

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Council members

Billy Breeden, Mayor
Rufus Sherman, Mayor Pro Tem
Judy Powell Bob Wilson
Jason Renfroe Amanda White
Richard Bush

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
 August 4, 2020
3. **PUBLIC HEARING**
4. **NEW BUSINESS**
 (A) Consideration to ratify the Governor's August 15, 2020 Executive Order
 (B) Updates on City Projects
5. **CITY MANAGER'S MATTERS**
 (A) Financial Report
6. **DEPARTMENTAL REPORTS**
 (A) Police Report
 (B) Public Works Report
 (C) Water and Sewer Report
7. **GOVERNMENTAL BOARDS/AUTHORITIES**
8. **COUNCIL MEMBER'S MATTER**
9. **OLD BUSINESS**
10. **CITY ATTORNEY'S MATTERS**
11. **EXECUTIVE SESSION**
12. **PUBLIC FORUM**
13. **ANNOUCEMENTS**
 Next Scheduled Meeting is October 6, 2020
14. **ADJOURNMENT**

Agenda May Change Without Notice

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1. CALL TO ORDER

Mayor Breeden called the meeting to order at 6:00 PM. Mayor Breeden lead the pledge and Mayor Pro Tem Sherman lead in the Prayer. All Councilmembers, City Attorney and City Manager were present.

2. APPROVAL OF MINUTES

Mayor Breeden asked for a motion to approve the minutes from July 7, 2020. Mayor Pro Tem Sherman made a motion to approve the minutes. Councilmember White seconded the motion. The vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

- (A) Lee County's Chief Appraiser Dennis Lee discuss the property reevaluation process that was about to start in Lee County and the City of Leesburg. No action was taken.
- (B) Water and Waste Water Superintendent Russ Ferguson discussed the Hazard Mitigation Grant Program (HMGP) Award by the Federal Emergency Management Agency. The total approved cost is \$355,879 with a federal share of \$266,909, state share of \$35,588 and a local share of \$53,382. Councilmember Powell made a motion to approve the Grant. Councilmember Bush seconded the motion. The motion was unanimous.
- (C) City Manager Bob Alexander discussed the Intergovernmental Agreement Between Lee County Utilities Authority and the City of Leesburg relating to the Provision of Water Services by the City of Leesburg as to real property located in Lee County. Mayor Pro Tem Sherman made a motion to approve the Intergovernmental Agreement. Councilmember White seconded the motion. The vote was unanimous.
- (D) The City Manager discussed the GDOT FY 2021 Local Maintenance & Improvement Grant (LMIG) Program in the amount of \$38,930 with local matching funds of at least 30 percent. It was recommended to resurface Peach St. from Blue Springs Dr. to SR 32 at an estimated cost of \$76,550. Councilmember Bush made a motion to approve the LMIG resurfacing project. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.
- (E) The City Manager discussed the Coronavirus Relief Fund (CRF) Grant Agreement between the State of Georgia and the City of Leesburg. The City of Leesburg's Phase One eligible funding amount is \$159,922, with an advance of \$47,977. Councilmember Powell made a motion to approve the Grant. Councilmember Renfroe seconded the motion. The vote was unanimous.
- (F) Barbara Reddick the Deputy Director for the Southwest Georgia Regional Commission discussed the Department of Community Affairs Rural Zone Designation Application Grant. Councilmember Powell made a motion to approve the Grant Application. Councilmember White seconded the motion. The Vote was unanimous.

5. CITY MANAGER'S MATTERS.

- (A) Financial Report – The City Manager discussed the Financial Report of the General Fund and the Water & Sewer Fund and indicated that both funds are within budget for the year.
- (B) Engineering interviews for the Downtown TAP project has been completed and we should present the firm at our next meeting.

6. DEPARTMENTAL REPORTS**7. GOVERNMENTAL BOARDS/AUTHORITIES**

- (A) Councilmember Wilson expressed that he felt the City should have been officially notified by the County that they were going to use the Senior Center, since the City owns it. He said he was glad that it was being used.

8. COUNCIL MEMBER'S MATTER**9. OLD BUSINESS****10. CITY ATTORNEY'S MATTERS****11. EXECUTIVE SESSION****12. PUBLIC FORUM****13. ANNOUCEMENTS**

Next Scheduled Meeting is September 1, 2020

14. ADJOURNMENT

Councilmember Bush made a motion to adjourn. Mayor Pro Tem Sherman seconded the motion. The vote was unanimous.



THE STATE OF GEORGIA

EXECUTIVE ORDER

BY THE GOVERNOR:

EMPOWERING A HEALTHY GEORGIA

- WHEREAS:** On March 14, 2020, due to the impact of COVID-19 on the State of Georgia, I issued Executive Order No. 03.14.20.01, declaring a Public Health State of Emergency in Georgia; and
- WHEREAS:** On March 14, 2020, I issued a Proclamation convening the General Assembly of Georgia in special session on Monday 16, 2020 at 8:00 A.M. for the express purpose of concurring with or terminating the Public Health State of Emergency in accordance with Code Section 38-3-51(a); and
- WHEREAS:** The Georgia General Assembly met in special session and concurred with Executive Order 03.14.20.01 by joint resolution on March 16, 2020, thereby affirming the existence of a Public Health State of Emergency and vesting me with the emergency powers enumerated in Code Section 38-3-50 *et seq.*; and
- WHEREAS:** Georgia law does not require that the General Assembly concur with every rule, regulation, or order the Governor issues in response to a Public Health State of Emergency; the law requires only that the General Assembly concur with the initial existence of such a state of emergency, and the Governor is thereafter charged with ongoing management of a state of emergency; and
- WHEREAS:** On April 8, 2020, I renewed the Public Health State of Emergency until May 13, 2020 by issuing Executive Order 04.08.20.02; and
- WHEREAS:** On April 30, 2020, I renewed the Public Health State of Emergency until June 12, 2020 by issuing Executive Order 04.30.20.01; and
- WHEREAS:** On May 28, 2020, I renewed the Public Health State of Emergency until July 12, 2020 by issuing Executive Order 05.28.20.01; and

WHEREAS: On June 29, 2020, I renewed the Public Health State of Emergency until August 11, 2020 by issuing Executive Order 06.29.20.01; and

WHEREAS: On July 31, 2020, I renewed the Public Health State of Emergency until September 10, 2020 by issuing Executive Order 07.31.20.01; and

WHEREAS: The Governor is vested with the emergency powers cited herein as the Chief Executive of this State; and

WHEREAS: The Georgia Constitution, Art. III, § VI, Para. IV, provides that no local or special law can contravene a statewide law of general applicability; and

WHEREAS: Code Section 38-3-28 provides that “[a]ll orders, rules, and regulations promulgated by the Governor” have the force and effect of law; and

WHEREAS: As Chief Executive, the Governor is tasked with protecting the citizens of this State, including during a state of emergency; and

WHEREAS: The General Assembly has entrusted the authority to declare a state of emergency to the Governor and vested him with the sole power to direct and manage the statewide response to any such emergency, as Code Section 45-12-30 provides that, “[w]hen, in his opinion, the facts warrant, the Governor shall, by proclamation, declare that, because of unlawful assemblage, violence, overt threats of violence, or otherwise, a danger exists to the person or property of any citizen or citizens of the state and that the peace and tranquility of the state or of any area or political subdivision thereof is threatened, and because thereof an emergency, with reference to said threats and danger, exists. In all such cases, when the Governor shall issue his proclamation he shall be and is further authorized, in coping with said threats and danger, to order and direct any person, corporation, association, or group of persons to do any act which would, in his opinion, prevent danger to life, limb, or property or prevent a breach of the peace; or he may order such person, corporation, association, or group of persons to refrain from doing any act or thing which would, in his opinion, endanger life, limb, or property or cause, or tend to cause, a breach of the peace, or endanger the peace and good order of society; and he shall have full power to enforce such order or proclamation by appropriate means”; and

WHEREAS: Code Section 38-3-51(c)(1) vests the Governor with the power to enforce all laws, rules, and regulations relating to emergency management and to assume direct operational control of all civil forces and helpers in the state; and

- WHEREAS:** Code Section 38-3-51(c)(4) vests the Governor with the power to perform and exercise such other functions, powers, and duties as may be deemed necessary to promote and secure the safety and protection of the civilian population; and
- WHEREAS:** Code Section 38-3-51(d)(1) vests the Governor with the power to suspend any regulatory statute prescribing the procedures for conduct of state business, or the orders, rules, or regulations of any state agency if strict compliance with any statute, order, rule, or regulation would in any way prevent, hinder, or delay necessary action in coping with the emergency or disaster; and
- WHEREAS:** The Georgia Constitution, Art. IX, § 2, Para. III(c) grants the General Assembly the ability to regulate, restrict, or limit the powers of local governments by general law; and
- WHEREAS:** To ensure the public's safety and prevent confusion, it is necessary for the State's departments, agencies, and political subdivisions to provide a coordinated response to support the Governor's emergency management rules, regulations, and orders; and
- WHEREAS:** Code Section 38-3-51(d)(2) vests the Governor with the power to utilize all available resources of the state government and of each political subdivision of the state as reasonably necessary to cope with the emergency or disaster, therefore providing the Governor with emergency authority over all resources of every local government of the State; and
- WHEREAS:** Code Section 38-3-51(d)(3) establishes the Governor's emergency authority over the operation of state departments and agencies by vesting the Governor with the power to transfer the direction, personnel, or functions of state departments and agencies or units thereof for the purpose of performing or facilitating emergency services; and
- WHEREAS:** To ensure the Governor is equipped with all resources necessary to respond to a public health state of emergency, the General Assembly has vested him with the option to delegate expanded powers to the Department of Public Health in such an event as Code Section 38-3-51(i) provides that the Governor *may* direct the Department of Public Health to coordinate all matters pertaining to the response of the state to a public health emergency; and
- WHEREAS:** Pursuant to Code Section 38-3-51(i), in Executive Order 03.14.20.01 I instructed the Department of Public Health to coordinate with the Georgia Emergency Management and Homeland Security Agency to

take any action necessary to protect the public's health, including, without limitation:

- (1) Planning and executing public health emergency assessments, mitigation, preparedness response, and recovery for the state;
- (2) Coordinating public health emergency responses between state and local authorities;
- (3) Establishing protocols to control the spread of COVID-19;
- (4) Coordinating recovery operations and mitigation initiatives;
- (5) Collaborating with appropriate federal government authorities, elected officials of other states, private organizations, or private sector companies;
- (6) Organizing public information activities regarding the state's public health emergency response operations, including educating the public on prevention of the spread of COVID-19 based on Centers for Disease Control and Prevention's guidelines and the best scientific evidence available;
- (7) Providing special identification for public health personnel involved in this Public Health State of Emergency;
- (8) For all persons meeting the Centers for Disease Control and Prevention's definition of a Person Under Investigation ("PUI"), implementing a program of active monitoring, which may include a risk assessment within twenty-four (24) hours of learning that the person meets the PUI criteria and twice-daily temperature checks for a period of at least fourteen (14) days or until the PUI tests negative for COVID-19; and
- (9) Implementing quarantine, isolation, and other necessary public health interventions consistent with Code Sections 31-12-4 and 38-3-51(i)(2) or as otherwise authorized by law.

WHEREAS: Notwithstanding said broad instructions, the authority delegated to the Department of Public Health's is subject to the limitations of Code Section 38-3-28(a) and such delegation did not lessen or relinquish the Governor's superior emergency management powers; and

WHEREAS: Georgia law grants the Department of Public Health other duties and authority for general and emergency disease prevention and control; and

WHEREAS: Code Sections 31-2A-4 and 31-12-4 vests the Department of Public Health with the power to segregate and isolate certain individuals with certain communicable diseases or conditions when said individuals' exposure to the general population is likely to endanger the health of others; and

WHEREAS: To ensure advance preparation for a public health emergency, the Georgia legislature has provided in Code Section 31-12-3(a) that the

Department of Public Health may require vaccinations or other measures to prevent the conveyance of infectious matter from infected persons to other persons as may be necessary and appropriate, however this Code Section does not vest sole power in the department to do so – the rules and regulations promulgated by the Department to provide for the implementation of such measures during a public health state of emergency must be adopted pursuant to Chapter 13 of Title 50, the “Georgia Administrative Procedure Act.”; and

WHEREAS: Code Section 38-12-2.1 provides that in the event of a public health emergency, the Department of Public Health shall carry out certain investigatory duties relating to the identification of the illness or health condition, the source thereof, and infected or potentially infected persons, and shall promulgate rules and regulations appropriate for management of any declared public health emergency; and

WHEREAS: The Department of Public Health is also authorized to adopt and implement emergency rules and regulations pursuant to the provisions of subsection (b) of Code Section 50-13-4, however all such rules, regulations, and emergency rules and regulations remain subject to the provisions of Code Section 38-3-51(i); and

WHEREAS: The various public health emergency related powers designated to the Department of Public Health are not mutually exclusive, and pursuant to Code Section 38-3-51, are subject to the Governor’s own emergency management orders; and

WHEREAS: In addition to the limitations on agency authority during a state of emergency set forth in Code Section 38-3-51, Code Section 38-3-28(a) prohibits political subdivisions of the state from making, amending, or rescinding any orders, rules, and regulations as may be necessary for emergency management that are inconsistent with any orders, rules, or regulations promulgated by the Governor; and

WHEREAS: Local rules, ordinances, orders, or mandates that provide for any action more or less permissive than the recommendations and requirements of this Order will result in an incompatible outcome for the uniform response to COVID-19, therefore this constitutes inconsistency as Black’s Law Dictionary defines “inconsistent” as lacking agreement among parts or otherwise not compatible with another fact or claim; and

WHEREAS: In accordance with Georgia law, the Governor has ultimate authority over the State’s emergency management procedures, because while other agencies and political subdivisions of the State may be directed

or authorized to develop and implement emergency management plans, rules, regulations, and emergency rules and regulations, Code Section 38-3-28(a) clearly provides that no such rule, regulation, or order may be inconsistent with the Governor's own emergency management directives; and

WHEREAS: In consultation with public health and emergency preparedness officials, I have determined that the following actions are necessary and appropriate to protect the strength of Georgia's economy and provide for the health, safety, and welfare of Georgia's residents and visitors.

NOW, THEREFORE, PURSUANT TO THE AFOREMENTIONED GEORGIA LAW, CODE SECTION 38-3-51, AND THE AUTHORITY VESTED IN ME AS THE GOVERNOR OF THE STATE OF GEORGIA, IT IS HEREBY

I. GENERAL PROVISIONS

ORDERED: That unless otherwise noted, the provisions contained in this Order shall be effective from August 16, 2020 at 12:00 A.M. until August 31, 2020 at 11:59 P.M.

IT IS FURTHER

ORDERED: That all residents and visitors of the State of Georgia shall practice Social Distancing as defined herein and refrain from Gathering as defined herein.

IT IS FURTHER

ORDERED: That all residents and visitors of the State of Georgia are strongly encouraged to wear face coverings as practicable while outside their homes or place of residence, except when eating, drinking, or exercising outdoors.

IT IS FURTHER

ORDERED: All residents and visitors of the State of Georgia shall practice sanitation in accordance with the guidelines published by the Centers for Disease Control and Prevention.

IT IS FURTHER

ORDERED: That no business, establishment, corporation, non-profit corporation, organization, or county or municipal government shall allow Gatherings of persons. This provision shall not apply to cohabitating persons, family units, or roommates residing together

in private homes, whether inside or outside of their homes or place of residence. This provision shall also not apply to entities defined as "Critical Infrastructure."

II. DEFINITIONS

IT IS FURTHER

ORDERED:

That the following definitions shall apply to this Order:

1. "Camper" shall mean any person that attends a Summer Camp as a participant. This provision shall specifically exclude those persons who volunteer or work at Summer Camps.
2. "Convention" shall mean an organized event of more than 100 persons that are required to register or obtain a license to gather for a common purpose at a single indoor facility or grouping of indoor facilities for more than four hours and in some cases for more than one day. Such definition shall include exhibitions, trade shows, conferences, and business retreats. Conventions shall not include any regular operation of a business that occurs on property owned or leased for the exclusive operation of such business. Conventions shall not include regular religious services, business meetings, sports competitions, or events categorized by Code Section 16-11-173(b)(1)(A).
3. "Critical Infrastructure" shall include all Workers, businesses, establishments, corporations, non-profit corporations, and organizations included in versions 1.0, 2.0, and 3.0 of Guidance on Essential Critical Infrastructure Workers released by the U.S. Department of Homeland Security on March 19, 2020, March 28, 2020, and April 17, 2020, respectively. The term "Critical Infrastructure" shall also include those suppliers which provide essential goods and services to the Critical Infrastructure workforce as well as entities that provide legal services, home hospice, and non-profit corporations or non-profit organizations that offer food distribution or other health or mental health services.
4. "Essential Services" shall include those activities outlined below:
 - A. Obtaining supplies and services for family or household members, such as food and supplies for household consumption and use, medical supplies or medication, supplies and equipment needed to work from home, and products needed to maintain safety, sanitation, and essential maintenance of the home or residence. Preference should be given to online

- ordering, home delivery, and curbside pick-up services wherever possible as opposed to in-store shopping;
- B. Engaging in activities essential for the health and safety of family or household members;
 - C. Seeking medical, behavioral health, or emergency services;
 - D. Activities that may preserve the health and welfare of persons within this State;
 - E. The transport, visitation, and regular care of family members and persons dependent on the services of others, and similar actions that ensure the welfare and best interests of persons in the State of Georgia, specifically including the elderly, children, and disabled populations;
 - F. Children obtaining public internet access to fulfill educational obligations; and
 - G. Engaging in outdoor exercise activities so long as Social Distancing is practiced during such activities between all persons who are not occupants of the same household or residence.
5. "Gathering" shall mean more than fifty (50) persons physically present at a Single Location if, to be present, persons are required to stand or be seated within six (6) feet of any other person. Therefore, groups of more than fifty (50) people are permitted if their grouping is transitory or incidental, or if their grouping is the result of being spread across more than one Single Location.
 6. "Hand Sanitizer" shall mean any hand antiseptic, hand rub, soap, or agent applied to the hands for the purpose of removing common pathogens.
 7. "Live Performance Venue" shall mean any indoor or outdoor location that requires patrons to purchase a license to attend an event featuring live musical, dramatical, automotive, educational, or any other type of entertainment performed before in-person patrons. This definition shall not include Restaurants and Dining Rooms, school, university, college, or technical college classrooms or lecture halls, banquet facilities, private event facilities, private reception venues, weddings, drive-in venues, or events held as part of a Convention. This definition shall specifically not include outdoor recreational fields used for amateur sporting events – as provided in Section IX of this Executive Order, titled "Sports & Live Performance Venues," such fields and accompanying seating, if any, shall operate pursuant to the guidelines for non-Critical Infrastructure.
 8. "Local Option Face Covering Requirement" shall mean a requirement imposed by a municipal, county, or other

government entity that individuals wear face masks or face coverings when not able to maintain Social Distancing from non-cohabitating persons that is permitted by the terms of this Executive Order.

