

**City of Leesburg**  
**City Hall, 107 N Walnut Avenue, Leesburg, GA 31763**  
**229-759-6465**

City Council members

Richard Bush, Acting Mayor  
Rufus Sherman, Mayor Pro Tem  
Judy Powell      Bob Wilson  
Jason Renfroe

City Staff

Bob Alexander, City Manager  
Bert Gregory, City Attorney

1.     **CALL TO ORDER**
2.     **APPROVAL OF MINUTES**  
December 3, 2019
3.     **PUBLIC HEARING**
4.     **NEW BUSINESS**  
(A) Presentation of the Mauldin and Jenkins Fiscal Year 2019 Audit.  
(B) Consideration of Applications for Beer and Wine License for year 2020.  
(C) Consideration to set Qualifying Fees for Councilpersons and Mayor.  
(D) Presentation of School Connectivity Study by Engineering Consultant GCA Inc.
5.     **CITY MANAGER'S MATTERS**  
(A) Financial Report
6.     **DEPARTMENTAL REPORTS**  
(A) Police Report  
(B) Public Works Report  
(C) Water and Sewer Report
7.     **GOVERNMENTAL BOARDS/AUTHORITIES**
8.     **COUNCIL MEMBER'S MATTER**
9.     **OLD BUSINESS**
10.    **CITY ATTORNEY'S MATTERS**
11.    **EXECUTIVE SESSION**
12.    **PUBLIC FORUM**
13.    **ANNOUCEMENTS**  
Next Scheduled Meeting is February 4, 2020
14.    **ADJOURNMENT**

*Agenda May Change Without Notice*

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**1. CALL TO ORDER**

Mayor Bush called the meeting to order at 6:00 PM and lead the pledge. Councilmember Wilson lead the Prayer. The City Manager and City Attorney were present. All the Councilmembers were present.

**2. APPROVAL OF MINUTES**

Mayor Bush asked for a motion to approve the minutes from November 19, 2019. Councilmember Powell made a Motion to approve the minutes. Councilmember Wilson seconded the motion. The vote was unanimous.

**3. PUBLIC HEARING**

Mayor Bush opened the Public Hearing for the purpose of discussing the approved activities of the City's Community Development Block Grant Award. On October 16, 2019, the City of Leesburg was awarded a \$750,000 CDBG for Sewer System Improvements benefiting 448 persons. The City Manager Bob Alexander discussed the project in detail for each activity. Mayor Bush closed the Public Hearing.

**4. NEW BUSINESS**

- (A) The City Manager presented the Language Access Plan to address the City of Leesburg's responsibilities as a recipient of federal financial assistance from the Georgia Department of Community Affairs programs and grants. Councilmember Sherman was not present for the discussion or vote. Councilmember Wilson made a motion to adopt the Language Access Plan. Councilmember Renfroe seconded the motion. The vote was unanimous.
- (B) The City Manager discussed submitting a formal request for an exception to the Conflict of Interest CDBG Regulations. One member of the Leesburg City Council resides in the project neighborhood. Rufus Sherman lives at 153 Magnolia Avenue. Under CDBG regulations, status as an elected official, residence in the neighborhood and beneficiary of CDBG funding constitutes a conflict of interest. This interest must be publicly disclosed. The City of Leesburg must request a waiver from the Georgia Department of Community Affairs based upon there being no direct financial benefit and the fact that Councilman Sherman will receive the same benefit of an improved sewer collection system as other residents in the neighborhood. Councilmember Sherman was not present for the discussion or the vote. Councilmember Powell made a motion to approve submitting a formal request for an exception to the Conflict of Interest Regulations to the Department of Community Affairs. Councilmember seconded the motion. The vote was unanimous.
- (C) The City Manager presented a Letter of Resignation from Councilmember Billy Breeden who has qualified to run for Mayor. Councilmember Wilson made a motion to call for a special election of Post 6. Councilmember Renfroe seconded the motion. The vote was unanimous.
- (D) Ms. Kristian Burnfin owner of the Ruby Cactus Boutique addressed her concerns about parking, sidewalks, crosswalks, lighting, curb appeal and beautification. Misty Shore also address the Council concerning allowing her to develop a landscaping plan to improve the appearance around the Old Walnut Building. The City Manager said he would look into the concerns of Ms. Burnfin and report

back to the Council. Councilmember Powell said she would coordinate with Ms. Shore. No action was taken by the Council.

- (E) The City Manager presented a proposal from Lanier Engineering for professional Land Surveying Services for Central Park Topographic Survey. Councilmember Powell made a motion to approve the proposal for \$12,480.00. Councilmember Sherman seconded the motion. The vote was unanimous.

5. **CITY MANAGER'S MATTERS.**

(A) Financial Report

The City Manager discussed the Financial Report of the General Fund and the Water & Sewer Fund and indicated that both funds are within budget for the year.

6. **DEPARTMENTAL REPORTS**

(A) Police Report

(B) Public Works Report

(C) Water and Sewer Report

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**

13. **ANNOUNCEMENTS**

Next Scheduled Meeting is January 7, 2020

14. **ADJOURNMENT**

Councilmember Sherman made a motion to adjourn. Councilmember Powell seconded the motion. The vote was unanimous.

2020 BEER/WINE LIC APPLICATION	LOCATION	ADMIN FEE	LICENSE FEE	AMOUNT DUE	PAID YES/NO	APPROVED	COMMENTS
LEESBURG EXPRESS	WALNUT AVE	75.00	750.00	825.00			
EZ FOOD MART	WALNUT AVE	75.00	750.00	825.00	YES		
CIRCLE K	WALNUT AVE	75.00	750.00	825.00			
LEESBURG IGA	WALNUT AVE	75.00	750.00	825.00			
LEESBURG SHELL STATION	WALNUT AVE	75.00	750.00	825.00	YES		
P & K FOOD MART	MAIN ST	75.00	750.00	825.00	YES		
DOLLAR GENERAL	ROBERT B LEE	75.00	750.00	825.00	YES		

**LEESBURG, GEORGIA  
MEMORANDUM**

To: Mayor and Council  
From: Bob Alexander  
Date: January 3, 2020  
Subject: Qualifying Fees for year 2020

It is recommended to continue the Qualifying Fees of \$54.00 for Councilpersons and \$108.00 for Mayor in the year 2020.

