ATTORNEY & LEGAL FEES					
505 400 04400 00052 521201	7,900	7,042	7,000	5,186	8,100
COMPUTER SUPPORT FEES					
505 400 04400 00052 521220	1,800	2,973	3,000		5,000
ENGINEERING FEES					
505 400 04400 00052 521230	6,422	6,422	6,391	6,840	7,045
AUDITOR FEES					
505 400 04400 00052 521250	1,954	5,414	3,500	2,160	5,000
WATER TESTING					
505 400 04400 00052 522210	16,929	3,694	2,000	446	2,200
EQUIPMENT REPAIR & MAINT					
505 400 04400 00052 522220	2,800	2,500	1,000		1,500
BUILDING REPAIR & MAINT					
505 400 04400 00052 522240	-	-	-	-	-
TIRES AND TUBES					
505 400 04400 00052 522250	802		500		500
VEHICLE REPAIR					
505 400 04400 00052 522310	-	-	-	-	-
UNIFORMS					
505 400 04400 00052 522320	-	-	-	-	-
EQUIPMENT RENTAL					
505 400 04400 00052 523100	18,399	19,363	21,609	16,289	23,580
INSURANCE, OTHER THAN EMP					
505 400 04400 00052 523200	9,376	9,160	9,720	3,743	6,000
COMMUNICATIONS					

City of Leesburg ~ Water & Sewer Fund

FY 2022 Recommended Budget

		FY 2019 Audited		FY 2020 Audited		FY 2021 Approved Budget		FY 2021 Unaudited Actual		FY 2022 Recommended	
		Revenues & Expenditures		Revenues & Expenditures		Budget		Revenues & Expenditures 03/31/2021		Amount	
505	400	04400	00052	523210	POSTAGE	102	93	400	47	400	400
505	400	04400	00052	523300	ADVERTISING	516	360	600	272	600	600
505	400	04400	00052	523505	TRAVEL-EMPLOYEE	3,134	1,514	500	(760)	3,000	3,000
505	400	04400	00052	523600	DUES AND FEES	3,427	1,304	1,400	409	1,400	1,400
Total Contracted Services Water Dept						73,561	59,838	57,820	37,310	68,275	68,275
505	400	04400	00053	531230	ELECTRICITY-WELLS	19,351	22,169	24,104	14,343	23,160	23,160
505	400	04400	00053	531270	GAS & OIL	-	-	500	-	500	500
505	400	04400	00053	531600	SMALL EQUIPMENT	-	-	-	-	-	-
505	400	04400	00053	531700	OFFICE SUPPLIES	777	754	1,500	471	1,500	1,500
505	400	04400	00053	531870	WATER SUPPLIES	11,078	10,429	20,000	14,526	40,000	40,000
505	400	04400	00053	531885	CHEMICALS	4,761	5,178	7,000	3,322	7,000	7,000
Total Supplies Water Dept						35,967	38,530	53,104	32,662	72,160	72,160
505	400	04400	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	-
505	400	04400	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-
505	400	04400	00054	542533	WATER TANK MAINTENANCE	-	43,129	43,129	-	43,129	43,129
505	400	04400	00054	542534	WATER LINE IMPROVEMENTS	-	-	-	-	-	-
Total Capital Outlays Water Dept						-	43,129	43,129	-	43,129	43,129
505	400	04400	00056	561000	DEPRECIATION	100,000	100,000	100,000	75,000	100,000	100,000
Total Depreciation Water Dept						100,000	100,000	100,000	75,000	100,000	100,000

City of Leesburg ~ Water & Sewer Fund

		FY 2022 Recommended Budget		FY 2019		FY 2020		FY 2021		FY 2021		FY 2022	
				Audited Revenues & Expenditures	Audited Revenues & Expenditures	Approved Budget	Unaudited Actual Revenues & Expenditures 03/31/2021	Approved Budget	Unaudited Actual Revenues & Expenditures 03/31/2021	Recommended Amount			
505	400	04400	00057	579000	CONTINGENCY	-	-	25,000	104	25,000	104	25,000	
505	061	61100	61100	612000	TRANSFER OUT - OTHER FUNDS	-	50,000	100,000	75,000	75,000	75,000	75,000	
Total Other Costs Water Dept						-	50,000	125,000	75,104	100,000	75,104	100,000	
505	400	04400	00058	582000	INTEREST PAID ON NOTES	40,970	38,345	34,131	8,935	32,513	8,935	32,513	
Total Water Dept Debt Service						40,970	38,345	34,131	8,935	32,513	8,935	32,513	
Subtotal Water Department						427,982	526,753	626,145	379,617	646,101			
Total Water and Sewer Expenses						1,178,923	1,259,921	1,258,859	772,820	1,299,374			
Water and Sewer Net Gain / Loss						2,471	(68,216)	(0)	120,113	(0)			
Plus Unfunded Depreciation						363,876	360,323	200,000	150,000	200,000			200,000
Less Principal Debt Reduction						162,919	193,236	182,161	49,029	152,546			152,546
Less Other investment in capital													
Less Operational Transfer to General Fund													
Net effect on Cash Reserves increase / (decrease)						203,428	98,871	17,839	221,085	47,454			

City of Leesburg - SPLOST VII Fund

FY 2022 Recommended Budget

	Account Number	Voter Approved Budget	FY 2020 Audited Revenues & Expenditures	Total Inception to 06/30/2020	Remaining Budget available at end of FY 2020	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
Revenues								
SPLOST Sales Tax	321-031-31300-313200	2,130,459	289,906	289,906	1,840,553	300,000	373,436	315,000
Interest revenue	321-036-36100-361000		53	53		48	54	72
Transfer In-Other Funds	321-039-39100-391200		100	100				
Total revenues		2,130,459	290,059	290,059	1,840,553	300,048	373,490	315,072
Cash Reserves						89,684		93,034
Expenditures								
Non Capital Expenditures (Bank Fees)								
Debt Service - Recreation Site	321-100-01500-00052-521101 321-100-01500-00058-581310		83,378	83,378		83,378	62,534	83,378
Current Capital Outlay:								
Public Safety Capital Projects & Equipment		153,559			153,559	35,000	34,991	51,446
Vehicle Replacement	321-300-03200-00054-542200							
Computer Software/Hardware Upgrade	321-300-03200-00054-542400							
Public Facilities, Renovations & Construction		1,055,750	7,311	7,311	555,482			10,000
Recreation Property/Improvements	321-100-01500-00054-541001		519	500,787		10,000		10,000
Depot Renovation	321-100-01500-00054-541301							10,000
Central Park Improvements	321-100-01500-00054-541414							10,000
Public Works Machinery & Equip	321-400-04600-00054-542000					30,000		
Public Works Vehicle	321-400-04600-00054-542200							
Capital Outlay-Other Equipment	321-400-01500-00054-542500							
Downtown Renovation	321-100-01500-00054-541303							
Water & Sewer System Projects		575,600			575,600	62,500	21,718	103,282
CDBG Match	321-400-04400-00057-575023		28,890	28,890				
Debt Service	321-400-04400-00058-581311							
GEFA Water Project	321-400-04400-00054-541410					34,170		50,000
GEFA Manholes with Infiltration	321-400-04330-00054-541411					45,000		50,000
GEFA-Manhole and Engineering	321-400-04330-00054-542506						15,000	15,000
Sewer Study	321-400-04330-00054-541415							25,000

City of Leesburg ~ SPLOST VII Fund

FY 2022 Recommended Budget	Account Number	Voter Approved Budget	FY 2020 Audited Revenues & Expenditures	Total Inception to 06/30/2020	Remaining Budget available at end of FY 2020	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
<u>Roads, Streets & Bridges</u>		268,750		-	268,750			
30% LMIG Funds								
LMIG Safety	321-100-01500-00054-541404			-				
Street Resurfacing	321-400-04600-00054-541405			-				
Roundabout on Leslie Hwy	321-100-01500-00054-541400			-				
Sidewalks	321-100-01500-00054-541402			-				
DARTS Studies	321-100-01500-00054-541401	76,800		-	76,800			
<u>Stormwater Projects</u>		2,130,459	120,098	620,366	1,630,191	300,048	134,242	408,106
Total Capital Outlay								
			120,098	620,366	1,630,191	300,048	134,242	408,106
Total expenditures			169,962	(330,307)	210,362	89,684	239,248	0
Excess of revenues over expenditures								

City of Leesburg ~ 2019 TSPLOST Fund

FY 2022 Recommended Budget	Account Number	Voter Approved Budget	FY 2020 Audited Revenues & Expenditures	Total Inception to 06/30/2020	Remaining Budget available at end of FY 2020	FY 2021 Approved Budget	FY 2021	
							Unaudited Actual Revenues & Expenditures 03/31/2021	Recommended Amount
Revenues								
TSPLOST Revenue	335-031-31300-31300-313400	1,981,525	339,605	408,720	1,572,805	300,000	309,163	315,000
Local Maintenance & Improve Grant	335-033-33400-33410-334103		44,759	44,759		45,000	38,930	39,000
DOT TAP Revenue	335-033-33400-33430-334106							200,000
LMIG Safety Funds	335-033-33400-33410-334107							35,000
Special LMIG Grant	335-033-33400-33410-334108							305,000
Interest revenue	335-036-36100-36100-361000		356	361		180	61	80
Lee County BOC	335-039-39100-39100-391108							33,500
Transfer In-Other Funds	335-039-39100-39100-391200							
Total revenues		1,981,525	384,720	453,840	1,572,805	345,180	348,155	927,580
Cash Reserves						144,710		
Non Capital Expenditures:								
Bank Fees	335-100-01500-00052-521101							
Street Improvements	335-400-04600-00053-531820		9,708	9,708		10,000	3,657	10,000
Chemicals For R/W Ditches	335-400-04600-00053-531830		6,198	6,198		6,000	4,946	6,600
Street Signs and Markings	335-400-04600-00053-531840		136	136		3,000	1,585	3,000
Total Non Capital Expenditures:			16,043	16,043		19,000	10,188	19,600