9. "Necessary Travel" shall mean such travel as is required to conduct or participate in Essential Services or Critical Infrastructure as defined by this Order.
10. "Overnight Summer Camp" shall mean a Summer Camp where Campers stay overnight on the Summer Camp premises. This term shall not include those entities commonly referred to as "day camps."
11. "Personal Protective Equipment" shall mean surgical masks, N95 masks, respirators, other face masks, protective gloves, protective clothing, protective garments, and shoe coverings.
12. "Restaurants and Dining Rooms" shall mean any entity defined as a "food service establishment" pursuant to Code Section 26-2-370(2).
13. "Shelter in Place" shall mean a person is required to remain in their home or place of residence and take every possible precaution to limit social interaction to prevent the spread or infection of COVID-19 to themselves or any other person, subject to the provisions and exceptions of this Order.
14. "Single Location" shall mean a space where all persons gathered cannot maintain at least six (6) feet of distance between themselves and any other person.
15. "Social Distancing" shall mean keeping space between yourself and other people outside of your home or place of residence. Persons practicing Social Distancing should stay at least six (6) feet from other people, avoid assembling in groups, avoid crowded places, and avoid large crowds. This provision shall not apply to cohabitating persons, family units, or roommates residing together in private homes, whether inside or outside of their homes or place of residence.
16. "Summer Camp" shall mean any entity offering organized sessions of supervised recreational, athletic, or instructional activities held between typical school terms. This term shall include those entities commonly referred to as "day camps."
17. "Symptoms of COVID-19" shall mean symptoms identified by the Centers for Disease Control and Prevention as symptoms of COVID-19 and shall include at least the following: fever or chills; cough; shortness of breath or difficulty breathing; fatigue; muscle or body aches; headache; new loss of taste or smell; sore throat; congestion or runny nose; nausea or vomiting; and diarrhea.
18. "Threshold Requirement" shall mean the prevalence in a county of confirmed cases of COVID-19 over the previous fourteen (14) days is equal to or greater than one hundred

(100) cases per one hundred thousand (100,000) people according to the Georgia Department of Public Health.

19. "Worker" shall include employees, independent contractors, agents, volunteers, or other representatives of a business, establishment, corporation, non-profit corporation, organization, or other entity.

III. SHELTERING IN PLACE

IT IS FURTHER

ORDERED: That this Section, titled "Sheltering in Place" shall be effective upon signature through the expiration of this Executive Order.

IT IS FURTHER

ORDERED: That all residents and visitors of the State of Georgia who meet the following criteria for higher risk of severe illness as defined by the Centers for Disease Control and Prevention are required to Shelter in Place within their homes or places of residence:

1. Those persons who live in a nursing home or long-term care facility, including inpatient hospice, assisted living communities, personal care homes, intermediate care homes, community living arrangements, and community integration homes.
2. Those persons who have chronic lung disease.
3. Those persons who have moderate to severe asthma.
4. Those persons who have severe heart disease.
5. Those persons who are immunocompromised. Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medication.
6. Those persons, of any age, with class III or severe obesity.
7. Those persons diagnosed with the following underlying medical conditions: diabetes, liver disease, and persons with chronic kidney disease undergoing dialysis.

IT IS FURTHER

ORDERED: That persons required to Shelter in Place shall be permitted to engage in the following activities:

1. Conducting or participating in Essential Services;
2. Performing Necessary Travel;

3. Engaging in gainful employment or the performance of, or travel to and from the performance of, minimum necessary activities to maintain the value of a business, establishment, corporation, non-profit corporation, or organization not classified as Critical Infrastructure; or
4. Working in or for Critical Infrastructure and being actively engaged in the performance of, or travel to and from, their respective employment.

IT IS FURTHER

ORDERED:

That persons required to Shelter in Place shall not receive visitors, except as follows:

1. Visitors providing medical, behavioral health, or emergency services or medical supplies or medication, including home hospice;
2. Visitors providing support for the person to conduct activities of daily living or instrumental activities of daily living;
3. Visitors providing necessary supplies and services, such as food and supplies for household consumption and use, supplies and equipment needed to work from home, and products needed to maintain safety, sanitation, and essential maintenance of the home or residence; or
4. Visitors received during end-of-life circumstances.

To the extent practicable under the circumstances, visitors shall maintain a minimum distance of six (6) feet between themselves and all other occupants of the person's home or residence. Any visitors visiting for the sole purpose of delivering medication, supplies, or other tangible goods shall, to the extent practicable, deliver such items in a manner that does not require in-person contact or require the deliverer to enter the person's home or residence.

IT IS FURTHER

ORDERED:

That the provisions of this Order related to visitors listed in the immediately preceding paragraph shall be strictly enforced upon nursing homes or other long-term care facilities, including inpatient hospice, assisted living communities, personal care homes, intermediate care homes, community living arrangements, and community integration homes.

IT IS FURTHER

ORDERED:

That an exception to any Shelter in Place requirement set forth hereunder applies in the event of an emergency. In such cases, persons are encouraged to leave their homes or residences and

Shelter in Place in accordance with the rules included in this Order at a safe alternate location. Persons experiencing homelessness are urged to obtain shelter and contact governmental and other entities for assistance.

IV. RESTAURANTS & DINING SERVICES

IT IS FURTHER

ORDERED:

That all Restaurants and Dining Rooms as well as all banquet facilities, private event facilities, and private reception venues where food is served that operate during the effective dates of this Order **shall** implement measures which mitigate the exposure and spread of COVID-19 among its patrons and workforce. Such measures **shall** include the following:

1. Screen and evaluate Workers who exhibit Symptoms of COVID-19;
2. Require Workers who exhibit Symptoms of COVID-19 to not report to work or to seek medical attention. Per existing U.S. Food and Drug Administration Food Code requirements, Workers who are sick should remain home. If a Worker becomes ill or presents Symptoms of COVID-19 at work, the operator should identify the Worker's condition during a pre-work screening and send the Worker home. Restaurants shall create, maintain, and follow established policies regarding when Workers who have become ill are permitted to return to work. A Worker with known or suspected COVID-19 must follow Centers for Disease Control and Prevention guidelines to self-isolate for at least ten (10) days after onset of Symptoms of COVID-19 and end isolation only after Symptoms of COVID-19 have improved and the Worker has been fever-free and/or free of Symptoms of COVID-19 for three (3) consecutive days without medication before returning to work;
3. Implement teleworking for all possible Workers;
4. Implement staggered shifts for all possible Workers;
5. Hold all meetings and conferences virtually, whenever possible;
6. Train all Workers on the importance and expectation of increased frequency of handwashing, the use of Hand Sanitizers with at least 60% alcohol, and provide clear instruction to avoid touching hands to face;
7. Require Workers to wear face coverings while interacting with patrons. Workers may also wear face shields in addition to their face coverings. Such face coverings and face shields shall be cleaned or replaced daily;

8. Discourage Workers from using other Workers' phones, desks, offices, or other work tools and equipment;
9. Where possible, stagger workstations to avoid Workers standing adjacent to one another or next to each other. Where six (6) feet of separation is not possible, consider spacing options that include other mitigation efforts with increased frequency of cleaning and sanitizing surfaces;
10. Establish a limit for the maximum number of Workers permitted in Worker breakrooms to reduce contact;
11. Prohibit handshaking and other unnecessary person-to-person contact in the workplace;
12. Increase physical space between Workers and patrons;
13. Limit contact between Workers and patrons;
14. Discard all food items that are out of date;
15. If providing salad bars and buffets, use cafeteria style service where a Worker is responsible for serving the patron, handling the utensils, and ensuring proper distancing in lines, or require that Hand Sanitizer is provided on the buffet or salad bar, that a sneeze guard is properly in place, that Social Distancing is enforced, and that utensils are replaced regularly;
16. If providing a "grab and go" service, stock coolers to no more than minimum levels;
17. Ensure the Food Safety Manager certification of the person in charge is up-to-date and provide food handler training to refresh Workers;
18. Thoroughly detail, clean, and sanitize the entire facility regularly, focusing such cleaning and sanitation on high contact areas that would be touched by Workers and/or patrons;
19. Between diners, clean and sanitize table condiments, digital ordering devices, check presenters, self-service areas, tabletops, and commonly touched areas, and discard single use items;
20. Use rolled silverware and eliminate table presets;
21. Remove items from self-service drink, condiment, utensil, and tableware stations and have Workers provide such items to patrons directly wherever practicable;
22. The use of disposable paper menus is strongly encouraged, which should be discarded after each patron use. Otherwise, businesses subject to this Section shall clean and sanitize reusable menus between each use by a patron. Non-touch menus are also acceptable for use;
23. Clean and sanitize restrooms regularly, check restrooms based on the frequency of use, and always ensure adequate supply of soap and paper towels;

24. Implement procedures to increase cleaning and sanitizing frequency of surfaces in the back-of-house. Avoid all food contact surfaces when using disinfectants;
25. Verify that ware-washing machines are operating at the required wash and rinse temperatures and with the appropriate detergents and sanitizers;
26. Redesigning seating arrangements to ensure at least six (6) feet of separation from seating to seating or utilizing physical barriers to separate groups of seating within six (6) feet;
27. Where practical, consider a reservations-only business model or call-ahead seating;
28. Post signage on entrances that no one with Symptoms of COVID-19 is permitted in the facility;
29. Where practicable, physical barriers such as partitions or Plexiglas at registers should be used;
30. Use technological solutions where possible to reduce person-to-person interaction: mobile ordering, mobile access to menus to plan, text on arrival for seating, and contactless payment options;
31. Provide Hand Sanitizer for use by patrons, including contactless hand sanitizing stations when available;
32. Do not allow patrons to congregate on restaurant premises or the curtilage thereof. Design a process to ensure patron separation while waiting to be seated that can include floor markings, outdoor distancing, or waiting in cars;
33. If possible, use an exit from the facility separate from the entrance;
34. Mark ingress/egress to and from restrooms to establish paths that mitigate proximity for patrons and Workers; and
35. All restaurant or dining room playgrounds shall be cleaned and sanitized regularly if in use.

IT IS FURTHER

ORDERED:

That none of the provisions of Section IV of this Order, titled "Restaurants & Dining Services," shall apply to the operation of dine-in services in hospitals, health care facilities, nursing homes, or other long-term care facilities, but such facilities should implement measures to prevent the spread of COVID-19 if possible.

IT IS FURTHER

ORDERED:

That the routine inspection timelines under Georgia Administrative Rule 511-6-1-.10(2) may be extended by the Georgia Department of Public Health by one hundred and twenty (120) days for any permit holder of a food service establishment maintaining an "A" food safety grade for any such food service establishment which was scheduled

to have a routine inspection at any time between March 14, 2020 and September 10, 2020.

IT IS FURTHER

ORDERED: To the extent that the provisions of Section IV of this Order, titled "Restaurants & Dining Services," conflict with the provisions of Section V of this Order, titled "Industry & Commerce," the provisions of Section IV shall control.

V. INDUSTRY, COMMERCE, ORGANIZATIONS, & NON-PROFITS

IT IS FURTHER

ORDERED: That the Georgia Department of Economic Development is authorized to issue guidance to any business, corporation, organization, or industry trade group regarding its status as Critical Infrastructure. This guidance shall not require a finding of fact but shall be in writing and shall be considered a final agency action for the purpose of proceedings under Code Section 50-13-19.

IT IS FURTHER

ORDERED: Critical Infrastructure that continue in-person operation during the effective dates of this Order **shall** implement measures which mitigate the exposure and spread of COVID-19. Such measures **may** include, but shall not be limited to the following, which shall be implemented to the maximum extent practicable:

1. Screening and evaluating Workers who exhibit Symptoms of COVID-19;
2. Requiring Workers who exhibit Symptoms of COVID-19 to not report to work or to seek medical attention;
3. Enhancing sanitation of the workplace as appropriate;
4. Disinfecting common surfaces regularly;
5. Requiring handwashing or sanitation by Workers at appropriate places within the business location;
6. Prohibiting Gatherings of Workers during working hours;
7. Permitting Workers to take breaks and lunch outside, in their office or personal workspace, or in such other areas where proper Social Distancing is attainable;
8. Implementing teleworking for all possible Workers;
9. Implementing staggered shifts for all possible Workers;
10. Holding all meetings and conferences virtually, whenever possible;
11. Delivering intangible services remotely, whenever possible;

12. Discouraging Workers from using other Workers' phones, desks, offices, or other work tools and equipment;
13. Prohibiting handshaking and other unnecessary person-to-person contact in the workplace;
14. If in use, open sales registers must be at least six (6) feet apart;
15. Point of sale equipment, including PIN entry devices and signature pads, should be frequently cleaned and sanitized; and
16. Placing notices that encourage hand hygiene at the entrance to the workplace and in other workplace areas where they are likely to be seen.

IT IS FURTHER

ORDERED:

That all businesses, establishments, corporations, non-profit corporations, or organizations that are *not* Critical Infrastructure that continue in-person operations during the effective dates of this Order **shall** implement measures which mitigate the exposure and spread of COVID-19 among its workforce. Such measures **shall** include the following:

1. Screening and evaluating Workers who exhibit Symptoms of COVID-19;
2. Posting a sign on the front of the facility stating that individuals who have Symptoms of COVID-19 shall not enter the store;
3. Requiring Workers who exhibit Symptoms of COVID-19 to not report to work or to seek medical attention;
4. Enhancing sanitation as appropriate;
5. Disinfecting common surfaces regularly;
6. Requiring handwashing or sanitation at appropriate places within the location;
7. Prohibiting Gatherings during hours of operation;
8. Permitting Workers to take breaks and meals outside, in their office or personal workspace, or in such other areas where proper Social Distancing is attainable;
9. Implementing teleworking as practicable;
10. Implementing staggered shifts as practicable;
11. Holding all meetings and conferences virtually as practicable;
12. Delivering intangible services remotely as practicable;
13. Discouraging use of other Worker's phones, desks, offices, or other tools and equipment;
14. Prohibiting handshaking and unnecessary person-to-person contact;
15. Placing notices that encourage hand hygiene at the entrance to the facility and in other areas where they are likely to be seen;

16. For retailers and service providers, providing for alternative points of sale outside of buildings, including curbside pick-up or delivery of products and/or services if an alternative point of sale is permitted under Georgia law;
17. For retailers and service providers, open sales registers must be at least six (6) feet apart;
18. Point of sale equipment, including PIN entry devices and signature pads, should be frequently cleaned and sanitized;
19. Increasing physical space between Workers and patrons; and
20. If the entity engages volunteers or has members of the public participate in activities, prohibiting volunteering or participation in activities for persons diagnosed with COVID-19, having exhibited Symptoms of COVID-19, or having had contact with a person that has or is suspected to have COVID-19 within the past fourteen (14) days.

