

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Council members

Billy Breeden, Mayor
Rufus Sherman, Mayor Pro Tem
Judy Powell Bob Wilson
Jason Renfroe Amanda White
Richard Bush

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**
 March 9, 2021

3. **PUBLIC HEARING**
 Eshonda Blue (Z21-001): There will be no Public Hearing, since Innovative Senior Solutions has withdrawn their Conditional Use Application.

4. **NEW BUSINESS**
 (A) Consideration of the quotes for Chemicals for the Waste Water Treatment Plant.
 (B) Consideration of the FY 2021 LMIG Safety Action Plan (SAP).
 (C) Presentation of the North Leesburg Drainage Study by Mike Talley from FlintRiver Consulting.
 (D) Presentation of the Property Revaluation by Denis Lee, Lee County Chief Appraiser.
 (E) Consideration of bids for a Public Works 2022 Ford F250 Crew Cab/Long Wheel Base/4 Wheel Drive.
 (F) Consideration of the quotes for resurfacing Peach Street FY 2021 GDOT LMIG Project.

5. **CITY MANAGER’S MATTERS**
 (A) Financial Report
 (B) Lee County Sidewalk Partnership
 (C) Projects Update

6. **DEPARTMENTAL REPORTS**
 (A) Police Report
 (B) Public Works Report
 (C) Water and Sewer Report

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER’S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY’S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**

13. **ANNOUNCEMENTS**
Next Scheduled Meeting is May 4, 2021

14. **ADJOURNMENT**

Agenda May Change Without Notice

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Bob Wilson Judy Powell
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1. **CALL TO ORDER**
Mayor Breeden called the meeting to order at 6:00 PM. Mayor Breeden lead the pledge and Mayor Pro Tem Sherman lead the Prayer. The City Manager and all Councilmembers except Councilmember Wilson were present.
2. **APPROVAL OF MINUTES**
Mayor Breeden asked for a motion to approve the minutes from February 2, 2020. Mayor Pro Tem Sherman made a motion to approve the minutes. Councilmember Bush seconded the motion. The vote was unanimous.
3. **PUBLIC HEARING**
4. **NEW BUSINESS**
(A) Engineer Chad Griffin with Still Waters Engineers discussed the Bids for Generators for Pump Stations & Well Improvements opened on March 4, 2021. A. West Enterprises had the lowest Base Bid of \$397,323.00. Councilmember Renfroe recused himself from the discussion and the vote. Councilmember Powell made a motion to approve the Notice of Award to A. West Enterprises. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.
(B) Engineer Chad Griffin requested authority to request to GEMA additional funds to complete the project, since the bid estimates were three years old and the approved lowest bid for generators was \$42,323 more than the estimate. Councilmember Renfroe recused himself from the discussion and the vote. Councilmember White made a motion to give authority for Engineer Chad Griffin to request to GEMA on behalf of the City of Leesburg additional funds for the project. Councilwoman Powell seconded the motion. The vote was unanimous.
5. **CITY MANAGER'S MATTERS.**
6. **DEPARTMENTAL REPORTS**
7. **GOVERNMENTAL BOARDS/AUTHORITIES**
8. **COUNCIL MEMBER'S MATTER**
9. **OLD BUSINESS**
10. **CITY ATTORNEY'S MATTERS**
11. **EXECUTIVE SESSION**
12. **PUBLIC FORUM**

13. ANNOUNCEMENTS

Next Scheduled Meeting is April 6, 2021

14. ADJOURNMENT

Mayor Pro Tem Sherman made a motion to adjourn. Councilmember Renfro seconded the motion. The vote was unanimous.



Invoice

P.O. Box 271
Cedartown, GA 30125

Date	Invoice #
3/19/2021	28684

Bill To
City of Leesburg Attn: Accounts Payable P O Box 890 Leesburg, GA 31763

Ship To
City of Leesburg WWTP 255 Hwy 32 West Leesburg, GA 31763 229-854-8278

P.O. Number	Payment Terms	Due Date	Sales Rep.	Ship Date	Ship Via	Freight Terms
Russ	Net 30	4/18/2021	WG	3/19/2021	N/A	Delivered

Item	Description	Total Quantity	Unit Price	Amount
PHOS-SORB	Bulk - 36,000 lbs (NO MORE THAN 3000 GALLONS) <i>Phosphorous control + Alkalinity & pH booster.</i> <i>WW</i> <i>Russ Ferguson</i>	35,680	0.315	11,239.20

Please Remit To; CEDARCHEM,LLC P.O. Box 271 Cedartown,Ga. 30125	Total	\$11,239.20
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Phone # 770-748-3863	Fax # 770-748-3887	E-mail tiffany.payton@cedarchem.com	Balance Due	\$11,239.20
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Sodium Aluminate Pricing.txt

From: Mike Chandler
<mikechandler@candschemicals.com>
Sent: Tuesday, March 23, 2021 4:17 PM
To: russ.ferguson@cityofleesburgga.com; Lisa Youmans
Subject: Sodium Aluminate Pricing

Russ,

Thanks for reaching out for pricing on Sodium Aluminate 38%. We can supply you with 3000 gallons delivered to Leesburg, GA at \$0.395/lb

Let me know how that looks. We would need to get you a Customer Information Sheet to fill out prior to first delivery.

Thanks again for the opportunity.

--
Mike Chandler
C&S Chemicals, Inc.
MARIETTA
770-977-2669 x205
Fax-770-977-4702

Page 1

$$12.27 \text{ lb/gallon} \times 3000 \times .395/\text{lb} = \$14,539.95$$

**LEESBURG, GEORGIA
MEMORANDUM**

To: Mayor and Council
From: Bob Alexander
Date: March 31, 2021
Subject: 2021 LMIG SAP Application

The City of Leesburg has been selected for the FY 2021 LMIG Safety Action Plan (SAP) through the Georgia Department of Transportation. Leesburg was selected using crash data compiled from accident reports, throughout district four.

To invest in improving the safety of the city road system, the Georgia Department of Transportation is targeting funds from the FY 2021 supplemental budget for safety improvements. The program focuses on low-cost safety improvements that can be implemented on Off-System routes that are likely to reduce the frequency and severity of crashes.

The Safety Action Program will follow the normal LMIG process in which direct payment is made by check/ ACH after eligibility requirements are met. The total cost of the project is estimated at \$46,150.00 and a 30% local match is required. The City's 30% match would come from TSPLOST funds.

GDOT traffic Operations has provided data driven crash summary report. The application is due April 15, 2021

Road Name & County	Column2	Total Crashes	K Crashes	Fatalities	A Crashes	B Crashes	ePDO	Severity Score	Column1
Robert Lee Dr. (Lee)	Lee	7	0	0	0	1	1	123.8	18

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 20²¹
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

LOCAL GOVERNMENT INFORMATION

Date of Application: April 6, 2021

Name of local government: City of Leesburg

Address: 107 Walnut Avenue North

Contact Person and Title: Bob Alexander, City Manager

Contact Person's Phone Number: (229) 759-6465

Contact Person's Fax Number: (229) 759-1279

Contact Person's Email: bob.alexander@cityofleesburgga.com

Is the Priority List attached? **Yes**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Billy Breeden (Name), the Mayor (Title), on behalf of City of Leesburg (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 20²¹**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

585026
E-Verify Number

_____(Signature)

Sworn to and subscribed before me,

_____(Print)

This ____ day of _____, 20__.

Mayor / Commission Chairperson

In the presence of:

_____(Date)

NOTARY PUBLIC

LOCAL GOVERNMENT SEAL:

My Commission Expires:

NOTARY SEAL:

**Hydrologic & Hydraulic Report
for the
North Leesburg Watershed
and
Canal Street Drainage Improvements**

**City of Leesburg
Lee County, Georgia**



PO Box 71143
Albany, GA 31708
(229) 869-4241



March 2, 2021

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Figure 3 – FEMA FIRM Panel

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Appendix A – Hydrology Data

Appendix B – Ponding Areas Stage Storage Curves

Appendix C – SWMM Results

*North Leesburg Watershed and Canal Street Drainage Improvements***INTRODUCTION**

The City of Leesburg retained Flint River Consulting, LLC (FRC) to prepare the hydrologic and hydraulic report to examine existing conditions for the North Leesburg Watershed and how this watershed will respond to the proposed Canal Street drainage improvement. The Project Area Map is shown in Figures 1 and 2. The existing drainage consists of existing ditches and cross culverts and the basin has two distinct outfalls. The US19 Outfall flows west and conveys the bulk of the stormwater under the railroad and US19, discharging in an open ditch which flows to the Kinchafoonee Creek. The Canal Street Outfall flows east under Magnolia Street and flows to the Muckalee Creek.

This report will present the findings from the existing model and proposed model and explain any impacts associated with the proposed changes along Canal Street and Central Park.

EXISTING CONDITIONS

Using survey, as-built plans, aerial photos, and notes from site visits, FRC has evaluated the existing basin drainage conditions. Generally, the project area drains to the west to the US19 Outfall. However, some stormwater flows east to the Canal Street Outfall based on ponding water in the existing pond at Canal Street and Academy Ave.

The drainage area from Leslie Hwy to Magnolia Ave, including half of Central Park, flows to the existing pond at Canal St and Academy Ave. The pond is drained via a pump station and 18" force main, discharging into the north-south drainage ditch located on the west side of Academy Avenue and ultimately to the Kinchafoonee Creek. According to local maintenance records the pond has exceeded its capacity and Canal Street has overtopped during periods of prolonged wet weather and intense rainfall events.

The force main ties to a ditch network which conveys stormwater west, ultimately to the US19 Outfall. There are several large ponding areas along this route. These ponding areas act as detention/retention ponds which attenuates peak flows at both outfalls. The area between the US19 and Smithville Rd experiences periodic flooding. Specifically, along River Rd, Lamar St, and King Ave. See Appendix A for Drainage Map, Drainage Flow Paths, and Existing Ponding Areas exhibits.

Portions of the project area are within a Zone A, areas determined to be inside the 1% annual chance floodplain with no base flood elevation determined, per FEMA FIRM panel 13177C0235D, dated September 2, 2009.

PROPOSED CONDITIONS

Due to the failure of the existing ditch along the north side of Canal Street, current proposed development along Canal Street, as well as future development plans for Central Park south of Canal Street, several drainage improvements are being proposed. These improvements include:

- Installation of stormsewer between Carolyn St and the pond discharge
- Increased capacity of the cross-culvert under Canal St in order to accommodate drainage improvements to Central Park