City of Leesburg ~ 2019 ISP LOST FUND

FY 2022 Recommended Budget	Account Number	Voter Approved Budget	FY 2020 Audited Revenues & Expenditures	Total Inception to 06/30/2020	Remaining Budget available at end of FY 2020	FY 2021 Approved Budget	FY 2021	
							Unaudited Actual Revenues & Expenditures 03/31/2021	FY 2022 Recommended Amount
Capital Expenditures:								
LMIG Projects	335-400-04600-00054-541406		222,206	222,206		46,180	-	364,980
St Route 32 Extension	335-400-04600-00054-541408		800	800		65,000	3,258	65,000
Public Works Machinery & Equipment	335-400-04600-00054-542000		4,500	4,500		15,000		10,000
LMIG Safety	335-100-01500-00054-541404		-	-				35,000
Street Resurfacing	335-400-04600-00054-541405		-	-				
Sidewalks	335-100-01500-00054-541402		-	-				120,000
TAP Projects	335-100-01500-00054-541407		18,127	27,152		100,000	70,274	213,000
Downtown Parking	335-100-01500-00054-542500		4,508	4,508		40,000	15,350	30,000
Canal Drainage	335-400-04600-00054-541412		-	-		60,000		60,000
School Connectivity Projects	335-400-04600-00054-541413		-	-			4,550	10,000
Total Capital Expenditures:			250,141	259,166		326,180	93,431	907,980
Total expenditures			266,183	275,208		345,180	103,619	927,580
Excess of revenues over expenditures			118,536	178,631	1,572,805	144,710	244,535	0

REPORTS

City of Leesburg ~ General Fund

FY 2021 Budget to Actual Report by line item

FY 2019 Audited Revenues & Expenditures
 FY 2020 Audited Revenues & Expenditures
 FY 2021 Approved Budget
 FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021
 Remaining FY 2021 Budget
 Percentage of FY 2021 Actuals to Budget Used

General Fund Revenue		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
100 031 31100 31110	REAL PROPERTY-CURRENT YEA	316,147	318,805	339,900	334,027	5,873	98%
100 031 31100 31110	PROPERTY TAX LATE FEES	-	-	-	-	-	-
100 031 31100 31120	REAL PROPERTY-PRIOR YEAR	10,900	12,838	-	-	-	-
100 031 31100 31130	PERSONAL PROPERTY-CURRENT	27,990	22,893	24,674	23,538	1,136	95%
100 031 31100 31130	MOTOR VEHICLE	7,716	6,452	4,600	4,823	(223)	105%
100 031 31100 31130	TAVT-LOST/SPOST AND TRUE UP	130,198	58,218	53,000	84,767	(31,767)	160%
100 031 31100 31130	MOBILE HOME	1,328	979	1,000	2,106	(1,106)	211%
100 031 31100 31130	INTANGIBLES (REG/RECORD)	3,623	4,852	5,000	6,848	(1,848)	137%
100 031 31100 31140	PERSONAL PROPERTY-PRIOR YR	642	623	-	-	-	-
100 031 31100 31160	REAL ESTATE TRANS-Intangible	3,186	1,636	1,833	3,444	(1,611)	188%
100 031 31100 31170	FRANCHISE TAXES-SEMC	16,720	16,323	16,150	15,490	660	96%
100 031 31100 31170	ELECTRIC	122,712	122,523	122,523	118,432	4,091	97%
100 031 31100 31170	CABLE	27,429	26,049	27,000	20,270	6,730	75%
100 031 31100 31170	TELEPHONE	2,247	1,742	2,300	1,581	719	69%
100 031 31300 31300	LOCAL OPTION SALES TAX	437,674	470,383	435,025	514,314	(79,289)	118%
100 031 31400 31400	BEER SS & USE	59,027	62,265	57,290	52,774	4,516	92%
100 031 31400 31400	WINE SS & USE	1,902	1,856	1,500	4,152	(2,652)	277%
100 031 31600 31600	BUSINESS AND OCCUPATION T	27,693	28,988	25,892	28,025	(2,133)	108%
100 031 31600 31600	INSURANCE PREMIUM TAX	207,571	220,486	220,486	232,582	(12,096)	105%
100 031 31600 31600	FINANCIAL INSTITUTIONS TA	10,689	15,735	15,188	14,265	923	94%
100 031 31900 31900	PENALTY-GENERAL PROPERTY	1,514	2,189	1,900	2,210	(310)	116%
100 031 31900 31900	FIFA	-	-	-	-	-	-
100 031 31900 31900	OTHER-DELINQUENT TAX SERVI	-	-	-	-	-	-
100 032 32100 32100	BEER	3,300	2,475	3,000	2,888	113	96%
100 032 32100 32100	WINE	3,300	2,475	3,000	2,888	113	96%
100 032 32100 32120	INSURANCE	-	-	-	-	-	-
100 032 32400 32400	BUSINESS LICENSE PENALTY	100	400	250	510	(260)	204%
100 033 33100 33115	GEMA PROCEEDS	150,303	-	-	-	-	-
100 033 33400 33410	STATE GOVERNMENT GRANTS	4,000	7,200	-	166,526	(166,526)	-
100 033 33600 33600	LEE COUNTY BOARD OF ED (P	157,825	176,079	193,020	93,910	99,110	49%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

			FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
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100 033	33800	33800	1,966		2,000		2,000	0%
100 034	34100	341910	54	486	-		-	
100 034	34200	342911	588	434	1,080	777	303	72%
100 034	34400	344110	505,594	554,126	541,901	491,716	50,186	91%
100 034	34900	349300	35		-		-	
100 035	35100	351170	231,173	286,977	275,000	372,279	(97,279)	135%
100 036	36100	361000	1,569	946	1,100	334	766	30%
100 037	37100	371000	8,385	27	-		-	
100 037	37100	371310	2,850	1,479	-	4,061	(4,061)	
100 037	37100	371311	739	530	-	1,019	(1,019)	
100 038	38100	381000	-		5,000		5,000	0%
100 038	38300	383000	53,738	-	-		-	
100 038	38300	383010	-		-		-	
100 038	38900	389000	2,319	938	-	1,934	(1,934)	
100 038	38900	389003	(5)	(48)	-	(359)	359	
100 039	39100	391100	-		100,000		100,000	0%
100 039	39100	391105	-		-		-	
100 039	39100	391106	-		-		-	
100 039	39100	391200	300,000	50,000	100,000	83,333	16,667	83%
100 039	39100	391201	60,519	69,360	58,922	49,102	9,821	83%
100 039	39200	392100	-		-		-	
100 061	61100	612000	-	(83,478)	-	(41,689)	41,689	
Total General Fund Revenue			2,905,259	2,466,242	2,639,534	2,692,877	(53,342)	102%

General Fund Expenditures

Council / Legislative ***Department is cost shared w/ Water & Sewer***

100 100	01100	00051	3,600	3,600	3,600	3,600	-	100%
100 100	01100	00051	11,700	11,025	11,700	10,800	900	92%
100 100	01100	00052	-		1,000		1,000	0%
100 100	01100	00052	65	380	1,000	20	980	2%

City of Leesburg ~ General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019		FY 2020		FY 2021		FY 2021		Percentage of	
		Audited		Audited		Approved		Unaudited		FY 2021	
		Revenues & Expenditures		Revenues & Expenditures		Budget		Actual		Actuals to Budget Used	
		Revenues		Revenues		Budget		Revenues & Expenditures		Budget	
		Expenditures		Expenditures		Budget		04/30/2021		2021 Budget	
100	100	01100	00052	523711	TRAINING-POST 1-POWELL	1,653	915	2,275	(205)	2,480	-9%
100	100	01100	00052	523511	TRAVEL-POST 1-POWELL	4,237	1,229	4,005		4,005	0%
100	100	01100	00052	523712	TRAINING-POST 2-RENFROE	1,325	(250)	100	400	(300)	400%
100	100	01100	00052	523512	TRAVEL-POST 2-RENFROE	2,239		100		100	0%
100	100	01100	00052	523713	TRAINING-POST 3-BUSH	375	625	100		100	0%
100	100	01100	00052	523513	TRAVEL-POST 3-BUSH	-	-	100		100	0%
100	100	01100	00052	523714	TRAINING-POST 4-WILSON	-		100		100	0%
100	100	01100	00052	523514	TRAVEL-POST 4-WILSON	-		100		100	0%
100	100	01100	00052	523715	TRAINING-POST 5-SHERMAN	1,503	1,111	100	20	80	20%
100	100	01100	00052	523515	TRAVEL-POST 5-SHERMAN	3,777	332	100		100	0%
100	100	01100	00052	523716	TRAINING-POST 6-WHITE	1,503	765	100		100	0%
100	100	01100	00052	523516	TRAVEL-POST 6-WHITE	3,082	133	100		100	0%
100	100	01100	00053	531730	ELECTION EXPENSE- SUPPLIE	-	-	-		-	
100	100	01100	00053	531760	MAYOR/COUNCIL SUPPLIES	8,993	6,518	3,300	1,152	2,148	35%
100	100	01100	00052	521200	ATTORNEY & LEGAL FEES	32,563	36,610	27,232	21,758	5,474	80%
Subtotal Council/Legislative						76,613	62,993	55,112	37,545	17,567	68%
Administration											
100	100	01500	00051	511100	REGULAR EMPLOYEES	120,922	127,020	128,301	108,365	19,936	84%
100	100	01500	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,716	1,863	4,831	1,511	3,319	31%
100	100	01500	00051	511105	PART TIME EMPLOYEES	3,090	4,116	3,315	4,406	(1,091)	133%
100	100	01500	00051	511199	LONGEVITY	2,322	2,415	2,415	2,415	-	100%
100	100	01500	00051	511300	OVERTIME	4,834	5,165	7,390	3,523	3,866	48%
100	100	01500	00051	512100	EMPLOYEE GROUP INSURANCE	524	413	13,876	445	13,431	3%
100	100	01500	00051	512200	FICA	10,512	11,094	11,642	9,480	2,162	81%
100	100	01500	00051	512400	RETIREMENT - Pension	8,643	7,820	10,171	8,476	1,695	83%
100	100	01500	00051	512415	457b ER Matching	2,043	2,876	2,901	3,013	(111)	104%
100	100	01500	00051	512700	WORKERS' COMPENSATION	547	617	623	751	(128)	121%
100	100	01500	00051	512910	VEHICLE ALLOWANCE	5,950	6,000	6,000	5,000	1,000	83%
Total Personnel Costs - Administration						161,102	169,399	191,464	147,385	44,079	77%
100	100	01500	00052	521100	OFFICIAL/ADMINISTRATIVE	23,617	8,275	10,000	10,410	(410)	104%