IT IS FURTHER

ORDERED:

That Critical Infrastructure and all other businesses, establishments, corporations, non-profit corporations, or organizations that continue in-person operation during the effective dates of this Order **should** implement the following measures if practicable:

1. Providing Personal Protective Equipment as available and appropriate to the function and location of the Worker within the business location;
2. Providing disinfectant and sanitation products for Workers to clean their workspace, equipment, and tools; and
3. Increasing physical space between Workers' worksites to at least six (6) feet.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements above, Food Establishments (such as retail and wholesale grocery stores), as defined by Ga. Comp. R. & Regs. r. 40-7-1-.02 but not to include food processing plants or wholesale sandwich and salad manufacturers, **shall** implement additional measures to those listed above as practicable. Such measures **may** include, but shall not be limited to the following, which shall be implemented to the maximum extent practicable:

1. Scheduling specific hours of operation for vulnerable populations to shop;
2. Reducing store hours to allow for increased cleaning and sanitation while the store is closed;
3. Enacting policies and procedures to encourage Social Distancing for patrons and Workers. Measures may include:

- a. Protective Plexiglass screens at service counters and at cash registers;
 - b. Decals on the floor or aisles with messaging on Social Distancing;
 - c. Signs throughout the store giving visuals on Social Distancing;
 - d. Limited occupancy if store becomes too crowded; and
 - e. Use of one-way aisles;
4. Providing Personal Protective Equipment as available and appropriate to the function and location of the Worker within the business location;
 5. Encouraging patrons to wear face coverings;
 6. Utilizing in-store messaging to educate and remind patrons and Workers on recommended hygiene and Social Distancing;
 7. Adding additional Workers to specifically oversee increased sanitation of grocery carts, and other high-touch areas such as door handles, point of sales equipment, conveyor belts, and other surfaces;
 8. Checking restrooms regularly, cleaning and sanitizing based on frequency of use, and always ensuring adequate supply of soap and paper towels;
 9. Allowing time for frequent handwashing for Workers, including cashiers, that interact directly with patrons;
 10. Increasing or adding hand sanitizing stations around stores for patrons and Workers; and
 11. Procuring options with third-party cleaning companies to assist with the increased cleaning demands as needed.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements above, gyms and fitness centers **shall** implement additional measures to prevent the spread of COVID-19, as practicable. Such measures **shall** include:

1. Placing signage at any entrance to instruct patrons that they cannot enter if they have been diagnosed with COVID-19, have Symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19;
2. Placing signage at any entrance and throughout the facility to instruct patrons of the enhanced sanitation procedures, Social Distancing requirements, and other instructions and limitations, as applicable, set forth below;
3. If Workers are present at the gym or fitness center, screening patrons at the entrance and prohibiting entrance for patrons exhibiting Symptoms of COVID-19;
4. Limiting occupancy to enforce Social Distancing requirements and to prohibit Gatherings;

5. Utilizing contactless forms of patron check-in;
6. Providing Hand Sanitizer stations as available for patrons;
7. Providing antibacterial sanitation wipes as available at or near equipment and requiring users to wipe down the equipment before and after use;
8. Requiring Workers, if any, to patrol patron areas to enforce the equipment wipe-down policy and conduct additional cleanings during times when equipment is not being used;
9. Limiting use of cardio machines to every other machine or distancing machines to maintain acceptable Social Distancing between users;
10. Enforcing Social Distancing and prohibiting congregating between non-cohabitating patrons, especially in pools, group fitness classes, and areas where group sports regularly occur;
11. Encouraging patrons to conduct their workout and exit the facility without unnecessary delay;
12. Complying with the regulations for "Childcare Facilities" included in Section VII of this Order titled "Education & Children" if childcare services are provided;
13. In addition to the regular cleaning schedule, cleaning and sanitizing high touch surfaces, bathrooms, and locker rooms regularly throughout hours of operation;
14. Prohibiting patrons from sharing equipment without cleaning and sanitizing between uses;
15. Practicing Social Distancing between trainers and patrons as practicable;
16. Requiring no less than ten (10) feet of distance between patrons participating in group fitness classes; and
17. Requiring rooms and equipment used for group fitness classes to be disinfected between classes.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements above, body art studios permitted pursuant to Code Section 31-40-2, businesses registered pursuant to Code Sections 43-10-11 and 43-10-18, estheticians as defined by Code Section 43-10-1(8), hair designers as defined by Code Section 43-10-1(9), persons licensed to practice massage therapy pursuant to Code Section 43-24A-8, and tanning facilities as defined by Code Section 31-38-1(6) **shall** implement additional measures to prevent the spread of COVID-19, as practicable. Such measures **shall** include:

1. Encouraging patrons to use Hand Sanitizer upon entering the facility and before any treatment;
2. Posting signs at the entrance and at eye-level at each workstation stating that any patron who has Symptoms of COVID-19 must reschedule their appointment;

3. Allowing only one patron per service provider in the business at any one time;
4. Allowing one parent to be within a facility if their minor child is receiving a haircut;
5. Encouraging patrons to wait in their vehicle or outside the establishment until the service provider is ready, or patrons may wait in a waiting area inside the facility provided that all seating within the waiting area is spaced so that no waiting patron is seated within six (6) feet of any other person and all waiting patrons are required to wear face coverings;
6. Staggering use of every-other workstation or spacing workstations more than ten (10) feet apart, whichever option is practicable given the facility's configuration;
7. Staggering work schedules so that no more than 50% of the normal number of Workers providing services will be in the business at a time;
8. Requiring Workers to wear masks or face coverings while providing service to a patron;
9. Sanitizing all equipment, chairs, and tables used by Workers and patrons between each client visit;
10. Utilizing disposable materials and supplies as much as practicable according to state rules and regulations; and
11. Training all Workers on additional measures.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements above, indoor movie theaters and cinemas choosing to operate during the effective dates of this Order *shall* implement additional measures to prevent the spread of COVID-19. Such measures *shall* include:

1. Each party of patrons must be seated at least six (6) feet apart;
2. At least one usher must be used in each theater room before and at some point during each showing to ensure that proper Social Distancing protocol is enforced;
3. Seats, armrests, handrails, doors, doorknobs, and door handles in each theater must be thoroughly sanitized before and after each showing;
4. Tape may be applied to floors at ticket counters and concession stands to enforce proper Social Distancing protocol for patrons who are waiting in line;
5. Restrooms must be cleaned and disinfected regularly, and touchpoints must be cleaned and sanitized no less than once per hour;
6. Food service areas must adhere to the same guidelines set forth in Section IV, titled "Restaurants & Dining Services", above; and

7. Playgrounds, if any, must be cleaned and sanitized regularly if in use.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements above, bowling alleys choosing to operate during the effective dates of this Order **shall** implement additional measures to prevent the spread of COVID-19. Such measures **shall** include:

1. Placing signage at entrance and throughout the facility to instruct patrons of Social Distancing requirements and other instructions and limitations, as applicable;
2. Providing Hand Sanitizer stations for patrons throughout the facility;
3. Food service areas must adhere to the same guidelines set forth in Section IV, titled "Restaurants & Dining Services", above;
4. Tape may be applied to floors at ticket counters and rental stations to enforce proper Social Distancing protocol for patrons who are waiting in line;
5. Staggering use of lanes so that only every other lane or every third lane is in use to maintain proper Social Distancing between groups of patrons. Each party of patrons must be seated at least six (6) feet apart;
6. Score keeping machines, ball returns, tables, seats, and other fixtures at each bowling lane must be thoroughly sanitized before and after each party;
7. Bowling balls and bowling shoes must be thoroughly sanitized before and after each party; and
8. Playgrounds, if any, must be cleaned and sanitized regularly if in use.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements above for non-Critical Infrastructure, businesses which possess a license to operate as or otherwise meet the definition of "bar" as defined by Code Section 3-1-2(2.1) **shall** implement additional measures to prevent the spread of COVID-19, as practicable. Such measures **shall** include:

1. Screening and evaluating Workers who exhibit Symptoms of COVID-19;
2. Requiring Workers who exhibit Symptoms of COVID-19 to not report to work or to seek medical attention. Per existing U.S. Food and Drug Administration Food Code requirements, Workers who are sick should remain home. If a Worker becomes ill or presents Symptoms of COVID-19, the operator

should identify the Worker's condition during a pre-work screening and send the Worker home. Bars shall create, maintain, and follow established policies regarding when Workers who have become ill are permitted to return to work. A Worker with known or suspected COVID-19 must follow Centers for Disease Control and Prevention guidelines to self-isolate for at least ten (10) days after onset of Symptoms of COVID-19 and end isolation only after Symptoms of COVID-19 have improved and the Worker has been free of Symptoms of COVID-19 for three (3) consecutive days without medication before returning to work;

3. Limiting the number of total persons inside the bar to fifty (50) persons or thirty-five percent (35%) of total listed fire capacity occupancy of the entire bar, whichever is greater;
4. Implementing teleworking for all possible Workers;
5. Implementing staggered shifts for all possible Workers;
6. Holding all meetings and conferences virtually, whenever possible;
7. Training all Workers on the importance and expectation of increased frequency of handwashing, the use of Hand Sanitizers with at least 60% alcohol, and provide clear instruction to avoid touching hands to face;
8. Requiring all Workers to wear face coverings at all times. Workers may also wear face shields in addition to their face coverings. Such face coverings and face shields shall be cleaned or replaced daily;
9. Discouraging Workers from using other Workers' phones, workstations, or other work tools and equipment;
10. Where possible, staggering workstations to avoid Workers standing adjacent to one another or next to each other. Where six (6) feet of separation is not possible, consider spacing options that include other mitigation efforts with increased frequency of cleaning and sanitizing surfaces;
11. Establishing a limit for the maximum number of Workers permitted in Worker breakrooms to reduce contact;
12. Prohibiting handshaking and other unnecessary person-to-person contact in the workplace;
13. Enforcing Social Distancing of non-cohabitating persons while present on such entity's leased or owned property;
14. Increasing physical space between Workers and patrons;
15. Limiting contact between Workers and patrons;
16. Thoroughly detailing, cleaning, and sanitizing the entire facility prior to reopening and continue to do so regularly, focusing such cleaning and sanitation on high contact areas that would be touched by Workers and/or patrons;
17. Between patrons, cleaning and sanitizing tables, digital ordering devices, check presenters, self-service areas,

- tabletops, and commonly touched areas, and discarding single use items;
18. Removing any self-service items and have Workers provide such items to patrons directly wherever practicable;
 19. Requiring the use of disposable paper menus, if applicable, and discarding such menus after each patron use. Non-touch menus are also acceptable for use;
 20. Cleaning and sanitizing restrooms regularly, checking restrooms based on the frequency of use, and always ensuring adequate supply of soap and paper towels;
 21. Implementing procedures to increase cleaning and sanitizing frequency of surfaces;
 22. Verifying that ware-washing machines are operating at the required wash and rinse temperatures and with the appropriate detergents and sanitizers;
 23. Establishing seating areas for patrons to discourage loitering at the bar or in commonly trafficked areas;
 24. Providing service only to seated patrons, or, if not applicable, to patrons in designated areas that are practicing Social Distancing;
 25. Redesigning seating arrangements to ensure at least six (6) feet of separation from seating to seating or utilizing physical barriers to separate groups of seating within six (6) feet;
 26. Limiting party size at tables to no more than six (6) patrons;
 27. Where practical, considering a reservations-only business model or call-ahead seating;
 28. Posting signage on entrances that no one with Symptoms of COVID-19 is permitted in the facility;
 29. Where practicable, physical barriers such as partitions or Plexiglas at registers should be used;
 30. Using technological solutions where possible to reduce person-to-person interaction: mobile ordering, mobile access to menus to plan, text on arrival for seating, and contactless payment options;
 31. Providing Hand Sanitizer for use by patrons, including contactless hand sanitizing stations when available;
 32. Preventing patrons from congregating on bar premises or the curtilage thereof; designing a process to ensure patron separation that can include floor markings or outdoor distancing;
 33. If possible, using an exit from the facility separate from the entrance;
 34. Marking ingress/egress to and from restrooms to establish paths that mitigate proximity for patrons and Workers;
 35. Preventing activities that enable close human contact;
 36. Establishing pathways for patrons' ingress and egress and ensuring that they are clear and unobstructed;

37. Setting up hand sanitizing stations at every entrance to the establishment and encouraging patrons to use Hand Sanitizer upon entering;
38. Requiring Workers to wash or sanitize their hands upon entering the establishment, and between interactions with patrons; and
39. Sanitizing the bar at least twice daily before opening and after closing.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements above for non-Critical Infrastructure, operators of amusement rides as defined by Code Section 25-15-51, traveling carnivals, water parks, circuses, and other temporary amusement rides operating during the effective dates of this Order **shall** implement additional measures to prevent the spread of COVID-19. Such measures **shall** include:

1. Enforcing social distancing at all times;
2. Display signage and ground markers that encourage Social Distancing;
3. Increasing physical space between Workers and patrons;
4. Limiting contact between Workers and patrons;
5. Providing online training programs for workers instructing them on how to stay safe and keep patrons safe;
6. Providing workers with Personal Protective Equipment, as appropriate;
7. Requiring Workers to wear face coverings at all times;
8. Other than at water parks, encouraging patrons to wear face coverings at all times when they are not experiencing a ride or an attraction;
9. Utilizing touch-free or contactless payment options when possible;
10. Limiting occupancy on the premises to allow for patrons to abide by the Gathering ban at all times;
11. Prohibiting parties from entering when at least one patron in the party is exhibiting Symptoms of COVID-19;
12. Communicating new operational procedures to guests prior to arrival, on the attraction's website, and through social media to establish expectations and instill confidence, including:
 - i. Identifying Symptoms of COVID-19;
 - ii. Notifying patrons that if anyone in their party is experiencing Symptoms of COVID-19, the entire party will be denied entry;
 - iii. Directives on wearing masks/ face coverings for employees and guests;

- iv. Social Distancing guidelines;
 - v. Capacity limits that facilitate Social Distancing;
 - vi. Enhanced cleaning and sanitization protocols;
 - vii. Use of temperature checks/thermal scanning cameras; and
 - viii. Procedures for isolating and seeking medical assistance for a patron or worker who may become ill on the premises.
13. Establishing uniform entrances where patrons are screened;
 14. Prohibiting entrance of patrons exhibiting Symptoms of COVID-19;
 15. Placing signage at any entrance to instruct patrons that they cannot enter if they have been diagnosed with COVID-19, have Symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19 within the past fourteen (14) days;
 16. Implementing processes to perform contactless security checks, as appropriate;
 17. Reducing face-to-face purchase transactions when possible;
 18. Removing any self-service items and have Workers provide such items to patrons directly wherever practicable;
 19. Placing acrylic or other types of barriers or screens, including safety goggles, in areas where there is frequent patron-Worker contact;
 20. Placing signs that remind patrons to adhere to the guidelines published by the Centers for Disease Control and Prevention to prevent the spread of COVID-19;
 21. Requiring Workers to monitor queues and enforce Social Distancing and prevent Gatherings;
 22. Encouraging the use of Hand Sanitizer by patrons at the entrance of the premises and the entrance to all ride or attraction queues;
 23. Cleaning and sanitizing the contact surfaces of any ride or attraction prior to opening and frequently throughout the day;
 24. Reducing the number of patrons per ride or attraction in the following manner:
 - i. For open-air rides where patrons are arranged in rows, such as roller coasters, log flumes, train rides, and similar types of rides and attractions, only allowing persons in the same party to be seated on the same row and only seating every other row;
 - ii. For open-air rides where patrons are arranged in groups, such as free-fall rides, rafting rides, and other similar types of rides and attractions, seating persons in the same party adjacent to each other and

- providing at least six (6) feet between non-cohabitating groups or patrons;
- iii. For open-air rides where patrons are seated in cars, such as bumper cars, sky lifts, classic Ferris wheels, swing rides, and similar types of rides and attractions, only allowing persons in the same party to be seated together in each car;
 - iv. For open-air rides where patrons are seated in an interspersed manner, such as carousels and similar types of rides and attractions, seating patrons so that there is at least six (6) feet between persons not in the same party;
 - v. For closed car rides, such as monorails, gondola-style Ferris wheels, and similar types of rides and attractions, only allowing persons in the same party to be seated together in each car or unit; and
 - vi. For self-guided rides where enforcing Social Distancing is not practicable and there are surfaces subject to multiple contacts, such as fun houses, ball pits, jump-arounds, haunted houses, and similar types of rides and attractions, closing such rides or attractions unless Social Distancing can be enforced and the ride or attraction can be sanitized between groups of participants.
25. Reconfiguring queues so that patrons must adhere to Social Distancing while waiting on a ride or attraction;
 26. Recognizing that it may not be possible to open some attractions if Social Distancing and sanitation protocols cannot be implemented;
 27. Reconfiguring locker arrangements or availability to allow for Social Distancing;
 28. Sanitizing lockers frequently throughout the day;
 29. Reconfiguring seating and lounge areas to allow for Social Distancing;
 30. Cleaning and sanitizing restrooms regularly, checking restrooms based on the frequency of use, and ensuring adequate supply of soap and paper towels at all times;
 31. Implementing procedures to increase cleaning and sanitizing frequency of surfaces;
 32. Food service areas must adhere to the same guidelines set forth in Section IV of this Order, titled "Restaurants & Dining Services;" and
 33. Water parks and water amusement rides shall implement the following additional measures:
 - i. Ensuring pool water is treated in accordance with Georgia Department of Public Health and applicable county pool ordinance or Boards of Health

- regulations;
- ii. Utilizing a timed or controlled entry system to limit patron distancing in pools to allow for Social Distancing and have Workers regularly monitor capacity;
- iii. Not opening wave pools and other rides or attractions where capacity, wave thrust, and Social Distancing cannot be effectively managed; and
- iv. Following applicable guidance from the Georgia Department of Public Health and Centers for Disease Control and Prevention on managing public swimming pools.

IT IS FURTHER

ORDERED: That in instances where persons are working outdoors without regular contact with other persons, such as delivery services, contractors, landscape businesses, and agricultural industry services, such persons *shall* only be required to practice Social Distancing and implement sanitation processes as necessary and practicable.

VI. HEALTHCARE

IT IS FURTHER

ORDERED: That any person, service, or entity delivering healthcare during the effective dates of this Order shall adhere to the guidelines listed in Section V for Critical Infrastructure in addition to the guidelines listed in this Section.

IT IS FURTHER

ORDERED: That to the extent possible, hospitals, health care institutions, medical facilities, nursing homes, and other long-term care facilities should offer in-room dining.

IT IS FURTHER

ORDERED: That the Georgia Board of Dentistry shall be authorized to issue temporary licenses to dental hygienist applicants who graduated in 2020 from an accredited dental hygiene school and have yet to take their licensing exam due to said exam being postponed or cancelled as a result of COVID-19. Such temporary licenses shall allow a graduate dental hygienist applicant to work under the direct supervision of a licensed supervising dentist during the period of

temporary licensure. Guidelines for the requirements and procedure for the application of the temporary license shall be issued by the Georgia Board of Dentistry. Code Section 43-11-70.1 and Ga. Comp R. & Regs. R. 150-5-.02(2) shall be suspended to the extent that they would prohibit the issuance of such temporary licenses. This provision shall become effective upon signature and shall expire at the conclusion of the Public Health State of Emergency declared in Executive Order No. 03.14.20.01. If the Public Health State of Emergency declared in Executive Order No. 03.14.20.01 is renewed, this provision of this Order shall carry forward with the Public Health State of Emergency until such state of emergency is terminated or ceases to be renewed by the Governor.

IT IS FURTHER

ORDERED:

That the Georgia Board of Dentistry shall be authorized to issue temporary licenses to dental applicants who graduated in 2020 from an accredited dental college and have yet to take their licensing exam due to said exam being postponed or cancelled as a result of COVID-19. Such temporary licenses shall allow a graduate dental applicant to work under the direct supervision of a licensed supervising dentist during the period of temporary licensure. Guidelines for the requirements and procedure for the application of the temporary license shall be issued by the Georgia Board of Dentistry. Code Section 43-11-42 and Ga. Comp R. & Regs. R. 150-3-.04(1)(a) shall be suspended to the extent that they would prohibit the issuance of such temporary licenses. This provision shall become effective upon signature and shall expire at the conclusion of the Public Health State of Emergency declared in Executive Order No. 03.14.20.01. If the Public Health State of Emergency declared in Executive Order No. 03.14.20.01 is renewed, this provision of this Order shall carry forward with the Public Health State of Emergency until such state of emergency is terminated or ceases to be renewed by the Governor.