North Leesburg Watershed and Canal Street Drainage Improvements

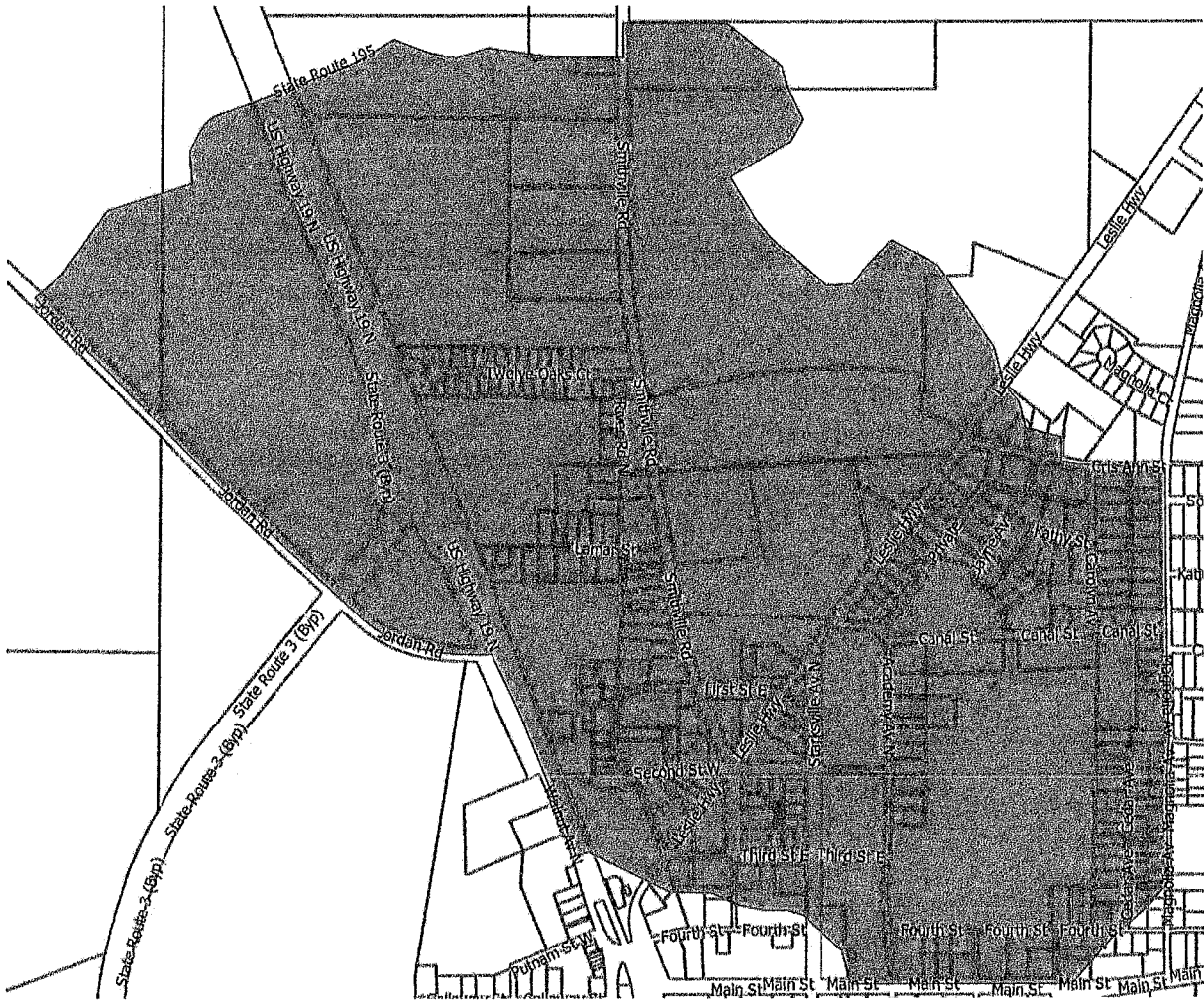


Figure 1 – Overall Project Area Map
Leesburg, Georgia

North Leesburg Watershed and Canal Street Drainage Improvements



Figure 2 – Aerial Overall Project Area
Leesburg, Georgia

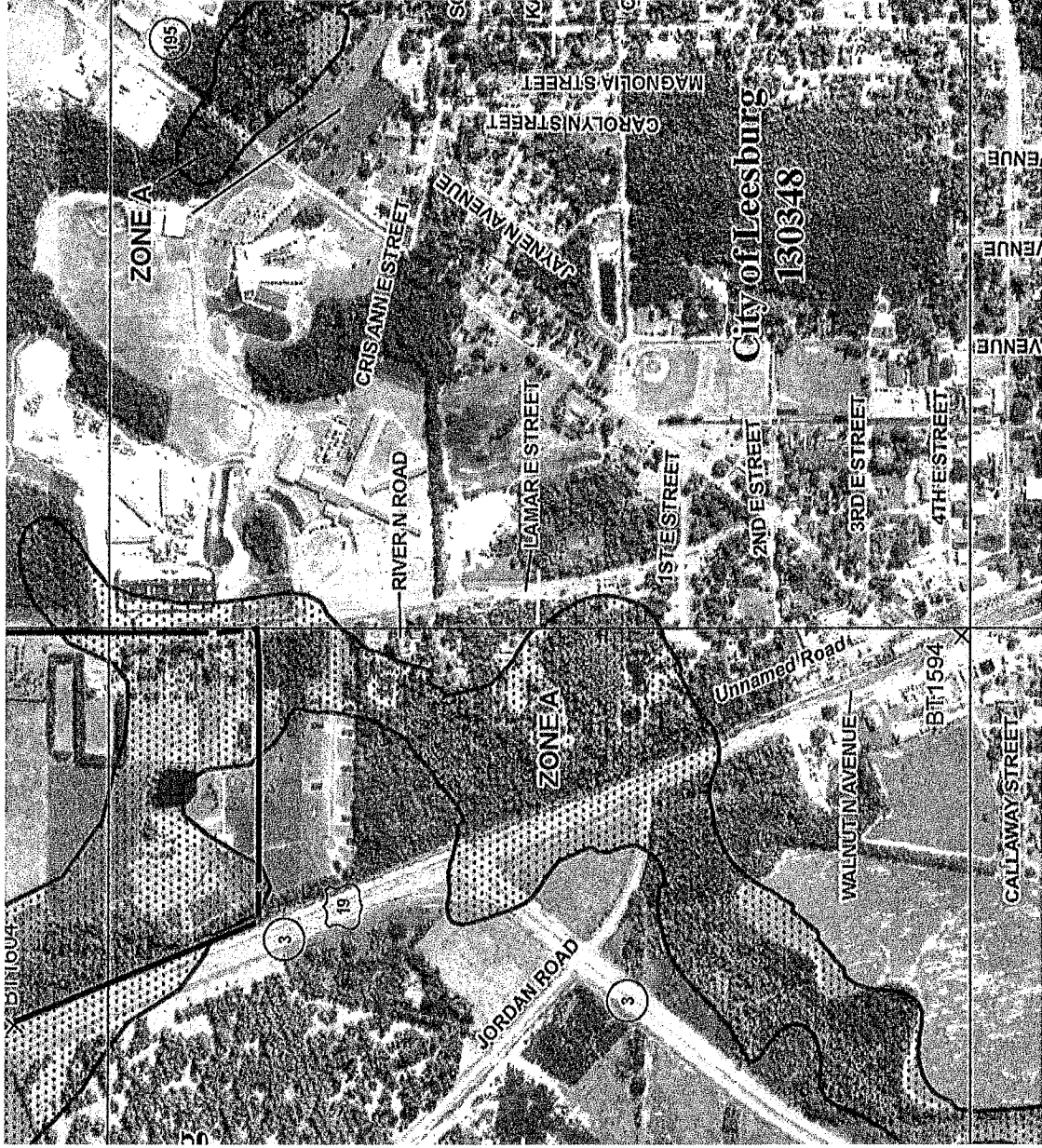


Figure 3 – FEMA FIRM Panel

North Leesburg Watershed and Canal Street Drainage Improvements

HYDROLOGY

A hydrologic analysis for this site was performed in XP-Storm software, using the SCS curve number methodology. Contributing drainage areas were delineated using USGS contours, aerial photos, GIS data, and site observations. Runoff Curve Numbers were calculated for each drainage basin using land use data from aerial photography and soil data from the USDA Soil Survey. The project area consists of approximately 40% C and D soils and 60% B soils. NRSC type II rainfall distribution was used as well as 24-hour precipitation depths from the NOAA Atlas 14 Precipitation Estimates. Time of Concentration was developed using NRCS methodology. The basins, Curve Number (CN), and Time of Concentration are listed below:

Drainage Area Parameters			
Drainage ID	Area (ac)	CN	TC (min)
12-1	27.84	71.9	47.5
12-3	26.90	75.9	50.7
12-7	61.96	69.0	55.8
12-12**	66.40	74.1	58.7
12-14	32.11	69.2	57.7
19-1	4.00	91.8	15.9
19-5	13.39	66.6	29.0
19-13	2.19	90.6	17.8
19-12	120.08	62.3	71.4
2-1	5.28	79.5	42.0
2-4	4.97	77.9	39.5
2-5	11.38	83.0	23.3
2-12	7.58	77.6	33.4
2-14	10.81	79.9	35.1
2-19	15.34	76.2	20.6
2-21	11.88	80.8	35.2
A-1	45.11	76.5	78.7
C-7	5.64	74.2	37.1
C-8	5.50	74.4	37.6
C-9	9.96	74.8	32.5
C-10	3.82	76.7	33.5
C-15	8.11	76.6	30.3
C-18	9.38	76.8	43.5
C-33	37.70	77.3	100.3
L-1A	22.90	69.4	45.0
L-5	42.67	72.2	49.6
POND	6.12	82.8	28.8

** Drainage area 12-12 consists of drainage area 12-12 and 12-10 as shown on the drainage area map

North Leesburg Watershed and Canal Street Drainage Improvements

The 24-hr rainfall totals from NOAA Atlas 14 Precipitation Estimates are shown below:

Rainfall Totals	
Frequency (yr)	24-hr Total (in)
10	5.68
25	6.81
50	7.76
100	8.74

Summary of runoff for each basin is shown below:

Drainage ID	Discharge (cfs)			
	10yr	25yr	50yr	100yr
12-1	42	55	65	76
12-3	44	57	67	76
12-7	75	101	122	143
12-12	94	122	145	168
12-14	38	52	62	73
19-1	18	21	23	25
19-5	21	29	35	41
19-13	9	10	12	13
19-12	91	131	164	198
2-1	11	14	16	18
2-4	10	13	15	17
2-5	35	43	48	54
2-12	17	21	24	28
2-14	25	31	35	40
2-19	41	52	60	69
2-21	28	35	40	45
A-1	57	74	87	100
C-7	11	14	16	18
C-8	10	13	15	18
C-9	20	26	31	35
C-10	8	10	12	14
C-15	18	23	27	30
C-18	17	22	26	29
C-33	42	54	63	73
L-1A	32	43	52	60
L-5	63	82	98	114
POND	17	21	23	26

North Leesburg Watershed and Canal Street Drainage Improvements

HYDRAULICS

The hydraulic analysis of these proposed improvements was performed using the XPSWMM program (Version 2017.2).

To model the detention in the existing system, the various ponding areas, including the pond at Canal Street had to have stage storage curves developed using survey data, GIS data, and as-builts. See Appendix B for tables showing the stage storage curves.

Field run survey was utilized to model the various cross culverts and driveway pipes in the system. The roadside ditches were modeled using GIS 2' LiDAR data, field run data, and field observations. At locations where the computed water surface elevation was higher than the road or other physical feature, overtopping weirs were used to distribute the flow to reflect existing condition flow paths.

The pond at Canal Street is drained by a stormwater pump station. This pump station was also modeled using as-built data and survey data. The pumping data is shown below:

Pump Data	
Pond Bottom Elevation	237.00
Pond Intake Elevation (24")	233.35
Pump Start Elevation	239.00
Pump Stop Elevation	236.50
Discharge Out Elevation (18")	245.41
Flow Rate (cfs)	10

The US19 Outfall and the Canal Street Outfall were modeled as free outfalls utilizing normal depth calculations for starting conditions.

In proposed conditions, the inflow ditch from Central Park was improved, the main crossing under Canal Street to the existing pond was improved, the ditch along the north side of Canal Street was piped, and the existing cross pipe near the intersection of Canal Street and Magnolia Ave was lowered. The impact of these improvements on the peak flow at each outfall as well as calculated water surface elevations at critical points were examined and are summarized on the following page.

North Leesburg Watershed and Canal Street Drainage Improvements

US19 Outfall Peak Flow (cfs)

10yr			25yr			50yr			100yr		
EX	PR	Diff	EX	PR	Diff	EX	PR	Diff	EX	PR	Diff
95	95	0	117	117	0	126	126	0	135	135	0

Canal Street Outfall Peak Flow (cfs)

10yr			25yr			50yr			100yr		
EX	PR	Diff	EX	PR	Diff	EX	PR	Diff	EX	PR	Diff
48	37	-11	60	47	-13	68	54	-14	75	60	-15

The data shows that there is no impact to peak flow at the US19 Outfall. This is due to the large amount of storage in the system attenuating the peak flow and that the outflow from the Canal Street pond is limited by the existing pumping rate. The decrease in the peak flow at the Canal Street Outfall is due to piping the existing north ditch along Canal Street.

The computed water surface elevations for the three important points in the model are as follows:

10yr Water Surface Elevations

ID	EX	PR	Diff	Description
POND	249.13	249.15	0.02	Existing Canal St Pond
12-12	242.74	242.75	0.01	East of railroad, west of Smithville Rd
19-2	242.46	242.46	0.00	At upstream of US19 Culvert

25yr Water Surface Elevations

ID	EX	PR	Diff	Description
POND	249.67	249.62	-0.05	Existing Canal St Pond
12-12	243.47	243.48	0.01	East of railroad, west of Smithville Rd
19-2	243.16	243.17	0.01	At upstream of US19 Culvert

50yr Water Surface Elevations

ID	EX	PR	Diff	Description
POND	249.99	249.96	-0.03	Existing Canal St Pond
12-12	244.02	244.03	0.01	East of railroad, west of Smithville Rd
19-2	243.65	243.65	0.00	At upstream of US19 Culvert

100yr Water Surface Elevations

ID	EX	PR	Diff	Description
POND	250.26	250.25	-0.01	Existing Canal St Pond
12-12	244.53	244.54	0.01	East of railroad, west of Smithville Rd
19-2	244.11	244.11	0.00	At upstream of US19 Culvert

North Leesburg Watershed and Canal Street Drainage Improvements

The POND location is the Canal Street pond. The discharge for this pond is via a pump. As can be seen, the proposed improvements result in a slight decrease in water surface elevation and have no adverse impact on the Canal Street Outfall or the Canal Street pond.