City of Leesburg ~ General Fund

FY 2021 Budget to Actual Report by line item

FY 2021
Unaudited
Actual
Revenues &
Expenditures
04/30/2021

FY 2020
Audited
Revenues &
Expenditures

Percentage of
FY 2021
Actuals to
Budget Used

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Actual Revenues & Expenditures 04/30/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
100 100 01500 00053 531710 PRINTING/ TAX BILLS	-	-	-	-	-	-
100 100 01500 00052 521132 DELIQUENT TAX SERVICE ADD	-	-	-	-	-	-
100 100 01500 00052 521200 ATTORNEY & LEGAL FEES	1,881	311	1,000	78	922	8%
100 100 01500 00052 521201 COMPUTER SUPPORT FEES	17,723	34,634	20,000	26,011	(6,011)	130%
100 100 01500 00052 521220 ENGINEERING FEES	1,710	669	1,000	-	1,000	0%
100 100 01500 00052 521225 BAD DEBT EXPENSE	-	-	-	-	-	-
100 100 01500 00052 521230 AUDITOR FEES	6,929	6,929	7,200	7,380	(180)	103%
100 100 01500 00052 522210 EQUIPMENT REPAIR & MAINT	-	47	200	21	180	10%
100 100 01500 00052 522220 BUILDING REPAIR & MAINT	27,986	6,407	5,000	8,445	(3,445)	169%
100 100 01500 00052 522300 RENTS AND LEASES	3,342	2,159	3,000	3,535	(535)	118%
100 100 01500 00052 523100 INSURANCE, OTHER THAN EMP	12,507	13,070	14,798	13,317	1,481	90%
100 100 01500 00052 523200 COMMUNICATIONS	3,759	4,039	3,968	2,536	1,432	64%
100 100 01500 00052 523210 POSTAGE	2,089	1,852	1,740	1,620	120	93%
100 100 01500 00052 523300 ADVERTISING	1,082	1,223	1,500	649	851	43%
100 100 01500 00052 523505 TRAVEL-EMPLOYEE	8,277	7,040	1,000	-	1,000	0%
100 100 01500 00052 523600 DUES AND FEES	12,768	9,268	8,400	6,722	1,678	80%
100 100 01500 00052 523610 SOUTHWEST GA RDC DUES	3,304	3,333	3,366	3,361	5	100%
100 100 01500 00052 523700 EDUCATION AND TRAINING	3,218	2,730	1,000	134	866	13%
Total Purchased / Contracted Services	130,191	101,987	83,172	84,218	(1,046)	101%
100 100 01500 00053 531230 ELECTRICITY	4,859	5,504	5,675	4,048	1,627	71%
100 100 01500 00053 531270 GAS & OIL	238	155	300	138	162	46%
100 100 01500 00053 531300 FOOD / EMPLOYEE APPRECIATION	2,413	2,723	2,000	2,513	(513)	126%
100 100 01500 00053 531600 SMALL EQUIPMENT	125	-	500	1,440	(940)	288%
100 100 01500 00053 531700 OFFICE SUPPLIES	8,631	8,450	5,880	5,710	170	97%
100 100 01500 00053 531720 CLEANING/ PAPER SUPPLIES	1,726	1,518	1,400	934	466	67%
Total Supplies - Administration	17,992	18,351	15,755	14,782	973	94%
100 100 01500 00054 541001 RECREATION PROPERTY	28,778	-	-	-	-	-
100 100 01500 00054 542000 MACHINERY & EQUIPMENT	-	-	-	-	-	-
100 100 01500 00054 542400 CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-	-
100 100 01500 00054 542500 CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-
Total Capital Outlay - Administration	28,778	-	-	-	-	-
100 100 01500 00057 572000 SENIOR CENTER	6,894	25,751	200	-	200	0%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures		FY 2020 Audited Revenues & Expenditures		FY 2021 Approved Budget		FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021		Percentage of FY 2021 Actuals to Budget Used	
		Revenues	Expenditures	Revenues	Expenditures	Budget	Budget	Revenues	Expenditures	Remaining FY 2021 Budget	Budget Used
100	100	01500	00057	572020	CHAMBER OF COMMERCE	3,200	3,200	3,200	3,200	-	100%
100	100	01500	00057	572030	LIBRARY CONTRIBUTION	15,500	15,500	15,500	15,500	-	100%
100	100	01500	00057	572011	FAMILY CONNECTIONS	-	3,500	2,750	2,750	750	
Total Other - Administration		25,594	44,455	22,400		22,400		21,450		950	96%
Subtotal Administration		363,656	334,191	312,791		312,791		267,835		44,956	86%
Municipal Court											
100	150	01550	00051	511260	SALARY Municipal Court Judge	5,141	5,489	4,549	4,549	940	83%
100	150	01550	00051	512200	FICA	393	420	348	348	72	83%
Total Personnel Municipal Court		5,534	5,784	5,909		5,909		4,897		1,012	83%
100	150	01550	00052	521200	ATTORNEY & LEGAL FEES	-	-	-	-	-	
100	150	01550	00052	521201	COMPUTER SUPPORT FEES	4,920	7,830	4,420	4,420	3,410	56%
100	150	01550	00052	521210	MUNICIPAL COURT EXPENSES	401	366	679	679	(313)	185%
100	150	01550	00052	521215	CITY SOLICITOR	20,440	15,000	17,675	17,675	(2,675)	118%
100	150	01550	00052	521216	INDIGENT DEFENSE	6,000	6,000	5,000	5,000	1,000	83%
100	150	01550	00052	523505	TRAVEL-EMPLOYEE	870	1,629	500	500	500	0%
100	150	01550	00052	523700	Training - Employee	651	775	100	100	400	20%
100	150	01550	00052	523550	FINE ADD-ON FEES	56,740	78,083	74,610	74,610	(360)	100%
Total Purchased / Contracted Services Municipal Court		90,023	110,939	104,446		104,446		102,484		1,962	98%
Subtotal Municipal Court		95,557	116,723	110,355		110,355		107,381		2,974	97%
100	250	25100	00057	251110	CONTINGENCY FUND	1,000	100,000	510	510	100,000	1%
Planning & Zoning / Code Enforcement											
100	740	07450	00051	511105	PART TIME EMPLOYEES	5,220	3,120	3,120	3,120	3,120	0%
100	740	07450	00051	512200	FICA	395	301	239	239	239	0%
100	740	07450	00051	512700	WORKERS' COMPENSATION	231	132	105	105	31	77%
Total Personnel Planning & Zoning		5,847	4,363	3,494		3,494		105		3,389	3%
Subtotal Planning & Zoning / Code Enforcement		5,847	4,363	3,494		3,494		105		3,389	3%
Public Safety											

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019		FY 2020		FY 2021		FY 2021		Percentage of	
		Audited		Audited		Approved		Unaudited		FY 2021	
		Revenues & Expenditures		Revenues & Expenditures		Budget		Actual		Actuals to Budget Used	
		Revenues & Expenditures		Revenues & Expenditures		Budget		Revenues & Expenditures		Budget	
		04/30/2021		04/30/2021		04/30/2021		04/30/2021		2021 Budget	
100	300	03200	00051	511100	REGULAR EMPLOYEES	531,013	567,445	567,804	471,778	96,025	83%
100	300	03200	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	13,282	12,122	19,920	10,585	9,335	53%
100	300	03200	00051	511105	PART TIME EMPLOYEES	24,481	54,194	58,044	44,782	13,262	77%
100	300	03200	00051	511199	LONGEVITY	8,254	9,960	9,960	9,034	926	91%
100	300	03200	00051	511300	OVERTIME	37,849	23,040	42,566	25,796	16,770	61%
100	300	03200	00051	512100	EMPLOYEE GROUP INSURANCE	112,561	129,000	156,499	130,286	26,214	83%
100	300	03200	00051	512200	FICA	42,957	45,619	53,410	39,051	14,359	73%
100	300	03200	00051	512400	RETIREMENT	35,029	34,828	45,298	37,748	7,550	83%
100	300	03200	00051	512415	457b/poab	2,965	3,415	3,445	1,950	1,495	57%
100	300	03200	00051	512700	WORKERS' COMPENSATION	36,078	27,598	28,098	28,580	(482)	102%
Total Personnel Services Public Safety						844,468	907,221	985,045	799,591	185,454	81%
100	300	03200	00052	521200	ATTORNEY & LEGAL FEES						
100	300	03200	00052	521201	COMPUTER SUPPORT FEES	9,721	9,094	9,000	9,253	(253)	103%
100	300	03200	00052	522210	EQUIPMENT REPAIR & MAINT	324	-	1,000	19	981	2%
100	300	03200	00052	522240	TIRES AND TUBES	2,757	2,804	2,500	3,704	(1,204)	148%
100	300	03200	00052	522250	VEHICLE REPAIR	26,702	24,631	26,800	26,795	5	100%
100	300	03200	00052	522260	RADIO MAINTENANCE	4,707	1,230	500	214	286	43%
100	300	03200	00052	523100	INSURANCE, OTHER THAN EMP	11,322	11,915	13,298	11,454	1,844	86%
100	300	03200	00052	523200	COMMUNICATIONS	10,431	23,632	25,251	9,088	16,163	36%
100	300	03200	00052	523300	ADVERTISING	504	-		72		
100	300	03200	00052	523505	TRAVEL-EMPLOYEE	1,325	542	500	-	500	0%
100	300	03200	00052	523600	DUES AND FEES	888	745	724	674	50	93%
100	300	03200	00052	523700	EDUCATION AND TRAINING	1,638	848	800	351	449	44%
100	300	03200	00052	523900	UNIFORM CLEANING	499	203	500	401	99	80%
Total Purchased / Contracted Services Public Safety						70,817	75,646	80,873	62,025	18,920	77%
100	300	03200	00053	531230	ELECTRICITY	6,485	7,104	6,548	5,429	1,119	83%
100	300	03200	00053	531270	GAS & OIL	32,850	30,533	30,888	25,140	5,748	81%
100	300	03200	00053	531600	Small Equipment	-	-	-	-	-	-
100	300	03200	00053	531700	OFFICE SUPPLIES	2,532	2,652	2,500	2,316	184	93%
100	300	03200	00053	531720	CLEANING/ PAPER SUPPLIES	881	1,455	1,420	641	779	45%
100	300	03200	00053	531780	POLICE SUPPLIES	6,304	16,994	9,200	6,652	2,548	72%
100	300	03200	00053	531781	GREAT PROGRAM	-	-	-	-	-	-