VII. EDUCATION & CHILDREN

IT IS FURTHER

ORDERED:

That the State Board of Education shall provide rules, regulations, and guidance for the operation of public elementary and secondary schools for local boards of education relying on Code Section 20-2-168(c)(2) to depart from a strict interpretation of the definition of "school year," "school month," or "school day." Such rules, regulations, and guidance promulgated by the State Board of Education shall adhere to, and shall not conflict with, guidance issued by the Georgia State Health Officer, the Georgia Department of Public Health, and the American Academy of Pediatrics.

IT IS FURTHER

ORDERED: That nothing in this Order shall prevent any school, technical school, college, or university from requiring faculty and Workers to attend meetings or other necessary activities at a school or facility for the purpose of supporting distance learning, research, administration, maintenance, or preparation for the 2020-2021 school year.

IT IS FURTHER

ORDERED: That because of the limited resources of school districts in this state, schools and school districts shall not be required to comply with the ban on Gatherings, but during the effective dates of this Order, such schools and school districts **shall** implement additional measures to prevent the spread of COVID-19 among Workers and students while present on school campuses. Such measures **shall** include:

1. Screening and evaluating Workers and students who exhibit Symptoms of COVID-19;
2. Requiring Workers and students who exhibit Symptoms of COVID-19 to not report to school and to seek medical attention;
3. As appropriate and practicable at the discretion of the local school board or applicable board of directors, requiring Workers and students to take mitigating steps to prevent the spread of COVID-19, which may include requiring Workers and students to wear face masks or face coverings while indoors on school property during school hours;
4. As practicable, enforcing social distancing protocol before, during, between, and after all athletic, educational, musical, and other group activities—especially when such activities require students to exercise, sing, or play a brass or woodwind instrument;
5. As practicable, reducing class sizes, or moving classes into larger or more open spaces such as gymnasiums, stadiums, arenas, or outdoor areas to better facilitate social distancing measures;
6. Ensuring ventilation systems operate properly and increasing circulation of air within facilities as practicable;
7. Enhancing sanitation of the school as appropriate;
8. Disinfecting common surfaces regularly;
9. Encouraging handwashing or sanitation by Workers and students at appropriate places within the school;
10. Permitting students and Workers to take breaks and lunch outside, in their personal study space, workspace, or in such other areas where proper Social Distancing is attainable;

11. Holding all meetings and conferences virtually, whenever possible;
12. Discouraging students from using other students' phones, desks, offices, or other work tools and equipment;
13. Discouraging handshaking and other unnecessary person-to-person contact; and
14. Placing notices that encourage hand hygiene at the entrance to the school and in other areas where they are likely to be seen.

IT IS FURTHER

ORDERED: That all Child Care Learning Centers and Family Child Learning Homes under the jurisdiction of the Georgia Department of Early Care and Learning shall maintain Worker-Child Ratios set forth by the Georgia Department of Early Care and Learning.

IT IS FURTHER

ORDERED: That in addition to the requirements for businesses, establishments, corporations, non-profit corporations, or organizations that are not Critical Infrastructure set forth in Section V above and the standard hygiene, sanitation, and disinfection licensing rules promulgated by the Georgia Department of Early Care and Learning, all Childcare Facilities that operate during the effective dates of this Order **shall** implement additional measures to prevent the spread of COVID-19. Such measures **shall** include the following:

1. Screening and evaluating all children prior to them entering the classroom for Symptoms of COVID-19;
2. Prohibiting children from entering a classroom if they exhibit any Symptoms of COVID-19;
3. Prohibiting unnecessary visitors;
4. Providing meals in classrooms rather than in congregated or communal settings where possible;
5. Restricting families' access to the front door of the facility or the door of their respective child's classroom only;
6. Surfaces and objects that are frequently touched must be sanitized regularly, including, but not limited to, toys, games, and objects or surfaces not ordinarily cleaned daily;
7. Toys and games that cannot be cleaned and sanitized should not be used;
8. Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions should be set aside until they are cleaned by hand by a person wearing gloves;

9. Machine-washable cloth toys should be used by one individual at a time or should not be used at all and should be laundered before being used by another child;
10. Toys used by a group of children must be washed and sanitized before they may be used by children in a different group or classroom;
11. Items that need to be cleaned should be set aside in a dish pan with soapy water or in a separate container marked for soiled toys;
12. Only bedding (sheets, pillows, blankets, and sleeping bags) that can be washed may be used. Each child's bedding must be kept separate and, to the extent practicable, should be stored in individually labeled bins, cubbies, or bags. Cots and mats should be labeled for each child and any bedding that touches a child's skin should be cleaned weekly or before use by any other child; and
13. Workers should sign children in and out of the facility for families if a computer or keypad system inside the facility is used. If a tablet located outside the facility is used by families during drop-off and pick-up, the tablet must be disinfected after each use. If a paper sign-in system is used for sign-in, writing utensils should be sanitized after each use if families are permitted to sign children in themselves.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements for non-Critical Infrastructure above, Summer Camps and Overnight Summer Camps **shall** implement additional measures to prevent the spread of COVID-19. Such measures **shall** include, but are not limited to, the following:

1. Placing signage at any entrance to instruct Campers that they cannot enter if they have been diagnosed with COVID-19, have exhibited Symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19 within the past fourteen (14) days;
2. Placing signage at any entrance and throughout the facility to instruct Campers of the enhanced sanitation procedures, Social Distancing requirements, and other instructions and limitations, as applicable, set forth below;
3. Screening Campers at drop-off and preventing any Camper from entering that exhibits Symptoms of COVID-19;
4. Requiring that any persons exhibiting Symptoms of COVID-19 at any time while at the Summer Camp to be separated from the group immediately and requiring such person to leave the camp facility as soon as practicable;

5. Prohibiting any Worker or Camper that has stayed home sick, been prevented from entering camp due to Symptoms of COVID-19, or been sent home during camp due to Symptoms of COVID-19 from attending camp again until they have either had a negative COVID-19 test or have been fever and fever medication free for seventy-two (72) hours, other Symptoms of COVID-19 have improved, and at least ten (10) days have passed since Symptoms of COVID-19 first appeared;
6. Requiring parents dropping-off and picking-up Campers to remain in their vehicles;
7. Utilizing contactless forms of Camper check-in and check-out;
8. Implementing staggered drop-off and pick-up times, with specific times for each group of Campers, if practicable;
9. Providing Hand Sanitizer to Campers as soon as practicable upon drop-off;
10. Prohibiting unnecessary visitors to camp activities and facilities;
11. Discontinuing camp tours;
12. Providing training to Workers on how to identify Symptoms of COVID-19 in Campers, the proper processes for removing a potentially ill Camper, and the infection mitigation procedures to perform in such an event;
13. Providing an isolation area for sick Workers or Campers;
14. To the extent necessary, limiting groups to fifty (50) persons or less, including Workers and Campers, in a space where all persons gathered cannot maintain at least six (6) feet of distance between themselves and any other person;
15. To the extent possible, keeping the same Workers and Campers in the same group for the duration of the camp;
16. Enforcing Social Distancing between groups, prohibiting Gatherings, and prohibiting congregation among Campers belonging to different groups;
17. Providing a separate designated space for each Camper to store personal belongings throughout the duration of the camp;
18. Prohibiting use of camp facilities and equipment that are not able to be regularly sanitized;
19. To the extent possible, allowing only one group to use camp equipment at a time;
20. Sanitizing camp equipment after each group use;
21. Requiring Workers to patrol camp areas to enforce the equipment sanitization policy and conduct additional cleanings during times when equipment is not being used;
22. If swimming facilities are available, allowing each group to swim only once per day and staggering swimming times to avoid crowding at the swimming facilities;

23. If camp facilities are also open to other patrons, prohibiting contact between Campers and the facility's other patrons and requiring sanitization before and after camp use of any such shared facilities;
24. Providing Hand Sanitizer stations for Campers and requiring regular use;
25. Requiring Campers to wash or sanitize their hands during each group restroom break, snack break, and meal break;
26. For day camps, if possible, requiring Campers to bring their own lunch and snacks with them to camp each day, with all such food items being in a sealed lunch bag marked with the Camper's name;
27. Requiring all dining facilities to follow the criteria for restaurant dine-in services set forth in Section IV herein to the extent practicable;
28. Requiring Workers to wear gloves when helping Campers open items from meals and snacks;
29. If camp vehicles are used for transporting Campers to and from on-site or off-site activities, requiring Workers to sanitize each vehicle before and after use;
30. Requiring Workers to clean and sanitize bathrooms and all frequently touched surfaces regularly throughout the opening hours in addition to the regular cleaning schedule. Shared restrooms must be sanitized no less than twice per day;
31. Providing masks or other Personal Protective Equipment to Workers as available and appropriate to the function and location of Workers within the camp facility; and
32. Providing masks or other Personal Protective Equipment to Campers as available and appropriate to the activity and location of Campers within the camp facility; and
33. Overnight Summer Camps shall implement the following additional measures:
 - a. Campers and Workers shall be tested for COVID-19 prior to beginning an Overnight Summer Camp. Overnight Campers and Workers shall not be permitted to begin any Summer Camp unless they have received a negative test result for COVID-19 within twelve (12) days prior to beginning an Overnight Summer Camp. A Camper or Worker who receives a positive test result for COVID-19 shall not be allowed access to any Overnight Summer Camp facilities or Overnight Summer Camp activities until either:
 - i. The Camper or Worker has had no fever for at least seventy-two (72) hours, without taking fever-reducing medication, and

- ii. The Camper's or Worker's Symptoms of COVID-19 have shown progressive improvement, and
- iii. At least ten (10) days have elapsed from the date Symptoms of COVID-19 began,

or

- i. For a Camper or Worker who has received a laboratory-confirmed positive test result, but who has experienced no Symptoms of COVID-19, until at least ten (10) days have elapsed since the date of the first positive diagnostic test.
- b. Screening Workers and Campers each morning and evening. Persons exhibiting Symptoms of COVID-19 shall be separated from the group immediately and must leave the camp facility as soon as practicable;
- c. Requiring Workers to clean and sanitize overnight bunk rooms at least once per day;
- d. Sanitizing bunks and bunk mattresses at least once per week and before and after use by a new Worker or Camper;
- e. Limiting camp occupancy to the extent necessary to maintain overnight bunk room occupancy at twenty-five (25) persons, including Workers and Campers, or less per room;
- f. To the extent possible, arranging beds and bunk beds in overnight bunk rooms so that beds are six (6) feet apart and in a foot-to-foot style; and
- g. Requiring a Registered Nurse or Licensed Practical Nurse to be on site during all times that Campers are present at the camp facility to the extent practicable.

IT IS FURTHER

ORDERED:

That all Campers and Workers who stay overnight at an Overnight Summer Camp must remain on the Summer Camp premises at all times, except in case of emergency or for purposes of participating in an off-site activity that is part of the Overnight Summer Camp's program. Any Camper or Worker who leaves the premises of an Overnight Summer Camp for any reason shall be required to receive an additional negative test result for COVID-19 prior to re-entry. This provision shall not apply to Workers at Summer Camps who do not stay overnight, provided that such Workers wear a face covering and practice strict Social Distancing while on the premises of the Overnight Summer Camp.

IT IS FURTHER

ORDERED: That a Camper or Worker at a Summer Camp or an Overnight Summer Camp with known exposure to COVID-19 shall not be allowed access to any Summer Camp or Overnight Summer Camp, including any facilities or activities, until at least fourteen (14) days have elapsed since the last known exposure.

IT IS FURTHER

ORDERED: That Code Section 15-11-2(10) relating to the definition of "child" is suspended for the limited purpose of ensuring that persons in the care of the Georgia Division of Family & Children Services who age out of the definition of "child" during the Public Health State of Emergency shall be eligible to remain in their placement and continue to receive services for a duration of ninety (90) days following the termination of the Public Health State of Emergency or any extension thereof. This suspension shall apply to Code Section 15-11-2(10), effective until July 1, 2020, and upon expiration to Code Section 15-11-2(10), effective July 1, 2020. Any Georgia Division of Family & Children Services policies shall also align with this provision.

IT IS FURTHER

ORDERED: That Ga. Comp R. & Regs. R. 591-1-1-.46(b)(7) is hereby suspended to the extent necessary to allow license-exempt day camp programs the option to operate during school terms for the purpose of providing Supervision, as defined by Ga. Comp R. & Regs. R. 591-1-1-.32(7), and/or a physical location for children five (5) years of age or older participating in digital or distance learning during school hours. License-exempt day camp programs falling under this suspension shall have a staff to child ratio not exceeding 1:20 and shall be subject to monitoring for verification of compliance with certain health and safety restrictions set forth by the Georgia Department of Early Care and Learning. This provision shall become effective upon signature and shall expire at the conclusion of the Public Health State of Emergency declared in Executive Order No. 03.14.20.01. If the Public Health State of Emergency declared in Executive Order No. 03.14.20.01 is renewed, this provision of this Order shall carry forward with the Public Health State of Emergency until such state of emergency is terminated or ceases to be renewed by the Governor.

IT IS FURTHER

ORDERED:

That to assist Pre-K programs operating in Child Care Learning Centers, as defined in Code Sections 20-1A-4(1) and 20-1A-2(3) respectively, Ga. Comp R. & Regs. R. 591-1-1-.03(12), which requires Child Care Learning Centers to provide supervised naps or rest periods during the day for children under (5) years of age, is hereby suspended for Pre-K programs that are operating less than six (6) consecutive hours per day. This provision shall become effective upon signature and shall expire at the conclusion of the Public Health State of Emergency declared in Executive Order No. 03.14.20.01. If the Public Health State of Emergency declared in Executive Order No. 03.14.20.01 is renewed, this provision of this Order shall carry forward with the Public Health State of Emergency until such state of emergency is terminated or ceases to be renewed by the Governor.

IT IS FURTHER

ORDERED:

That no provision of this Order shall limit, infringe, suspend, or supplant any custodial arrangements created pursuant to the laws or constitution of this State or the laws or constitution of the United States, nor shall any person use any provision of this Order as a defense to an action in violation of a custodial arrangement by any court created pursuant to the laws or constitution of this State or the laws or constitution of the United States.

IT IS FURTHER

ORDERED:

To the extent that any provision of Section VII of this Order, titled "Education & Children," directly conflicts with any provision of Section VIII of this Order, titled "Governments," the provision in Section VII shall control.

VIII. GOVERNMENTS

IT IS FURTHER

ORDERED:

That for the purposes of Code Section 48-5-311(e)(6A), "in-person" appearances before county boards of equalization may occur via remote communications, including, but not limited to, video teleconference. This provision shall be implemented consistent with Ga. Comp. R. & Regs. r. 560-11-12-.02, which requires hearings before county boards of equalization to "only be as formal as is necessary to preserve order and be compatible with the principles of justice." Further, this provision does not abrogate the requirement that county boards of equalization comply with the Georgia Open Meetings Act. Further, decisions of county boards of equalization

may be transmitted electronically if all parties consent at the time of the hearing.

IT IS FURTHER

ORDERED:

That any purported requirement under the laws of this state requiring original signatures and raised corporate seals related to construction surety bonds required under Code Sections 13-10-40-65, 32-2-70, 36-91-1, 36-91-2, 36-91-50 and 36-91-70-93 and commercial surety bonds required or permitted under numerous other statutes are suspended for the limited purpose of providing that public procurement officers shall accept electronic signatures and electronic corporate seals as provided by the provisions of Code Sections 10-12-2 et seq. and 33-24-14 and any construction surety bond or commercial surety bond may be executed electronically if all the following requirements are met:

1. The document is notarized pursuant to the requirements of Executive Order 04.09.20.01; and
2. If requested by the procurement officer, the original shall be provided within seven (7) business days.

IT IS FURTHER

ORDERED:

That the requirements of Code Section 36-70-27 and 50-8-8 are hereby suspended to the extent that they would prevent local governments from being eligible to receive state funding for expenditures made during the current Public Health State of Emergency related to the prevention, treatment, or mitigation of COVID-19.

IT IS FURTHER

ORDERED:

That pursuant to Code Section 38-3-28, county and municipal governments are authorized and empowered to make, amend, and rescind such orders, rules, and regulations as may be necessary for emergency management purposes and to supplement the carrying out of this Order, but such orders, rules, and regulations shall not be inconsistent with this Order or any other orders, rules, or regulations promulgated by the Governor or by any state agency exercising a power derived from the Public Health State of Emergency declaration. For the purpose of this provision, orders, rules, and regulations that are promulgated by county and municipal governments that are more or less restrictive than the terms of this Order shall be considered inconsistent with this Order, unless such provision, order, rule, or regulation is otherwise expressly permitted by the terms of this Order.

IT IS FURTHER

ORDERED:

That pursuant to Code Section 38-3-28, other than orders issued pursuant to the authority of Code Section 38-3-60 *et seq.*, any state, county, or municipal law, order, ordinance, rule, or regulation that requires persons to wear face coverings, masks, face shields, or any other Personal Protective Equipment while in places of public accommodation or on public property are suspended to the extent that they are more restrictive than this Executive Order or any such law, order, ordinance, rule, or regulation expressly permitted by this Executive Order.

IT IS FURTHER

ORDERED:

That municipalities, counties, and other governmental entities located in counties that have reached the Threshold Requirement are hereby permitted to impose a Local Option Face Covering Requirement; however, local governmental entities are not required to impose a Local Option Face Covering Requirement even if the Threshold Requirement is reached.