The 12-12 location is located in the low area west of King Ave, Lamar St, and River Road (shown as drainage areas 12-10 and 12-12 in Appendix A). This location has been known to experience flooding. As can be seen in the model results, the proposed conditions cause a +0.01' of rise in this location. This rise is insignificant and would represent a 1/8th inch increase. Given the assumptions in the drainage areas, time of concentration, land use, routing, storage, and rainfall distribution, there is likely no actual increase. The County 2' LiDAR elevation data shows that houses in this area are impacted when the water surface elevation reaches approximately 243.00. The model results indicate that structures in the rear of King Ave/Second St, the rear of River Rd, and at the end of Lamar St would experience flooding in the 25yr, 50yr, and 100yr events. Depending on the exact elevation of some of the structures, they may also be impacted by the 10yr event.

The 19-2 location is the upstream end of the US 19 cross culvert. It is important that the water surface elevation is not increased at this location as US 19 is a GDOT route and changes in flow or water surface elevation may impact the safe passage of the road.

It is important to understand that this study was conducted assuming dry starting conditions and a uniform rainfall distribution across the entire basin. The study did not examine how the drainage system would function if the basin experienced prolonged periods of wet weather ahead of the various frequency storms modeled. Nor does the study examine the impact on the drainage system if there are pockets of higher intensity storms across the basin instead of a uniform rainfall distribution.

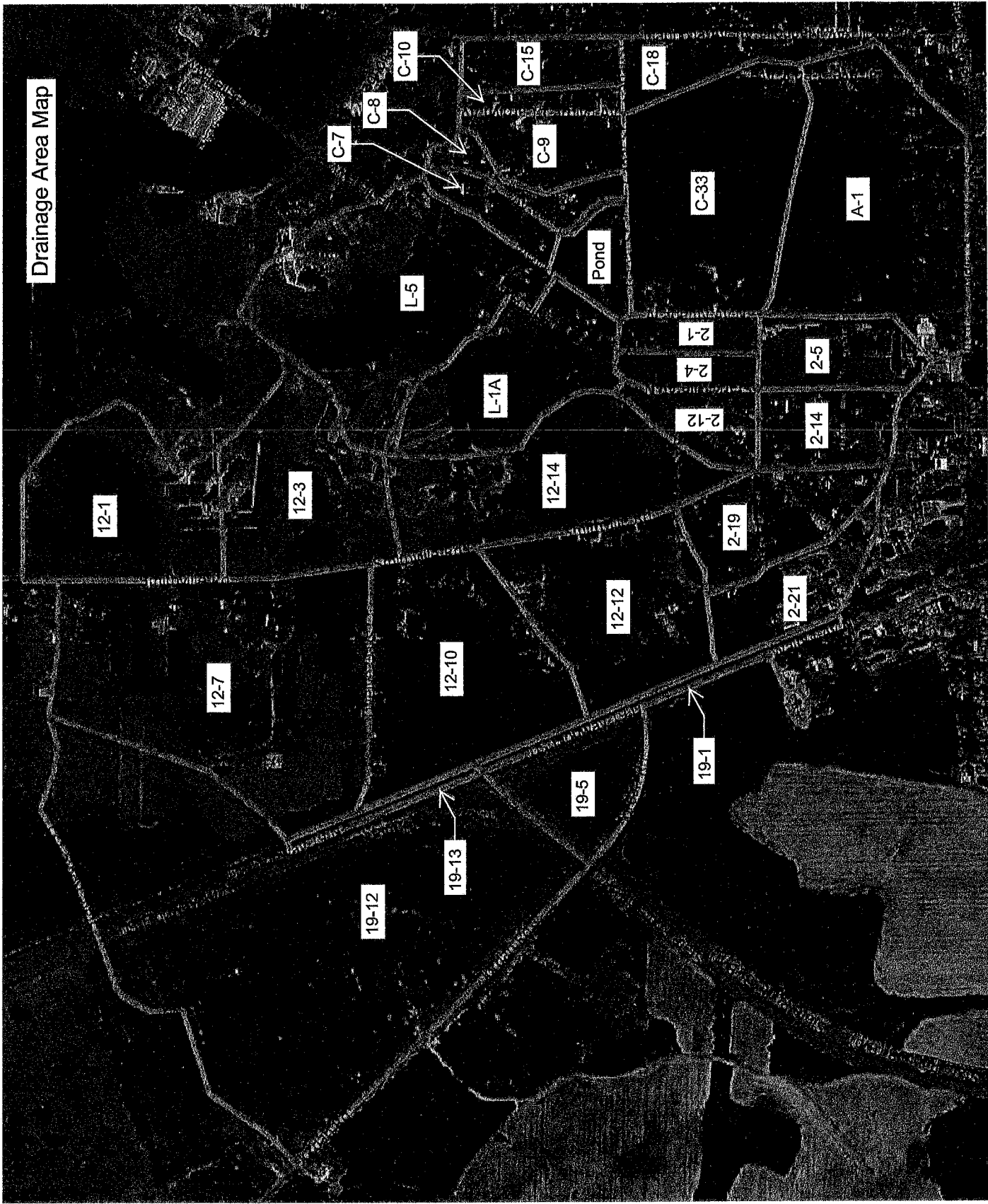
SUMMARY

This study has shown that the proposed improvements along Canal Street have insignificant to no impact on the existing flow rates and water surface elevations.

Since the area between US 19 and Smithville Rd is likely to experience flooding, a proposed alternative was modeled which could benefit this area. If the existing 2-24" RCP culvert under US 19 were increased to a single 5x3 concrete box culvert, then the water surface elevation at the 12-12 location would be lowered by approximately 0.50' in the 100yr condition. This would increase the peak flow downstream of the US19 Outfall. Increasing the size or number of culverts under the railroad indicated some additional relief but it appears that the volume of storage available in the 12-12 location is such that there are diminishing returns in upsizing or increasing culvert capacity downstream. In addition, allowing great flow downstream and limiting the storage volume in the 12-12 location could have impacts downstream of US 19. The impacts, if any, of increased peak flow and reduced storage volume should be investigated before such a project is undertaken.

APPENDIX A

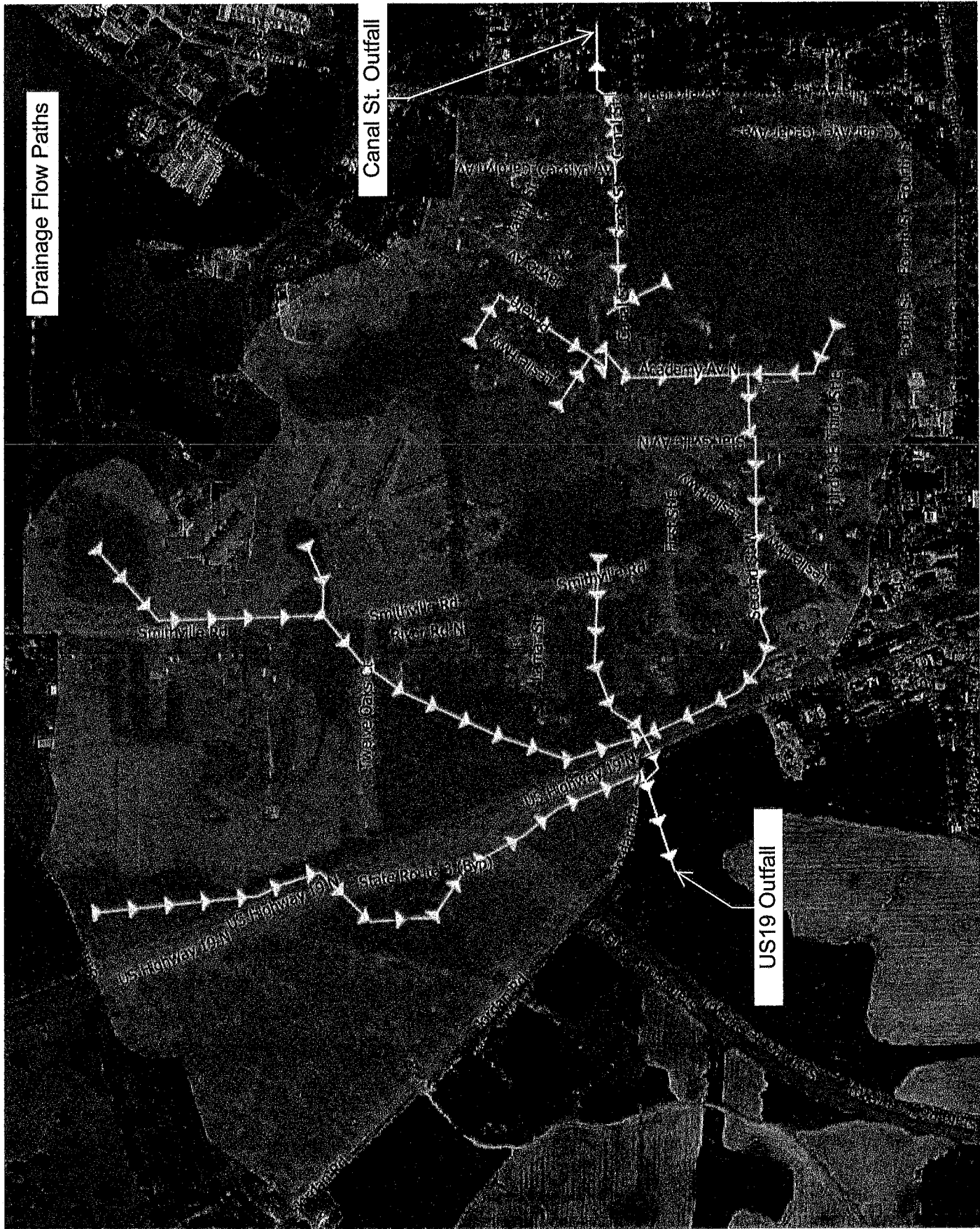
Drainage Area Map



Drainage Flow Paths

Canal St. Outfall

US19 Outfall



Existing Ponding Areas



MAP LEGEND

- Area of Interest (AOI)**
 Area of Interest (AOI)
- Soils**
Soil Rating Polygons
 A
 A/D
 B
 B/D
 C
 C/D
 D
 Not rated or not available
- Soil Rating Lines**
 A
 A/D
 B
 B/D
 C
 C/D
 D
 Not rated or not available
- Soil Rating Points**
 A
 A/D
 B
 B/D
 Not rated or not available

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:20,000.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
 Web Soil Survey URL:
 Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Lee and Terrell Counties, Georgia
 Survey Area Data: Version 15, Jun 8, 2020

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Apr 15, 2014—Nov 9, 2017

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.



LEE COUNTY

Board of Commissioners

One of Georgia's original counties ~ Established in 1825

March 25, 2021

PRESS RELEASE

Every County in Georgia is required to maintain up-to-date property valuations. The Lee County Board of Commissioners is currently creating a new map indexing system and performing a countywide revaluation. The first phase of this project, the map indexing system, has been completed.

With the completion of the map indexing, the second phase of the process, the countywide revaluation, was begun. Performing on-site reviews of all taxable parcels was the first step in the revaluation process and at this time is 80% complete. Measurements of houses and any outbuildings will be verified.

With over 80% of the field data collected, the market analysis process of the project has begun. This analysis consists of reviewing current sales of properties within Lee County and updating pricing schedules for improvements and land to determine a property's fair market value. Every effort will be made to apply the valuation methodology in a fair and equitable manner.

Notice of Assessments will be mailed late spring 2021. Upon receiving the Notice of Assessment in the mail, you will have 45 days to request supporting documents and if you feel it is warranted, file an appeal with the Lee County Tax Assessor's Office. Please note, the notice will reflect the current millage rate. The Lee County Board of Commissioners will meet to determine the appropriate tax millage rate and determine if a reduction is warranted in August 2021. We are required by law to send this notice even though it will **not** likely reflect your final tax bill.

The Lee County Board of Commissioners will meet to determine if a tax millage reduction is warranted. Most property owners will likely see an increase in their property value but no increase in taxes. It is anticipated that all properties will experience a change in value due to the effect of the local market. The Lee County Board of Commissioners will work diligently to maintain a budget that will provide the taxpayers of Lee County the best services for their tax dollars with minimal, or no, impact on their tax bills.

Lee County is a thriving, vibrant community celebrated for its value of tradition encompassing a safe family oriented community, schools of excellence, and life long opportunities for prosperity and happiness without sacrificing the rural agricultural tapestry.