# LEESBURG NORTH



## LEGEND

-  CROSS WALK
-  PEDESTRIAN HYBRID BELMONT
-  SIDEWALK
-  TURNING LANES



GCA, INC.  
800 PEACHTREE STREET, N.W.  
SUITE 805  
ATLANTA, GEORGIA 30309  
PH: 404-385-4000 FAX: 404-385-0604

NOT TO SCALE

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# City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

General Fund Revenue		FY 2018 Audited Actual Revenues & Expenditures	FY 2019 Unaudited Actual Revenues & Expenditures 06/30/2019	FY 2020 Approved Budget	FY 2020 Unaudited Actual Revenues & Expenditures 11/30/2019	Remaining FY 2020 Budget	Percentage of FY 2020 Actuals to Budget Used
100 031 31100 31110	REAL PROPERTY-CURRENT YEA	316,502	333,185	338,200	330,724	7,476	98%
100 031 31100 31110	PROPERTY TAX LATE FEES	-	-	-	-	-	-
100 031 31100 31120	REAL PROPERTY-PRIOR YEAR	263	-	-	-	-	-
100 031 31100 31130	PERSONAL PROPERTY-CURRENT	26,642	28,700	22,806	24,674	(1,868)	108%
100 031 31100 31130	MOTOR VEHICLE	8,498	7,861	5,900	2,065	3,835	35%
100 031 31100 31130	TAVT-LOST/SPLST AND TRUE UP	103,490	123,275	124,000	34,369	89,631	28%
100 031 31100 31130	MOBILE HOME	1,266	1,343	1,000	137	863	14%
100 031 31100 31130	INTANGIBLES (REG/RECORD)	6,475	3,623	5,240	1,810	3,430	35%
100 031 31100 31140	PERSONAL PROPERTY-PRIOR YR	1,451	-	-	-	-	-
100 031 31100 31160	REAL ESTATE TRANS-intangible	2,483	3,186	2,000	807	1,193	40%
100 031 31100 31170	FRANCHISE TAXES-SEMC	15,540	16,720	15,900	-	15,900	0%
100 031 31100 31170	ELECTRIC	115,078	122,712	122,040	-	122,040	0%
100 031 31100 31170	CABLE	27,649	27,429	26,000	13,568	12,432	52%
100 031 31100 31170	TELEPHONE	2,379	2,247	2,300	1,149	1,151	50%
100 031 31300 31300	LOCAL OPTION SALES TAX	458,439	445,456	460,000	164,421	295,579	36%
100 031 31400 31400	BEER SS & USE	60,771	59,027	57,900	24,067	33,833	42%
100 031 31400 31400	WINE SS & USE	1,750	1,902	2,000	566	1,434	28%
100 031 31600 31600	BUSINESS AND OCCUPATION T	27,678	26,385	25,150	1,973	23,178	8%
100 031 31600 31600	INSURANCE PREMIUM TAX	192,471	207,571	200,000	220,486	(20,486)	110%
100 031 31600 31600	FINANCIAL INSTITUTIONS TA	10,331	10,689	11,000	-	11,000	0%
100 031 31900 31900	PENALTY-GENERAL PROPERTY	859	1,514	1,500	1,880	(380)	125%
100 031 31900 31900	FIFA	-	-	-	-	-	-
100 031 31900 31900	OTHER-DELIQUENT TAX SERVI	-	-	-	-	-	-
100 032 32100 32100	BEER	3,713	2,888	3,100	413	2,688	13%
100 032 32100 32100	WINE	3,713	2,888	3,100	413	2,688	13%
100 032 32100 32120	INSURANCE	80	-	-	-	-	-
100 032 32400 32400	BUSINESS LICENSE PENALTY	200	100	150	400	(250)	267%
100 033 33100 33115	GEMA PROCEEDS	34,663	-	-	-	-	-
100 033 33400 33410	STATE GOVERNMENT GRANTS	18,311	4,000	-	-	-	-
100 033 33600 33600	LEE COUNTY BOARD OF ED (P	79,506	157,825	176,079	-	176,079	0%







# City of Leesburg ~ General Fund

## FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of			
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020			
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to Budget Used			
		06/30/2019		11/30/2019		11/30/2019		Budget			
		Budget		Approved Budget		Remaining FY 2020 Budget		Budget			
100	100	01500	00052	521100	OFFICIAL/ADMINISTRATIVE	13,858	23,617	23,200	7,758	15,442	33%
100	100	01500	00053	531710	PRINTING/ TAX BILLS	-	-	-	-	-	
100	100	01500	00052	521132	DELIQUENT TAX SERVICE ADD	-	-	-	-	-	
100	100	01500	00052	521200	ATTORNEY & LEGAL FEES	2,697	1,881	5,000	262	4,739	5%
100	100	01500	00052	521201	COMPUTER SUPPORT FEES	16,477	17,723	20,000	17,426	2,574	87%
100	100	01500	00052	521220	ENGINEERING FEES	21,816	1,710	5,000	169	4,831	3%
100	100	01500	00052	521225	BAD DEBT EXPENSE	-	-	-	-	-	
100	100	01500	00052	521230	AUDITOR FEES	7,790	6,929	8,024	5,330	2,694	66%
100	100	01500	00052	522210	EQUIPMENT REPAIR & MAINT	466	-	500	47	453	9%
100	100	01500	00052	522220	BUILDING REPAIR & MAINT	9,330	27,986	6,000	1,599	4,401	27%
100	100	01500	00052	522300	RENTS AND LEASES	1,572	3,342	3,000	71	2,929	2%
100	100	01500	00052	523100	INSURANCE, OTHER THAN EMP	11,905	12,507	13,879	5,394	8,486	39%
100	100	01500	00052	523200	COMMUNICATIONS	2,726	3,759	3,450	873	2,577	25%
100	100	01500	00052	523210	POSTAGE	1,137	2,089	1,050	769	281	73%
100	100	01500	00052	523300	ADVERTISING	1,334	1,082	2,000	617	1,383	31%
100	100	01500	00052	523505	TRAVEL-EMPLOYEE	9,245	8,277	6,500	5,667	833	87%
100	100	01500	00052	523600	DUES AND FEES	11,386	12,724	8,500	3,934	4,566	46%
100	100	01500	00052	523610	SOUTHWEST GA RDC DUES	3,307	3,304	3,310	1,667	1,644	50%
100	100	01500	00052	523700	EDUCATION AND TRAINING	1,255	3,218	6,000	2,325	3,675	39%
		<b>Total Purchased / Contracted Services</b>				<b>116,301</b>	<b>130,146</b>	<b>115,413</b>	<b>53,906</b>	<b>61,507</b>	<b>47%</b>
100	100	01500	00053	531230	ELECTRICITY	4,644	4,859	5,500	2,732	2,768	50%
100	100	01500	00053	531270	GAS & OIL	332	238	400	74	326	18%
100	100	01500	00053	531300	FOOD / EMPLOYEE APPRECIATION	2,877	2,413	2,500	230	2,270	9%
100	100	01500	00053	531600	SMALL EQUIPMENT	73	125	1,000		1,000	0%
100	100	01500	00053	531700	OFFICE SUPPLIES	7,480	8,631	6,000	2,529	3,471	42%
100	100	01500	00053	531720	CLEANING/ PAPER SUPPLIES	1,083	1,726	1,600	463	1,137	29%
		<b>Total Supplies - Administration</b>				<b>16,488</b>	<b>17,992</b>	<b>17,000</b>	<b>6,028</b>	<b>10,972</b>	<b>35%</b>
100	100	01500	00054	541001	RECREATION PROPERTY	-	529,046	-	-	-	
100	100	01500	00054	542000	MACHINERY & EQUIPMENT	-	-	-	-	-	
100	100	01500	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-	
100	100	01500	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	