IT IS FURTHER

ORDERED:

If a local government entity meets the Threshold Requirement and chooses to impose a Local Option Face Covering Requirement, such Local Option Face Covering Requirement must comply with the following:

1. The Local Option Face Covering Requirement shall not be applied to individuals who are eating or drinking, those who have difficulty donning or removing a face mask or face covering without assistance, those who have a bona fide religious objection to wearing a face mask or face covering, or those who have a bona fide medical reason not to wear a face mask or face covering;
2. The Local Option Face Covering Requirement shall not give rise to any fines, fees, penalties (criminal or otherwise) or other cause of action against any private business, establishment, corporation, non-profit corporation, or organization;
3. The Local Option Face Covering Requirement shall not give rise to any fines, fees, or penalties in excess of fifty dollars (\$50.00) against any person per offense, nor shall it be punishable by imprisonment for any term;
4. Enforcement measures may only be taken against individuals. Owners, directors, officers, or agents of any business, establishment, corporation, non-profit corporation, or organization may not be held liable for the failure of their

customers to comply with any Local Option Face Covering Requirement;

5. The Local Option Face Covering Requirement shall not be enforced at any Polling Place, as defined under Code Section 21-2-2(27), and no individual shall be denied ingress or egress to or from a Polling Place for failure to wear a face covering or face mask;
6. The Local Option Face Covering Requirement cannot be enforced against individuals on residential property; and
7. The Local Option Face Covering Requirement may be enforced against individuals on private property where the owner or occupant of the property consents to enforcement. Businesses, establishments, corporations, non-profit corporations, and organizations may be required to post reasonable public notice of a Local Option Face Covering Requirement and state whether such business, establishment, corporation, non-profit corporation, or organization consents to enforcement or does not consent to enforcement of such requirement on its property.

IT IS FURTHER

ORDERED:

Local government entities who choose to impose a Local Option Face Covering Requirement shall warn noncompliant individuals about the health risks posed by not wearing a face mask or face covering prior to issuing any citation and shall make good faith, reasonable efforts to distribute free masks in their jurisdictions to individuals who cannot afford a face mask or face covering. A person who is found in violation of any Local Option Face Covering Requirement and who cannot afford a face mask or face covering shall be provided one at the municipality, county, or other governmental entity's expense.

IT IS FURTHER

ORDERED:

That municipalities, counties, and other government entities shall have the authority to control terms of entry onto property owned or leased by the municipality, county, or other government authority, board, bureau, or commission regardless of whether the Threshold Requirement is met. Controlling terms of entry may include requiring employees or other individuals present on municipality, county, or other government authority, board, bureau, or commission's owned or leased property to wear a face mask or face covering; however, no individual shall be denied ingress or egress to or from a Polling Place, as defined under Code Section 21-2-2(27), for failure to wear a face covering or face mask.

IT IS FURTHER

ORDERED: That the requirement under Code Section 16-11-129 that renewals of weapons carry licenses and renewal licenses must be applied for within thirty (30) days after the expiration of such licenses is hereby suspended for weapons carry licenses and renewal licenses which expire between February 13, 2020 and August 15, 2020.

IT IS FURTHER

ORDERED: That applications for renewals of such weapons carry licenses and renewal licenses shall be considered to be for a renewal license if the holder of such weapons carry license or renewal license applies within 120 days after the expiration date on the face of license, and that if the Public Health State of Emergency is extended, then this provision shall apply to any weapons carry license or renewal license that expires during the Public Health State of Emergency.

IT IS FURTHER

ORDERED: That the operation of Critical Infrastructure shall not be impeded by county, municipal, or local ordinance.

IX. SPORTS & LIVE PERFORMANCE VENUES

IT IS FURTHER

ORDERED: That drive-in performances where patrons attend a live performance while remaining in an automobile or in a restricted area immediately surrounding an automobile shall not be subject to this Section and shall adhere to the guidelines for non-Critical Infrastructure.

IT IS FURTHER

ORDERED: That Live Performance Venues shall operate pursuant to the guidelines for non-Critical Infrastructure if their operation does not include granting members of the public a license to be present at the Live Performance Venue for a performance of any kind. Examples of this type of activity may include, but are not limited to, recording sessions for artists, live stream performances, practices, fanless competitions, and rehearsals. Free events and invitations to members of the public to attend a non-ticketed activity or event at a Live Performance Venue shall adhere to the applicable Tier guidelines for the venue's size.

IT IS FURTHER

ORDERED:

That events held at Live Performance Venues shall be classified in tiers based upon the fire code capacity of the venue. Tier I shall include venues that can host 999 or fewer persons. Tier II shall include venues that can host between 1,000 and 4,999 persons. Tier III shall include venues that can host 5,000 or more persons. The calculation of the total number of persons shall include all persons, including Workers, that are present in a Live Performance Venue.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements for non-Critical Infrastructure, all Tier I Live Performance Venues **shall** implement additional measures to prevent the spread of COVID-19. All live performance venues are strongly encouraged to adopt additional measures to those required below that are tailored to the specific nature of the type of performance venue and events hosted. Such measures **shall** include, but are not limited to, the following:

1. Placing signage at any entrance to instruct patrons and performers that they cannot enter if they have been diagnosed with COVID-19, have exhibited Symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19 within the past fourteen (14) days;
2. Placing signage at any entrance and throughout the facility providing information regarding enhanced sanitation procedures, Social Distancing requirements, and other instructions and limitations, as applicable, set forth below;
3. Requiring all Workers who have frequent contact with patrons to wear a face covering while at the facility, provided, however, that such Workers shall be permitted to remove their face coverings while eating and drinking, if due to warm weather, or because of other extenuating circumstances the face covering is causing difficulty breathing;
4. Providing other Personal Protective Equipment to Workers as available and appropriate to the function and location of Workers within the facility;
5. To the extent practicable, screening all individuals at entrances and preventing any person from entering that exhibits Symptoms of COVID-19;
6. Requiring that all patrons that begin exhibiting or experiencing Symptoms of COVID-19 at any time while at the Live Performance Venue to leave the Live Performance Venue as soon as practicable; however, if the patron cannot immediately leave, providing an isolation area or areas for individuals experiencing Symptoms of COVID-19;
7. Providing training to Workers on how to identify Symptoms of COVID-19 in any individuals present, the proper processes for assisting a potentially ill patron with exiting the facility,

- and the appropriate infection mitigation procedures to perform in such an event;
8. To the extent practicable, utilizing contactless parking systems, ticket-taking, ticket purchase, will-call, check-in, check-out, security checks, and/or sales;
 9. To the extent practicable, eliminating the need for patrons to touch surfaces by implementing systems that may include, but are not limited to, opening doors for patrons, operating coat/bag checks in a contactless manner and with cashless transactions, and utilizing electronic ordering and payment for concessions and having Workers deliver concessions;
 10. To the extent practicable, utilizing physical barriers such as partitions or Plexiglas at ticket counters, concession stands, and points of sale;
 11. To the extent practicable, implementing additional points of sale for concession stands to reduce the number of patrons waiting in lines;
 12. Limiting the number of individuals permitted in on-site stores, museums, suites, clubs, conference rooms, private rooms, or boxes to enforce adherence to proper Social Distancing protocol;
 13. Implementing staggered entry and exit times or systems for patrons by using virtual queue systems or grouping patrons by ticket level, seating section, or other variable;
 14. To the extent practicable, implementing assigned entrance and exit portals, assigned concession stands, and assigned restrooms for patrons grouped by ticket level, seating section, or other variable;
 15. To the extent practicable, requiring an adequate number of empty seats or physical space between parties of patrons to enforce proper Social Distancing protocol;
 16. Providing ushers to enforce social distancing protocol before, during, and after the event, and to facilitate patrons' entrance and exit in accordance with any grouped entrance and exit times and portals; -
 17. Providing Hand Sanitizer for use by all individuals present, using contactless hand sanitizing stations when available;
 18. Reconfiguring queues so that patrons must adhere to Social Distancing while waiting;
 19. Sanitizing seats, armrests, handrails, doors, doorknobs, door handles, PIN devices, and any other high contact surface in the venue prior to each event;
 20. To the extent practicable and consistent with league or conference rules, for events with halftimes, breaks, or intermissions, implementing extended times to allow for controlled crowds during patron ingress and egress to and from seating areas and restrooms;

21. If the facility is open to multiple groups of patrons or is hosting multiple events at one time, prohibiting contact between patrons of separate groups or events and requiring sanitization of high contact surfaces within the facility between each patron group use of any shared area;
22. Requiring all dining facilities to follow the criteria for restaurant dine-in services set forth in Section IV of this Executive Order titled "Restaurants & Dining Services"; and
23. Requiring Workers to clean and sanitize bathrooms and all frequently touched surfaces regularly throughout times while patrons, athletes, or performers are present at the facility in addition to the regular cleaning schedule.

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements for non-Critical Infrastructure, all Tier II Live Performance Venues *shall* implement the measures to prevent the spread of COVID-19 provided for Tier I Live Performance Venues, unless, independent guidelines are developed in conjunction with the performer(s), and, if applicable, the organizer(s), promoter(s), or sponsor(s) of the event. Such guidelines shall not be inconsistent with the guidelines provided by the Centers for Disease Control and Prevention to prevent the spread of COVID-19, and shall at least include the following:

1. Placing signage at any entrance to instruct patrons that they cannot enter if they have been diagnosed with COVID-19, have exhibited Symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19 within the past fourteen (14) days;
2. Requiring all Workers who have frequent contact with patrons to wear a face covering while at the facility, provided, however, that such Workers shall be permitted to remove their face coverings while eating and drinking, if due to warm weather, or because other extenuating circumstances the face covering is causing difficulty breathing;
3. Requiring that all individuals exhibiting or experiencing Symptoms of COVID-19 at any time while at the Live Performance Venue be isolated and leave the venue as soon as practicable;
4. Providing an isolation area or areas for individuals experiencing Symptoms of COVID-19 that are unable to immediately leave the Live Performance Venue;
5. If the facility is open to multiple groups of patrons or is hosting multiple events at one time, prohibiting contact between patrons of separate groups or events and

- requiring sanitization of high contact surfaces within the facility between each patron group use of any shared area;
6. Requiring Workers to clean and sanitize bathrooms and all frequently touched surfaces regularly throughout times while patrons are present at the facility; and
 7. Requiring all dining facilities to follow the criteria for restaurant dine-in services set forth in Section IV of this Executive Order titled "Restaurants & Dining Services."

IT IS FURTHER

ORDERED: That all Tier III Live Performance Venues **shall** implement measures to prevent the spread of COVID-19 prior to hosting any event. For sporting events, Tier III Live Performance Venues **shall** implement measures consistent with the immediately following paragraphs. For all other events, measures **may** be developed in conjunction with the performer(s), and, if applicable, the organizer(s), promoter(s), or sponsor(s) of the event. Such guidelines shall not be inconsistent with the guidelines provided by the Centers for Disease Control and Prevention to prevent the spread of COVID-19.

IT IS FURTHER

ORDERED: That professional sports teams and professional sports organizations that engage in practices, games, or other in-person operations during the effective dates of this Executive Order **shall** operate solely pursuant to the rules or guidelines that have been promulgated or approved by the respective professional league of the sport.

IT IS FURTHER

ORDERED: That collegiate or high school sports teams and organizations that engage in practices, games, or other in-person operations during the effective dates of this Executive Order **shall** operate solely pursuant to the rules or guidelines that have been promulgated or approved by the applicable conference or association.

IT IS FURTHER

ORDERED: All amateur sports teams and amateur sports organizations that continue in-person operation during the effective dates of this Executive Order **shall** adhere to the guidelines for non-Critical Infrastructure organizations listed above.

IT IS FURTHER

ORDERED:

Any previous executive order or departmental rule which would prevent professional sports teams or organizations, collegiate sports teams or organizations, high school sports teams or organizations, or other amateur sports teams or organizations from operating in a manner inconsistent with the above requirements is hereby suspended.

IT IS FURTHER

ORDERED:

That venues hosting professional, collegiate, or high school sporting events, practices, and games during the effective dates of this Executive Order *shall* do so solely pursuant to the rules or guidelines that have been or will be promulgated or approved by the applicable professional, collegiate, or high school sports league, conference, or association.

X. CONVENTIONS

IT IS FURTHER

ORDERED:

That in addition to the applicable requirements above for non-Critical Infrastructure, Conventions operating during the effective dates of this Order *shall* implement additional measures to prevent the spread of COVID-19. Such measures *shall* include:

1. Placing signage at any entrance to instruct patrons that they cannot enter if they have been diagnosed with COVID-19, have exhibited Symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19 within the past fourteen (14) days;
2. Placing signage at any entrance and throughout the facility providing information regarding enhanced sanitation procedures, Social Distancing, and other instructions and limitations, as applicable, set forth below;
3. Requiring all Workers who have frequent contact with patrons to wear a face covering while at the facility, provided, however, that such Workers shall be permitted to remove their face coverings while eating and drinking, if due to warm weather, or because other extenuating circumstances the face covering is causing difficulty breathing;
4. Providing other Personal Protective Equipment to Workers as available and appropriate to the function and location of Workers within the facility;
5. To the extent practicable, screening all individuals at entrances and preventing any person from entering that exhibits Symptoms of COVID-19;

6. Requiring that all individuals exhibiting or experiencing Symptoms of COVID-19 at any time while at a Convention be isolated and leave the facility as soon as practicable;
7. Providing training to Workers on how to identify Symptoms of COVID-19 in any individuals present, the proper processes for assisting a potentially ill individual with exiting the facility, and the appropriate infection mitigation procedures to perform in such an event;
8. Providing an isolation area or areas for individuals experiencing Symptoms of COVID-19 that are unable to immediately leave the Convention;
9. To the extent practicable, utilizing contactless parking systems, registration, check-in, check-out, security checks, and/or sales;
10. If transportation to or from Convention events and activities is provided to patrons, to the extent practicable, conducting all transportation in such a way that maintains Social Distancing and regularly sanitizing the transportation vehicles;
11. To the extent practicable, eliminating the need for patrons to touch surfaces by implementing systems that may include, but are not limited to, opening doors for patrons and operating coat/bag checks in a contactless manner and with cashless transactions;
12. Providing Hand Sanitizer for use by all individuals present, using contactless hand sanitizing stations when available;
13. To the extent practicable, utilizing physical barriers such as partitions or Plexiglas at registration and check-in stations, refreshment stations, and points of sale;
14. To the extent practicable, requiring pre-registration for all seated events to be held as part of the Convention;
15. Implementing staggered registration and attendance times, as practicable, for patrons by using virtual queue systems or grouping patrons by name, registration level, or other variable;
16. Reconfiguring all queues so that patrons must adhere to Social Distancing while waiting, which may include floor markings;
17. To the extent practicable, implementing one-way aisles to guide patron traffic through large areas of booths;
18. Discouraging handshaking, hugging, and other unnecessary person-to-person physical contact between patrons;
19. Requiring all dining facilities to follow the criteria for restaurant dine-in services set forth in Section IV of this Executive Order titled "Restaurants & Dining Services";
20. If the facility is open to multiple groups of patrons or is hosting multiple events at one time, to the extent practicable,

- prohibiting contact between patrons of separate events and requiring sanitization of high contact surfaces within the facility between each patron group use of any shared area; and
21. Requiring Workers to clean and sanitize bathrooms and all frequently touched surfaces regularly throughout times when patrons are present at the facility in addition to the regular cleaning schedule.

XI. ENFORCEMENT

IT IS FURTHER

ORDERED: That the state agencies with primary regulatory authority over the entities listed in this Order and the Commissioner of the Department of Public Safety shall provide resources as requested to assist in the enforcement of this Order.

IT IS FURTHER

ORDERED: That pursuant to Code Section 38-3-7, any person who violates this Order shall be guilty of a misdemeanor. Officials enforcing this Order should take reasonable steps to provide notice prior to issuing a citation or making an arrest. No provision of this Order shall limit the ability of law enforcement officers to enforce the laws of this State. Particularly, the provisions of Code Section 38-3-4 remain in effect, and all law enforcement is authorized to enforce the Orders issued pursuant to Title 38, Chapter 3.

IT IS FURTHER

ORDERED: That any law enforcement officer, after providing reasonable notice and issuing at least two citations for violations of Code Section 38-3-7, is authorized to mandate the closure of any business, establishment, corporation, non-profit corporation, or organization not in compliance with this Order for a period not to extend beyond the term of this Order.

IT IS FURTHER

ORDERED: That pursuant to Executive Order 04.02.20.01 and Code Section 38-3-51, enforcement of any county or municipal ordinance or order that is more or less restrictive than this Order and is not otherwise expressly permitted by the terms herein is hereby suspended.

XII. MISCELLANEOUS

IT IS FURTHER

ORDERED: That if one or more of the provisions contained in this Order shall conflict with the provisions of any previous Executive Order or Agency Administrative Order, the provisions of this Order shall control. Further, in the event of any conflict, the provisions of any Quarantine or Isolation Order issued to a specific person by the Department of Public Health shall control.

IT IS FURTHER

ORDERED: That nothing in this Order shall be construed to suspend or limit the sale, dispensing, or transportation of firearms or ammunition, or any component thereof.

IT IS FURTHER

ORDERED: That if one or more of the provisions contained in this Order shall be held to be invalid, in violation of the Georgia Constitution, in violation of Georgia law, or unenforceable in any respect, such invalidity, violation, or unenforceability shall not affect any other provisions of this Order, but, in such case, this Order shall be construed as if such invalid, illegal, or unenforceable provision had never been contained within the Order.

IT IS FURTHER

ORDERED: That no provision of this Order shall limit, infringe, suspend, or supplant any judicial order, judgment, or decree issued pursuant to the laws or constitution of this State or the laws or constitution of the United States, nor shall any person use any provision this Order as a defense to an action in violation of a judicial order, judgment, or decree by any court created pursuant to the laws or constitution of this State or the laws or constitution of the United States.

IT IS FURTHER

ORDERED: This Order does not attempt, nor shall it be construed, to imply that the Governor, in any instance, has the unilateral authority to overturn any judicial order, judgment, or decree.

IT IS FURTHER

ORDERED:

The Office of the Governor may continue to issue guidance on the scope of this Order as needed through communication media, including social media, without need for further Executive Orders.

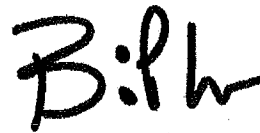
XIII. EFFECTIVE DATE & SIGNATURE

IT IS FURTHER

ORDERED:

That this Order shall be effective upon signature.

This 15th day of August, 2020.

A handwritten signature in black ink, appearing to read "Bill", written in a cursive style.