Chairman
Billy Mathis
District 3

Vice-Chairman
John Wheaton
District 1

Commissioner
Luke Singletary
District 2

Commissioner
Rick Muggridge
District 4

Commissioner
George Walls
District 5

County Manager
Christi Dockery

County Attorney
Jimmy Skipper

102 Starkville Avenue North
Leesburg, Georgia 31763

Office: (229) 759-6000
Fax: (229) 759-6050

www.lee.ga.us

CNGP530

VEHICLE ORDER CONFIRMATION

03/30/21 13:51:46

==>

Dealer: F21498

2022 F-SERIES SD

Page: 1 of 2

Order No: 0001 Priority: G4 Ord FIN: QS060 Order Type: 5B Price Level: 215

Ord PEP: 600A Cust/Flt Name: STATE OF GA PO Number:

RETAIL

RETAIL

W2B	F250 4X4 CREW/C	\$41300		TRAILER TOW PKG	
	176" WHEELBASE			FLEET SPCL ADJ	NC
Z1	OXFORD WHITE		18B	PLAT RUNNING BD	445
A	VNYL 40/20/40			10000# GVWR PKG	
S	MEDIUM EARTH GR		425	50 STATE EMISS	NC
600A	PREF EQUIP PKG		512	SPARE TIRE/WHL2	NC
	.XL TRIM			TELE TT MIR-PWR	
572	.DUAL ZONE EATC	NC			
	.AMFM/MP3/CLK			TOTAL BASE AND OPTIONS	44955
996	.6.2L EFI V8 ENG	NC		TOTAL	44955
44S	6-SPD AUTOMATIC	NC		*THIS IS NOT AN INVOICE*	
TD8	.LT245 BSW AS 17			*TOTAL PRICE EXCLUDES COMP PR	
X3E	3.73 ELOCKING	390		* MORE ORDER INFO NEXT PAGE *	
90L	PWR EQUIP GROUP	1125		F8=Next	
	JOB #1 BUILD				

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

S006 - MORE DATA IS AVAILABLE.

QC071241

City of Leesburg

Total Cost= \$31,475.00

BRANNEN MOTOR COMPANY

Jamey Reed Asst. Fleet Manager

1-800-999-9606

CNGP530

VEHICLE ORDER CONFIRMATION

03/30/21 13:51:58

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Dealer: F21498

2022 F-SERIES SD

Page: 2 of 2

Order No: 0001 Priority: G4 Ord FIN: QS060 Order Type: 5B Price Level: 215
Ord PEP: 600A Cust/Flt Name: STATE OF GA PO Number:

RETAIL

RETAIL

JACK

794 PRICE CONCESSN
REMARKS TRAILER
SP DLR ACCT ADJ
SP FLT ACCT CR
FUEL CHARGE

B4A NET INV FLT OPT NC
PRICED DORA NC
DEST AND DELIV 1695

OTAL BASE AND OPTIONS 44955
OTAL 44955

THIS IS NOT AN INVOICE*

TOTAL PRICE EXCLUDES COMP PR

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

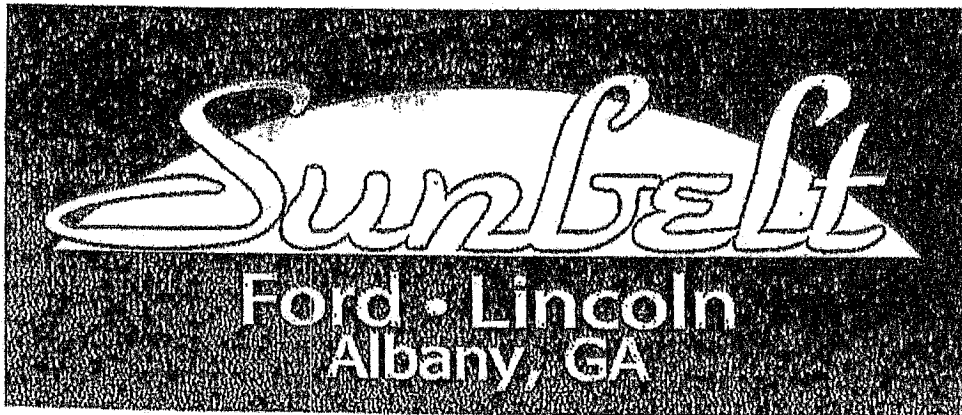
F4=Submit

F5=Add to Library

F9=View Trailers

099 - PRESS F4 TO SUBMIT

QC071241



If the Sunbelt tag isn't on your car or truck, you paid too much.

Physical Address:

2926 N. Slappey Blvd
Albany, GA 31701

Mailing Address:

P.O. Box 4458
Albany, GA 31708

Telephone: 229-883-3100
Facsimile: 229-883-1489

To: *lecsburgmaint@bellsouth.net* From: Harry Prisant

Fax: _____ Pages: _____

Phone: *229-894-9328* Date: _____

Re: *Richard Chester* *cell-(229) 869-2581*

ATTN: _____

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

Comments: *Here Is The Printout For A 2022 Ford F250 Crew Cab/ Long Wheel Base/ 4 Wheel Drive With Requested Options. If The Order Was Placed This Week It Would Probably Schedule To Be Built The 3rd Week Of June - Please Let Me Know - Thanks, Harry*

Thank you,
Harry Prisant
229-317-7601 (Direct Line)
229-883-3100 (Dealership)
229-869-2581 (Cell)

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CNGP530

VEHICLE ORDER CONFIRMATION

03/16/21 18:26:26

Dealer: F21408

Page: 1 of 2

2022 F-SERIES SD

Order No: 1111 Priority: F3 Ord FIN: QB191 Order Type: 5B Price Level: 215

Ord PEP: 600A Cust/Flt Name: COUNTY

PO Number:

		RETAIL			RETAIL
W2B	F250 4X4 CREW/C	\$41300		TRAILER TOW PKG	
	176" WHEELBASE			FLEET SPCL ADJ	NC
Z1	OXFORD WHITE			FRT LICENSE BKT	NC
A	VNYL 40/20/40		18B	PLAT RUNNING BD	445
S	MEDIUM EARTH GR			10000# GVWR PKG	
600A	PREF EQUIP PKG		425	50 STATE EMISS	NC
	.XL TRIM		512	SPARE TIRE/WHL2	NC
572	.DUAL ZONE EATC	NC		TELE TT MIR-PWR	
	.AMFM/MP3/CLK				
996	.6.2L EFI V8 ENG	NC		TOTAL BASE AND OPTIONS	44565
44S	6-SPD AUTOMATIC	NC		TOTAL	44565
TD8	.LT245 BSW AS 17			*THIS IS NOT AN INVOICE*	
X37	3.73 REG AXLE	NC		* MORE ORDER INFO NEXT PAGE *	
90L	PWR EQUIP GROUP	1125		F8=Next	
	JOB #1 BUILD			F3/F12=Veh Ord Menu	

F1=Help

F2=Return to Order

F4=Submit

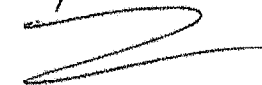
F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC03832

V1DP0064

2.6

Your Fleet Price
\$ 32,354.56


City of Leesburg ~ General Fund

FY 2021 Budget to Actual Report by line item

FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021 Remaining FY Actuals to Budget Used Percentage of FY 2021

FY 2019 Audited Revenues & Expenditures FY 2020 Audited Revenues & Expenditures FY 2021 Approved Budget

General Fund Revenue													
100	031	31100	31110	REAL PROPERTY-CURRENT YEA	316,147	318,805	339,900	333,967	5,933				
100	031	31100	31110	PROPERTY TAX LATE FEES	-								
100	031	31100	31120	REAL PROPERTY-PRIOR YEAR	10,900	12,838							
100	031	31100	31130	PERSONAL PROPERTY-CURRENT	27,990	22,893	24,674	23,538	1,136				
100	031	31100	31130	MOTOR VEHICLE	7,716	6,452	4,600	3,109	1,491				
100	031	31100	31135	TAVT-LOST/SPOST AND TRUE UP	130,198	58,218	53,000	63,969	(10,969)				
100	031	31100	31130	MOBILE HOME	1,328	979	1,000	1,112	(112)				
100	031	31100	311340	INTANGIBLES (REG/RECORD)	3,623	4,852	5,000	4,552	448				
100	031	31100	31140	PERSONAL PROPERTY-PRIOR YR	642	623							
100	031	31100	31160	REAL ESTATE TRANS-intangible	3,186	1,636	1,833	2,733	(900)				
100	031	31100	31170	FRANCHISE TAXES-SEMC	16,720	16,323	16,150	16,150					
100	031	31100	311710	ELECTRIC	122,712	122,523	122,523	133,922	(11,399)				
100	031	31100	311750	CABLE	27,429	26,049	27,000	20,270	6,730				
100	031	31100	311760	TELEPHONE	2,247	1,742	2,300	1,060	1,240				
100	031	31300	313100	LOCAL OPTION SALES TAX	437,674	470,383	435,025	418,072	16,953				
100	031	31400	314210	BEER SS & USE	59,027	62,265	57,290	43,325	13,965				
100	031	31400	314211	WINE SS & USE	1,902	1,856	1,500	3,688	(2,188)				
100	031	31600	316100	BUSINESS AND OCCUPATION T	27,693	28,988	25,892	23,788	2,105				
100	031	31600	316200	INSURANCE PREMIUM TAX	207,571	220,486	220,486	232,582	(12,096)				
100	031	31600	316300	FINANCIAL INSTITUTIONS TA	10,689	15,735	15,188	7,252	7,936				
100	031	31900	319100	PENALTY-GENERAL PROPERTY	1,514	2,189	1,900	239	1,661				
100	031	31900	319500	FIFA	-	-	-	-	-				
100	031	31900	319910	OTHER-DELIQUENT TAX SERVI	-	-	-	-	-				
100	032	32100	321110	BEER	3,300	2,475	3,000	2,888	113				
100	032	32100	321120	WINE	3,300	2,475	3,000	2,888	113				
100	032	32100	321220	INSURANCE	-	-	250	-	-				
100	032	32400	324100	BUSINESS LICENSE PENALTY	100	400	250	-	-				
100	033	33100	33115	GEMA PROCEEDS	150,303	-	-	-	-				
100	033	33400	334100	STATE GOVERNMENT GRANTS	4,000	7,200	-	166,526	(166,526)				
100	033	33600	336000	LEE COUNTY BOARD OF ED (P	157,825	176,079	193,020	93,910	99,110				

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021 Remaining FY 2021 Budget Budget Used Percentage of Actuals to Budget Used

			FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	Unaudited Actual Revenues & Expenditures 02/28/2021	Remaining FY 2021 Budget	Budget Used	Percentage of Actuals to Budget Used
100 033	33800	338000	1,966		2,000		2,000	0%	
100 034	34100	341910	54	486	-		-		
100 034	34200	342911	588	434	1,080	592	488	55%	
100 034	34400	344110	505,594	554,126	541,901	389,079	152,823	72%	
100 034	34900	349300	35		-		-		
100 035	35100	351170	231,173	286,977	275,000	271,797	3,203	99%	
100 036	36100	361000	1,569	946	1,100	208	892	19%	
100 037	37100	371000	8,385	27	-		-		
100 037	37100	371310	2,850	1,479	-	4,061	(4,061)		
100 037	37100	371311	739	530	-	1,019	(1,019)		
100 038	38100	381000	-		5,000		5,000	0%	
100 038	38300	383000	53,738	-	-		-		
100 038	38300	383010	-		-		-		
100 038	38900	389000	2,319	938	-	1,386	(1,386)		
100 038	38900	389003			-		-		
100 038	38900	389005	(5)	(48)	-	2	(2)		
100 039	39100	391100	-		100,000		100,000	0%	
100 039	39100	391105	-		-		-		
100 039	39100	391106	-		-		-		
100 039	39100	391200	300,000	50,000	100,000	58,333	41,667	58%	
100 039	39100	391201	60,519	69,360	58,922	39,281	19,641	67%	
100 039	39200	392100	-		-		-		
100 061	61100	612000	-	(83,478)	-	(41,689)	41,689		
Total General Fund Revenue			2,905,259	2,466,242	2,639,534	2,307,456	332,078	87%	
General Fund Expenditures									
Council / Legislative									
** Department is cost shared w/ Water & Sewer**									
100 100	01100	00051	3,600	3,600	3,600	3,600	-	100%	
100 100	01100	00051	11,700	11,025	11,700	10,800	900	92%	
100 100	01100	00052	-		1,000		1,000	0%	
100 100	01100	00052	65	380	1,000	(380)	1,380	-38%	

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021 Remaining FY 2021 Budget Actuals to Budget-Used Percentage of