# City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

	FY 2018 Audited Actual Revenues & Expenditures	FY 2019 Unaudited Actual Revenues & Expenditures 06/30/2019	FY 2020 Unaudited Actual Revenues & Expenditures 11/30/2019	FY 2020 Approved Budget	Remaining FY 2020 Budget	Percentage of FY 2020 Actuals to Budget Used
Total Capital Outlay - Administration	-	529,046	-	-	-	-



# City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of			
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020			
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to			
		06/30/2019		11/30/2019		11/30/2019		Budget Used			
		Budget		Approved Budget		Remaining FY 2020 Budget		Budget			
<b>Public Safety</b>											
100	300	03200	00051	511100	REGULAR EMPLOYEES	484,317	523,717	558,378	215,154	343,224	39%
100	300	03200	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	11,974	13,159	19,919	5,810	14,109	29%
100	300	03200	00051	511105	PART TIME EMPLOYEES	30,232	24,752	39,424	15,891	23,534	40%
100	300	03200	00051	511199	LONGEVITY	8,011	8,254	9,960	9,960	(0)	100%
100	300	03200	00051	511300	OVERTIME	51,163	41,326	42,257	10,189	32,068	24%
100	300	03200	00051	512100	EMPLOYEE GROUP INSURANCE	67,378	112,561	133,786	53,657	80,129	40%
100	300	03200	00051	512200	FICA	41,588	42,790	51,250	17,749	33,502	35%
100	300	03200	00051	512400	RETIREMENT	32,347	35,029	40,629	14,512	26,117	36%
100	300	03200	00051	512415	457b/poab	3,840	2,965	3,445		3,445	0%
100	300	03200	00051	512700	WORKERS' COMPENSATION	28,633	28,541	25,651	10,770	14,881	42%
		<b>Total Personnel Services</b>		<b>Public Safety</b>		<b>759,483</b>	<b>833,094</b>	<b>924,700</b>	<b>353,691</b>	<b>571,009</b>	<b>38%</b>
100	300	03200	00052	521200	ATTORNEY & LEGAL FEES			-			
100	300	03200	00052	521201	COMPUTER SUPPORT FEES	13,165	9,721	10,800	3,729	7,071	35%
100	300	03200	00052	522210	EQUIPMENT REPAIR & MAINT	4,077	324	1,000	-	1,000	0%
100	300	03200	00052	522240	TIRES AND TUBES	2,219	2,757	2,500	1,529	971	61%
100	300	03200	00052	522250	VEHICLE REPAIR	28,568	26,622	23,000	13,095	9,905	57%
100	300	03200	00052	522260	RADIO MAINTENANCE	-	4,707	1,000	-	1,000	0%
100	300	03200	00052	523100	INSURANCE, OTHER THAN EMP	10,750	11,322	12,379	4,912	7,467	40%
100	300	03200	00052	523200	COMMUNICATIONS	9,504	10,431	20,908	2,163	18,745	10%
100	300	03200	00052	523300	ADVERTISING	472	504	100		100	0%
100	300	03200	00052	523505	TRAVEL-EMPLOYEE	2,308	1,325	650	442	208	68%
100	300	03200	00052	523600	DUES AND FEES	836	763	724	256	468	35%
100	300	03200	00052	523700	EDUCATION AND TRAINING	625	1,638	900	544	356	60%
100	300	03200	00052	523900	UNIFORM CLEANING	2,120	499	800	70	730	9%
		<b>Total Purchased / Contracted Services</b>		<b>Public Safety</b>		<b>74,646</b>	<b>70,612</b>	<b>74,761</b>	<b>26,741</b>	<b>48,020</b>	<b>36%</b>
100	300	03200	00053	531230	ELECTRICITY	6,187	6,485	6,500	3,252	3,248	50%
100	300	03200	00053	531270	GAS & OIL	32,834	32,850	27,100	12,841	14,259	47%
100	300	03200	00053	531600	Small Equipment	-	-	-	-	-	-
100	300	03200	00053	531700	OFFICE SUPPLIES	1,497	2,532	2,500	675	1,825	27%
100	300	03200	00053	531720	CLEANING/ PAPER SUPPLIES	1,109	881	1,100	457	643	42%