GOVERNOR

LEESBURG PROJECT SCHEDULE																																															
2020			2021			2022			2023			2024																																			
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC												
TRAIN DEPOT MODIFICATIONS																																															
GDOT TAP DOWNTOWN PROJECT																																															
ENGINEERING																																															
CONSTRUCTION																																															
DCA / DED RURAL ZONE DESIGNATION																																															
GRANT APPLICATION																																															
PROJECT IMPLEMENTATION																																															
DOWNTOWN PARKING AND LANDSCAPING																																															
ENGINEERING																																															
CONSTRUCTION																																															
GDOT LMIG 2021 - PEACH STREET																																															
ENGINEERING																																															
CONSTRUCTION																																															
CDBG SEWER PROJECT - MAGNOLIA ST. AREA																																															
ENGINEERING																																															
CONSTRUCTION																																															
GEMA GENERATOR GRANT																																															
INSTALLATION																																															
CANAL ST DRAINAGE																																															
ENGINEERING																																															
PHASE 1 CONSTRUCTION																																															
PHASE 2 CONSTRUCTION																																															
CENTRAL PARK IMPROVEMENTS																																															
TREE REMOVAL & THINNING																																															
FIRE DEPT BURN UNDERBUSH																																															
INSTALLATION OF DISK GOLF COURSE																																															
GEFA DISASTER RELIEF - DRINKING WATER																																															
GRANT APPLICATION																																															
ENGINEERING																																															
CONSTRUCTION																																															
GEFA DISASTER RELIEF - SEWER																																															
GRANT APPLICATION																																															
ENGINEERING																																															
CONSTRUCTION																																															
BYPASS RECREATION SITE																																															
WATER																																															
SEWER																																															
OTHER																																															
CITY HALL - CONFERENCE ROOM																																															
OTHER DOWNTOWN PROJECTS																																															
SCHOOL CONNECTIVITY STUDY PROJECTS																																															
GRANT APPLICATION																																															
ENGINEERING																																															
CONSTRUCTION																																															

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures	FY 2020 Unaudited Actual Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020	Remaining FY 2021 Budget	Percentage of Actuals to Budget Used
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General Fund Revenue

100	031	31100	311100	REAL PROPERTY-CURRENT YEA	316,147	330,724	339,900	339,900	0%
100	031	31100	311105	PROPERTY TAX LATE FEES	-	(5,460)			
100	031	31100	311200	REAL PROPERTY-PRIOR YEAR	10,900	24,674	24,674	24,674	0%
100	031	31100	311300	PERSONAL PROPERTY-CURRENT	27,990	6,484	4,600	4,600	10%
100	031	31100	311310	MOTOR VEHICLE	7,716	68,537	53,000	53,000	14%
100	031	31100	311315	TAVT-LOST/SPOST AND TRUE UP	130,198	975	1,000	925	8%
100	031	31100	311320	MOBILE HOME	1,328	4,852	5,000	5,000	0%
100	031	31100	311340	INTANGIBLES (REG/RECORD)	3,623				
100	031	31100	311400	PERSONAL PROPERTY-PRIOR YR	642				
100	031	31100	311600	REAL ESTATE TRANS-Intangible	3,186	1,636	1,833	1,540	16%
100	031	31100	311700	FRANCHISE TAXES-SEMC	16,720	16,323	16,150	16,150	0%
100	031	31100	311710	ELECTRIC	122,712	122,523	122,523	122,523	0%
100	031	31100	311750	CABLE	27,429	26,049	27,000	20,764	23%
100	031	31100	311760	TELEPHONE	2,247	1,742	2,300	1,769	23%
100	031	31300	313100	LOCAL OPTION SALES TAX	437,674	455,224	414,156	46,969	11%
100	031	31400	314210	BEER SS & USE	59,027	62,265	57,290	6,054	11%
100	031	31400	314211	WINE SS & USE	1,902	1,856	1,500	1,201	20%
100	031	31600	316100	BUSINESS AND OCCUPATION T	27,693	28,988	25,892	218	1%
100	031	31600	316200	INSURANCE PREMIUM TAX	207,571	220,486	220,486	220,486	0%
100	031	31600	316300	FINANCIAL INSTITUTIONS TA	10,689	15,735	15,188	15,188	0%
100	031	31900	319100	PENALTY-GENERAL PROPERTY	1,514	2,160	1,900	22	1%
100	031	31900	319500	FIFA	-	-	-	-	-
100	031	31900	319910	OTHER-DELIQUENT TAX SERVI	-	-	-	-	-
100	032	32100	321110	BEER	3,300	2,475	3,000	3,000	0%
100	032	32100	321120	WINE	3,300	2,063	3,000	3,000	0%
100	032	32100	321220	INSURANCE	-	-	-	-	-
100	032	32400	324100	BUSINESS LICENSE PENALTY	100	400	250	250	0%
100	033	33100	331151	GEMA PROCEEDS	150,303				
100	033	33400	334100	STATE GOVERNMENT GRANTS	4,000	7,200	-	47,977	(47,977)
100	033	33600	336000	LEE COUNTY BOARD OF ED (P	157,825	176,079	193,020	193,020	0%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures		FY 2020 Unaudited Actual Revenues & Expenditures		FY 2021 Approved Budget		FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020		Remaining FY 2021 Budget		Percentage of FY 2021 Actuals to Budget Used	
100	033	33800	33800	HOUSING AUTHORITY P-I-L-O	1,966		2,000			2,000			0%
100	034	34100	341910	ELECTION QUALIFYING FEES	54	486	-			-			
100	034	34200	342911	ACCIDENT REPORT-INDIVIDUA	588	434	1,080	15	1,065				1%
100	034	34400	344110	REFUSE COLLECTION CHARGES	505,594	546,174	541,901	44,875	497,027				8%
100	034	34900	349300	BAD CHECK FEE	35		-						
100	035	35100	351170	MUNICIPAL	231,173	283,262	275,000	42,839	232,161				16%
100	036	36100	361000	INTEREST	1,569	946	1,100	11	1,089				1%
100	037	37100	371000	DONATIONS	8,385	27	-						
100	037	37100	371310	TOYS FOR FOSTER CHILDREN	2,850	1,479	-						
100	037	37100	371311	EXPLORER PROGRAM DONATION	739	530	-						
100	038	38100	381000	RENTS AND ROYALTIES	-		5,000			5,000			0%
100	038	38300	383000	REIMBURSE FOR DAMAGED PRO	53,738	4,200	-						
100	038	38300	383010	INSURANCE PROCEEDS	-		-						
100	038	38900	389000	OTHER MISCELLANEOUS INCOME	2,319	938	-	59	(59)				
100	038	38900	389003	CARRYOVER OF FUND BALANCE			-						
100	038	38900	389005	CASH OVER/SHORT	(5)	(40)	-	(10)	10				
100	039	39100	391100	FUND BEGINNING BALANCE	-		100,000			100,000			0%
100	039	39100	391105	PD TOYS FOR FOSTER KIDS	-		-						
100	039	39100	391106	PD EXPLORER PROGRAM	-		-						
100	039	39100	391200	TRANSFER IN-OTHER FUNDS	300,000	50,000	100,000	8,333	91,667				8%
100	039	39100	391201	Revenue from Indirect charges	60,519	69,360	58,499	4,910	53,588				8%
100	039	39200	392100	SALE OF ASSETS	-		-						
100	061	61100	612000	TRANSFER OUT-OTHER FUNDS	-	(83,478)	-	(6,948)	6,948				
Total General Fund Revenue					2,905,259	2,448,308	2,618,242	210,776	2,407,466				8%
General Fund Expenditures													
Council / Legislative													
Department is cost shared w/ Water & Sewer													
100	100	01100	00051	511010	MAYOR SALARY	3,600	3,600	3,600		3,600			0%
100	100	01100	00051	511020	COUNCIL SALARY	11,700	11,700	11,700		11,700			0%
100	100	01100	00052	523710	TRAINING - Mayor	-	1,000	1,000		1,000			0%
100	100	01100	00052	523510	TRAVEL-MAYOR	65	380	1,000		1,000			0%

City of Leesburg ~ General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited		FY 2020 Unaudited Actual		FY 2021 Approved Budget		FY 2021 Unaudited Actual		Percentage of FY 2021 Actuals to Budget Used	
		Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	2021 Budget	2021 Budget
100	100	01100	00052	523711	TRAINING-POST 1-POWELL	1,653	915	2,275	2,275	2,275	0%
100	100	01100	00052	523511	TRAVEL-POST 1-POWELL	4,237	1,229	4,005	4,005	4,005	0%
100	100	01100	00052	523712	TRAINING-POST 2-RENFROE	1,325	(250)	100	100	100	0%
100	100	01100	00052	523512	TRAVEL-POST 2-RENFROE	2,239	625	100	100	100	0%
100	100	01100	00052	523713	TRAINING-POST 3-BUSH	375	-	100	100	100	0%
100	100	01100	00052	523513	TRAVEL-POST 3-BUSH	-	-	100	100	100	0%
100	100	01100	00052	523714	TRAINING-POST 4-WILSON	-	-	100	100	100	0%
100	100	01100	00052	523514	TRAVEL-POST 4-WILSON	-	-	100	100	100	0%
100	100	01100	00052	523715	TRAINING-POST 5-SHERMAN	1,503	1,111	100	100	100	0%
100	100	01100	00052	523515	TRAVEL-POST 5-SHERMAN	3,777	332	100	100	100	0%
100	100	01100	00052	523716	TRAINING-POST 6-WHITE	1,503	765	100	100	100	0%
100	100	01100	00052	523516	TRAVEL-POST 6-WHITE	3,082	133	100	100	100	0%
100	100	01100	00053	531730	ELECTION EXPENSE- SUPPLIE	-	-	-	-	-	-
100	100	01100	00053	531760	MAYOR/COUNCIL SUPPLIES	8,993	6,433	3,300	3,300	3,300	0%
100	100	01100	00052	521200	ATTORNEY & LEGAL FEES	32,563	36,610	27,232	27,232	27,232	0%
		Subtotal Council/Legislative				76,613	62,909	55,112	-	55,112	0%
Administration											
100	100	01500	00051	511100	REGULAR EMPLOYEES	120,922	121,249	125,596	14,488	111,107	12%
100	100	01500	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,716	1,863	4,831	4,831	4,831	0%
100	100	01500	00051	511105	PART TIME EMPLOYEES	3,090	3,920	3,245	529	2,715	16%
100	100	01500	00051	511199	LONGEVITY	2,322	2,415	2,415	459	2,415	0%
100	100	01500	00051	511300	OVERTIME	4,834	4,951	7,235	29	6,776	6%
100	100	01500	00051	512100	EMPLOYEE GROUP INSURANCE	524	428	13,876	1,212	13,847	0%
100	100	01500	00051	512200	FICA	10,512	10,588	11,423	848	10,211	11%
100	100	01500	00051	512400	RETIREMENT - Pension	8,643	7,820	10,171	515	9,323	8%
100	100	01500	00051	512415	457b ER Matching	2,043	2,876	2,901	45	2,386	18%
100	100	01500	00051	512700	WORKERS' COMPENSATION	547	617	623	500	578	7%
100	100	01500	00051	512910	VEHICLE ALLOWANCE	5,950	5,500	6,000	500	5,500	8%
		Total Personnel Costs - Administration				161,102	162,227	188,315	18,626	169,689	10%
100	100	01500	00052	521100	OFFICIAL/ADMINISTRATIVE	23,617	8,275	10,000	10,000	10,000	0%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures		FY 2020 Unaudited Actual Revenues & Expenditures		FY 2021 Approved Budget		FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020		Remaining FY 2021 Budget		Percentage of Actuals to Budget Used	
100	100	01500	00053	531710	PRINTING/ TAX BILLS	-	-	-	-	-	-	-	-
100	100	01500	00052	521132	DELIQUENT TAX SERVICE ADD	-	-	-	-	-	-	-	-
100	100	01500	00052	521200	ATTORNEY & LEGAL FEES	1,881	311	1,000	1,000	1,000	1,000	0%	0%
100	100	01500	00052	521201	COMPUTER SUPPORT FEES	17,723	34,634	20,000	3,566	16,434	16,434	18%	18%
100	100	01500	00052	521220	ENGINEERING FEES	1,710	4,369	1,000	1,000	1,000	1,000	0%	0%
100	100	01500	00052	521225	BAD DEBT EXPENSE	-	-	-	-	-	-	-	-
100	100	01500	00052	521230	AUDITOR FEES	6,929	6,929	7,200	7,200	7,200	7,200	0%	0%
100	100	01500	00052	522210	EQUIPMENT REPAIR & MAINT	-	47	200	200	200	200	0%	0%
100	100	01500	00052	522220	BUILDING REPAIR & MAINT	27,986	6,502	5,000	263	4,737	4,737	5%	5%
100	100	01500	00052	522300	RENTS AND LEASES	3,342	2,230	3,000	71	2,929	2,929	2%	2%
100	100	01500	00052	523100	INSURANCE, OTHER THAN EMP	12,507	13,070	14,798	1,142	13,656	13,656	8%	8%
100	100	01500	00052	523200	COMMUNICATIONS	3,759	3,890	3,968	3,968	3,968	3,968	0%	0%
100	100	01500	00052	523210	POSTAGE	2,089	1,852	1,740	27	1,713	1,713	2%	2%
100	100	01500	00052	523300	ADVERTISING	1,082	1,223	1,500	1,500	1,500	1,500	0%	0%
100	100	01500	00052	523505	TRAVEL-EMPLOYEE	8,277	7,040	1,000	1,000	1,000	1,000	0%	0%
100	100	01500	00052	523600	DUES AND FEES	12,768	9,025	8,400	637	7,763	7,763	8%	8%
100	100	01500	00052	523610	SOUTHWEST GA RDC DUES	3,304	3,333	3,366	3,366	3,366	3,366	0%	0%
100	100	01500	00052	523700	EDUCATION AND TRAINING	3,218	2,730	1,000	1,000	1,000	1,000	0%	0%
		Total Purchased / Contracted Services				130,191	105,460	83,172	5,706	77,466	77,466	7%	7%
100	100	01500	00053	531230	ELECTRICITY	4,859	5,504	5,675	5,675	5,675	5,675	0%	0%
100	100	01500	00053	531270	GAS & OIL	238	155	300	300	300	300	0%	0%
100	100	01500	00053	531300	FOOD / EMPLOYEE APPRECIATION	2,413	2,723	2,000	101	1,899	1,899	5%	5%
100	100	01500	00053	531600	SMALL EQUIPMENT	125	500	500	500	500	500	0%	0%
100	100	01500	00053	531700	OFFICE SUPPLIES	8,631	8,394	5,880	58	5,822	5,822	1%	1%
100	100	01500	00053	531720	CLEANING/ PAPER SUPPLIES	1,726	1,490	1,400	1,400	1,400	1,400	0%	0%
		Total Supplies - Administration				17,992	18,266	15,755	159	15,596	15,596	1%	1%
100	100	01500	00054	541001	RECREATION PROPERTY	28,778	-	-	-	-	-	-	-
100	100	01500	00054	542000	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	-
100	100	01500	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-	-	-	-
100	100	01500	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	-	-	-
		Total Capital Outlay - Administration				28,778	-	-	-	-	-	-	-

City of Leesburg ~ General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited		FY 2020 Unaudited		FY 2021 Unaudited		FY 2021 Unaudited		Percentage of		
		Revenues & Expenditures		Actual Revenues & Expenditures		Approved Budget		Actual Revenues & Expenditures		FY 2021 Actuals to Budget Used		
		Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues	Expenditures	2021 Budget	2021 Budget	Actuals to Budget Used
100	100	01500	00057	572000	SENIOR CENTER	6,894	4,351	200	200	200	200	0%
100	100	01500	00057	572020	CHAMBER OF COMMERCE	3,200	3,204	3,200	800	2,400	2,400	25%
100	100	01500	00057	572030	LIBRARY CONTRIBUTION	15,500	15,500	15,500	3,875	11,625	11,625	25%
100	100	01500	00057	572011	FAMILY CONNECTIONS	-	-	3,500	688	2,813	2,813	
Total Other - Administration				25,594		23,055	23,055	22,400	5,363	17,038	17,038	24%
Subtotal Administration				363,656		309,007	309,642	309,642	29,853	279,789	279,789	10%
Municipal Court												
100	150	01550	00051	511260	SALARY Municipal Court Judge	5,141	4,926	5,373	448	4,926	4,926	8%
100	150	01550	00051	512200	FICA	393	377	411	34	377	377	8%
Total Personnel Municipal Court						5,534	5,302	5,784	482	5,302	5,302	8%
100	150	01550	00052	521200	ATTORNEY & LEGAL FEES	-	-	-	-	-	-	
100	150	01550	00052	521201	COMPUTER SUPPORT FEES	4,920	6,500	7,830	27	7,830	7,830	0%
100	150	01550	00052	521210	MUNICIPAL COURT EXPENSES	401	441	366	27	339	339	7%
100	150	01550	00052	521215	CITY SOLICITOR	20,440	19,010	15,000	15,000	15,000	15,000	0%
100	150	01550	00052	521216	INDIGENT DEFENSE	6,000	4,500	6,000	6,000	6,000	6,000	0%
100	150	01550	00052	523505	TRAVEL-EMPLOYEE	870	1,629	500	500	500	500	0%
100	150	01550	00052	523700	Training - Employee	651	775	500	500	500	500	0%
100	150	01550	00052	523550	FINE ADD-ON FEES	56,740	78,083	74,250	74,250	74,250	74,250	0%
Total Purchased / Contracted Services Municipal Court						90,023	110,939	104,446	27	104,419	104,419	0%
Subtotal Municipal Court						95,557	116,241	#####	509	109,721	109,721	0%
100	250	25100	00057	251110	CONTINGENCY FUND	1,000	1,000	100,000	-	100,000	100,000	0%
Planning & Zoning / Code Enforcement												
100	740	07450	00051	511105	PART TIME EMPLOYEES	5,220	3,930	3,120	3,120	3,120	3,120	0%
100	740	07450	00051	512200	FICA	395	301	239	239	239	239	0%
100	740	07450	00051	512700	WORKERS' COMPENSATION	231	132	136	10	126	126	7%
Total Personnel Planning & Zoning						5,847	4,363	3,494	10	3,484	3,484	0%
Subtotal Planning & Zoning / Code Enforcement						5,847	4,363	3,494	10	3,484	3,484	0%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019		FY 2020		FY 2021		Percentage of			
		Audited	Unaudited	Audited	Unaudited	Actual	Approved	Remaining FY	FY 2021		
		Revenues & Expenditures	Actual Revenues & Expenditures	Revenues & Expenditures	Actual Revenues & Expenditures	Revenues & Expenditures 07/31/2020	Budget	2021 Budget	Actuals to Budget Used		
Public Safety											
100	300	03200	00051	511100	REGULAR EMPLOYEES	531,013	542,949	558,390	66,211	492,178	12%
100	300	03200	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	13,282	12,245	19,920	2,058	17,862	10%
100	300	03200	00051	511105	PART TIME EMPLOYEES	24,481	51,166	61,327	7,497	53,830	12%
100	300	03200	00051	511199	LONGEVITY	8,254	9,960	9,960		9,960	0%
100	300	03200	00051	511300	OVERTIME	37,849	22,287	42,258	1,877	40,381	4%
100	300	03200	00051	512100	EMPLOYEE GROUP INSURANCE	112,561	141,557	156,499	25,114	131,385	16%
100	300	03200	00051	512200	FICA	42,957	43,735	52,927	5,474	47,453	10%
100	300	03200	00051	512400	RETIREMENT	35,029	34,828	45,298	3,775	41,523	8%
100	300	03200	00051	512415	457b/poab	2,965	3,415	3,445		3,445	0%
100	300	03200	00051	512700	WORKERS' COMPENSATION	36,078	27,598	28,098	2,041	26,057	7%
		Total Personnel Services Public Safety				844,468	889,742	978,122	114,047	864,075	12%
100	300	03200	00052	521200	ATTORNEY & LEGAL FEES						
100	300	03200	00052	521201	COMPUTER SUPPORT FEES	9,721	9,094	9,000	182	8,818	2%
100	300	03200	00052	522210	EQUIPMENT REPAIR & MAINT	324	-	1,000		1,000	0%
100	300	03200	00052	522240	TIRES AND TUBES	2,757	2,804	2,500		2,500	0%
100	300	03200	00052	522250	VEHICLE REPAIR	26,702	24,553	26,800	14	26,786	0%
100	300	03200	00052	522260	RADIO MAINTENANCE	4,707	150	500		500	0%
100	300	03200	00052	523100	INSURANCE, OTHER THAN EMP	11,322	11,915	13,298	1,045	12,253	8%
100	300	03200	00052	523200	COMMUNICATIONS	10,431	22,770	25,251		25,251	0%
100	300	03200	00052	523300	ADVERTISING	504	-				
100	300	03200	00052	523505	TRAVEL-EMPLOYEE	1,325	542	500		500	0%
100	300	03200	00052	523600	DUES AND FEES	888	745	724		724	0%
100	300	03200	00052	523700	EDUCATION AND TRAINING	1,638	848	800		800	0%
100	300	03200	00052	523900	UNIFORM CLEANING	499	203	500		500	0%
		Total Purchased / Contracted Services Public Safety				70,817	73,625	80,873	1,242	79,631	2%
100	300	03200	00053	531230	ELECTRICITY	6,485	7,104	6,548		6,548	0%
100	300	03200	00053	531270	GAS & OIL	32,850	30,533	30,888		30,888	0%
100	300	03200	00053	531600	Small Equipment	-	-	-		-	
100	300	03200	00053	531700	OFFICE SUPPLIES	2,532	2,596	2,500		2,500	0%
100	300	03200	00053	531720	CLEANING/ PAPER SUPPLIES	881	1,436	1,420		1,420	0%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