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Actual Revenues & Expenditures 02/28/2021	Remaining FY 2021 Budget	Actuals to Budget-Used	Percentage of
100 100 01500 00053 531710 PRINTING/ TAX BILLS	-	-	-	-	-	-	-
100 100 01500 00052 521132 DELIQUENT TAX SERVICE ADD	-	-	-	-	-	-	-
100 100 01500 00052 521200 ATTORNEY & LEGAL FEES	1,881	311	1,000	78	922	8%	
100 100 01500 00052 521201 COMPUTER SUPPORT FEES	17,723	34,634	20,000	20,469	(469)	102%	
100 100 01500 00052 521220 ENGINEERING FEES	1,710	669	1,000	-	1,000	0%	
100 100 01500 00052 521225 BAD DEBT EXPENSE	-	-	-	-	-	-	-
100 100 01500 00052 521230 AUDITOR FEES	6,929	6,929	7,200	7,380	(180)	103%	
100 100 01500 00052 522210 EQUIPMENT REPAIR & MAINT	-	47	200	21	180	10%	
100 100 01500 00052 522220 BUILDING REPAIR & MAINT	27,986	6,407	5,000	7,879	(2,879)	158%	
100 100 01500 00052 522300 RENTS AND LEASES	3,342	2,159	3,000	1,690	1,310	56%	
100 100 01500 00052 523100 INSURANCE, OTHER THAN EMP	12,507	13,070	14,798	9,133	5,665	62%	
100 100 01500 00052 523200 COMMUNICATIONS	3,759	4,039	3,968	1,852	2,116	47%	
100 100 01500 00052 523210 POSTAGE	2,089	1,852	1,740	1,213	527	70%	
100 100 01500 00052 523300 ADVERTISING	1,082	1,223	1,500	529	971	35%	
100 100 01500 00052 523505 TRAVEL-EMPLOYEE	8,277	7,040	1,000	-	1,000	0%	
100 100 01500 00052 523600 DUFS AND FEES	12,768	9,268	8,400	5,802	2,598	69%	
100 100 01500 00052 523610 SOUTHWEST GA RDC DUFS	3,304	3,333	3,366	2,520	846	75%	
100 100 01500 00052 523700 EDUCATION AND TRAINING	3,218	2,730	1,000	(266)	1,266	-27%	
Total Purchased / Contracted Services	130,191	101,987	83,172	68,629	14,543	83%	
100 100 01500 00053 531230 ELECTRICITY	4,859	5,504	5,675	3,484	2,191	61%	
100 100 01500 00053 531270 GAS & OIL	238	155	300	109	191	36%	
100 100 01500 00053 531300 FOOD / EMPLOYEE APPRECIATION	2,413	2,723	2,000	2,513	(513)	126%	
100 100 01500 00053 531600 SMALL EQUIPMENT	125	-	500	1,440	(940)	288%	
100 100 01500 00053 531700 OFFICE SUPPLIES	8,631	8,450	5,880	4,276	1,604	73%	
100 100 01500 00053 531720 CLEANING/ PAPER SUPPLIES	1,726	1,518	1,400	904	496	65%	
Total Supplies - Administration	17,992	18,351	15,755	12,726	3,029	81%	
100 100 01500 00054 541001 RECREATION PROPERTY	28,778	-	-	-	-	-	
100 100 01500 00054 542000 MACHINERY & EQUIPMENT	-	-	-	-	-	-	
100 100 01500 00054 542400 CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-	-	
100 100 01500 00054 542500 CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-	
Total Capital Outlay - Administration	28,778	-	-	-	-	-	

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

			FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021	Remaining FY 2021 Budget	Percentage of Actuals to Budget Used			
100	100	01500	00057	572000	SENIOR CENTER	6,894	25,751	200	200	0%	
100	100	01500	00057	572020	CHAMBER OF COMMERCE	3,200	3,204	3,200	2,400	800	75%
100	100	01500	00057	572030	LIBRARY CONTRIBUTION	15,500	15,500	15,500	11,625	3,875	75%
100	100	01500	00057	572011	FAMILY CONNECTIONS	-	-	3,500	2,063	1,438	
Total Other - Administration						25,594	44,455	22,400	16,088	6,313	72%
Subtotal Administration						363,656	334,191	312,791	218,093	94,699	70%
Municipal Court											
100	150	01550	00051	511260	SALARY Municipal Court Judge	5,141	5,373	5,489	3,618	1,871	66%
100	150	01550	00051	512200	FICA	393	411	420	277	143	66%
Total Personnel Municipal Court						5,534	5,784	5,909	3,895	2,015	66%
100	150	01550	00052	521200	ATTORNEY & LEGAL FEES	-	-	-	-	-	
100	150	01550	00052	521201	COMPUTER SUPPORT FEES	4,920	6,500	7,830	3,330	4,500	43%
100	150	01550	00052	521210	MUNICIPAL COURT EXPENSES	401	441	366	633	(267)	173%
100	150	01550	00052	521215	CITY SOLICITOR	20,440	19,010	15,000	14,823	178	99%
100	150	01550	00052	521216	INDIGENT DEFENSE	6,000	4,500	6,000	4,000	2,000	67%
100	150	01550	00052	523505	TRAVEL-EMPLOYEE	870	1,629	500	100	500	0%
100	150	01550	00052	523700	Training - Employee	651	775	500	100	400	20%
100	150	01550	00052	523550	FINE ADD-ON FEES	56,740	78,083	74,250	56,981	17,269	77%
Total Purchased / Contracted Services Municipal Court						90,023	110,939	104,446	79,867	24,579	76%
Subtotal Municipal Court						95,557	116,723	#####	83,762	26,594	76%
100	250	25100	00057	251110	CONTINGENCY FUND	1,000	1,000	100,000	510	100,000	1%
Planning & Zoning / Code Enforcement											
100	740	07450	00051	511105	PART TIME EMPLOYEES	5,220	3,930	3,120	3,120	3,120	0%
100	740	07450	00051	512200	FICA	395	301	239	239	239	0%
100	740	07450	00051	512700	WORKERS' COMPENSATION	231	132	136	100	36	73%
Total Personnel Planning & Zoning						5,847	4,363	3,494	100	3,395	3%
Subtotal Planning & Zoning / Code Enforcement						5,847	4,363	3,494	100	3,395	3%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

FY 2019 Audited Revenues & Expenditures
 FY 2020 Audited Revenues & Expenditures
 FY 2021 Approved Budget
 FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021
 Remaining FY 2021 Budget
 Percentage of Actuals to Budget-Used

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021	Remaining FY 2021 Budget	Percentage of Actuals to Budget-Used
Public Safety						
100 300 03200 00051 511100 REGULAR EMPLOYEES	531,013	567,445	567,804	386,601	181,203	68%
100 300 03200 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	13,282	12,122	19,920	8,908	11,012	45%
100 300 03200 00051 511105 PART TIME EMPLOYEES	24,481	54,194	58,044	37,818	20,226	65%
100 300 03200 00051 511199 LONGEVITY	8,254	9,960	9,960	9,034	926	91%
100 300 03200 00051 511300 OVERTIME	37,849	23,040	42,566	20,711	21,855	49%
100 300 03200 00051 512100 EMPLOYEE GROUP INSURANCE	112,561	129,000	156,499	97,362	59,137	62%
100 300 03200 00051 512200 FICA	42,957	45,619	53,410	32,116	21,295	60%
100 300 03200 00051 512400 RETIREMENT	35,029	34,828	45,298	30,199	15,099	67%
100 300 03200 00051 512415 457b/poab	2,965	3,415	3,445	1,950	1,495	57%
100 300 03200 00051 512700 WORKERS' COMPENSATION	36,078	27,598	28,098	25,080	3,018	89%
Total Personnel Services Public Safety	844,468	907,221	985,045	649,779	335,266	66%
100 300 03200 00052 521200 ATTORNEY & LEGAL FEES						
100 300 03200 00052 521201 COMPUTER SUPPORT FEES	9,721	9,094	9,000	6,898	2,102	77%
100 300 03200 00052 522210 EQUIPMENT REPAIR & MAINT	324	-	1,000	19	981	2%
100 300 03200 00052 522240 TIRES AND TUBES	2,757	2,804	2,500	3,704	(1,204)	148%
100 300 03200 00052 522250 VEHICLE REPAIR	26,702	24,631	26,800	20,657	6,143	77%
100 300 03200 00052 522260 RADIO MAINTENANCE	4,707	1,230	500	110	390	22%
100 300 03200 00052 523100 INSURANCE, OTHER THAN EMP	11,322	11,915	13,298	8,363	4,935	63%
100 300 03200 00052 523200 COMMUNICATIONS	10,431	23,632	25,251	6,207	19,044	25%
100 300 03200 00052 523300 ADVERTISING	504	-		16		
100 300 03200 00052 523505 TRAVEL-EMPLOYEE	1,325	542	500	-	500	0%
100 300 03200 00052 523600 DUES AND FEES	888	745	724	535	189	74%
100 300 03200 00052 523700 EDUCATION AND TRAINING	1,638	848	800	351	449	44%
100 300 03200 00052 523900 UNIFORM CLEANING	499	203	500	330	170	66%
Total Purchased / Contracted Services Public Safety	70,817	75,646	80,873	47,191	33,698	58%
100 300 03200 00053 531230 ELECTRICITY	6,485	7,104	6,548	4,549	1,999	69%
100 300 03200 00053 531270 GAS & OIL	32,850	30,533	30,888	18,214	12,674	59%
100 300 03200 00053 531600 Small Equipment	-	-	-	-	-	-
100 300 03200 00053 531700 OFFICE SUPPLIES	2,532	2,652	2,500	2,001	499	80%
100 300 03200 00053 531720 CLEANING/ PAPER SUPPLIES	881	1,455	1,420	621	799	44%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

	FY 2019 Audited		FY 2020 Audited		FY 2021 Approved Budget		FY 2021 Unaudited Actual		Percentage of FY 2021 Actuals to Budget Used
	Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		
100 300 03200 00053 531780 POLICE SUPPLIES	6,304		16,994		9,200		5,550		60%
100 300 03200 00053 531781 GREAT PROGRAM	-		-		-		-		
100 300 03200 00053 531782 EXPLORER PROGRAM	973		880		-		643	(643)	
100 300 03200 00053 531783 LEESBURG/LEE COUNTY FOSTE	2,353		3,829		-		3,033	(3,033)	
100 300 03200 00053 531790 UNIFORMS	1,691		5,086		4,000		8,991	(4,991)	225%
Total Supplies - Public Safety	54,069		68,532		54,556		43,602	10,954	80%
100 300 03200 00054 542200 CAPITAL OUTLAY-NEW VEHICL	-		-		-		-		
100 300 03200 00054 542300 CAPITAL OUTLAY-FURN/FIXTU	-		-		-		-		
100 300 03200 00054 542400 CAPITAL OUTLAY-COMPUTERS	-		-		-		-		
100 300 03200 00054 542500 CAPITAL OUTLAY-OTHER EQUI	-		-		-		-		
Total Capital Outlays - Public Safety	-		-		-		-	-	66%
Subtotal Public Safety	969,354		1,051,400		1,120,474		740,572	379,918	
Public Works Maintenance									
100 400 04300 00052 522100 Refuge Contract	465,661		470,280		477,000		279,124	197,876	59%
100 400 04300 00052 522101 INERT TRASH REMOVAL	19,814		44,779		21,341		6,460	14,881	30%
Sub Total Sanitation	485,475		515,060		498,341		285,584	212,757	57%
100 400 04600 00051 511100 REGULAR EMPLOYEES	112,218		114,799		125,214		82,645	42,569	66%
100 400 04600 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	2,139		2,970		4,547		1,029	3,519	23%
100 400 04600 00051 511105 Part time	5,961		15,610		24,148		14,337	9,811	59%
100 400 04600 00051 511199 LONGEVITY	1,767		1,977		2,274		1,955	319	86%
100 400 04600 00051 511300 OVERTIME	21,260		18,531		14,058		11,753	2,305	84%
100 400 04600 00051 512100 EMPLOYEE GROUP INSURANCE	16,651		15,419		32,722		12,435	20,288	38%
100 400 04600 00051 512200 FICA	10,321		10,962		12,998		8,012	4,987	62%
100 400 04600 00051 512400 RETIREMENT	9,180		7,801		10,343		6,895	3,448	67%
100 400 04600 00051 512415 479b cont	590		523		965		322	643	33%
100 400 04600 00051 512700 WORKERS' COMPENSATION	14,069		8,339		8,286		7,542	745	91%
Total Personnel Services Public Works	194,157		196,930		235,556		146,923	88,633	62%
100 400 04600 00052 521201 COMPUTER SUPPORT FEES	857		944		1,100		1,100	1,100	0%
100 400 04600 00052 521220 ENGINEERING FEES	7,342		3,512		2,000		1,665	335	83%
100 400 04600 00052 521221 NPDES STORMWATER ANNUAL R	14,504		7,286		8,000		5,250	2,750	66%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited		FY 2020 Audited		FY 2021 Approved Budget		FY 2021 Unaudited Actual		Percentage of	
		Revenues & Expenditures		Revenues & Expenditures		Budget		Revenues & Expenditures 02/28/2021		FY 2021 Actuals to Budget Used	
100	400	43,503	29,733	23,000	26,957	(3,957)	117%				
100	400	4,012	1,273	2,500	1,300	1,200	52%				
100	400	3,046	3,355	3,000	1,066	1,934	36%				
100	400	17,459	11,443	13,631	9,665	3,966	71%				
100	400	-	-	-	-	-	-				
100	400	766	1,167	2,000	7,694	(5,694)	385%				
100	400	7,058	9,847	7,000	6,295	705	90%				
100	400	112	1,804	1,500	11,942	(10,442)	795%				
100	400	11,322	11,915	13,298	8,363	4,935	63%				
100	400	2,852	3,861	3,892	2,648	1,244	68%				
100	400	1,656	770	1,000	1,000	0	0%				
100	400	-	50	500	500	0	0%				
100	400	784	653	600	518	82	86%				
100	400	-	-	-	-	-	-				
100	400	375	600	500	500	0	0%				
Total Purchased / Contracted Services - Public Works		115,649	88,213	83,521	83,364	157	100%				
100	400	4,858	5,004	5,230	2,837	2,393	54%				
100	400	-	-	-	-	-	-				
100	400	22,270	15,224	17,000	8,380	8,620	49%				
100	400	60,798	60,800	62,112	36,272	25,840	58%				
100	400	631	1,366	1,500	924	576	62%				
100	400	566	1,015	1,372	389	983	28%				
100	400	18,121	12,515	12,225	5,374	6,851	44%				
100	400	4,727	-	-	-	-	-				
100	400	3,702	-	-	-	-	-				
100	400	1,868	-	-	-	-	-				
100	400	9,294	9,804	10,000	10,000	10,000	0%				
Total Supplies - Public Works		126,836	105,728	109,439	54,176	55,263	50%				
100	400	-	-	-	-	-	-				
100	400	-	-	-	-	-	-				
100	400	-	-	-	-	-	-				