# City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

FY 2020  
Unaudited  
Actual  
Revenues &  
Expenditures  
11/30/2019

FY 2019  
Unaudited  
Actual Revenues  
& Expenditures  
06/30/2019

FY 2018  
Audited Actual  
Revenues &  
Expenditures

FY 2020  
Approved  
Budget

Percentage  
of FY 2020  
Actuals to  
Budget Used

## WATER AND SEWER FUND REVENUE

505 033	33400	33430	334302	DIRECT CDBG 16P-X-088-								
505 034	34400	34420	344210	WATER SALES	7,000	480,000	-	-	-	-	-	
505 034	34400	34420	344211	WATER TAP FEES	470,319	458,047	509,678	225,441	284,237	44%		
505 034	34400	34420	344212	RECONNECTION FEE	17,400	9,500	10,890	11,950	(1,060)	110%		
505 034	34400	34420	344213	WATER PENALTY	10,435	13,002	12,510	5,400	7,110	43%		
505 034	34400	34420	344214	WATER FUND BEGINNING BAL	26,990	25,235	27,600	11,270	16,330	41%		
505 034	34400	34425	344255	SEWER SALES	200,000	300,000	230,000	-	230,000	0%		
505 034	34400	34425	344256	SEWER TAP FEES	431,477	442,434	496,426	201,410	295,016	41%		
505 034	34900	34900	349300	BAD CHECK FEE	15,015	6,435	9,762	10,725	(963)	110%		
505 034	36100	36100	361000	INTEREST	1,494	910	1,500	315	1,185	21%		
505 038	38300	38300	383010	INSURANCE PROCEEDS	5,705	6,376	5,800	1,046	4,754	18%		
505 038	38900	38900	389000	OTHER MISCELLANEOUS INCOME	7,717	8,280	-	2,000	(2,000)			
505 038	38900	38900	389005	CASH OVER/SHORT	-	721	-	22	(22)			
505 039	39100	39100	391200	TRANSFER IN-OTHER FUNDS	(30)	(68)	-	100	(100)			
505 039	39380	39380	393800	CAPITAL CONTRIBUTIONS	-	-	-	-	-			
505 061	61100	61100	612000	TRANSFER OUT - OTHER FUNDS	18,400	-	-	-	-			
505 039	39100	39100	391201	Indirect Allocation	(200,000)	(300,000)	-	-	-			
<b>Total Water and Sewer Fund Revenue</b>					<b>951,484</b>	<b>1,390,353</b>	<b>1,234,806</b>	<b>440,780</b>	<b>794,026</b>	<b>42%</b>	<b>36%</b>	

## WATER AND SEWER FUND EXPENSES

### SEWER DEPARTMENT

505 400	04330	00051	511100	REGULAR EMPLOYEES	75,496	77,668	83,524	31,831	51,692	38%		
505 400	04330	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,097	1,137	3,032	695	2,337	23%		
505 400	04330	00051	511199	LONGEVITY	1,296	1,399	1,516	1,473	43	97%		
505 400	04330	00051	511300	OVERTIME	4,798	5,317	5,421	1,887	3,535	35%		
505 400	04330	00051	512100	EMPLOYEE GROUP INSURANCE	3,971	4,849	12,514	1,983	10,531	16%		
505 400	04330	00051	512200	FICA	6,408	6,631	7,382	2,762	4,620	37%		
505 400	04330	00051	512400	RETIREMENT	5,218	5,555	5,784	2,066	3,718	36%		
505 400	04330	00051	512415	457b plan cont	1,540	1,100	1,580	1,316	264	83%		
505 400	04330	00051	512700	WORKERS' COMPENSATION	1,688	1,672	1,414	566	847	40%		

# City of Leesburg ~ Water & Sewer Fund

## FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage	
		Audited Actual	Unaudited	Actual	Approved	Revenues &	Remaining	of FY 2020	
		Revenues &	Actual Revenues	Revenues &	Budget	Expenditures	FY 2020	Actuals to	
		Expenditures	& Expenditures	11/30/2019	Budget	11/30/2019	Budget	Budget Used	
		3,025	3,000	1,000	3,000	2,000	2,000	33%	
505	400	04330	00051	512910	VEHICLE ALLOWANCE-CITY/MA				
<b>Total Personnel Services Sewer</b>		<b>104,537</b>	<b>108,327</b>	<b>45,580</b>	<b>125,166</b>	<b>79,586</b>	<b>79,586</b>	<b>36%</b>	
505	400	04330	00052	521200	ATTORNEY & LEGAL FEES	52	-		
505	400	04330	00052	521201	COMPUTER SUPPORT FEES	3,944	9,000	5,525	39%
505	400	04330	00052	521220	ENGINEERING FEES	1,165	4,500	4,500	0%
505	400	04330	00052	521225	BAD DEBT EXPENSE	-	-	-	
505	400	04330	00052	521230	AUDITOR FEES	3,990	4,110	1,380	66%
505	400	04330	00052	521250	WATER TESTING	33,106	-	-	
505	400	04330	00052	522210	EQUIPMENT REPAIR & MAINT	20,733	16,364	14,048	14%
505	400	04330	00052	522220	Building Repair & Maint	-	-	-	
505	400	04330	00052	522240	TIRES AND TUBES	2,501	-	-	
505	400	04330	00052	522320	EQUIPMENT RENTAL	-	-	-	
505	400	04330	00052	523100	INSURANCE, OTHER THAN EMP	17,469	20,116	12,134	40%
505	400	04330	00052	523200	COMMUNICATIONS	11,087	11,100	7,193	35%
505	400	04330	00052	523210	POSTAGE	1,751	300	300	0%
505	400	04330	00052	523226	WATERSHED MON CONTRACT (T	234	6,200	4,550	27%
505	400	04330	00052	523300	ADVERTISING	240	400	400	0%
505	400	04330	00052	523505	TRAVEL-EMPLOYEE	-	1,500	1,500	0%
505	400	04330	00052	523600	DUES AND FEES	2,664	1,000	583	58%
<b>Total Contracted Services Sewer Dept</b>		<b>98,936</b>	<b>85,442</b>	<b>22,643</b>	<b>74,590</b>	<b>51,947</b>	<b>51,947</b>	<b>30%</b>	
505	400	04330	00053	531230	ELECTRICITY-PUMP/LIFT STATIONS	18,530	27,000	22,668	16%
505	400	04330	00053	531270	GAS & OIL	624	1,000	855	14%
505	400	04330	00053	531600	SMALL EQUIPMENT	-	-	-	
505	400	04330	00053	531700	OFFICE SUPPLIES	1,536	1,800	1,729	4%
505	400	04330	00053	531900	SEWER SUPPLIES	3,323	4,000	3,059	24%
<b>Total Supplies Sewer Dept</b>		<b>24,013</b>	<b>34,479</b>	<b>5,489</b>	<b>33,800</b>	<b>28,311</b>	<b>28,311</b>	<b>16%</b>	
505	400	04330	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	
505	400	04330	00054	542500	CAPITAL OUTLAY-OTHER EQUI	3,200	-	-	
505	400	04330	00054	542530	2014 I & I CAPITAL PROJEC	-	-	-	
505	400	04330	00054	542531	PUBLIC WORKS W/S EXTENSIO	-	-	-	
<b>Total Capital Outlay Sewer Dept</b>		<b>3,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
505	400	04330	00056	561000	DEPRECIATION	288,404	100,000	58,333	42%