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures		FY 2020 Audited Revenues & Expenditures		FY 2021 Approved Budget		FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021		Percentage of FY 2021 Actuals to Budget Used	
100	300	03200	00053	531782	EXPLORER PROGRAM	973	880	-	658	(658)	
100	300	03200	00053	531783	LEESBURG/LEE COUNTY FOSTE	2,353	3,829	-	3,033	(3,033)	
100	300	03200	00053	531790	UNIFORMS	1,691	5,086	4,000	8,991	(4,991)	225%
Total Supplies - Public Safety				54,069		68,532		54,556	52,859	1,697	97%
100	300	03200	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	
100	300	03200	00054	542300	CAPITAL OUTLAY-FURN/FIXTU	-	-	-	-	-	
100	300	03200	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-	
100	300	03200	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	
Total Capital Outlays - Public Safety				-		-	-	-	-	-	
Subtotal Public Safety				969,354		1,051,400		1,120,474	914,475	206,070	82%
Public Works Maintenance											
100	400	04300	00052	522100	Refuge Contract	465,661	470,280	477,000	357,460	119,540	75%
100	400	04300	00052	522101	INERT TRASH REMOVAL	19,814	44,779	21,341	6,460	14,881	30%
Sub Total Sanitation				485,475		515,060		498,341	363,920	134,421	73%
100	400	04600	00051	511100	REGULAR EMPLOYEES	112,218	114,799	125,214	102,960	22,254	82%
100	400	04600	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	2,139	2,970	4,547	1,029	3,519	23%
100	400	04600	00051	511105	Part time	5,961	15,610	24,148	19,124	5,024	79%
100	400	04600	00051	511199	LONGEVITY	1,767	1,977	2,274	1,955	319	86%
100	400	04600	00051	511300	OVERTIME	21,260	18,531	14,058	15,913	(1,855)	113%
100	400	04600	00051	512100	EMPLOYEE GROUP INSURANCE	16,651	15,419	32,722	17,119	15,604	52%
100	400	04600	00051	512200	FICA	10,321	10,962	12,998	10,110	2,889	78%
100	400	04600	00051	512400	RETIREMENT	9,180	7,801	10,343	8,619	1,724	83%
100	400	04600	00051	512415	479b cont	590	523	965	402	563	42%
100	400	04600	00051	512700	WORKERS' COMPENSATION	14,069	8,339	8,286	8,581	(295)	104%
Total Personnel Services Public Works				194,157		196,930		235,556	185,811	49,745	79%
100	400	04600	00052	521201	COMPUTER SUPPORT FEES	857	944	1,100	1,100		0%
100	400	04600	00052	521220	ENGINEERING FEES	7,342	3,512	2,000	1,665	335	83%
100	400	04600	00052	521221	NPDES STORMWATER ANNUAL R	14,504	7,286	8,000	6,750	1,250	84%
100	400	04600	00052	522210	EQUIPMENT REPAIR & MAINT	43,503	29,733	23,000	35,014	(12,014)	152%
100	400	04600	00052	522220	BUILDING REPAIR & MAINT	4,012	1,273	2,500	1,865	635	75%
100	400	04600	00052	522240	TIRES AND TUBES	3,046	3,355	3,000	1,066	1,934	36%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited		FY 2020 Audited		FY 2021 Approved Budget		FY 2021 Unaudited Actual		Percentage of	
		Revenues & Expenditures		Revenues & Expenditures		Budget		Revenues & Expenditures 04/30/2021		FY 2021 Actuals to Budget Used	
100	400	04600	00052	17,459	11,443	13,631	13,185	446	97%		
100	400	04600	00052	766	1,167	2,000	7,694	(5,694)	385%		
100	400	04600	00052	7,058	9,847	7,000	8,050	(1,050)	115%		
100	400	04600	00052	112	1,804	1,500	-	1,500	0%		
100	400	04600	00052	11,322	11,915	13,298	10,454	2,844	79%		
100	400	04600	00052	2,852	3,861	3,892	3,388	504	87%		
100	400	04600	00052	1,656	770	1,000	1,000	1,000	0%		
100	400	04600	00052	-	50	500	-	500	0%		
100	400	04600	00052	784	653	600	587	13	98%		
100	400	04600	00052	-	-	500	400	100	80%		
Total Purchased / Contracted Services - Public Works				115,649	88,213	83,521	90,120	(6,599)	108%		
100	400	04600	00053	4,858	5,004	5,230	3,511	1,719	67%		
100	400	04600	00053	-	-	-	-	-	-		
100	400	04600	00053	22,270	15,224	17,000	11,843	5,157	70%		
100	400	04600	00053	60,798	60,800	62,112	46,731	15,381	75%		
100	400	04600	00053	631	1,366	1,500	1,333	167	89%		
100	400	04600	00053	566	1,015	1,372	394	978	29%		
100	400	04600	00053	18,121	12,515	12,225	10,129	2,096	83%		
100	400	04600	00053	4,727	-	-	-	-	-		
100	400	04600	00053	3,702	-	-	-	-	-		
100	400	04600	00053	1,868	-	-	-	-	-		
100	400	04600	00053	9,294	9,804	10,000	-	10,000	0%		
Total Supplies - Public Works				126,836	105,728	109,439	73,940	35,499	68%		
100	400	04600	00054	-	-	-	-	-	-		
100	400	04600	00054	-	-	-	-	-	-		
100	400	04600	00054	-	-	-	-	-	-		
Total Capital Outlay - Public Works				-	-	-	-	-	-		
Subtotal Public Works Maintenance				922,117	905,930	926,857	713,791	213,066	77%		

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures		FY 2020 Audited Revenues & Expenditures		FY 2021 Approved Budget		FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021		Percentage of FY 2021 Actuals to Budget Used	
Chamber of Commerce											
100	750	07520	00052	523200	COMMUNICATIONS	3,977	4,215	4,215	3,746	469	89%
100	750	07520	00052	522220	BUILDING REPAIR & MAINT	506	1,000	1,000	1,494	(494)	149%
100	750	07520	00052	521201	COMPUTER SUPPORT FEES	1,020	659	659	775	(116)	118%
100	750	07520	00052	531210	WATER, SEWER, TRASH	258	276	276	184	92	67%
100	750	07520	00053	531230	ELECTRICITY	2,982	3,500	3,500	2,891	609	83%
100	750	07520	00053	531720	CLEANING/ PAPER SUPPLIES	942	800	800	404	396	51%
		Subtotal Chamber of Commerce				9,685	10,450	10,450	9,494	956	91%
		Total General Fund Expenses				2,443,827	2,639,534	2,639,534	2,051,137	588,978	78%
		General Fund Net Gain / (Loss)				461,432	0	0	641,739		

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

FY 2021
Unaudited
Actual
Revenues &
Expenditures
04/30/2021

FY 2020
Audited
Revenues &
Expenditures

FY 2021
Approved
Budget

Remaining
FY 2021
Budget

Percentage
of FY 2021
Actuals to
Budget Used

WATER AND SEWER FUND REVENUE

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
505 033 33400 33430 334302 DIRECT CDBG 16P-X-088-	480,000	-	-	-	
505 034 34400 34420 344210 WATER SALES	463,076	547,585	539,135	59,659	89%
505 034 34400 34420 344211 WATER TAP FEES	9,500	18,350	10,000	(1,100)	111%
505 034 34400 34420 344212 RECONNECTION FEE	13,002	5,749	12,510	12,510	0%
505 034 34400 34420 344213 WATER PENALTY	25,267	20,302	27,000	13,990	52%
505 034 34400 34420 344214 WATER FUND BEGINNING BAL		-	230,000	230,000	0%
505 034 34400 34425 344255 SEWER SALES	446,757	499,990	482,636	470,509	97%
505 034 34400 34425 344256 SEWER TAP FEES	6,435	23,595	10,000	10,725	107%
505 034 34900 34900 349300 BAD CHECK FEE	910	596	1,500	280	19%
505 034 36100 36100 361000 INTEREST	6,376	2,441	5,000	2,261	45%
505 038 38300 38300 383010 INSURANCE PROCEEDS	8,280	2,000	-	-	
505 038 38900 38900 389000 OTHER MISCELLANEOUS INCOME	977	1,542	-	398	
505 038 38900 38900 389005 CASH OVER/SHORT	(68)	-	-	(10)	
505 039 39100 39100 391200 TRANSFER IN-OTHER FUNDS	-	83,378	-	41,689	
505 039 39380 39380 393800 CAPITAL CONTRIBUTIONS	81,400	55,537	-	-	
505 061 61100 61100 612000 TRANSFER OUT - OTHER FUNDS	(300,000)	-	-	-	
505 039 39100 39100 391201 Indirect Allocation	(60,519)	(69,360)	(58,922)	(9,820)	83%
Total Water and Sewer Fund Revenue	1,181,393	1,191,705	1,258,859	277,542	78%

WATER AND SEWER FUND EXPENSES

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
SEWER DEPARTMENT					
505 400 04330 00051 511100 REGULAR EMPLOYEES	82,220	86,199	85,921	72,785	85%
505 400 04330 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	1,145	1,330	3,026	2,132	30%
505 400 04330 00051 511199 LONGEVITY	1,399	1,473	1,513	43	97%
505 400 04330 00051 511300 OVERTIME	5,273	5,072	5,534	1,635	70%
505 400 04330 00051 512100 EMPLOYEE GROUP INSURANCE	4,849	4,762	13,140	8,166	38%
505 400 04330 00051 512200 FICA	6,642	7,019	7,567	1,469	81%
505 400 04330 00051 512400 RETIREMENT	5,555	4,958	6,475	1,079	83%
505 400 04330 00051 512415 457b plan cont	1,100	1,508	1,580	20	99%
505 400 04330 00051 512700 WORKERS' COMPENSATION	492	1,429	1,425	(32)	102%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