City of Leesburg ~ General Fund

FY 2021 Budget to Actual Report by Line Item

FY 2019 Audited Revenues & Expenditures
 FY 2020 Audited Revenues & Expenditures
 FY 2021 Approved Budget
 FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021
 Remaining FY 2021 Budget
 Percentage of FY 2021 Actuals to Budget Used

Total Capital Outlay - Public Works		922,117	905,930	926,857	570,047	356,810	62%				
Subtotal Public Works Maintenance											
Chamber of Commerce											
100	750	07520	00052	523200	COMMUNICATIONS	3,977	4,239	4,215	2,623	1,592	62%
100	750	07520	00052	522220	BUILDING REPAIR & MAINT	506	4,574	1,000	951	49	95%
100	750	07520	00052	521201	COMPUTER SUPPORT FEES	1,020		659	775	(116)	118%
100	750	07520	00052	531210	WATER, SEWER, TRASH	258	299	276	138	138	50%
100	750	07520	00053	531230	ELECTRICITY	2,982	3,786	3,500	2,427	1,073	69%
100	750	07520	00053	531720	CLEANING/ PAPER SUPPLIES	942	375	800	194	606	24%
Subtotal Chamber of Commerce			9,685	13,273	10,450	7,108	3,342				68%
Total General Fund Expenses			2,443,827	2,489,873	2,639,534	1,651,803	988,257				63%
General Fund Net Gain / (Loss)			461,432	(23,631)	0	655,653					

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021 Remaining FY 2021 Budget Actuals to Budget Used

FY 2019 Audited Revenues & Expenditures FY 2020 Audited Revenues & Expenditures FY 2021 Approved Budget

WATER AND SEWER FUND REVENUE

505 033	33400	33430	334302	DIRECT CDBG 16P-X-088-	480,000	-	-	-	-	-	-	-	-
505 034	34400	34420	344210	WATER SALES	463,076	547,585	539,135	395,116	144,019	73%			
505 034	34400	34420	344211	WATER TAP FEES	9,500	18,350	10,000	8,750	1,250	88%			
505 034	34400	34420	344212	RECONNECTION FEE	13,002	5,749	12,510	10,650	16,350	0%			
505 034	34400	34420	344213	WATER PENALTY	25,267	20,302	27,000	10,650	16,350	39%			
505 034	34400	34420	344214	WATER FUND BEGINNING BAL			230,000		230,000	0%			
505 034	34400	34425	344255	SEWER SALES	446,757	499,990	482,636	388,393	94,243	80%			
505 034	34400	34425	344256	SEWER TAP FEES	6,435	23,595	10,000	10,725	(725)	107%			
505 034	34900	34900	349300	BAD CHECK FEE	910	596	1,500	245	1,255	16%			
505 034	36100	36100	361000	INTEREST	6,376	2,441	5,000	1,915	3,085	38%			
505 038	38300	38300	383010	INSURANCE PROCEEDS	8,280	2,000	-	-	-	-			
505 038	38900	38900	389000	OTHER MISCELLANEOUS INCOME	977	1,542	-	398	(398)	-			
505 038	38900	38900	389005	CASH OVER/SHORT	(68)	-	-	(10)	10	-			
505 039	39100	39100	391200	TRANSFER IN-OTHER FUNDS	-	83,378	-	41,689	(41,689)	-			
505 039	39380	39380	393800	CAPITAL CONTRIBUTIONS	81,400	55,537	-	-	-	-			
505 061	61100	61100	612000	TRANSFER OUT - OTHER FUNDS	(300,000)	-	-	-	-	-			
505 039	39100	39100	391201	Indirect Allocation	(60,519)	(69,360)	(58,922)	(39,281)	(19,641)	67%			
Total Water and Sewer Fund Revenue					1,181,393	1,191,705	1,258,859	818,590	440,269	65%			

WATER AND SEWER FUND EXPENSES

SEWER DEPARTMENT

505 400	04330	00051	511100	REGULAR EMPLOYEES	82,220	86,199	85,921	58,938	26,982	69%
505 400	04330	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,145	1,330	3,026	746	2,280	25%
505 400	04330	00051	511199	LONGEVITY	1,399	1,473	1,513	1,470	43	97%
505 400	04330	00051	511300	OVERTIME	5,273	5,072	5,534	2,944	2,590	53%
505 400	04330	00051	512100	EMPLOYEE GROUP INSURANCE	4,849	4,762	13,140	3,568	9,572	27%
505 400	04330	00051	512200	FICA	6,642	7,019	7,567	4,945	2,622	65%
505 400	04330	00051	512400	RETIREMENT	5,555	4,958	6,475	4,317	2,158	67%
505 400	04330	00051	512415	457b plan cont	1,100	1,508	1,580	1,509	71	96%
505 400	04330	00051	512700	WORKERS' COMPENSATION	492	1,429	1,425	1,269	156	89%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by Line Item

FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021 Remaining FY 2021 Budget Percentage of FY 2021 Actuals to Budget Used

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Actual Revenues & Expenditures 02/28/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
505 400 04330 00051 512910 VEHICLE ALLOWANCE-CITY MA	2,975	3,000	3,000	2,000	1,000	67%
Total Personnel Services Sewer	111,650	116,751	129,180	81,706	47,474	63%
505 400 04330 00052 521100 OFFICIAL/ADMINISTRATIVE	-	-	-	2,677	(2,677)	
505 400 04330 00052 521200 ATTORNEY & LEGAL FEES	-	-	-	-	-	
505 400 04330 00052 521201 COMPUTER SUPPORT FEES	8,080	7,259	7,500	5,286	2,214	70%
505 400 04330 00052 521220 ENGINEERING FEES	1,410	-	4,000	500	3,500	13%
505 400 04330 00052 521225 BAD DEBT EXPENSE	-	-	-	-	-	
505 400 04330 00052 521230 AUDITOR FEES	3,549	3,549	3,810	3,780	30	99%
505 400 04330 00052 521250 WATER TESTING	-	-	-	-	-	
505 400 04330 00052 522210 EQUIPMENT REPAIR & MAINT	37,459	22,571	18,000	1,205	16,795	7%
505 400 04330 00052 522220 Building Repair & Maint	-	-	-	-	-	
505 400 04330 00052 522240 TIRES AND TUBES	-	-	-	-	-	
505 400 04330 00052 522320 EQUIPMENT RENTAL	-	-	-	-	-	
505 400 04330 00052 523100 INSURANCE, OTHER THAN EMP	18,399	19,363	21,609	13,591	8,018	63%
505 400 04330 00052 523200 COMMUNICATIONS	14,005	11,520	11,900	5,559	6,341	47%
505 400 04330 00052 523210 POSTAGE	-	-	300	-	300	0%
505 400 04330 00052 523226 WATERSHED MON CONTRACT (T	-	2,200	6,200	1,670	4,530	27%
505 400 04330 00052 523300 ADVERTISING	48	-	400	288	112	72%
505 400 04330 00052 523505 TRAVEL-EMPLOYEE	-	-	500	-	500	0%
505 400 04330 00052 523600 DUES AND FEES	3,488	1,335	1,500	437	1,063	29%
Total Contracted Services Sewer Dept	86,437	67,797	75,719	34,993	40,726	46%
505 400 04330 00053 531230 ELECTRICITY-PUMP/LIFT STATIONS	28,596	26,647	22,143	10,393	11,750	47%
505 400 04330 00053 531270 GAS & OIL	2,534	1,714	1,200	2,314	(1,114)	193%
505 400 04330 00053 531600 SMALL EQUIPMENT	-	-	-	-	-	
505 400 04330 00053 531700 OFFICE SUPPLIES	813	829	1,000	695	305	69%
505 400 04330 00053 531900 SEWER SUPPLIES	2,535	7,358	5,400	5,378	22	100%
Total Supplies Sewer Dept	34,479	36,547	29,743	18,780	10,963	63%
505 400 04330 00054 542200 CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	
505 400 04330 00054 542500 CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	
505 400 04330 00054 542530 2014 I & I CAPITAL PROJEC	-	-	-	-	-	
505 400 04330 00054 542531 PUBLIC WORKS W/S EXTENSIO	-	-	-	-	-	
Total Capital Outlay Sewer Dept	-	-	-	-	-	-

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used					
505	400	04330	00056	561000	DEPRECIATION	263,876	260,323	100,000	66,667	33,333	67%	
Total Depreciation Sewer Dept				561,000		263,876	260,323	100,000	66,667	33,333	67%	
505	400	04330	00057	579000	CONTENGIENCY	6,748	-	25,000	-	25,000	0%	
Total Other Costs Sewer Dept				579,000		6,748	-	25,000	-	25,000	0%	
505	400	04330	00058	581301	GEFA DWSRF 11-015	7,145	6,714	6,275	1,077	5,198	17%	
505	400	04330	00058	582000	INTEREST PAID ON NOTES	-	-	-	-	-	-	
Total Debt Service Sewer Dept				581,301		7,145	6,714	6,275	1,077	5,198	17%	
Subtotal Sewer Department				510,334		510,334	488,132	365,917	203,223	162,695	56%	
SEWAGE TREATMENT PLANT												
505	400	04335	00051	511100	REGULAR EMPLOYEES	68,910	75,959	73,976	53,047	20,929	72%	
505	400	04335	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	445	488	2,785	488	2,297	18%	
505	400	04335	00051	511199	LONGEVITY	1,316	1,393	1,393	1,393	-	100%	
505	400	04335	00051	511300	OVERTIME	11,976	13,085	11,097	9,087	2,010	82%	
505	400	04335	00051	512100	EMPLOYEE GROUP INSURANCE	936	410	12,957	428	12,530	3%	
505	400	04335	00051	512200	FICA	6,421	6,888	6,822	4,852	1,970	71%	
505	400	04335	00051	512400	RETIREMENT- Pension	5,058	4,882	6,350	4,233	2,117	67%	
505	400	04335	00051	512415	457b plan cont	384	384	384	256	128	67%	
505	400	04335	00051	512700	WORKERS' COMPENSATION	294	1,887	1,298	1,115	183	86%	
505	400	04335	00052	521150	SLUDGE DISPOSAL	10,578	5,213	12,000	1,014	10,986	8%	
505	400	04335	00052	521250	WATER TESTING	34,918	35,293	35,000	17,062	17,938	49%	
505	400	04335	00052	522250	VEHICLE REPAIR	987	1,299	1,000	379	621	38%	
505	400	04335	00052	522310	UNIFORMS	822	495	800	385	415	48%	
505	400	04335	00052	523505	TRAVEL-EMPLOYEE	1,867	410	1,200	180	1,200	0%	
505	400	04335	00052	523700	EDUCATION & TRAINING	1,625	730	1,000	180	820	18%	
505	400	04335	00053	531230	Electricity	46,195	48,592	50,935	26,661	24,274	52%	
505	400	04335	00053	531701	Other Supplies	1,884	895	800	451	349	56%	
505	400	04335	00053	531885	Chemicals for Plant	21,049	32,873	30,000	20,440	9,560	68%	
505	400	04335	00052	522200	WWTF Repairs & Maintenance	24,939	13,860	17,000	4,640	12,360	27%	
505	400	04335	00054	542200	TRUCKS AND AUTOS	-	-	-	-	-	-	
505	400	04335	00054	542500	OTHER CAPITAL	-	-	-	-	-	-	