# City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of FY 2020		
		Audited Actual Revenues & Expenditures		Unaudited Actual Revenues & Expenditures		Unaudited Actual Revenues & Expenditures		Actuals to Budget Used		
		06/30/2019	06/30/2019	06/30/2019	06/30/2019	11/30/2019	11/30/2019	Budget	Budget	
		Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Approved Budget	Remaining FY 2020 Budget	
<b>Total Depreciation Sewer Dept</b>		<b>288,404</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>41,667</b>	<b>58,333</b>	<b>100,000</b>	<b>58,333</b>	<b>42%</b>
505 400	04330 00057 579000 CONTENGENCY	8,717	6,748	6,748	50,000	-	50,000	50,000	50,000	0%
<b>Total Other Costs Sewer Dept</b>		<b>8,717</b>	<b>6,748</b>	<b>6,748</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0%</b>
505 400	04330 00058 581301 GEFA DWSRF 11-015	7,567	7,145	7,145	6,714	2,850	3,864	6,714	3,864	42%
505 400	04330 00058 582000 INTEREST PAID ON NOTES	-	-	-	-	-	-	-	-	-
<b>Total Debt Service Sewer Dept</b>		<b>7,567</b>	<b>7,145</b>	<b>7,145</b>	<b>6,714</b>	<b>2,850</b>	<b>3,864</b>	<b>6,714</b>	<b>3,864</b>	<b>42%</b>
<b>Subtotal Sewer Department</b>		<b>535,374</b>	<b>342,140</b>	<b>342,140</b>	<b>390,270</b>	<b>118,229</b>	<b>272,041</b>	<b>390,270</b>	<b>272,041</b>	<b>30%</b>
<b>SEWAGE TREATMENT PLANT</b>										
505 400	04335 00051 511100 REGULAR EMPLOYEES	69,007	70,833	70,833	72,407	28,702	43,705	72,407	43,705	40%
505 400	04335 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	409	445	445	2,785	-	2,785	2,785	2,785	0%
505 400	04335 00051 511199 LONGEVITY	1,266	1,316	1,316	1,392	1,393	(0)	1,392	(0)	100%
505 400	04335 00051 511300 OVERTIME	8,590	11,947	11,947	10,861	4,469	6,392	10,861	6,392	41%
505 400	04335 00051 512100 EMPLOYEE GROUP INSURANCE	575	936	936	12,466	89	12,377	12,466	12,377	1%
505 400	04335 00051 512200 FICA	5,876	6,416	6,416	6,690	2,619	4,071	6,690	4,071	39%
505 400	04335 00051 512400 RETIREMENT- Pension	4,586	5,058	5,058	5,695	2,034	3,661	5,695	3,661	36%
505 400	04335 00051 512415 457b plan cont	336	384	384	384	160	224	384	224	42%
505 400	04335 00051 512700 WORKERS' COMPENSATION	7,303	4,020	4,020	1,262	984	279	1,262	279	78%
505 400	04335 00052 521150 SLUDGE DISPOSAL	11,987	10,578	10,578	14,000	3,095	10,905	14,000	10,905	22%
505 400	04335 00052 521250 WATER TESTING	-	34,918	34,918	35,000	12,310	22,690	35,000	22,690	35%
505 400	04335 00052 522250 VEHICLE REPAIR	1,500	987	987	1,000	929	71	1,000	71	93%
505 400	04335 00052 522310 UNIFORMS	395	822	822	1,000	280	720	1,000	720	28%
505 400	04335 00052 523505 TRAVEL-EMPLOYEE	926	1,867	1,867	1,183	410	773	1,183	773	35%
505 400	04335 00052 523700 EDUCATION & TRAINING	980	1,625	1,625	1,000	730	270	1,000	270	73%
505 400	04335 00053 531230 Electricity	48,845	46,195	46,195	50,473	16,543	33,930	50,473	33,930	33%
505 400	04335 00053 531701 Other Supplies	1,862	1,884	1,884	600	603	(3)	600	(3)	100%
505 400	04335 00053 531885 Chemicals for Plant	20,299	21,049	21,049	35,000	10,594	24,406	35,000	24,406	30%
505 400	04335 00052 522200 WWTF Repairs & Maintenance	16,146	24,939	24,939	17,000	5,524	11,476	17,000	11,476	32%
505 400	04335 00054 542200 TRUCKS AND AUTOS	-	-	-	-	-	-	-	-	-
505 400	04335 00054 542500 OTHER CAPITAL	-	6,251	6,251	-	-	-	-	-	-
<b>Total Sewage Treatment Plant</b>		<b>200,886</b>	<b>252,472</b>	<b>252,472</b>	<b>270,198</b>	<b>91,466</b>	<b>178,732</b>	<b>270,198</b>	<b>178,732</b>	<b>34%</b>
<b>Subtotal Sewage Treatment Plant</b>		<b>200,886</b>	<b>252,472</b>	<b>252,472</b>	<b>270,198</b>	<b>91,466</b>	<b>178,732</b>	<b>270,198</b>	<b>178,732</b>	<b>34%</b>