FY 2021
Unaudited
Actual
Revenues &
Expenditures
04/30/2021

FY 2019
Audited
Revenues &
Expenditures

FY 2020
Audited
Revenues &
Expenditures

FY 2021
Approved
Budget

505	400	04330	00051	512910	VEHICLE ALLOWANCE-CITY MA	2,975	3,000	3,000	2,500	500	83%
Total Personnel Services Sewer											
505	400	04330	00052	521100	OFFICIAL/ADMINISTRATIVE	-	-	-	101,032	28,148	78%
505	400	04330	00052	521200	ATTORNEY & LEGAL FEES	-	-	-	2,677	(2,677)	
505	400	04330	00052	521201	COMPUTER SUPPORT FEES	8,080	7,259	7,500	5,772	1,728	77%
505	400	04330	00052	521220	ENGINEERING FEES	1,410	-	4,000	500	3,500	13%
505	400	04330	00052	521225	BAD DEBT EXPENSE	-	-	-	-	-	
505	400	04330	00052	521230	AUDITOR FEES	3,549	3,549	3,810	3,780	30	99%
505	400	04330	00052	521250	WATER TESTING	-	-	-	-	-	
505	400	04330	00052	522210	EQUIPMENT REPAIR & MAINT	37,459	22,571	18,000	4,871	13,129	27%
505	400	04330	00052	522220	Building Repair & Maint	-	-	-	-	-	
505	400	04330	00052	522240	TIRES AND TUBES	-	-	-	-	-	
505	400	04330	00052	522320	EQUIPMENT RENTAL	-	-	-	-	-	
505	400	04330	00052	523100	INSURANCE, OTHER THAN EMP	18,399	19,363	21,609	16,988	4,621	79%
505	400	04330	00052	523200	COMMUNICATIONS	14,005	11,520	11,900	6,533	5,367	55%
505	400	04330	00052	523210	POSTAGE	-	-	300	10	290	3%
505	400	04330	00052	523226	WATERSHED MON CONTRACT (T	-	2,200	6,200	1,670	4,530	27%
505	400	04330	00052	523300	ADVERTISING	48	-	400	408	(8)	102%
505	400	04330	00052	523505	TRAVEL-EMPLOYEE	-	-	500	500	0	0%
505	400	04330	00052	523600	DUES AND FEES	3,488	1,335	1,500	625	875	42%
Total Contracted Services Sewer Dept						86,437	67,797	75,719	43,834	31,885	58%
505	400	04330	00053	531230	ELECTRICITY-PUMP/LIFT STATIONS	28,596	26,647	22,143	18,169	3,974	82%
505	400	04330	00053	531270	GAS & OIL	2,534	1,714	1,200	3,024	(1,824)	252%
505	400	04330	00053	531600	SMALL EQUIPMENT	-	-	-	-	-	
505	400	04330	00053	531700	OFFICE SUPPLIES	813	829	1,000	695	305	69%
505	400	04330	00053	531900	SEWER SUPPLIES	2,535	7,358	5,400	6,299	(899)	117%
Total Supplies Sewer Dept						34,479	36,547	29,743	28,187	1,556	95%
505	400	04330	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	
505	400	04330	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	
505	400	04330	00054	542530	2014 I & I CAPITAL PROJEC	-	-	-	-	-	
505	400	04330	00054	542531	PUBLIC WORKS W/S EXTENSIO	-	-	-	-	-	
Total Capital Outlay Sewer Dept						-	-	-	-	-	

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

			FY 2019		FY 2020		FY 2021		FY 2021		Percentage of FY 2021 Actuals to Budget Used
			Audited Revenues & Expenditures	Audited Revenues & Expenditures	Audited Revenues & Expenditures	Approved Budget	Actual Revenues & Expenditures 04/30/2021	Remaining FY 2021 Budget			
505	400	04330	00056	561000	DEPRECIATION	263,876	260,323	100,000	83,333	16,667	83%
Total Depreciation Sewer Dept						263,876	260,323	100,000	83,333	16,667	83%
505	400	04330	00057	579000	CONTENGENCY	6,748	-	25,000	-	25,000	0%
Total Other Costs Sewer Dept						6,748	-	25,000	-	25,000	0%
505	400	04330	00058	581301	GEFA DWSRF 11-015	7,145	6,714	6,275	2,141	4,134	34%
505	400	04330	00058	582000	INTEREST PAID ON NOTES	-	-	-	-	-	-
Total Debt Service Sewer Dept						7,145	6,714	6,275	2,141	4,134	34%
Subtotal Sewer Department						510,334	488,132	365,917	258,528	107,389	71%
SEWAGE TREATMENT PLANT											
505	400	04335	00051	511100	REGULAR EMPLOYEES	68,910	75,959	73,976	64,923	9,053	88%
505	400	04335	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	445	488	2,785	488	2,297	18%
505	400	04335	00051	511199	LONGEVITY	1,316	1,393	1,393	1,393	-	100%
505	400	04335	00051	511300	OVERTIME	11,976	13,085	11,097	11,484	(387)	103%
505	400	04335	00051	512100	EMPLOYEE GROUP INSURANCE	936	410	12,957	588	12,369	5%
505	400	04335	00051	512200	FICA	6,421	6,888	6,822	5,932	889	87%
505	400	04335	00051	512400	RETIREMENT- Pension	5,058	4,882	6,350	5,292	1,059	83%
505	400	04335	00051	512415	457b plan cont	384	384	384	320	64	83%
505	400	04335	00051	512700	WORKERS' COMPENSATION	294	1,887	1,298	1,277	21	98%
505	400	04335	00052	521150	SLUDGE DISPOSAL	10,578	5,213	12,000	1,014	10,986	8%
505	400	04335	00052	521250	WATER TESTING	34,918	35,293	35,000	21,366	13,634	61%
505	400	04335	00052	522250	VEHICLE REPAIR	987	1,299	1,000	463	537	46%
505	400	04335	00052	522310	UNIFORMS	822	495	800	385	415	48%
505	400	04335	00052	523505	TRAVEL-EMPLOYEE	1,867	410	1,200	-	1,200	0%
505	400	04335	00052	523700	EDUCATION & TRAINING	1,625	730	1,000	580	420	58%
505	400	04335	00053	531230	Electricity	46,195	48,592	50,935	33,541	17,394	66%
505	400	04335	00053	531701	Other Supplies	1,884	895	800	534	266	67%
505	400	04335	00053	531885	Chemicals for Plant	21,049	32,873	30,000	32,994	(2,994)	110%
505	400	04335	00052	522200	WWTF Repairs & Maintenance	24,939	13,860	17,000	7,522	9,478	44%
505	400	04335	00054	542200	TRUCKS AND AUTOS	-	-	-	-	-	-
505	400	04335	00054	542500	OTHER CAPITAL	-	-	-	-	-	-

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

FY 2021
Unaudited
Actual
Revenues &
Expenditures
04/30/2021

FY 2020
Audited
Revenues &
Expenditures

FY 2021
Approved
Budget

Remaining
FY 2021
Budget

Percentage
of FY 2021
Actuals to
Budget Used

Total Sewage Treatment Plant		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used				
		240,606	245,035	266,797	190,096	76,701	71%				
Subtotal Sewage Treatment Plant		240,606	245,035	266,797	190,096	76,701	71%				
Water Department											
505	400	04400	00051	511100	REGULAR EMPLOYEES	121,628	133,071	137,939	116,347	21,592	84%
505	400	04400	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,735	2,117	4,741	1,246	3,494	26%
505	400	04400	00051	511199	LONGEVITY	2,123	2,264	2,370	2,256	114	95%
505	400	04400	00051	511300	OVERTIME	13,027	12,491	11,373	10,333	1,040	91%
505	400	04400	00051	512100	EMPLOYEE GROUP INSURANCE	11,213	11,027	25,477	11,569	13,907	45%
505	400	04400	00051	512200	FICA	10,558	11,195	12,188	9,845	2,343	81%
505	400	04400	00051	512400	RETIREMENT	11,699	16,405	10,378	8,648	1,730	83%
505	400	04400	00051	512415	457b plan cont	1,328	1,721	1,892	1,730	162	91%
505	400	04400	00051	512700	WORKERS' COMPENSATION	1,198	3,618	3,604	3,576	28	99%
505	400	04400	00051	512910	VEHICLE ALLOWANCE	2,975	3,000	3,000	2,500	500	83%
Total Personal Services Water Dept		177,485	196,911	212,961	168,051	44,910	79%				
505	400	04400	00052	521100	OFFICIAL/ADMINISTRATIVE	-	-	-	2,677	(2,677)	
505	400	04400	00052	521200	ATTORNEY & LEGAL FEES	-	-	200	200	0	0%
505	400	04400	00052	521201	COMPUTER SUPPORT FEES	7,900	7,042	7,000	5,672	1,328	81%
505	400	04400	00052	521220	ENGINEERING FEES	1,800	2,973	3,000	3,000	0	0%
505	400	04400	00052	521230	AUDITOR FEES	6,422	6,422	6,391	6,840	(449)	107%
505	400	04400	00052	521250	WATER TESTING	1,954	5,414	3,500	2,411	1,089	69%
505	400	04400	00052	522210	EQUIPMENT REPAIR & MAINT	16,929	3,694	2,000	1,496	504	75%
505	400	04400	00052	522220	BUILDING REPAIR & MAINT	2,800	2,500	1,000	1,000	0	
505	400	04400	00052	522240	TIRES AND TUBES	-	-	-	-	-	
505	400	04400	00052	522250	VEHICLE REPAIR	802	-	500	-	500	
505	400	04400	00052	522310	UNIFORMS	-	-	-	-	-	
505	400	04400	00052	522320	EQUIPMENT RENTAL	-	-	-	-	-	
505	400	04400	00052	523100	INSURANCE, OTHER THAN EMP	18,399	19,363	21,609	17,988	3,621	83%
505	400	04400	00052	523200	COMMUNICATIONS	9,376	9,160	9,720	4,269	5,451	44%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures		FY 2020 Audited Revenues & Expenditures		FY 2021 Approved Budget		FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021		Remaining FY 2021 Budget		Percentage of FY 2021 Actuals to Budget Used	
505	400	04400	00052	523210	POSTAGE	102	93	400	79	321	20%		
505	400	04400	00052	523300	ADVERTISING	516	360	600	272	328	45%		
505	400	04400	00052	523505	TRAVEL-EMPLOYEE	3,134	1,514	500	(760)	1,260	-152%		
505	400	04400	00052	523600	DUES AND FEES	3,427	1,304	1,400	565	835	40%		
Total Contracted Services Water Dept						73,561	59,838	57,820	41,511	16,309	72%		
505	400	04400	00053	531230	ELECTRICITY-WELLS	19,351	22,169	24,104	15,837	8,267	66%		
505	400	04400	00053	531270	GAS & OIL	-	-	500	-	500	0%		
505	400	04400	00053	531600	SMALL EQUIPMENT	-	-	-	-	-	-		
505	400	04400	00053	531700	OFFICE SUPPLIES	777	754	1,500	471	1,029	31%		
505	400	04400	00053	531870	WATER SUPPLIES	11,078	10,429	20,000	14,857	5,143	74%		
505	400	04400	00053	531885	CHEMICALS	4,761	5,178	7,000	4,202	2,799	60%		
Total Supplies Water Dept						35,967	38,530	53,104	35,367	17,737	67%		
505	400	04400	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-			
505	400	04400	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-			
505	400	04400	00054	542533	WATER TANK MAINTENANCE	-	43,129	43,129	43,129	-	100%		
505	400	04400	00054	542534	WATER LINE IMPROVEMENTS	-	-	-	-	-			
Total Capital Outlays Water Dept						-	43,129	43,129	43,129	-	100%		
505	400	04400	00056	561000	DEPRECIATION	100,000	100,000	100,000	83,333	16,667	83%		
Total Depreciation Water Dept						100,000	100,000	100,000	83,333	16,667	83%		
505	400	04400	00057	579000	CONTENGIENCY	-	-	25,000	104	24,897	0%		
505	061	61100	612000	TRANSFER OUT - OTHER FUNDS		-	50,000	100,000	83,333	16,667			
Total Other Costs Water Dept						-	50,000	125,000	83,437	41,563	67%		
505	400	04400	00058	582000	INTEREST PAID ON NOTES	40,970	38,345	34,131	12,050	22,081	35%		
Total Water Dept Debt Service						40,970	38,345	34,131	12,050	22,081	35%		
Subtotal Water Department						427,982	526,753	626,145	466,879	159,266	75%		