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

FY 2021

Unaudited Actual

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	Actual Revenues & Expenditures 02/28/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
Total Sewage Treatment Plant	240,606	245,035	266,797	146,111	120,686	55%
Subtotal Sewage Treatment Plant	240,606	245,035	266,797	146,111	120,686	55%
Water Department						
505 400 04400 00051 511100 REGULAR EMPLOYEES	121,628	133,071	137,939	93,913	44,027	68%
505 400 04400 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	1,735	2,117	4,741	1,098	3,642	23%
505 400 04400 00051 511199 LONGEVITY	2,123	2,264	2,370	2,256	114	95%
505 400 04400 00051 511300 OVERTIME	13,027	12,491	11,373	7,846	3,526	69%
505 400 04400 00051 512100 EMPLOYEE GROUP INSURANCE	11,213	11,027	25,477	8,344	17,133	33%
505 400 04400 00051 512200 FICA	10,558	11,195	12,188	7,952	4,236	65%
505 400 04400 00051 512400 RETIREMENT	11,699	16,405	10,378	6,919	3,459	67%
505 400 04400 00051 512415 457b plan cont	1,328	1,721	1,892	1,645	247	87%
505 400 04400 00051 512700 WORKERS' COMPENSATION	1,198	3,618	3,604	3,115	489	86%
505 400 04400 00051 512910 VEHICLE ALLOWANCE	2,975	3,000	3,000	2,000	1,000	67%
Total Personal Services Water Dept	177,485	196,911	212,961	135,089	77,872	63%
505 400 04400 00052 521100 OFFICIAL/ADMINISTRATIVE	-	-	-	2,677	(2,677)	
505 400 04400 00052 521200 ATTORNEY & LEGAL FEES	-	-	200	-	200	0%
505 400 04400 00052 521201 COMPUTER SUPPORT FEES	7,900	7,042	7,000	5,186	1,814	74%
505 400 04400 00052 521220 ENGINEERING FEES	1,800	2,973	3,000	-	3,000	0%
505 400 04400 00052 521230 AUDITOR FEES	6,422	6,422	6,391	6,840	(449)	107%
505 400 04400 00052 521250 WATER TESTING	1,954	5,414	3,500	2,160	1,340	62%
505 400 04400 00052 522210 EQUIPMENT REPAIR & MAINT	16,929	3,694	2,000	446	1,554	22%
505 400 04400 00052 522220 BUILDING REPAIR & MAINT	2,800	2,500	1,000	-	1,000	
505 400 04400 00052 522240 TIRES AND TUBES	-	-	-	-	-	
505 400 04400 00052 522250 VEHICLE REPAIR	802	-	500	-	500	
505 400 04400 00052 522310 UNIFORMS	-	-	-	-	-	
505 400 04400 00052 522320 EQUIPMENT RENTAL	-	-	-	-	-	
505 400 04400 00052 523100 INSURANCE, OTHER THAN EMP	18,399	19,363	21,609	14,591	7,018	68%
505 400 04400 00052 523200 COMMUNICATIONS	9,376	9,160	9,720	3,295	6,425	34%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

FY 2021
Unaudited
Actual

FY 2019 Audited Revenues & Expenditures
FY 2020 Audited Revenues & Expenditures
FY 2021 Approved Budget

Revenues & Expenditures 07/28/2021
Remaining FY 2021 Budget
Percentage of FY 2021 Actuals to Budget Used

505 400 04400 00052 523210 POSTAGE	102	93	400	47	353	12%
505 400 04400 00052 523300 ADVERTISING	516	360	600	152	448	25%
505 400 04400 00052 523505 TRAVEL-EMPLOYEE	3,134	1,514	500	(760)	1,260	-152%
505 400 04400 00052 523600 DUES AND FEES	3,427	1,304	1,400	391	1,009	28%
Total Contracted Services Water Dept	73,561	59,838	57,820	35,026	22,794	61%
505 400 04400 00053 531230 ELECTRICITY-WELLS	19,351	22,169	24,104	12,881	11,223	53%
505 400 04400 00053 531270 GAS & OIL	-	-	500	-	500	0%
505 400 04400 00053 531600 SMALL EQUIPMENT	-	-	-	-	-	-
505 400 04400 00053 531700 OFFICE SUPPLIES	777	754	1,500	471	1,029	31%
505 400 04400 00053 531870 WATER SUPPLIES	11,078	10,429	20,000	13,262	6,738	66%
505 400 04400 00053 531885 CHEMICALS	4,761	5,178	7,000	3,322	3,679	47%
Total Supplies Water Dept	35,967	38,530	53,104	29,936	23,168	56%
505 400 04400 00054 542200 CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	-
505 400 04400 00054 542500 CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-
505 400 04400 00054 542533 WATER TANK MAINTENANCE	-	43,129	43,129	-	43,129	0%
505 400 04400 00054 542534 WATER LINE IMPROVEMENTS	-	-	-	-	-	-
Total Capital Outlays Water Dept	-	43,129	43,129	-	43,129	0%
505 400 04400 00056 561000 DEPRECIATION	100,000	100,000	100,000	66,667	33,333	67%
Total Depreciation Water Dept	100,000	100,000	100,000	66,667	33,333	67%
505 400 04400 00057 579000 CONTINGENCY	-	-	25,000	104	24,897	0%
505 061 61100 61100 612000 TRANSFER OUT - OTHER FUNDS	-	50,000	100,000	58,333	41,667	-
Total Other Costs Water Dept	-	50,000	125,000	58,437	66,563	47%
505 400 04400 00058 582000 INTEREST PAID ON NOTES	40,970	38,345	34,131	6,133	27,998	18%
Total Water Dept Debt Service	40,970	38,345	34,131	6,133	27,998	18%
Subtotal Water Department	427,982	526,753	626,145	331,287	294,858	53%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021
 FY 2020 Audited Revenues & Expenditures
 FY 2019 Audited Revenues & Expenditures
 FY 2021 Approved Budget
 Remaining FY 2021 Budget
 Percentage of FY 2021 Actuals to Budget Used

	FY 2019 Audited Revenues & Expenditures	FY 2020 Audited Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 02/28/2021	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
Total Water and Sewer Expenses	1,178,923	1,259,921	1,258,859	680,620	578,239	54%
Water and Sewer Net Gain / Loss	2,471	(68,216)	(0)	137,969		
Plus Unfunded Depreciation	363,876	360,323	200,000	133,333		
Less Principal Debt Reduction	162,919	193,236	182,161	38,821		
Less Other investment in capital						
Less Operational Transfer to General Fund	-		-	-		
Net affect on Cash Reserves increase / (decrease)	203,428	98,871	17,839	232,481		

**CITY OF LEESBURG
LEE COUNTY, GA
SANITARY SEWER SYSTEM REHABILITATION**

STILL WATERS ENGINEERING, PROJECT NO.: L0505.008

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the Sanitary Sewer System Rehabilitation will be received, by the City of Leesburg, at Leesburg City Hall – 107 Walnut Avenue, North, Leesburg, GA 31763, until 10:00 AM local time on May 3, 2021, at which time the Bids received will be publicly opened and read. The Project consists of replacement of +/- 470 LF 8" existing gravity sewer main, +/- 1106 LF 10" existing gravity sewer main, +/- 4538 VF of cured in place piping, +/- 16 EA septic tank abandonment, +/- 57 VF standard manhole construction, transfer of existing sewer service connections, replacement of 4" PVC sewer services, and abandonment of sanitary sewer and manholes.

Bids will be received for a single prime Contract. Bids shall be on a lump sum and unit price basis, with alternate bid items as indicated in the Bid Form.

The Issuing Office for the Bidding Documents is: **Still Waters Engineering, 130 Veterinary Way Unit-2, Leesburg, GA 31763, 229-496-5700. Please contact Chad Griffin at cgriffin@stillwaterseng.com or Dianne Carver at dcarver@stillwaterseng.com to request contract documents and specifications.** Prospective Bidders may examine the Bidding Documents at the Issuing Office on Mondays through Fridays between the hours of **8:30 AM – 5:00 P.M.**, and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Bidding Documents may be obtained from the Issuing Office during the hours indicated above. Bidding Documents are available electronically (as portable document format (PDF) files) for a non-refundable charge of **\$250.00**. Paper copies of bid documents are also available for an additional **\$100.00** non-refundable charge. Upon Issuing Office's receipt of payment, Bidding Documents will be sent via email or other means of electronic file distribution. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the prospective Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office. **Bids will not be accepted from prospective bidders not on record with the Issuing Office as having purchased and received a complete set of Bidding Documents.**

Bid security shall be furnished in accordance with the Instructions to Bidders. If awarded the Contract the successful bidder will be required to furnish a Performance Bond and Payment Bond, each in the amount of one hundred percent (100%) of the Contract amount. Bonds must be provided by sureties appearing on the U.S. Treasury Department's most current Circular 570 Listing and be licensed in the State of Georgia.

All permits required for the construction of this project are expected to be approved prior to the date of the bid opening.

Acquisition of property for permanent easements, right of way, etc. is not expected to be required for this project.

The City of Leesburg is committed to Affirmatively Further Fair Housing. This project is funded in part by a Community Development Block Grant. The work to be performed under this contract is under a program providing direct Federal financial assistance from the Department of Housing and

CITY OF LEESBURG, GEORGIA
SANITARY SEWER SYSTEM REHABILITATION

MARCH 18, 2021
PROJECT # - L0505.008

Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968 as amended, 12 U.S.C. 1701 U. Section 3 requires that to the greatest extent feasible, opportunities for employment and training be given to the low-income residents of the project area, and contracts for work in connection with the project to be awarded to business concerns which are located in or owned in substantial part by persons residing in the area of the project. Section 3 Residents and Business Concerns are encouraged to apply. Please contact City Manager Robert Alexander at 229-759-6465 for information on any employment, contracting and sub-contracting opportunities.

The City of Leesburg is committed to providing all persons with equal access to its services, programs, activities, education, and employment regardless of race, color, national origin, religion, sex, familial status, disability or age.

This project is expected to be funded all or in part by the City of Leesburg and the Georgia Department of Community Affairs-U.S. HUD Community Development Block Grant program.

Owner: City of Leesburg
By: Hon. Billy Breedon
Title: Mayor
Date: April 7, 2021



++ END OF ADVERTISEMENT FOR BIDS ++

To: Mr. Bob Alexander

From: Chief C. Prokesh

Date: April 1, 2021

RE: Monthly Report, March-2021

CADs = 1,258

Arrests = 20

Criminal/Investigative:

Municipal Court:

Disorderly Conduct = 3
Criminal Trespass = 1
Traffic Arrests = 7
Drug Arrests = 1
Poss/Consumption of Alcohol Under 21 = 1

Superior Court:

Child Molestation = 1
Aggravated Stalking = 1
False Imprisonment = 1
Contributing to the Delinquency of a minor = 1
Simple Battery = 1
Terroristic Threats and Acts = 1
Reckless Driving 100+/55 Zone (Juvenile) = 1

TRAFFIC:

Citations = 139

Accidents = 14

-Vehicle vs. Vehicle = 11

-Vehicle vs. Deer = 2

-Injuries/Ejections = 1

Warnings = 135

OTHER:

1. Governors Initiative Training

Lee County 911
119 Pinewood Rd Leesburg , GA 31763

CFS By Department - Select Department By Date
For Leesburg Police Department 3/1/2021 - 3/31/2021

Leesburg Police Department	Count	Percent
ABANDONED VEHICLE	2	0.16%
ALARM/FIRE/RESIDENTIAL	1	0.08%
ALARM/SILENT/HOLD UP	2	0.16%
ANIMAL CALLS	1	0.08%
AREA CHECK	813	64.63%
ASSIST MOTORIST	4	0.32%
ASSIST OTHER AGENCY/SERVICE	1	0.08%
ATTEMPT TO CONTACT	1	0.08%
ATV / DIRT BIKE COMPLAINT	1	0.08%
BURGLARY	1	0.08%
BUSINESS ALARM	8	0.64%
CALL BY PHONE	4	0.32%
CIVIL MATTER	1	0.08%
COMPLAINT	7	0.56%
CONTACT PERSON	6	0.48%
COW	2	0.16%
CUSTOMER TROUBLE	1	0.08%
DAMAGE TO PROPERTY	1	0.08%
DEATH	1	0.08%
DELAYED VEHICLE ACCIDENT REPORT	1	0.08%
DIABETIC PROBLEMS	1	0.08%
DISORDERLY CONDUCT	1	0.08%
DISTURBANCE	1	0.08%
DOMESTIC	2	0.16%
DRUG INVESTIGATION	1	0.08%
ESCORT	2	0.16%
EVICTON	1	0.08%
EXPLOSION	1	0.08%
FALL-TRAUMATIC	1	0.08%
FIGHT	1	0.08%
FOLLOW UP	21	1.67%
FRAUD	1	0.08%
FUNERAL ESCORT	2	0.16%
GOOD INTENT	1	0.08%
HARASSMENT COMPLAINT	1	0.08%
IDENTITY THEFT	1	0.08%
ILLEGAL DUMPING	1	0.08%
IMPROPERLY PARKED	1	0.08%
INFORMATION	4	0.32%
INVESTIGATION	1	0.08%
JUVENILE PROBLEM	6	0.48%
JUVENILE TRANSPORT	1	0.08%