# City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of FY 2020		
		Audited Actual		Unaudited		Unaudited		Actuals to		
		Revenues & Expenditures		Actual Revenues & Expenditures		Actual Revenues & Expenditures		Budget Used		
		06/30/2019		06/30/2019		11/30/2019		Budget		
		118,499		121,876		133,470		83,035		
		1,872		1,713		4,757		3,678		
		2,094		2,123		2,378		114		
		9,716		13,057		11,144		6,679		
		9,669		11,213		24,390		19,896		
		10,091		10,547		11,838		7,436		
		14,773		8,875		9,245		5,943		
		1,744		1,328		1,892		488		
		6,063		5,062		3,584		2,148		
		3,025		3,000		3,000		2,000		
		177,546		178,794		205,698		131,417		
		-		-		200		200		
		3,944		7,900		9,000		5,525		
		3,718		805		4,000		4,000		
		7,220		6,422		7,436		2,496		
		5,159		1,954		3,500		2,945		
		417		16,929		1,500		(1,089)		
		-		-		-		(2,500)		
		-		-		-		-		
		75		802		500		500		
		-		-		-		-		
		-		-		-		-		
		17,469		18,399		20,116		12,134		
		8,879		9,376		9,600		5,693		
		1,982		102		500		31		
		680		516		600		600		
		557		3,134		3,000		2,246		
		2,660		3,427		1,000		420		
		52,760		69,766		60,952		33,639		
		18,813		19,351		20,250		9,843		
<b>Water Department</b>										
505 400 04400 00051	511100	REGULAR EMPLOYEES						50,435		38%
505 400 04400 00051	511101	REGULAR EMPLOYEES VAC SELL BACK						1,079		23%
505 400 04400 00051	511199	LONGEVITY						2,264		95%
505 400 04400 00051	511300	OVERTIME						4,465		40%
505 400 04400 00051	512100	EMPLOYEE GROUP INSURANCE						4,494		18%
505 400 04400 00051	512200	FICA						4,402		37%
505 400 04400 00051	512400	RETIREMENT						3,302		36%
505 400 04400 00051	512415	457b plan cont						1,404		74%
505 400 04400 00051	512700	WORKERS' COMPENSATION						1,436		40%
505 400 04400 00051	512910	VEHICLE ALLOWANCE						1,000		33%
<b>Total Personal Services Water Dept</b>			<b>177,546</b>	<b>178,794</b>	<b>205,698</b>	<b>131,417</b>	<b>74,281</b>	<b>36%</b>		
505 400 04400 00052	521200	ATTORNEY & LEGAL FEES						200		0%
505 400 04400 00052	521201	COMPUTER SUPPORT FEES						3,475		39%
505 400 04400 00052	521220	ENGINEERING FEES						4,000		0%
505 400 04400 00052	521230	AUDITOR FEES						4,940		66%
505 400 04400 00052	521250	WATER TESTING						555		16%
505 400 04400 00052	522210	EQUIPMENT REPAIR & MAINT						2,589		173%
505 400 04400 00052	522220	BUILDING REPAIR & MAINT						-		
505 400 04400 00052	522240	TIRES AND TUBES						-		
505 400 04400 00052	522250	VEHICLE REPAIR						-		
505 400 04400 00052	522310	UNIFORMS						-		
505 400 04400 00052	522320	EQUIPMENT RENTAL						500		
505 400 04400 00052	523100	INSURANCE, OTHER THAN EMP						-		
505 400 04400 00052	523200	COMMUNICATIONS						7,982		40%
505 400 04400 00052	523210	POSTAGE						3,907		41%
505 400 04400 00052	523300	ADVERTISING						31		6%
505 400 04400 00052	523505	TRAVEL-EMPLOYEE						600		0%
505 400 04400 00052	523600	DUES AND FEES						754		25%
<b>Total Contracted Services Water Dept</b>			<b>52,760</b>	<b>69,766</b>	<b>60,952</b>	<b>33,639</b>	<b>27,313</b>	<b>45%</b>		
505 400 04400 00053	531230	ELECTRICITY-WELLS						10,407		51%

# City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage	
		Audited Actual		Unaudited		Unaudited		of FY 2020	
		Revenues & Expenditures		Actual Revenues & Expenditures		Actual Revenues & Expenditures		Actuals to	
		06/30/2019		06/30/2019		11/30/2019		Budget Used	
		448		-		600		0%	
		-		-		-		-	
		1,296		777		71		5%	
		24,310		11,078		4,968		25%	
		775		4,761		1,898		27%	
<b>Total Suplies Water Dept</b>		<b>45,643</b>		<b>35,967</b>		<b>17,344</b>		<b>32,006</b>	
505 400 04400 00053 531270 GAS & OIL									
505 400 04400 00053 531600 SMALL EQUIPMENT									
505 400 04400 00053 531700 OFFICE SUPPLIES									
505 400 04400 00053 531870 WATER SUPPLIES									
505 400 04400 00053 531885 CHEMICALS									
505 400 04400 00054 542200 CAPITAL OUTLAY-NEW VEHICL									
505 400 04400 00054 542500 CAPITAL OUTLAY-OTHER EQUI									
505 400 04400 00054 542533 WATER TANK MAINTENANCE									
505 400 04400 00054 542534 WATER LINE IMPROVEMENTS									
<b>Total Capital Outlays Water Dept</b>									
505 400 04400 00056 561000 DEPRECIATION									
<b>Total Depreciation Water Dept</b>									
505 400 04400 00057 579000 CONTENGIENCY									
505 061 61100 612000 TRANSFER OUT - OTHER FUNDS									
<b>Total Other Costs Water Dept</b>									
505 400 04400 00058 582000 INTEREST PAID ON NOTES									
<b>Total Water Dept Debt Service</b>									
<b>Subtotal Water Department</b>									
<b>Total Water and Sewer Expenses</b>									
<b>Net Gain / (Loss) from Operations</b>									
Plus Unfunded Depreciation									
Less Principal Debt Reduction									
Less Other investment in capital									
Less Operational Transfer to General Fund									
<b>Net affect on Cash Reserves increase / (decrease)</b>									
		448	-	-	600	600	600	600	0%
		-	-	-	-	-	-	-	-
		1,296	777	777	1,500	71	1,429	1,429	5%
		24,310	11,078	11,078	20,000	4,968	15,032	15,032	25%
		775	4,761	4,761	7,000	1,898	5,103	5,103	27%
		<b>45,643</b>	<b>35,967</b>	<b>35,967</b>	<b>49,350</b>	<b>17,344</b>	<b>32,006</b>	<b>32,006</b>	<b>35%</b>
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		2,000	-	-	20,000	-	20,000	20,000	0%
		100,000	100,000	100,000	100,000	41,667	58,333	58,333	42%
		-	-	-	50,000	-	50,000	50,000	0%
		-	-	-	50,000	20,833	29,167	29,167	-
		-	-	-	100,000	20,833	79,167	79,167	21%
		42,194	40,970	40,970	38,338	16,786	21,552	21,552	44%
		<b>42,194</b>	<b>40,970</b>	<b>40,970</b>	<b>38,338</b>	<b>16,786</b>	<b>21,552</b>	<b>21,552</b>	<b>44%</b>
		<b>420,143</b>	<b>425,497</b>	<b>425,497</b>	<b>574,338</b>	<b>198,224</b>	<b>376,115</b>	<b>376,115</b>	<b>35%</b>
		<b>1,156,403</b>	<b>1,020,110</b>	<b>1,020,110</b>	<b>1,234,806</b>	<b>407,919</b>	<b>826,887</b>	<b>826,887</b>	<b>33%</b>
		<b>(30,319)</b>	<b>190,243</b>	<b>190,243</b>	<b>(0)</b>	<b>32,861</b>			
		388,404	200,000	200,000	200,000	83,333			
		148,708	162,919	162,919	193,264	85,968			
		200,000	300,000	300,000	-	-			
		<b>9,377</b>	<b>(72,676)</b>	<b>(72,676)</b>	<b>6,736</b>	<b>30,226</b>			