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 04/30/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
Total Water and Sewer Expenses	1,178,923	1,259,921	1,258,859	915,503	343,356	73%
Water and Sewer Net Gain / Loss	2,471	(68,216)	(0)	65,814		
Plus Unfunded Depreciation	363,876	360,323	200,000	166,667		
Less Principal Debt Reduction	162,919	193,236	182,161	77,870		
Less Other investment in capital						
Less Operational Transfer to General Fund	-		-	-		
Net affect on Cash Reserves increase / (decrease)	203,428	98,871	17,839	154,611		

To: Mr. Bob Alexander

From: Chief C. Prokesh

Date: May 28, 2021

RE: Monthly Report, May-2021

CADs = 888

Arrests = 40

Municipal Court Arrests:

D.U.I. = 6
Reckless Driving = 1
Criminal Trespass = 1
Disorderly Conduct = 1
Traffic Arrests = 15
Drug Arrests = 1
Utility Theft = 1
Damage to Gov't Property = 1 (Patrol car)
Obstruction of Officer = 2

Superior Court Arrests:

Child Pornography = 1
Sexual Battery = (11-Counts Same Offender)
Terroristic Threats and Acts = 1
Simple Assault = 1
Simple Battery = 4

Warrant Service = 3

Citations = 185

Warnings = 300+ (G.O.H.S. Road Check)

Accidents = 13

Vehicle vs. Vehicle = 12
Vehicle vs. Deer = 1

OTHER:

1. Hosted GOHS Dinner Meeting and Road Check on May 15th. Special Thanks to Mr. Renfro and Ms. Powell
2. GDOT Grant = Updating signage on Robert B. Lee (warning signs at Park Street Intersection).
3. Application for Event Permit: John Kilpatrick, November 25, 2021, Harvest Run (5k/10k) 6am-10:30am
4. RedSpeed = Engineering Phase Complete, submitted to GDOT, Construction Phase upon GDOT approval
5. Applied for Criminal Justice Coordinating Council of Georgia Competitive grant. Requested \$17,625.00 for purchase of a life-size Use of Force Training Simulator. Was awarded Grant from Governor Kemp's Office on May 25 for use in FY-22. (See attachment).

Lee County 911
119 Pinewood Rd Leesburg , GA 31763

CFS By Department - Select Department By Date
 For Leesburg Police Department 5/1/2021 - 5/31/2021

Leesburg Police Department	Count	Percent
ALARM/FIRE/COMMERCIAL	1	0.11%
ANIMAL CALLS	3	0.34%
AREA CHECK	465	52.36%
ASSAULT	1	0.11%
ASSIST MOTORIST	2	0.23%
ASSIST OTHER AGENCY/SERVICE	6	0.68%
ATV / DIRT BIKE COMPLAINT	2	0.23%
BURGLARY	1	0.11%
BUSINESS ALARM	8	0.90%
CALL BY PHONE	8	0.90%
CHECK POINT/ROAD BLOCK	1	0.11%
CHEST PAIN	1	0.11%
CHILD ABUSE	1	0.11%
COMPLAINT	6	0.68%
CONTACT PERSON	1	0.11%
CUSTOMER TROUBLE	2	0.23%
DAMAGE TO PROPERTY	3	0.34%
DELAYED VEHICLE ACCIDENT REPORT	1	0.11%
DIRECT TRAFFIC	1	0.11%
DISORDERLY CONDUCT	3	0.34%
DISTURBANCE	1	0.11%
DOMESTIC	4	0.45%
ESCORT	1	0.11%
FALL	1	0.11%
FIGHT	1	0.11%
FIREWORKS COMPLAINT	3	0.34%
FLAG DOWN	1	0.11%
FOLLOW UP	22	2.48%
FUNERAL ESCORT	1	0.11%
GENERAL MEDICAL CALL	1	0.11%
GOOD INTENT	3	0.34%
HANG UP	2	0.23%
HARASSMENT COMPLAINT	1	0.11%
IDENTITY THEFT	1	0.11%
INFORMATION	13	1.46%
JUVENILE PROBLEM	3	0.34%
JUVENILE TRANSPORT	2	0.23%
LOST/ MISLAID PROPERTY	3	0.34%
LOST/STOLEN TAG	2	0.23%
MECHANICAL BREAKDOWN	3	0.34%
MISCELLANEOUS	3	0.34%
NOISE COMPLAINT	6	0.68%

Leesburg Police Department	Count	Percent
OPEN DOOR/WINDOW	3	0.34%
OPEN LINE	1	0.11%
PERSON MISSING	1	0.11%
RECOVERED/FOUND PROPERTY	2	0.23%
RESIDENTIAL ALARM	3	0.34%
ROAD HAZARD	2	0.23%
RUNAWAY JUVENILE	1	0.11%
SHOTS FIRED	4	0.45%
SNAKE	1	0.11%
SPECIAL DETAIL	7	0.79%
SPEEDING/RECKLESS DRIVING	8	0.90%
STALKING	1	0.11%
SUSPICIOUS ACTIVITY	2	0.23%
SUSPICIOUS PERSON/VEHICLE	22	2.48%
THEFT	5	0.56%
THREATS	1	0.11%
TRAFFIC STOP (CLI)	168	18.92%
TRANSPORT MENTAL HEALTH	2	0.23%
TRANSPORT PRISONER	4	0.45%
TREE DOWN	1	0.11%
TRESPASSING	3	0.34%
UNKNOWN PROBLEM	3	0.34%
UNLOCK VEHICLE	12	1.35%
UNWANTED GUEST	6	0.68%
VEHICLE ACCIDENT	13	1.46%
VEHICLE ACCIDENT/ DEER	1	0.11%
VICTIM NOTIFICATION	2	0.23%
VIN VER/TRAILER INSPECTION	6	0.68%
WALK IN	2	0.23%
WANTED PERSON	3	0.34%
WELFARE CHECK	2	0.23%
WIRES DOWN	1	0.11%
Total Records For Leesburg Police Department	888	Dept Calls/Total Calls 100.00%
Total Records		888



**OFFICE OF THE SHERIFF
LEE COUNTY, GEORGIA
REGGIE D. RACHALS, SHERIFF**

To: Sheriff Reggie Rachals

CC: Chief Deputy Lewis Harris, Chief Chris Prokesh, Captain Thomas Muscott

From: Captain Brendon Browning

Reference: Letter of Commendation for Investigative Actions on 04-29-2021 at 245 Oakland Parkway Apartment 506

SFC. Zack Harris, Dep. Printavious Powell, Dep. Immanuel Bailey, and Lt. Jason Anthony

On the morning of 04-29-2021, SFC. Zack Harris, Dep. Printavious Powell, Dep. Immanuel Bailey, and Lt. Jason Anthony responded to 245 Oakland Parkway Apartment 506 in reference to a disturbance/suspicious activity call. Upon arrival, officers identified W/M Joshua Pugh and began to investigate the nature of the complaint. Lt. Anthony determined that Pugh unlawfully possessed a handgun and quickly removed the firearm from Pugh without incident. Lt. Anthony detected the strong odor of marijuana coming from Pugh and reported this to Dep. Powell. Dep. Powell also detected the strong odor of marijuana coming from Pugh and conducted a probable cause search of Pugh's person which led to the recovery of approximately one ounce of marijuana and approximately \$3,000.00 in illegal drug proceeds. Deputies continued to investigate the nature of the complaint and determined that a protective sweep of Pugh's residence (Apt 506) was necessary and was also requested by Pugh himself.

Dep. Powell and Dep. Bailey conducted a protective sweep of the residence while SFC. Harris stood by with Pugh. During the protective sweep of the residence, Dep. Powell and Dep. Bailey observed multiple items of illegal contraband including bulk quantities of marijuana and packaging materials. Deputies determined the need to contact the Narcotics Division Investigators for further assistance and secured the scene until their arrival. Capt Brendon Browning, Lt Eddie Burgess, and SFC Michael Antonio responded to the scene and were briefed on the situation to that point. Deputies were able to clearly articulate the investigative actions they had taken which ultimately led to the application and issuance of search warrant for the residence.

This investigation resulted in one arrest and the seizure of two firearms, over one pound of marijuana, approximately 200 Alprazolam pills, approximately \$3,000.00 in U.S. Currency, household electronics, and furniture. This investigation was made possible due to the quick and decisive actions of the responding officers and their thorough analysis of the situation they encountered as they responded to the scene.

These officers should be commended for their actions and I request that they each be presented with a copy of this letter for their records, as a gesture of appreciation of behalf of the Lee County Sheriff's Office Narcotics Investigation Division.

Capt. Brendon Browning

**Capt. Brendon Browning
Lee County Sheriff's Office
Narcotics Investigation Division**



City of Leesburg

Application for Event Permit

Type of Event (Check ALL that Apply):

- Street Closure Church Function Community Event Neighborhood Watch
- Sporting Event *Run/Walk Political Rally Demonstration Parade
- Other: _____
(Please Specify)

Applicant: John Kulpatrick DOB: 4/16/70

Address: 145 Tallasse Trail Phone: 229-344-7362

Name of Organization: Flatlander Sports / Lee County Wrestling

Contact Person: John Kulpatrick Phone: 229-344-7362

Location Event to be held: See map attached

Time: 6am to: 10:30am Date: 11/25/21

Will this event be open to the public? YES NO.

