

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Councilmembers

Billy Breeden, Mayor

Rufus Sherman, Mayor Pro Tem

Bob Wilson Judy Powell

Jason Renfroe Amanda White

Richard Bush

City Staff

Bob Alexander, City Manager

Bert Gregory, City Attorney

1. CALL TO ORDER

Mayor Pro Tem Sherman called the meeting to order at 6:00 PM. Mayor Pro Tem Sherman lead the pledge and Councilmember Wilson lead the Prayer. Mayor Breeden was absent. All Councilmembers, City Attorney and City Manager were present.

2. APPROVAL OF MINUTES

Mayor Pro Tem Sherman asked for a motion to approve the minutes from October 6, 2020. Councilmember Bush made a motion to approve the minutes. Councilmember Wilson seconded the motion. The vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

(A) Engineering Consultant Matthew Inman with EMC Engineering discussed the proposal for sidewalk design contracts along Main St. (SR 32) for \$15,460 and Walnut Ave S. (US 19) for \$8,290. Councilmember Powell made a motion to approve both proposals. Councilmember Wilson seconded the motion. The vote was unanimous.

(B) Engineering Consultant Matthew with EMC Engineering discussed the proposed Downtown Parking Design contract with EMC Engineering for \$14,500. Councilmember Bush made a motion to approve the contract. Councilmember Renfroe seconded the motion. The vote was unanimous.

(C) Engineering Consultant Chad Griffin with Still Waters Engineering discussed the Loan Application for the Additional Supplemental Appropriations for Disaster Relief Act (ASADRA) Program of the Georgia Environmental Finance Authority (GEFA) 2020 Clean Water Fund. The estimated cost of the project is \$500,00 with a Principal Forgiveness of \$65,000 with no closing fees or interest on a 20-year loan. Councilmember Renfroe made a motion to approve the GEFA Loan Application. Councilmember White seconded the motion. The vote was unanimous.

(D) Engineering Consultant Mike Talley with Flint River Consulting discussed the construction contract proposal of a 60' drainage pipe across Canal St. by Zane Grace Construction for \$23,495.00. Councilmember White made a motion to approve the contract. Councilmember Powell seconded the motion. The vote was unanimous.

(E) Owner Chuck Katz with Katz Flooring, Inc. discussed the flooring proposal for the office areas in the Train Depot for \$23,495. Councilmember Bush made a motion to approve the proposal. Councilmember Powell seconded the motion. The vote was unanimous.

(F) Finance Manager Cheryl Allison discussed the Final Budget Amendments for Fiscal Year 2020. Councilmember White made motion to approve the Budget Amendments. Councilmember Powell seconded the motion. The vote was unanimous.

(G) City Manager Bob Alexander discussed the Wage & Classification Update that would shift the pay range for each position 13%. Councilmember Powell made a motion to approve the Wage & Classification Update. Councilmember Renfroe seconded the motion. The Vote was unanimous.

- (H) Police Chief Chris Prokesh discussed the proposed purchase of three police vehicles at a total cost of \$85,412.60. Councilmember Wilson made a motion to purchase the vehicles. Councilmember Renfroe seconded the motion. The vote was unanimous.
- (I) The City Manager discuss the Annual Report for 2020. No vote was taken.

5. **CITY MANAGER'S MATTERS.**

- (A) Financial Report – The City Manager discussed the Financial Report of the General Fund and the Water & Sewer Fund and indicated that both funds are within budget for the year.
- (B) Traffic Warrant Studies – EMC Engineering is currently determining the GDOT warrants for pedestrian flashers at the intersection of SR 32 / Magnolia Ave. and Leslie Highway / Ninth Grade Academy.
- (C) Canal Street Sidewalk design – EMC Engineering is extending the design of the project along Magnolia Ave to Canal St. and then along the south side of Canal St. to the Magnolia Woods Subdivision.
- (D) Southeastern Engineering, Inc. - has begun survey work on the TAP Project.
- (E) Intergovernmental Agreement – The Lee County Utility Authority vote to let the Health Department decide on the water service on the Wingate Land and Development property.
- (F) Notice of Public Hearing – Multi-Jurisdictional Hazard Mitigation Plan Update is scheduled for Tuesday, December 1, 2020 at 5:30 P.M. in the T. Page Tharp Governmental Building, Opal Cannon Auditorium, 102 Starksville Avenue North, Leesburg GA.

6. **DEPARTMENTAL REPORTS**

- (A) Police Report
(B) Public Works Report
(C) Water and Sewer Report

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

Councilmember Bush made a motion to renew the City Managers Contract for another year. Councilmember Powell seconded the motion. The motion was unanimous.

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

12. **PUBLIC FORUM**

13. **ANNOUCEMENTS**

Next Scheduled Meeting is December 1, 2020

14. **ADJOURNMENT**

Councilmember Powell made a motion to adjourn. Councilmember White seconded the motion. The vote was unanimous.