To: Mr. Bob Alexander

From: Chief C. Prokesh

Date: January 3, 2020

RE: Monthly Report, DECEMBER-2019

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**CADs = 453**

**Arrests = 18**

### **Criminal/Investigative:**

**Municipal Court:**

Disorderly Conduct: 2  
Traffic Arrests = 2  
Criminal Trespass = 1  
Drug Violations = 1  
Shoplifting = 2

**Superior Court:**

Aggravated Assault = 1  
Battery (Simple) = 4  
Burglary = 3  
Domestic Violence = 1  
Criminal damage to Property = 1

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### **TRAFFIC:**

**Citations = 103**

**Warnings = 71**

**Accidents = 22**

-Moving Vehicle = 14  
-Hit and Run = 3  
-Deer = 5

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### **OTHER:**

-New Officer = Kevin Kendrick  
-Foster Children Program = great Success  
-Personal Delivery to 11 needy families within city

**Lee County 911**  
**119 Pinewood Rd Leesburg , GA 31763**

**CFS By Department - Select Department By Date**  
**For Leesburg Police Department 12/1/2019 - 1/1/2020**

Leesburg Police Department	Count	Percent
911 ABUSE	1	0.22%
911 TRANSFER	1	0.22%
ALARM/FIRE/COMMERCIAL	3	0.66%
ALARM/FIRE/RESIDENTIAL	1	0.22%
ANIMAL CALLS	6	1.32%
AREA CHECK	14	3.09%
ASSIST MOTORIST	2	0.44%
ASSIST OTHER AGENCY/SERVICE	2	0.44%
ATV / DIRT BIKE COMPLAINT	2	0.44%
BURGLARY	1	0.22%
BUSINESS ALARM	7	1.55%
CALL BY PHONE	2	0.44%
COMPLAINT	5	1.10%
CONTACT PERSON	4	0.88%
CPR IN PROGRESS	1	0.22%
CUSTOMER TROUBLE	2	0.44%
DISORDERLY CONDUCT	2	0.44%
DISPUTE	2	0.44%
DISTURBANCE	2	0.44%
DOMESTIC	8	1.77%
ELDER ABUSE	1	0.22%
ESCORT	6	1.32%
FIGHT	2	0.44%
FIRE - STRUCTURE	1	0.22%
FIRE/GRASS/BRUSH	1	0.22%
FIRE/VEHICLE	2	0.44%
FOLLOW UP	4	0.88%
FRAUD	2	0.44%
GAS DRIVE OFF	1	0.22%
GENERAL MEDICAL CALL	1	0.22%
HANG UP	3	0.66%
HARASSMENT COMPLAINT	2	0.44%
INFORMATION	10	2.21%
INTOXICATED PERSON	1	0.22%
INVESTIGATION	2	0.44%
JUVENILE PROBLEM	7	1.55%
LOST/ MISLAID PROPERTY	6	1.32%
MECHANICAL BREAKDOWN	6	1.32%
MENTAL/PSYCHIATRIC	3	0.66%
MISCELLANEOUS	3	0.66%
MOLESTATION	1	0.22%
NOISE COMPLAINT	3	0.66%

Leesburg Police Department	Count	Percent
NON-RESPONSIVE/NOT BREATHING	2	0.44%
OPEN DOOR/WINDOW	3	0.66%
OVERDOSE	1	0.22%
PERSON MISSING	4	0.88%
POLICE IMPRESONATION	1	0.22%
RECOVERED/FOUND PROPERTY	2	0.44%
RESIDENTIAL ALARM	10	2.21%
ROAD HAZARD	1	0.22%
SHOPLIFTING	3	0.66%
SHOTS FIRED	3	0.66%
SIMPLE BATTERY	2	0.44%
SPECIAL DETAIL	3	0.66%
SPEEDING/RECKLESS DRIVING	13	2.87%
SUICIDE / ATTEMPT	2	0.44%
SUSPICIOUS ACTIVITY	4	0.88%
SUSPICIOUS PERSON/VEHICLE	20	4.42%
THEFT	3	0.66%
THREATS	1	0.22%
TRAFFIC STOP (CLI)	174	38.41%
TRANSPORT PRISONER	2	0.44%
TRESPASSING	3	0.66%
UNAUTHORIZED USE	1	0.22%
UNKNOWN PROBLEM	1	0.22%
UNLOCK VEHICLE	18	3.97%
UNWANTED GUEST	4	0.88%
VEHICLE ACCIDENT	14	3.09%
VEHICLE ACCIDENT/ DEER	5	1.10%
VEHICLE ACCIDENT/ HIT AND RUN	3	0.66%
VICTIM NOTIFICATION	4	0.88%
VIN VER/TRAILER INSPECTION	2	0.44%
WALK IN	3	0.66%
WANTED PERSON	1	0.22%
WELFARE CHECK	4	0.88%
<b>Total Records For Leesburg Police Department</b>	<b>453</b>	<b>Dept Calls/Total Calls 100.00%</b>
<b>Total Records</b>	<b>453</b>	