Leesburg Police Department	Count	Percent
LICENSE/REGISTRATION	2	0.16%
LOST/STOLEN TAG	3	0.24%
MECHANICAL BREAKDOWN	6	0.48%
MENTAL/PSYCHIATRIC	2	0.16%
MISCELLANEOUS	2	0.16%
MOLESTATION	1	0.08%
No CallType	1	0.08%
NOISE COMPLAINT	2	0.16%
OPEN DOOR/WINDOW	2	0.16%
OVERDOSE	1	0.08%
RAILROAD ISSUE	1	0.08%
RECOVERED/FOUND PROPERTY	1	0.08%
RESIDENTIAL ALARM	2	0.16%
ROAD CLOSED	1	0.08%
ROAD HAZARD	3	0.24%
RUNAWAY JUVENILE	1	0.08%
SERVE CIVIL PAPER	1	0.08%
SEXUAL ASSAULT	3	0.24%
SHOOTING	2	0.16%
SHOTS FIRED	2	0.16%
SIGN DOWN	1	0.08%
SPECIAL DETAIL	10	0.79%
SPEEDING/RECKLESS DRIVING	2	0.16%
STOLEN VEHICLE	1	0.08%
SUSPICIOUS ACTIVITY	3	0.24%
SUSPICIOUS PERSON/VEHICLE	21	1.67%
THEFT	1	0.08%
THREATS	2	0.16%
TRAFFIC STOP (CLI)	229	18.20%
TRANSPORT PRISONER	4	0.32%
TRESPASSING	1	0.08%
UNKNOWN PROBLEM	1	0.08%
UNLOCK VEHICLE	10	0.79%
UNWANTED GUEST	2	0.16%
VEHICLE ACCIDENT	11	0.87%
VEHICLE ACCIDENT/ DEER	2	0.16%
VEHICLE ACCIDENT/ INJURIES	1	0.08%
VEHICLE RECOVERED	1	0.08%
VEHICLE TOW	1	0.08%
VICTIM NOTIFICATION	1	0.08%
WALK IN	1	0.08%
WEAKNESS-GENERAL	1	0.08%
Total Records For Leesburg Police Department	1258	Dept Calls/Total Calls 100.00%
Total Records	1258	

PUBLIC WORKS

MONTHLY REPORT

FEBRUARY - 26 MARCH - 26 -2021

. **LIFT STATION - REMAINS OPERATIONAL BLUE SPRING PUMP #1**

BEING REPAIRED BY MARK MAJORS

. **LIMBS PICK UP - FOR THE MONTH OF MARCH [9] LOADS**

TOTAL CHARGER [0.00]

. **LIGHTING - NO ACTIVITY**

CITY OF LEESBURG

PROJECT STATUS

. **MAN HOLES REPAIR - ARE MOVING FORWARD**

. **ROOT BALL AT CENTRAL - ARE AT A STANDSTILL TO WET**

Count of No.	Estimated Hours	Class	Type	Total		
Location						
City Hall	0	Equipment	Maintenance	1		
		Equipment Total		1		
		Water	(blank)	1		
		Water Total		1		
	0 Total				2	
	0.25	Pick up supplies	PICK UP CASES OF WATER FOR CITY HALL		1	
		Pick up supplies Total		1		
	0.25 Total				1	
	0.3	Sanitation	EMPTY TRASH CANS AT ENTRANCES TO CITY HALL		1	
		Sanitation Total		1		
	0.3 Total				1	
	0.5	Maintenance	SPRAY FOR WASPS		1	
		Maintenance Total		1		
	0.5 Total				1	
	1	Streets	MOWING & WEED EATING		1	
Streets Total		1				
Vehicles		Maintenance		1		
Vehicles Total		1				
1 Total				2		
3.5	Maintenance	REPLACE LIGHT BULBS		1		
	Maintenance Total		1			
3.5 Total				1		
City Hall Total				8		
Public Works	0	Streets	SPRAYED ROUND UP	1		
		Streets Total		1		
	0 Total				1	
Public Works Total				1		
Service Address/Street	0	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN YARD DEBRIS PICKUP	3		
		Sanitation Total		5		
		Streets	CLEARING OFF LAND MOWING AROUND TOWN	1		
		Streets Total		2		
		Water	CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY GET READING ONLY TURN WATER OFF AND LOCK METER AND GET READING TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING TURN WATER ON TURN WATER ON DELIVER TRASH CAN GET READING TURN WATER ON AND GET READING	15		
		Water Total		40		
		0 Total				47
		0.05	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		1
			Sanitation Total		1	
			Water	TURN WATER OFF AND LOCK METER AND GET READING VERIFY WATER IS OFF AND LOCKED. GET READING.		1
	Water Total		2			
	0.05 Total				3	
	0.1	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		1	
		Sanitation Total		1		
		Water	CHECK FOR LEAK AND GET READING CUT WATER BACK ON AFTER BILL PAID ON CUT OFF DAY LOW WATER PRESSURE Repair Leak TURN WATER OFF AND LOCK METER AND GET READING	4		
		Water Total		8		
		0.1 Total				9
	0.15	Sanitation	DELIVER GARBAGE CAN VERIFY # OF TRASH CANS AT THIS LOCATION		1	
		Sanitation Total		2		
		Water	CHECK FOR LEAK AND GET READING		1	
		Water Total		1		
	0.15 Total				3	
	0.2	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		1	
		Sanitation Total		1		
		Water	CHECK FOR LEAK AND GET READING		1	
		Water Total		1		
	0.2 Total				2	
0.25	Sanitation	PICK UP GARBAGE CAN		1		
	Sanitation Total		1			
	Streets	FIX POTHOLES		1		
	Streets Total		1			
	Water	CHECK FOR LEAK AND GET READING CHECK WATER PRESSURE TURN WATER OFF AND LOCK METER AND GET READING TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING TURN WATER ON AND GET READING	4			
	Water Total		9			
	0.25 Total				11	
0.3	Sanitation	DELIVER GARBAGE CAN		1		
	Sanitation Total		1			

Service Address/Street	0.3	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN VERIFY # OF TRASH CANS AT THIS LOCATION	5 2	
		Sanitation Total		8	
		Streets	FIX POTHOLES PUT OUT LAVASIDE BRISQUETTES SPRAYED MOSQUITOES SPRAYING WEED KILLER	1 1 1 1	
		Streets Total		4	
		Water	CHECK FOR LEAK AND GET READING GET READING ONLY Locate Line REPLACE METER/REGISTER TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING TURN WATER ON TURN WATER ON DELIVER TRASH CAN GET READING TURN WATER ON AND GET READING	2 3 3 1 5 1 3 6	
		Water Total		24	
		0.3 Total		36	
		0.35	Sanitation	DELIVER GARBAGE CAN	1
			Sanitation Total		1
			Water	TURN WATER OFF/LOCK METER/PICK UP CAN/GET READING TURN WATER ON DELIVER TRASH CAN GET READING	1 1
			Water Total		2
		0.35 Total		3	
		0.45	Sanitation	CLEANED DITCH	1
			Sanitation Total		1
			Streets	MOWING AROUND TOWN SPRAYING WEED KILLER	1 6
			Streets Total		7
		0.45 Total		8	
		0.5	Water	CHECK FOR LEAK AND GET READING	1
			Water Total		1
		0.5 Total		1	
		1	Sanitation	YARD DEBRIS PICKUP	1
				Sanitation Total	1
			Sewer	Check for Stoppage	1
			Sewer Total		1
Storm Drainage	Clean Storm Ditch		1		
Storm Drainage Total			1		
Streets	FIX POTHOLES Litter Pickup MOWING & WEEDEATING		3 1 4		
Streets Total			8		
1 Total		11			
1.5	Streets	Repair Washout	1		
	Streets Total		1		
1.5 Total		1			
2	Sewer	Check for Stoppage (blank)	1 1		
		Sewer Total	2		
	Streets	MOWING & WEEDEATING MOWING AROUND TOWN Remove Roadkill	1 2 1		
	Streets Total		4		
	Water	CHANGE METER VALVE CHECK LIFT STATION Repair Leak	1 1 1		
	Water Total		3		
2 Total		9			
2.5	Sewer	INSTALL NEW SEWER RING	1		
	Sewer Total		1		
2.5 Total		1			
3	Sewer	Check for Stoppage	1		
	Sewer Total		1		
3 Total		1			
4	Sewer	Jet Sewer Line Sewer Line Repair	1 1		
		Sewer Total	2		
	Streets	MOWING & WEEDEATING SPRAYING WEED KILLER WORKED ON FLOWER BEDS	2 1 1		
	Streets Total		4		
4 Total		6			
5	Sewer	Jet Sewer Line	1		
	Sewer Total		1		
5 Total		1			
6	Water	Repair Leak	1		
	Water Total		1		
6 Total		1			
6.34	Streets	CLEARING OFF LAND	1		
	Streets Total		1		
6.34 Total		1			
6.5	Streets	CLEARING WALKING TRAILS	1		
	Streets Total		1		

Service Address/Street	6.5 Total			1
		7 Streets	WORKED ON FLOWER BEDS	1
		Streets Total		1
	7 Total			1
		7.92 Streets	CLEARING OFF LAND	1
		Streets Total		1
	7.92 Total			1
(blank)		Sanitation	YARD DEBRIS PICKUP	1
		Sanitation Total		1
		Streets	Remove Roadkill	1
		Streets Total		1
		Water	CHECK FOR LEAK AND GET READING	1
			CHECK METER REGISTER	1
			GET READING AND DELIVER TRASH CAN	1
			GET READING ONLY	2
			TURN WATER OFF AND LOCK METER AND GET READING	3
			TURN WATER ON AND GET READING	2
			VERIFY WATER IS OFF AND LOCKED. GET READING.	1
		Water Total		11
	(blank) Total			13
Service Address/Street Total				171
Train Depot		0 Maintenance	TRAIN DEPOT MAINTENANCE	1
		Maintenance Total		1
	0 Total			1
		2 Streets	MOWING & WEEDEATING	1
		Streets Total		1
	2 Total			1
Train Depot Total				2
Grand Total				182

Leesburg Public Drinking Water Wells Monthly Report For March, 2021

Leesburg Public Drinking Water Wells were in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT</u>
Monthly Avg. Gallons Pumped Per Day:	486,710	800,000
Total Gallons Pumped for the Month:	15.09 Million Gallons	
3 Monthly Bacteria Samples:	0/Absent	0/Absent
Daily Chlorine Residual	.82 mg/L	>.2mg/L
1 Monthly Fluoride Sample:	.58	

Maintenance/Repairs: (1) Remove/clean/reinstall chlorine injectors at Starksville & 32 wells, weekly. (2) Perform monthly preventive maintenance to chlorine and fluoride pumps at Starksville & Hwy. 32 wells.

Expenses:

Electricity -	\$1,461.73
Chemicals used -	\$ 410.55
Routine Testing	\$ 132.00
Maintenance & Repair -	\$ 000.00
Total -	\$2,004.28

Leesburg Water Pollution Control Plant Monthly Report For March, 2021

Leesburg WPCP was in full compliance with Ga. EPD Permit Requirements for the month.

(With the exception of Monthly Avg. Flow)

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT LIMIT</u>
Avg. Daily Flow (Million Gallons)	1.484	1.2 monthly avg.
Effluent Biochemical Oxygen Demand	2.0	15
BOD Removal %	98.9	>85%
Effluent Total Suspended Solids	4.3	30
TSS Removal %	99.0	>85%
Effluent Fecal Coliform (# per 100 mL)	4.0	400
Effluent Ammonia	.59	3.0
Effluent Dissolved Oxygen	9.0	>6.0
Min & Max Effluent pH	7.2-7.7	6.0-9.0
Effluent Total Phosphorous	.21	1.5
Low-Level Mercury (mg/day)	.931	6.3
Total Rainfall for the month	6.4 in.	

Maintenance/Repairs Performed: (1) Weekly cleaning and routine maintenance performed on belt-fed press, UV light units, clarifiers and chemical pump systems at WPCP. (2) Continue troubleshooting problems in electrical panel for UV lights.

Expenses:

Fuel (generator/vehicles/mower)	\$ 307.59
Electricity -	\$3,557.55
Chemicals used	\$3,413.85
Lab Tests -	\$2,160.00
DoCo Landfill (solids from press)	\$ 998.27
Maintenance & Repair -	\$.00
Total -	\$10,437.26