			FY 2019 Audited Revenues & Expenditures	FY 2020 Unaudited Actual Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020	Remaining FY 2021 Budget	Percentage of Actuals to Budget Used	
100	300	03200	00053	531780	POLICE SUPPLIES	6,304	16,994	9,200	0%
100	300	03200	00053	531781	GREAT PROGRAM	-	-	-	-
100	300	03200	00053	531782	EXPLORER PROGRAM	973	880	-	-
100	300	03200	00053	531783	LEESBURG/LEE COUNTY FOSTE	2,353	3,829	-	-
100	300	03200	00053	531790	UNIFORMS	1,691	5,086	4,000	0%
Total Supplies - Public Safety						54,069	68,458	54,556	0%
100	300	03200	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-
100	300	03200	00054	542300	CAPITAL OUTLAY-FURN/FIXTU	-	-	-	-
100	300	03200	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-
100	300	03200	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-
Total Capital Outlays - Public Safety						-	-	-	10%
Subtotal Public Safety						969,354	1,031,825	1,113,551	998,263
Public Works Maintenance									
100	400	04300	00052	522100	Refuge Contract	465,661	470,280	477,000	0%
100	400	04300	00052	522101	INERT TRASH REMOVAL	19,814	44,779	21,341	0%
Sub Total Sanitation						485,475	515,060	498,341	0%
100	400	04600	00051	511100	REGULAR EMPLOYEES	112,218	110,662	118,233	10%
100	400	04600	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	2,139	3,032	4,547	0%
100	400	04600	00051	511105	Part time	5,961	15,029	21,949	7%
100	400	04600	00051	511199	LONGEVITY	1,767	1,977	2,274	0%
100	400	04600	00051	511300	OVERTIME	21,260	17,525	13,301	13%
100	400	04600	00051	512100	EMPLOYEE GROUP INSURANCE	16,651	16,952	32,722	9%
100	400	04600	00051	512200	FICA	10,321	10,573	12,263	9%
100	400	04600	00051	512400	RETIREMENT	9,180	7,801	10,343	8%
100	400	04600	00051	512415	479b cont	590	523	965	4%
100	400	04600	00051	512700	WORKERS' COMPENSATION	14,069	8,339	8,286	7%
Total Personnel Services Public Works						194,157	192,412	224,884	9%
100	400	04600	00052	521201	COMPUTER SUPPORT FEES	857	944	1,100	0%
100	400	04600	00052	521220	ENGINEERING FEES	7,342	6,238	2,000	0%
100	400	04600	00052	521221	NPDES STORMWATER ANNUAL R	14,504	1,536	8,000	0%

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

		FY 2019		FY 2020		FY 2021		Percentage of FY 2021 Actuals to Budget Used			
		Audited Revenues & Expenditures	Unaudited Actual Revenues & Expenditures	Unaudited Actual Revenues & Expenditures	Approved Budget	Unaudited Actual Revenues & Expenditures 07/31/2020	Remaining FY 2021 Budget				
100	400	04600	00052	522210	EQUIPMENT REPAIR & MAINT	43,503	29,750	23,000	133	22,867	1%
100	400	04600	00052	522220	BUILDING REPAIR & MAINT	4,012	1,438	2,500	200	2,300	8%
100	400	04600	00052	522240	TIRES AND TUBES	3,046	3,355	3,000		3,000	0%
100	400	04600	00052	522250	VEHICLE REPAIR	17,459	11,282	13,631		13,631	0%
100	400	04600	00052	522271	CORRIDOR SIGNS	-	-	-		-	-
100	400	04600	00052	522275	CHRISTMAS DECORATIONS	766	1,167	2,000		2,000	0%
100	400	04600	00052	522310	UNIFORMS	7,058	9,847	7,000	542	6,458	8%
100	400	04600	00052	522320	EQUIPMENT RENTAL	112	1,804	1,500		1,500	0%
100	400	04600	00052	523100	INSURANCE, OTHER THAN EMP	11,322	11,915	13,298	1,045	12,253	8%
100	400	04600	00052	523200	COMMUNICATIONS	2,852	3,782	3,892		3,892	0%
100	400	04600	00052	523300	ADVERTISING	1,656	770	1,000		1,000	0%
100	400	04600	00052	523505	TRAVEL-EMPLOYEE	-	50	500		500	0%
100	400	04600	00052	523600	DUES AND FEES	784	653	600	350	250	58%
100	400	04600	00052	521200	ATTORNEY & LEGAL FEES	-	-	-		-	-
100	400	04600	00052	523700	EDUCATION AND TRAINING	375	600	500		500	0%
Total Purchased / Contracted Services - Public Works						115,649	85,132	83,521	2,270	81,251	3%
100	400	04600	00053	531230	ELECTRICITY	4,858	5,004	5,230		5,230	0%
100	400	04600	00053	531750	OTHER SUPPLIES	-	-	-		-	-
100	400	04600	00053	531270	GAS & OIL	22,270	15,224	17,000		17,000	0%
100	400	04600	00053	531280	STREET LIGHTS (POWER)	60,798	60,800	62,112		62,112	0%
100	400	04600	00053	531700	OFFICE SUPPLIES	631	1,366	1,500		1,500	0%
100	400	04600	00053	531720	CLEANING/ PAPER SUPPLIES	566	1,015	1,372		1,372	0%
100	400	04600	00053	531810	MAINTENANCE SUPPLIES	18,121	12,503	12,225	19	12,206	0%
100	400	04600	00053	531820	STREET IMPROVEMENTS	4,727	-	-		-	-
100	400	04600	00053	531830	CHEMICALS FOR R/W DITCHES	3,702	-	-		-	-
100	400	04600	00053	531840	STREET SIGNS AND MARKINGS	1,868	-	-		-	-
100	400	04600	00053	531850	MOSQUITO FOGGER REP/CHEMI	9,294	9,804	10,000		10,000	0%
Total Supplies - Public Works						126,836	105,716	109,439	19	109,420	0%
100	400	04600	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-		-	-
100	400	04600	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-		-	-
100	400	04600	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-		-	-

City of Leesburg - General Fund

FY 2021 Budget to Actual Report by line item

FY 2021
 Unaudited
 Actual
 Revenues &
 Expenditures
 07/31/2020

FY 2020
 Unaudited
 Actual
 Revenues &
 Expenditures

FY 2019
 Audited
 Revenues &
 Expenditures

FY 2021
 Approved
 Budget

Remaining FY
 2021 Budget
 Actuals to
 Budget Used

		922,117	898,319	916,185	22,931	893,254	3%
Total Capital Outlay - Public Works							
Subtotal Public Works Maintenance							
Chamber of Commerce							
100	750 07520 00052 523200 COMMUNICATIONS	3,977	4,239	4,215		4,215	0%
100	750 07520 00052 522220 BUILDING REPAIR & MAINT	506	4,574	1,000		1,000	0%
100	750 07520 00052 521201 COMPUTER SUPPORT FEES	1,020		659		659	0%
100	750 07520 00052 531210 WATER, SEWER, TRASH	258	276	276		276	0%
100	750 07520 00053 531230 ELECTRICITY	2,982	3,786	3,500		3,500	0%
100	750 07520 00053 531720 CLEANING/ PAPER SUPPLIES	942	375	800		800	0%
Subtotal Chamber of Commerce		9,685	13,250	10,450		10,450	0%
Total General Fund Expenses		2,443,827	2,436,915	2,618,665	168,591	2,450,074	6%
General Fund Net Gain / (Loss)		461,432	11,393	(423)	42,185		

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020 Remaining FY 2021 Budget Percentage of FY 2021 Actuals to Budget Used

FY 2020 Unaudited Actual Revenues & Expenditures Approved Budget

FY 2019 Audited Revenues & Expenditures

WATER AND SEWER FUND REVENUE

	FY 2019 Audited Revenues & Expenditures	FY 2020 Unaudited Actual Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
505 033 33400 334302 DIRECT CDBG 16P-X-088-	480,000	-	-	-	-	
505 034 34400 344210 WATER SALES	463,076	530,590	533,726	47,240	486,486	9%
505 034 34400 344211 WATER TAP FEES	9,500	18,350	10,000	6,400	3,600	64%
505 034 34400 344212 RECONNECTION FEE	13,002	5,749	12,510		12,510	0%
505 034 34400 344213 WATER PENALTY	25,267	20,292	27,000	5	26,995	0%
505 034 34400 344214 WATER FUND BEGINNING BAL		-	230,000		230,000	0%
505 034 34400 344255 SEWER SALES	446,757	485,943	477,227	42,108	435,119	9%
505 034 34400 344256 SEWER TAP FEES	6,435	23,595	10,000	8,580	1,420	86%
505 034 34900 349300 BAD CHECK FEE	910	596	1,500	35	1,465	2%
505 034 36100 361000 INTEREST	6,376	2,441	5,000	182	4,818	4%
505 038 38300 383010 INSURANCE PROCEEDS	8,280	2,000	-	-	-	
505 038 38900 389000 OTHER MISCELLANEOUS INCOME	977	22	-	-	-	
505 038 38900 389005 CASH OVER/SHORT	(68)	100	-	-	-	
505 039 39100 391200 TRANSFER IN-OTHER FUNDS	-	83,378	-	6,948	(6,948)	
505 039 39380 393800 CAPITAL CONTRIBUTIONS	81,400	-	-	-	-	
505 061 61100 612000 TRANSFER OUT - OTHER FUNDS	(300,000)	-	-	-	-	
505 039 39100 391201 Indirect Allocation	(60,519)	(69,360)	(58,922)	(4,910)	(54,012)	8%
Total Water and Sewer Fund Revenue	1,181,393	1,103,696	1,248,041	106,588	1,141,453	9%

WATER AND SEWER FUND EXPENSES

SEWER DEPARTMENT

505 400 04330 00051 511100 REGULAR EMPLOYEES	82,220	79,468	83,251	9,294	73,956	11%
505 400 04330 00051 511101 REGULAR EMPLOYEES VAC SELL BACK	1,145	1,339	3,026		3,026	0%
505 400 04330 00051 511199 LONGEVITY	1,399	1,473	1,513		1,513	0%
505 400 04330 00051 511300 OVERTIME	5,273	4,830	5,404	458	4,946	8%
505 400 04330 00051 512100 EMPLOYEE GROUP INSURANCE	4,849	5,205	13,140	886	12,254	7%
505 400 04330 00051 512200 FICA	6,642	6,714	7,359	751	6,607	10%
505 400 04330 00051 512400 RETIREMENT	5,555	4,958	6,475	540	5,935	8%
505 400 04330 00051 512415 457b plan cont	1,100	1,508	1,580	263	1,317	17%
505 400 04330 00051 512700 WORKERS' COMPENSATION	492	1,429	1,425	103	1,321	7%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures		FY 2020 Unaudited Actual Revenues & Expenditures		FY 2021 Approved Budget		FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020		Percentage of FY 2021 Actuals to Budget Used	
505	400	4330	00051	512910	VEHICLE ALLOWANCE-CITY MA	2,975	2,750	3,000	250	2,750	8%
Total Personnel Services Sewer						111,650	109,674	126,172	12,545	113,627	10%
505	400	04330	00052	521200	ATTORNEY & LEGAL FEES	-	-	-	-	-	
505	400	04330	00052	521201	COMPUTER SUPPORT FEES	8,080	7,259	7,500	750	6,750	10%
505	400	04330	00052	521220	ENGINEERING FEES	1,410	-	4,000	-	4,000	0%
505	400	04330	00052	521225	BAD DEBT EXPENSE	-	-	-	-	-	
505	400	04330	00052	521230	AUDITOR FEES	3,549	3,549	3,810	-	3,810	0%
505	400	04330	00052	521250	WATER TESTING	-	-	-	-	-	
505	400	04330	00052	522210	EQUIPMENT REPAIR & MAINT	37,459	21,187	18,000	-	18,000	0%
505	400	04330	00052	522220	Building Repair & Maint	-	-	-	-	-	
505	400	04330	00052	522240	TIRES AND TUBES	-	-	-	-	-	
505	400	04330	00052	522320	EQUIPMENT RENTAL	-	-	-	-	-	
505	400	04330	00052	523100	INSURANCE, OTHER THAN EMP	18,399	19,363	21,609	1,699	19,910	8%
505	400	04330	00052	523200	COMMUNICATIONS	14,005	10,713	11,900	414	11,486	3%
505	400	04330	00052	523210	POSTAGE	-	-	300	-	300	0%
505	400	04330	00052	523226	WATERSHED MON CONTRACT (T	-	2,200	6,200	-	6,200	0%
505	400	04330	00052	523300	ADVERTISING	48	-	400	-	400	0%
505	400	04330	00052	523505	TRAVEL-EMPLOYEE	-	-	500	-	500	0%
505	400	04330	00052	523600	DUES AND FEES	3,488	1,201	1,500	10	1,490	1%
Total Contracted Services Sewer Dept						86,437	65,472	75,719	2,874	72,845	4%
505	400	04330	00053	531230	ELECTRICITY-PUMP/LIFT STATIONS	28,596	26,647	22,143	-	22,143	0%
505	400	04330	00053	531270	GAS & OIL	2,534	1,714	1,200	-	1,200	0%
505	400	04330	00053	531600	SMALL EQUIPMENT	-	-	-	-	-	
505	400	04330	00053	531700	OFFICE SUPPLIES	813	829	1,000	-	1,000	0%
505	400	04330	00053	531900	SEWER SUPPLIES	2,535	7,358	5,400	88	5,312	2%
Total Supplies Sewer Dept						34,479	36,547	29,743	88	29,655	0%
505	400	04330	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-	
505	400	04330	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-	
505	400	04330	00054	542530	2014 I & I CAPITAL PROJEC	-	-	-	-	-	
505	400	04330	00054	542531	PUBLIC WORKS W/S EXTENSIO	-	-	-	-	-	
Total Capital Outlay Sewer Dept						-	-	100,000	8,333	91,667	8%
505	400	04330	00056	561000	DEPRECIATION	263,876	100,000	100,000	-	91,667	8%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures	FY 2020 Unaudited Actual Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
Total Depreciation Sewer Dept		263,876	100,000	100,000	8,333	91,667	8%
505 400 04330 00057	579000	6,748	-	25,000	-	25,000	0%
Total Other Costs Sewer Dept		6,748	-	25,000	-	25,000	0%
505 400 04330 00058	581301	7,145	6,714	6,275	-	6,275	0%
505 400 04330 00058	582000	-	-	-	-	-	-
Total Debt Service Sewer Dept		7,145	6,714	6,275	-	6,275	0%
Subtotal Sewer Department		510,334	318,408	362,909	23,840	339,069	7%
SEWAGE TREATMENT PLANT							
505 400 04335 00051	511100	68,910	72,561	72,417	8,713	63,705	12%
505 400 04335 00051	511101	445	488	2,785	-	2,785	0%
505 400 04335 00051	511199	1,316	1,393	1,393	-	1,393	0%
505 400 04335 00051	511300	11,976	12,486	10,863	1,570	9,292	14%
505 400 04335 00051	512100	936	463	12,957	107	12,850	1%
505 400 04335 00051	512200	6,421	6,585	6,691	781	5,910	12%
505 400 04335 00051	512400	5,058	4,882	6,350	529	5,821	8%
505 400 04335 00051	512415	384	384	384	32	352	8%
505 400 04335 00051	512700	294	1,887	1,298	94	1,203	7%
505 400 04335 00052	521150	10,578	5,213	12,000	-	12,000	0%
505 400 04335 00052	521250	34,918	35,163	35,000	-	35,000	0%
505 400 04335 00052	522250	987	1,299	1,000	-	1,000	0%
505 400 04335 00052	522310	822	495	800	-	800	0%
505 400 04335 00052	523505	1,867	410	1,200	-	1,200	0%
505 400 04335 00052	523700	1,625	730	1,000	-	1,000	0%
505 400 04335 00053	531230	46,195	48,592	50,935	-	50,935	0%
505 400 04335 00053	531701	1,884	895	800	-	800	0%
505 400 04335 00053	531885	21,049	32,873	30,000	7,719	22,281	26%
505 400 04335 00052	522200	24,939	13,860	17,000	2,153	14,847	13%
505 400 04335 00054	542200	-	-	-	-	-	-
505 400 04335 00054	542500	-	-	-	-	-	-
Total Sewage Treatment Plant		240,606	240,658	264,873	21,698	243,175	8%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited Revenues & Expenditures	FY 2020 Unaudited Actual Revenues & Expenditures	FY 2021 Approved Budget	FY 2021 Unaudited Actual Revenues & Expenditures 07/31/2020	Remaining FY 2021 Budget	Percentage of FY 2021 Actuals to Budget Used
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Subtotal Sewage Treatment Plant		240,606	240,658	264,873	21,698	243,175	8%
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Water Department