**PUBLIC WORK**  
**MONTHLY REPORT**  
**NOVEMBER-25 –DECEMBER-26 2019**

- . LIFT STATIONS- REMAINS OPERATIONL**
- . LIGHTING- NO ACTIVITY**
- . LIMBS PICK UP- FOR THE MONTH OF DECEMBER (10) LOADS (25.25)**
- TOTAL CHARGE (1,141.60**

**CITY OF LEESBURG**  
**PROJECT STATUS**

**.SEWER LINE FOR FIRST STATE BANK IS 90% COMPLETED**

Count of No.					
Location	Estimated Hours	Class	Type	Total	
City Hall	0.1	Sanitation	PICK UP TRASH	1	
		Sanitation Total		1	
	0.1 Total			1	
	0.3	Maintenance	CITY HALL	1	
		Maintenance Total		1	
0.3 Total			1		
City Hall Total				2	
Service Address/Street	0	Sanitation	DELIVER GARBAGE CAN	1	
			PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	3	
			PICK UP GARBAGE CAN	1	
		Sanitation Total			5
		Sewer	Check for Stoppage		1
			Sewer Total		1
		Water	CHECK FOR LEAK		4
			CHECK METER FOR STOPPAGE		1
			GET READING FOR BEGINNING OF A NEW SERVICE		2
			Repair Leak		2
	REPLACE LID ON METER HOLE IN GROUND		1		
	Reread Meter		2		
	Water Cutoff		5		
	Water Turn On		5		
	Water Total			22	
	0 Total			28	
	0.1	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		1
			Sanitation Total		1
		Water	CHECK FOR LEAK		2
			Reread Meter		1
			TURN WATER ON AND DELIVER TRASH CAN FOR NEW SERVICE		1
			Water Cutoff		4
	Water Turn On		1		
	Water Total			9	
	0.1 Total			10	
	0.15	Sanitation	PICK UP GARBAGE CAN		1
			Sanitation Total		1
		Water	GET READING FOR BEGINNING OF A NEW SERVICE		1
			Reread Meter		2
			Water Cutoff		1
	Water Turn On		1		
	Water Total			5	
	0.15 Total			6	
	0.2	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		2
			Sanitation Total		2
		Water	CHECK FOR LEAK		2
			GET READING FOR BEGINNING OF A NEW SERVICE		1
			Water Cutoff		3
	Water Turn On		3		
	Water Total			9	
	0.2 Total			11	
	0.25	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN		1
Sanitation Total			1		
Water		CHECK FOR LEAK		5	
		Repair Leak		1	
		Water Cutoff		1	
Water Turn On		5			
Water Total			12		
0.25 Total			13		
0.3	Water	Water Turn On		1	
		Water Total		1	
0.3 Total			1		
1	Sanitation	YARD DEBRIS PICKUP		1	
		Sanitation Total		1	
1 Total			1		
2	Sewer	CAMERA SEWER LINE		1	
		Sewer Total		1	
2 Total			1		
3	Sewer	CAMERA SEWER LINE		1	
		Sewer Total		1	
3 Total			1		

Service Address/Street	(blank)	Sanitation	DELIVER GARBAGE CAN VERIFY # OF TRASH CANS AT THIS LOCATION	1
		Sanitation Total		1
		Water	Reread Meter	2
			Water Cutoff	3
		Water Total		5
(blank) Total				7
Service Address/Street Total				79
Train Depot	0.4	Maintenance	TRAIN DEPOT MAINTENANCE	1
		Maintenance Total		1
0.4 Total				1
Train Depot Total				1
Grand Total				82

## Leesburg Water Pollution Control Plant Monthly Report For December, 2019

Leesburg WPCP was in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT LIMIT</u>
Avg. Daily Flow (Million Gallons)	.626	1.5
Effluent Biochemical Oxygen Demand	2.0	15
BOD Removal %	99.4	>85%
Effluent Total Suspended Solids	3.6	30
TSS Removal %	99.6	>85%
Effluent Fecal Coliform (# per 100 mL)	3.0	400
Effluent Ammonia	.11	3.0
Effluent Dissolved Oxygen	8.4	>6.0
Min & Max Effluent pH	7.0-7.4	6.0-9.0
Effluent Total Phosphorous	.40	1.5
Low-Level Mercury (mg/day)	.84	7.9
Total Rainfall for the month	7.9 in.	

Maintenance/Repairs Performed: (1) Weekly cleaning and routine maintenance performed on belt-fed press, UV light units, clarifiers and chemical pump systems at WPCP. (2) Retrofitted one of our spare chlorine pumps to serve as a temporary polymer pump for the belt-fed press.

### Expenses:

Fuel (generator/vehicles/mower)	\$ 327.89
Electricity -	\$4,361.19
Chemicals used	\$ 415.67
Lab Tests -	\$2,160.00
DoCo Landfill (solids from press)	\$1,090.84
Maintenance & Repair -	\$ 0 0.00
Total -	\$8,355.59

Leesburg Public Drinking Water Wells Monthly Report For December, 2019  
 Leesburg Public Drinking Water Wells were in full compliance with Ga. EPD Permit  
 Requirements for the month. (**INCLUDING** "Gallons Pumped Per Day").

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT</u>
Monthly Avg. Gallons Pumped Per Day:	<b>469,308</b>	500,000
Total Gallons Pumped for the Month:	14.55 Million Gallons	
3 Monthly Bacteria Samples:	0/Absent	0/Absent
Daily Chlorine Residual	.89 mg/L	>.2mg/L
1 Monthly Fluoride Sample:	.48	

Maintenance/Repairs: (1) Remove/clean/reinstall chlorine injectors at Starksville & 32 wells, weekly. (2) Perform monthly preventive maintenance to chlorine and fluoride pumps at Hwy. 32 well.

Expenses:

Electricity -	\$1,372.23
Chemicals used -	\$ 314.73
Routine Testing	\$ 82.00
Maintenance & Repair -	\$ 00.00
Total -	\$1,768.96