Will this utilize city property? YES NO. If Yes, Where: _____

Will this involve street closure? YES NO. If Yes, Where: _____

NOTE: The City of Leesburg can NOT authorize closure of State Highways (US-19, SR-32, SR-195). This must be permitted through GDOT.

**Note: For Runs/Walks and Parades, please provide a map of the intended course. We strongly suggest avoiding State Routes if possible. For local streets we will have our on-duty officers assist at no cost, however if a State Route must be used, we require a minimum of two additional off-duty police officers to assist with traffic control functions. The off-duty rate is \$25.00 per hour/officer (minimum 2-hours).*

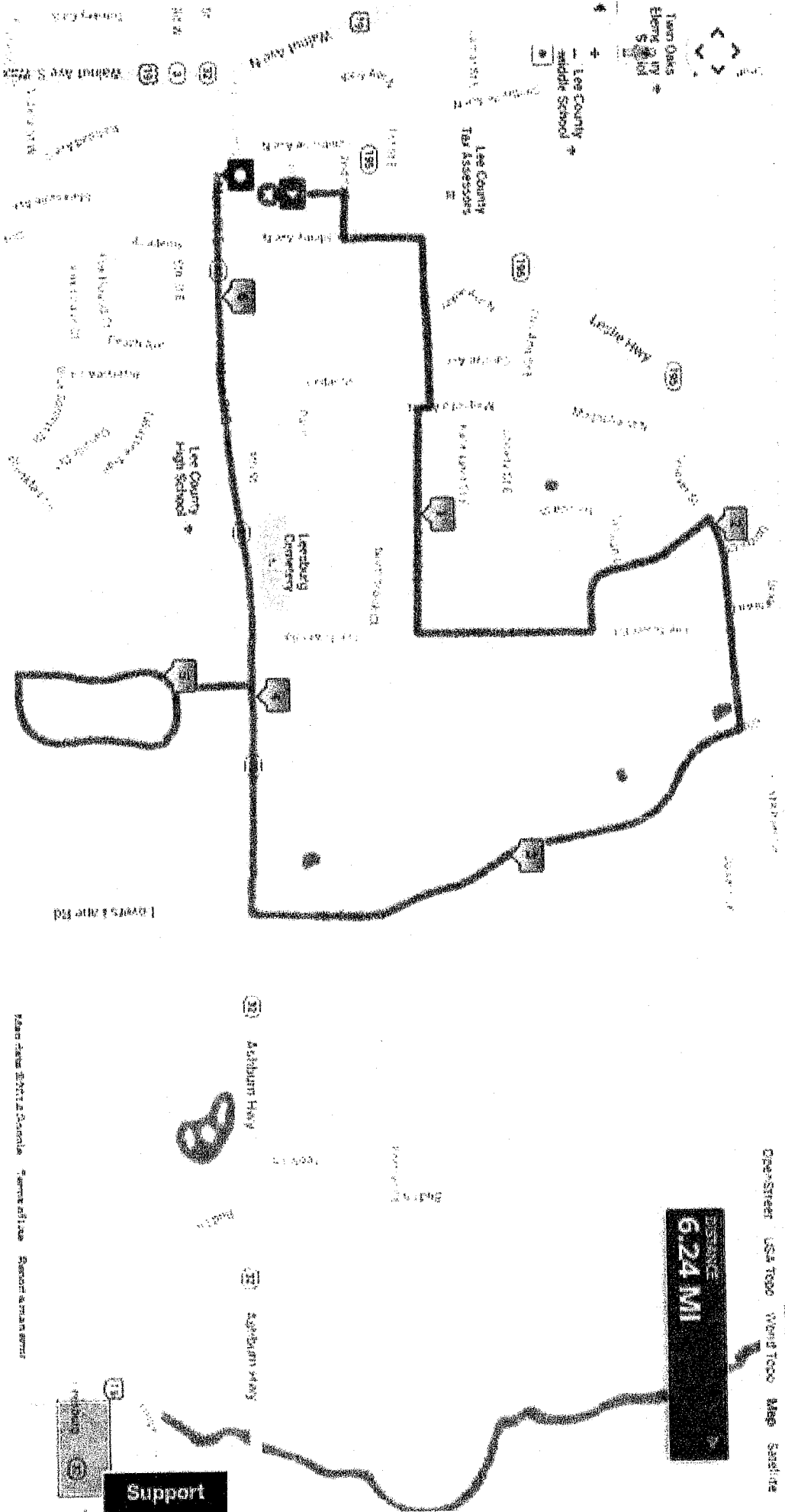
CITY OFFICIAL USE ONLY

Set for Council: _____

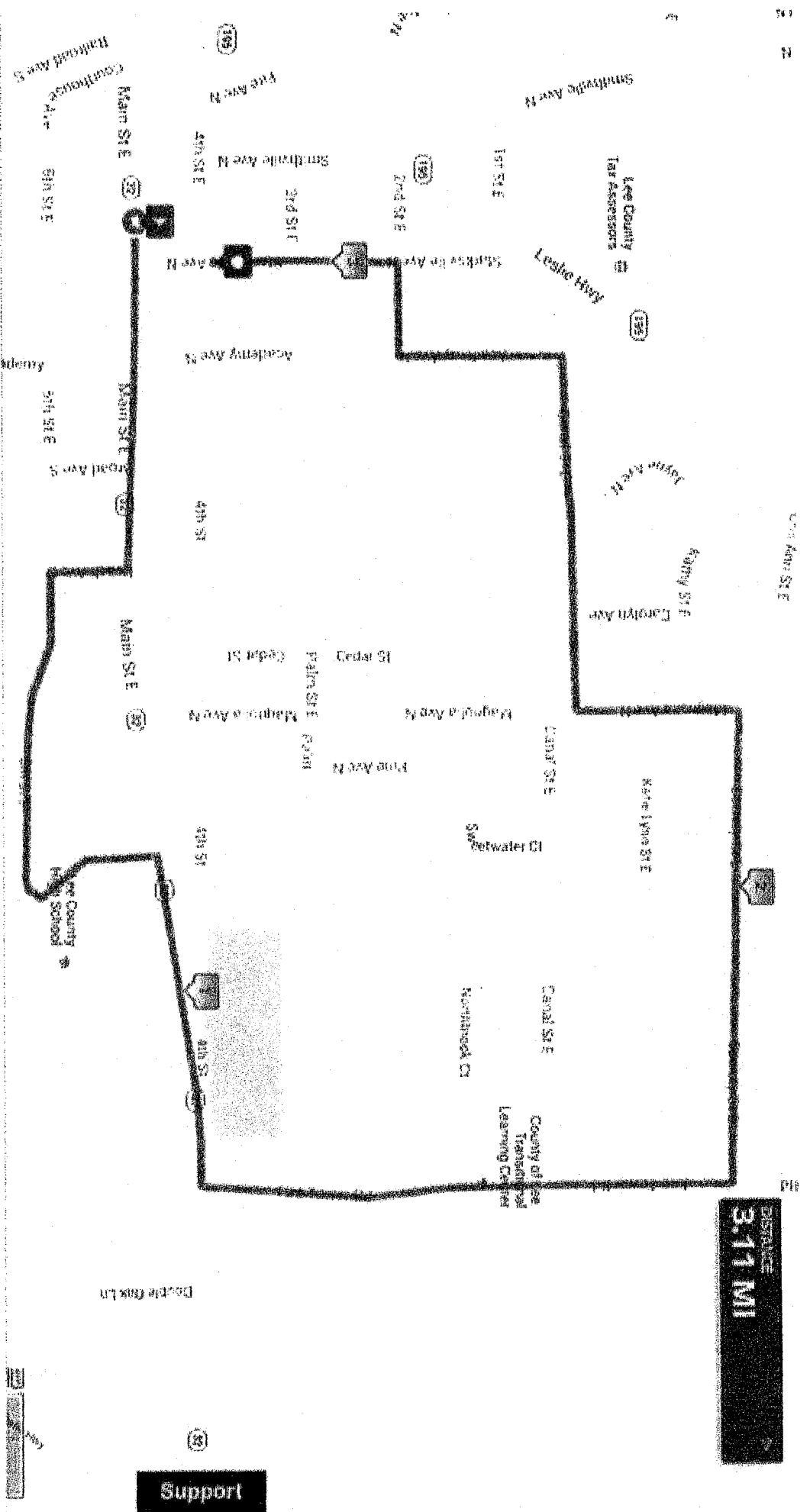
Chief of Police Recommendation: YES NO If No, indicate why: _____

APPROVED DISAPPROVED

Harvest Run 10K course



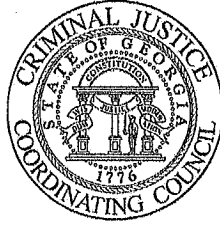
Harvest Run sk course



3.11 MI

Support

BRIAN P. KEMP
GOVERNOR



JAY NEAL
DIRECTOR

May 25, 2021

Christopher Prokesh
Leesburg Police Department
107 North Walnut Avenue
Leesburg, GA 31763

Dear Christopher Prokesh:

Congratulations! It is my pleasure to notify you that the Criminal Justice Coordinating Council (CJCC) has awarded a grant to the City of Leesburg in the amount of \$17,625. This grant award is effective June 1, 2021 through June 30, 2022.

Governor Brian P. Kemp and the Georgia legislature made it a priority to provide law enforcement officers with the training and resources needed to better serve the people of Georgia. We at CJCC are pleased to be a part of this effort and look forward to working with you. By providing your department with crucial funds to expand training and enhance services throughout the state, we can improve public safety and positively change lives in the process.

In the coming days you will receive your award packet and other grant-related materials from our Criminal Justice team at CJCC. *Please be advised that you should not begin any services or make purchases related to this grant before having your award packet completed and final budget approved.*

Please feel free to contact Laura Thompson at
Thank you for your service to the State of Georgia.

if you have questions.