505 400 04400 00051	511100	REGULAR EMPLOYEES	121,628	125,748	132,739	14,448	118,291	11%
505 400 04400 00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,735	2,140	4,741	4,741	4,741	0%
505 400 04400 00051	511199	LONGEVITY	2,123	2,264	2,370	2,370	2,370	0%
505 400 04400 00051	511300	OVERTIME	13,027	11,875	11,098	1,231	9,867	11%
505 400 04400 00051	512100	EMPLOYEE GROUP INSURANCE	11,213	12,062	25,477	2,069	23,407	8%
505 400 04400 00051	512200	FICA	10,558	10,728	11,777	1,189	10,588	10%
505 400 04400 00051	512400	RETIREMENT	11,699	7,925	10,378	865	9,513	8%
505 400 04400 00051	512415	457b plan cont	1,328	1,721	1,892	280	1,612	15%
505 400 04400 00051	512700	WORKERS' COMPENSATION	1,198	3,618	3,604	262	3,342	7%
505 400 04400 00051	512910	VEHICLE ALLOWANCE	2,975	2,750	3,000	250	2,750	8%

Total Personal Services Water Dept

			177,485	180,830	207,075	20,594	186,482	10%
505 400 04400 00052	521200	ATTORNEY & LEGAL FEES	-	-	200	750	200	0%
505 400 04400 00052	521201	COMPUTER SUPPORT FEES	7,900	7,042	7,000	750	6,250	11%
505 400 04400 00052	521220	ENGINEERING FEES	1,800	4,533	3,000	3,000	3,000	0%
505 400 04400 00052	521230	AUDITOR FEES	6,422	6,422	6,391	75	6,391	0%
505 400 04400 00052	521250	WATER TESTING	1,954	5,414	3,500	75	3,425	2%
505 400 04400 00052	522210	EQUIPMENT REPAIR & MAINT	16,929	3,694	2,000	2,000	2,000	0%
505 400 04400 00052	522220	BUILDING REPAIR & MAINT	2,800	2,500	1,000	1,000	1,000	0%
505 400 04400 00052	522240	TIRES AND TUBES	-	-	-	-	-	-
505 400 04400 00052	522250	VEHICLE REPAIR	802	-	500	500	500	0%
505 400 04400 00052	522310	UNIFORMS	-	-	-	-	-	-
505 400 04400 00052	522320	EQUIPMENT RENTAL	-	-	-	-	-	-
505 400 04400 00052	523100	INSURANCE, OTHER THAN EMP	18,399	19,363	21,609	1,699	19,910	8%
505 400 04400 00052	523200	COMMUNICATIONS	9,376	8,353	9,720	414	9,306	4%
505 400 04400 00052	523210	POSTAGE	102	61	400	400	400	0%
505 400 04400 00052	523300	ADVERTISING	516	360	600	600	600	0%
505 400 04400 00052	523505	TRAVEL-EMPLOYEE	3,134	1,514	500	500	500	0%
505 400 04400 00052	523600	DUES AND FEES	3,427	1,170	1,400	10	1,390	1%

City of Leesburg ~ Water & Sewer Fund

FY 2021 Budget to Actual Report by line item

		FY 2019 Audited		FY 2020 Unaudited Actual		FY 2021 Unaudited Actual		Percentage of FY 2021 Actuals to Budget Used	
		Revenues & Expenditures	Revenues & Expenditures	Revenues & Expenditures	Approved Budget	Revenues & Expenditures 07/31/2020	Remaining FY 2021 Budget	Actuals to Budget	Used
Total Contracted Services Water Dept		73,561	60,425	57,820	54,871	2,949	54,871	5%	
505 400 04400 00053	531230 ELECTRICITY-WELLS	19,351	22,169	24,104	24,104		24,104	0%	
505 400 04400 00053	531270 GAS & OIL	-	-	500	500		500	0%	
505 400 04400 00053	531600 SMALL EQUIPMENT	-	-	-	-		-		
505 400 04400 00053	531700 OFFICE SUPPLIES	777	754	1,500	1,500		1,500	0%	
505 400 04400 00053	531870 WATER SUPPLIES	11,078	10,429	20,000	20,000	749	19,251	4%	
505 400 04400 00053	531885 CHEMICALS	4,761	5,178	7,000	7,000		7,000	0%	
Total Supplies Water Dept		35,967	38,530	53,104	52,355	749	52,355	1%	
505 400 04400 00054	542200 CAPITAL OUTLAY-NEW VEHICL	-	-	-	-		-		
505 400 04400 00054	542500 CAPITAL OUTLAY-OTHER EQUI	-	-	-	-		-		
505 400 04400 00054	542533 WATER TANK MAINTENANCE	-	43,129	43,129	43,129		43,129	0%	
505 400 04400 00054	542534 WATER LINE IMPROVEMENTS	-	-	-	-		-		
Total Capital Outlays Water Dept		-	43,129	43,129	43,129	-	43,129	0%	
505 400 04400 00056	561000 DEPRECIATION	100,000	100,000	100,000	100,000	8,333	91,667	8%	
Total Depreciation Water Dept		100,000	100,000	100,000	100,000	8,333	91,667	8%	
505 400 04400 00057	579000 CONTINGENCY	-	-	25,000	25,000		25,000	0%	
505 061 61100 61100	612000 TRANSFER OUT - OTHER FUNDS	-	50,000	100,000	100,000	8,333	91,667		
Total Other Costs Water Dept		-	50,000	125,000	116,667	8,333	116,667	7%	
505 400 04400 00058	582000 INTEREST PAID ON NOTES	40,970	38,345	34,131	34,131		34,131	0%	
Total Water Dept Debt Service		40,970	38,345	34,131	34,131	-	34,131	0%	
Subtotal Water Department		427,982	511,260	620,259	579,301	40,958	579,301	7%	
Total Water and Sewer Expenses		1,178,923	1,070,326	1,248,041	1,161,545	86,496	1,161,545	7%	
Water and Sewer Net Gain / Loss		2,471	33,369	(0)	20,092				
Plus Unfunded Depreciation		363,876	200,000	200,000	16,667				
Less Principal Debt Reduction		162,919	193,236	182,161	-				
Less Other investment in capital		-	-	-	-				
Less Operational Transfer to General Fund		-	-	-	-				
Net affect on Cash Reserves increase / (decrease)		203,428	40,133	17,839	36,759				

To: Mr. Bob Alexander

From: Chief C. Prokesh

Date: August-28, 2020

RE: Monthly Report, August-2020

CADs = 934

Arrests = 15

Criminal/Investigative:

Municipal Court:

Drug Violations = 5
Traffic Violations = 6
Criminal Trespass = 1

Superior Court:

Poss of a Firearm during the Commission of a Felony = 1
Poss of Drug Related Objects = 1
Poss of Scheduled II Controlled Substance (Hydrocodone) = 1

CITATIONS:

Citations = 189

Warnings = 140

Accidents = 14

OTHER:

Lee County 911
119 Pinewood Rd Leesburg , GA 31763

CFS By Department - Select Department By Date
 For Leesburg Police Department 8/1/2020 - 8/31/2020

Leesburg Police Department	Count	Percent
ALARM/FIRE/COMMERCIAL	1	0.11%
ANIMAL AT LARGE	1	0.11%
ANIMAL CALLS	4	0.43%
AREA CHECK	373	39.94%
ASSIST MOTORIST	8	0.86%
ASSIST OTHER AGENCY/SERVICE	3	0.32%
BUSINESS ALARM	13	1.39%
CALL BY PHONE	1	0.11%
CHEST PAIN/DIFFICULTY BREATHING	2	0.21%
CIVIL MATTER	1	0.11%
COMPLAINT	4	0.43%
CONTACT PERSON	9	0.96%
COVID19	1	0.11%
CUSTOMER TROUBLE	1	0.11%
DAMAGE TO PROPERTY	5	0.54%
DEATH	1	0.11%
DELAYED VEHICLE ACCIDENT REPORT	1	0.11%
DIRECT TRAFFIC	1	0.11%
DISORDERLY CONDUCT	2	0.21%
DISORDERLY CONDUCT	1	0.11%
DISTURBANCE	5	0.54%
DOMESTIC	2	0.21%
ENTER AUTO	1	0.11%
ESCORT	1	0.11%
FALL	2	0.21%
FIGHT	2	0.21%
FIRE/GRASS/BRUSH	1	0.11%
FIRE/SMOKE INVESTIGATION	1	0.11%
FLAG DOWN	1	0.11%
FOLLOW UP	26	2.78%
FUNERAL ESCORT	1	0.11%
GENERAL MEDICAL CALL	2	0.21%
HANG UP	1	0.11%
HARASSMENT COMPLAINT	2	0.21%
ILLEGAL DUMPING	1	0.11%
IMPROPERLY PARKED	1	0.11%
INFORMATION	4	0.43%
JUVENILE PROBLEM	5	0.54%
KIDNAPING	1	0.11%
LOST/ MISLAID PROPERTY	3	0.32%
MECHANICAL BREAKDOWN	10	1.07%
MISCELLANEOUS	6	0.64%
NOISE COMPLAINT	2	0.21%

	Count	Percent
Leesburg Police Department	2	0.21%
OPEN DOOR/WINDOW	1	0.11%
ORDINANCE VIOLATION	4	0.43%
PERSON MISSING	1	0.11%
RAILROAD ISSUE	1	0.11%
RECOVERED/FOUND PROPERTY	1	0.11%
REPO	1	0.11%
RESIDENTIAL ALARM	1	0.11%
ROAD HAZARD	1	0.11%
SEIZURES/CONVULSIONS	2	0.21%
SERVE CIVIL PAPER	1	0.11%
SIMPLE BATTERY	3	0.32%
SNAKE	5	0.54%
SPECIAL DETAIL	8	0.86%
SPEEDING/RECKLESS DRIVING	4	0.43%
SUSPICIOUS ACTIVITY	20	2.14%
SUSPICIOUS PERSON/VEHICLE	1	0.11%
THREATS	323	34.58%
TRAFFIC STOP (CLI)	3	0.32%
TRANSPORT PRISONER	1	0.11%
UNKNOWN PROBLEM	10	1.07%
UNLOCK VEHICLE	3	0.32%
UNWANTED GUEST	12	1.28%
VEHICLE ACCIDENT	2	0.21%
VEHICLE ACCIDENT/ HIT AND RUN	2	0.21%
VICTIM NOTIFICATION	3	0.32%
VIN VER/TRAILER INSPECTION	2	0.21%
WALK IN	1	0.11%
WANTED PERSON	2	0.21%
WELFARE CHECK	2	0.21%
Total Records For Leesburg Police Department	934	Dept Calls/Total Calls
Total Records	934	100.00%

PUBLIC WORKS

**MONTHLY
REPORT**

JULY-27- AUGUST-26-2020

. LIFT STATION - REMAINS OPERATIONAL [ALL PUMPS OR OPERATIONAL]

. LIMBS PICK UP - FOR THE MONTH OF JUL [18] LOADS [40.87] TONS TOTAL CHARGE

[3,269.60]

. LIGHTING - NO ACTIVITY

CITY OF LEESBURG

PROJECT STATUS

. METER REGISTER - PUBLIC WORKS ARE INSTALLING NEW REGISTERS

. MAN HOLES REPAIR - ARE MOVING FORWARD

			Data	
Location	Class	Type	Count of No.	Sum of Estimated Hours
City Hall	Pick up supplies	PICK UP CASES OF WATER FOR CITY HALL	1	0
	Pick up supplies	Total	1	0
City Hall Total			1	0
Service Address/Street	Sanitation	DELIVER GARBAGE CAN	7	0.65
		PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	13	0.3
		PICK UP GARBAGE CAN	2	0
		STORM DEBRIS REMOVAL	1	0.2
		VERIFY # OF TRASH CANS AT THIS LOCATION	1	0.15
		YARD DEBRIS PICKUP	1	1
	Sanitation Total		25	2.3
	Sewer	Check for Stoppage	2	0.45
		Replace Clean-out Cap	1	0.45
	Sewer Total		3	0.9
	Storm Drainage	FILL SINK HOLE CAUSED FROM DRAINAGE	1	0.1
	Storm Drainage Total		1	0.1
	Streets	MOWING & WEEDEATING	1	0.25
		ROAD REPAIR	1	0.45
		SPRAYED MOSQUITOES	1	4
		Trim Trees	2	0
	Streets Total		5	4.7
Water	CHECK FOR LEAK AND GET READING	7	12.3	
	CHECK METER FOR STOPPAGE	17	17.65	
	CHECK WATER METER	1	0	
	CUT BACK ON AFTER MISSING THEIR PTP ARRANGEMENT	2	0	
	GET READING AND DELIVER TRASH CAN	1	0.25	
	GET READING FOR BEGINNING OF NEW SERVICE	1	0.25	
	GET READING ONLY	5	0.95	
	INSTALL WATER / SEWER TAPS	4	0	
	INSTALL WATER TAP ONLY	1	3	
	Put out door tags	1	0.25	
	Repair Leak	2	1.35	
	REPLACE REGISTER	1	0	
	Reread Meter	11	1.3	
	TURN WATER OFF AND LOCK METER AND GET READING	22	3.443	
	TURN WATER OFF LOCK METER AND PICK UP TRASH CAN	9	1.55	
	TURN WATER ON	16	1.05	
	TURN WATER ON DELIVER TRASH CAN GET READING	12	1.7	
	TURN WATER ON AND GET READING	20	3.3	
	VERIFY WATER IS OFF AND LOCKED	1	0.35	
	Water Total		134	48.693
(blank)	(blank)	2	0	
(blank) Total		2	0	
Service Address/Street Total			170	56.693
Grand Total			171	56.693

Leesburg Water Pollution Control Plant Monthly Report For August, 2020

Leesburg WPCP was in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT LIMIT</u>
Avg. Daily Flow (Million Gallons)	.226	1.5
Effluent Biochemical Oxygen Demand	2.2	15
BOD Removal %	99.5	>85%
Effluent Total Suspended Solids	3.9	30
TSS Removal %	99.5	>85%
Effluent Fecal Coliform (# per 100 mL)	5.0	400
Effluent Ammonia	.10	3.0
Effluent Dissolved Oxygen	7.3	>6.0
Min & Max Effluent pH	7.4-7.6	6.0-9.0
Effluent Total Phosphorous	.49	1.5
Low-Level Mercury (mg/day)	1.5	6.3
Total Rainfall for the month	5.3 in.	

Maintenance/Repairs Performed: (1) Weekly cleaning and routine maintenance performed on belt-fed press, UV light units, clarifiers and chemical pump systems at WPCP.

EPD representatives performed an NPDES inspection at Leesburg WPCP on August 11th. No permit violations were noted. Only a service log recommendation and a couple of "work-in-progress" items were noted.

Expenses:

Fuel (generator/vehicles/mower)	\$ 272.44
Electricity -	\$3,959.84
Chemicals used	\$ 881.84
Lab Tests -	\$ 2,160.00
DoCo Landfill (solids from press)	\$0,000.00
Maintenance & Repair -	\$0,000.00
Total -	\$7,274.12

Leesburg Public Drinking Water Wells Monthly Report For August, 2020

Leesburg Public Drinking Water Wells were in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT</u>
Monthly Avg. Gallons Pumped Per Day:	525,217	800,000
Total Gallons Pumped for the Month:	16.28 Million Gallons	
3 Monthly Bacteria Samples:	0/Absent	0/Absent
Daily Chlorine Residual	.85 mg/L	>.2mg/L
1 Monthly Fluoride Sample:	.52	

Maintenance/Repairs: (1) Remove/clean/reinstall chlorine injectors at Starksville & 32 wells, weekly. (2) Perform monthly preventive maintenance to chlorine and fluoride pumps at Starksville & Hwy. 32 wells. (3) Rebuild several Stenner pumps to keep a good supply of back-up chlorine/fluoride pumps on hand.

EPD representatives performed a Sanitary Survey of the City's wells, water storage tanks, testing & daily operations records and chlorine/fluoride levels throughout the water system on August 11th. No violations or shortcomings were noted. The water system was named an "Outstanding Performer" among all water systems in Ga.

Expenses:

Electricity -	\$2,364.72
Chemicals used -	\$ 390.91
Routine Testing	\$ 107.00
Maintenance & Repair -	\$ 00.00
Total -	\$2,862.63