Sincerely,

Jay Neal
Executive Director

PUBLIC WORKS

MONTHLY REPORT

APRIL 26 - MAY 26 - 2021

. LIFT STATION - REMAINS OPERATIONAL [BLUE SPRING PUMP HAS BEEN REPAIRED

. LIMBS PICK UP - FOR THE MONTH OF MAY [7] LOADS

TOTAL CHARGE [0.00]

. LIGHTING - NO ACTIVITY

. MOSQUITOES CONTROL - SPRAYING TUESDAY AND THURSDAYS

CITY OF LEESBURG

PROJECT STATUS

MAN HOLES REPAIR - ARE MOVING FORWARD

. CENTRAL PARK - SPRAYING AND REMOVING ROOT BALLS AND REMOVING TREES

Count of No.	Estimated Hours	Class	Type	Total
City Hall	0.1	Sanitation	PICK UP TRASH	1
		Sanitation Total		1
	0.1 Total			1
	0.25	Pick up supplies	PICK UP CASES OF WATER FOR CITY HALL	2
		Pick up supplies Total		2
	0.25 Total			2
	2	Streets	MOWING & WEEDEATING	1
		Streets Total		1
	2 Total			1
	3	Maintenance	CITY HALL	1
		Maintenance Total		1
	3 Total			1
City Hall Total				5
Lift Stations	1	Water	Pulled Pump	1
		Water Total		1
	1 Total			1
	1.5	Water	CHECK LIFT STATION	2
		Water Total		2
	1.5 Total			2
	3	Water	CHECK LIFT STATION	1
		Water Total		1
	3 Total			1
	4.5	Water	CHECK LIFT STATION	1
		Water Total		1
	4.5 Total			1
	5	Water	CHECK LIFT STATION	1
		Water Total		1
	5 Total			1
	5.5	Water	CHECK LIFT STATION	1
		Water Total		1
	5.5 Total			1
Lift Stations Total				7
Public Works	4	Streets	Bush Hogging	1
		Streets Total		1
	4 Total			1
Public Works Total				1
Service Address/Street	0	Sanitation	YARD DEBRIS PICKUP (blank)	6
		Sanitation Total		1
		Water	CHANGE METER VALVE	1
			CHECK FOR LEAK AND GET READING	1
			CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY	2
			TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	3
			TURN WATER ON	2
			TURN WATER ON AND GET READING	1
		Water Total		10
		(blank)	(blank)	1
		(blank) Total		1
	0 Total			18
	0.1	Sanitation	DELIVER GARBAGE CAN	2
			PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	5
		Sanitation Total		7
		Streets	FILL IN HOLE WITH DIRT	1
		Streets Total		1
		Water	GET READING ONLY	4
			TAG DOOR	1
			TURN WATER OFF AND LOCK METER AND GET READING	2
			TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	1
			TURN WATER ON	1
			TURN WATER ON DELIVER TRASH CAN GET READING	2
			TURN WATER ON AND GET READING	5
		Water Total		16
	0.1 Total			24
	0.15	Water	CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY	1
		Water Total		1
	0.15 Total			1
	0.2	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	1
			PICK UP TRASH CAN	2
		Sanitation Total		3
		Sewer	SEWER IS BACKING UP	1
		Sewer Total		1
		Water	REPLACE LID ON METER	1
			TAG DOOR	1
			TURN WATER OFF AND LOCK METER AND GET READING	1
			TURN WATER ON	1

Service Address/Street	0.2	Water	TURN WATER ON DELIVER TRASH CAN GET READING	3	
			TURN WATER ON AND GET READING	1	
			VERIFY WATER IS OFF AND LOCKED. GET READING.	1	
		Water Total		9	
	0.2 Total				13
	0.25	Sanitation	DELIVER GARBAGE CAN	5	
			PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	5	
			Sanitation Total	10	
		Streets	Remove Roadkill	1	
			Streets Total	1	
		Water	CHECK FOR LEAK AND GET READING	3	
			CHECK METER FOR STOPPAGE	2	
			GET READING ONLY	1	
			TURN WATER OFF AND LOCK METER AND GET READING	2	
			TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING	7	
			TURN WATER ON DELIVER TRASH CAN GET READING	2	
			TURN WATER ON AND GET READING	5	
			VERIFY WATER IS OFF AND LOCKED. GET READING.	4	
		Water Total	26		
	0.25 Total				37
	0.3	Sanitation	CHECK DUMPSTER FOR ILLEGAL DUMPING	7	
			PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	1	
			VERIFY # OF TRASH CANS AT THIS LOCATION	1	
			Sanitation Total	9	
		Streets	Litter Pickup	1	
			Streets Total	1	
		Water	CHECK FOR LEAK AND GET READING	1	
			CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY	2	
			Repair Leak	1	
			TURN WATER OFF AND LOCK METER AND GET READING	1	
			TURN WATER ON	14	
			TURN WATER ON AND GET READING	6	
			Water Total	25	
	0.3 Total				35
	1	Sewer	Check for Stoppage	1	
			CLEAN OUT NEEDS TO BE CLEANED OUT	1	
			(blank)	1	
			Sewer Total	3	
		Streets	Mow Ditches	1	
			MOWING & WEDEATING	1	
			Streets Total	2	
		Water	CHECK FOR LEAK AND GET READING	1	
			CHECK WATER PRESSURE	1	
			INSTALL WATER TAP ONLY	1	
		LOW WATER PRESSURE	1		
		Repair Leak	2		
		Water Total	6		
	1 Total				11
	1.3	Streets	MOWING & WEDEATING	1	
			Streets Total	1	
	1.3 Total				1
	1.5	Water	RAISE METER BOX	1	
			Repair Leak	1	
			Water Total	2	
	1.5 Total				2
	2	Streets	Bush Hogging	2	
			INSTALL STREET SIGNS	1	
			MOWING & WEDEATING	2	
			Streets Total	5	
		Water	GET READING ONLY	1	
		TURN WATER ON AND GET READING	1		
		Water Total	2		
	2 Total				7
	3	Water	CHANGE METER VALVE	1	
			CHECK LIFT STATION	1	
			INSTALL WATER TAP ONLY	1	
			Repair Leak	2	
		Water Total	5		
	3 Total				5
	3.5	Sanitation	CLEANED DITCH	1	
			Sanitation Total	1	
		Streets	Trim Trees	1	
			Streets Total	1	
	3.5 Total				2
	4	Sanitation	YARD DEBRIS PICKUP	1	
			Sanitation Total	1	
		Streets	MOWING & WEDEATING	3	
			SPRAYED MOSQUITOES	1	
		USED LEAF BLOWER	1		
				1	

Service Address/Street	4 Streets Total		5		
	4 Total		6		
	6	Sanitation	YARD DEBRIS PICKUP	1	
		Sanitation Total		1	
		Streets	Bush Hogging	2	
			CLEANING	1	
			MOWING & WEEDEATING	2	
	Streets Total		1		
	6 Total		6		
	6 Total	7	Sanitation	CLEANED DITCH	2
			Sanitation Total		2
		Streets	CLEANING	2	
			Streets Total		2
	7 Total		4		
	7.5	Streets	Trim Trees	1	
		Streets Total		1	
	7.5 Total		1		
	8	Sanitation	YARD DEBRIS PICKUP	2	
		Sanitation Total		2	
Streets		CLEANING	2		
		MOWING & WEEDEATING	2		
Streets Total		4			
8 Total		6			
(blank)	Sanitation	DELIVER GARBAGE CAN	1		
		YARD DEBRIS PICKUP	1		
	Sanitation Total		2		
	Water	TURN WATER OFF AND LOCK METER AND GET READING		2	
VERIFY WATER IS OFF AND LOCKED. GET READING.		1			
Water Total		3			
(blank) Total		5			
Service Address/Street Total		185			
Train Depot	0.3	Maintenance	TRAIN DEPOT MAINTENANCE	1	
		Maintenance Total		1	
		Streets	MOWING & WEEDEATING	1	
			Streets Total		1
	0.3 Total		2		
	2	Streets	MOWING & WEEDEATING	1	
Streets Total		1			
2 Total		1			
Train Depot Total		3			
Grand Total		201			

Leesburg Public Drinking Water Wells Monthly Report For May, 2021

Leesburg Public Drinking Water Wells were in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT</u>
Monthly Avg. Gallons Pumped Per Day:	493,708	800,000
Total Gallons Pumped for the Month:	15.31 Million Gallons	
4 Monthly Bacteria Samples:	0/Absent	0/Absent
Daily Chlorine Residual	.85 mg/L	>.2mg/L
1 Monthly Fluoride Sample:	.58	

Maintenance/Repairs: (1) Remove/clean/reinstall chlorine injectors at Starksville & 32 wells, weekly. (2) Perform monthly preventive maintenance to chlorine and fluoride pumps at Starksville & Hwy. 32 wells. (3) ATM performed a visual inspection of Hwy. 32 tank, as prescribed in the maintenance contract. (4) Begin troubleshooting communications problems in SCADA system.

Expenses:

Electricity -	\$1,337.30
Chemicals used -	\$ 337.31
Routine Testing	\$ 132.00
Maintenance & Repair -	\$ 000.00
Total -	\$1,806.61

Leesburg Water Pollution Control Plant Monthly Report For May, 2021

Leesburg WPCP was in full compliance with Ga. EPD Permit Requirements for the month.

(With the exception of Monthly Avg. Flow)

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT LIMIT</u>
Avg. Daily Flow (Million Gallons)	.848	1.2 monthly avg.
Effluent Biochemical Oxygen Demand	2.0	15
BOD Removal %	98.4	>85%
Effluent Total Suspended Solids	4.3	30
TSS Removal %	99.0	>85%
Effluent Fecal Coliform (# per 100 mL)	2.0	400
Effluent Ammonia	.14	3.0
Effluent Dissolved Oxygen	8.3	>6.0
Min & Max Effluent pH	7.2-7.4	6.0-9.0
Effluent Total Phosphorous	.18	1.5
Low-Level Mercury (mg/day)	.931	6.3
Total Rainfall for the month	1.7 in.	

Maintenance/Repairs Performed: (1) Weekly cleaning and routine maintenance performed on belt-fed press, UV light units, clarifiers and chemical pump systems at WPCP. (2) Install 9 new ballasts in electrical panel for UV lights. (3) Install new trash chute on influent bar screen auger.

Expenses:

Fuel (generator/vehicles/mower)	\$ 455.94	
Electricity -	\$3,808.01	
Chemicals used	\$1,794.90	(\$3,413.85 – in March w/PAC & NAOH)
Lab Tests -	\$2,160.00	
DoCo Landfill (solids from press)	\$ 000.00	
Maintenance & Repair -	\$.00	
Total -	\$8,218.85	