

City of Leesburg
City Hall, 107 N Walnut Avenue, Leesburg, GA 31763
229-759-6465

City Council members

Jim Quinn, Mayor
Richard Bush, Mayor Pro Tem
Billy Breeden Bob Wilson
Judy Powell Rufus Sherman
Jason Renfroe

City Staff

Bob Alexander, City Manager
Bert Gregory, City Attorney

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
August 6, 2019
3. **PUBLIC HEARING**
4. **NEW BUSINESS**
(A) Consideration of Tree Removal Bids
(B) Consideration of Municipal Court Fines Updated
(C) Consideration of Magnolia Woods Property Owners Agreement Proposal
(D) Plant
5. **CITY MANAGER'S MATTERS**
(A) Financial Report
6. **DEPARTMENTAL REPORTS**
(A) Police Report
(B) Public Works Report
(C) Water and Sewer Report
7. **GOVERNMENTAL BOARDS/AUTHORITIES**
8. **COUNCIL MEMBER'S MATTER**
9. **OLD BUSINESS**
10. **CITY ATTORNEY'S MATTERS**
11. **EXECUTIVE SESSION**
12. **PUBLIC FORUM**
13. **ANNOUCEMENTS**
Next Scheduled Meeting is October 1, 2019
14. **ADJOURNMENT**

Agenda May Change Without Notice

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1. CALL TO ORDER

Councilmember Breeden called the meeting to order at 6:00 PM and lead the pledge. Councilmember Wilson lead in the prayer. The City Manager and City Attorney were present along with all the Councilmembers except Mayor Pro Tem Bush, and Mayor Quinn.

2. APPROVAL OF MINUTES

Councilmember Breeden asked for a MOTION to approve the minutes from July 2, 2019. Councilmember Powell made a MOTION to approve the minutes. Councilmember Wilson seconded the MOTION. The vote was unanimous.

3. PUBLIC HEARING**4. NEW BUSINESS**

(A) City Manager Bob Alexander presented for consideration a Memorandum of Understanding regarding Brownfields Assessment Coalition for the Environmental Protection Agency Assessment Grant between Southwest Georgia Regional Commission and the City of Leesburg and a Resolution to Partner with the Southwest Georgia Regional Commission for the Environmental Protection Agency Brownfield Coalition Assessment Grant. Councilmember Wilson made a motion to approve the Memorandum of Understanding and the Resolution between the Southwest Regional Commission and the City of Leesburg. Councilmember Sherman seconded the motion. The vote was unanimous.

(B) Chief Clerk of Court Cathy Daniels presented an online plan for EZ Court Pay for credit card transactions. Councilmember Sherman made a motion to approve the proposed plan. Councilmember Wilson seconded the motion. The vote was unanimous.

(C) The City Manager presented bids for installation of a new roof at the Senior Center. Pyramid Roofing and Windows was low bid at \$21,400. Councilmember Renfroe made a motion to approve the low bid from Pyramid Roofing and Windows. Councilmember Sherman seconded the motion. The vote was unanimous.

(D) City Attorney Bert Gregory presented a Resolution entitled a Resolution to Charge a Jail Surcharge on Municipal Violations. Councilmember Sherman made a motion to approve the Resolution. Councilmember Powell seconded the motion. The vote was unanimous.

(E) City Manager presented a modification in the GDOT LMIG FY 2018 and 2019 to include driveway and deceleration lane at the recreation site on the West Bypass and the resurfacing of 2nd Avenue from Starksville to Academy St. at an estimated cost of \$140,310. Councilmember Renfroe made a motion to approve the LMIG modification for FY 2018 and 2019. Councilmember Powell seconded the motion. The vote was unanimous.

(F) City Manager presented the proposed Rural Zone Application to be submitted to the Georgia Department of Community Affairs and the Georgia Department of Economic Development. Councilmember Wilson made a motion to approve the Application for submittal. Councilmember Powell seconded the motion. The vote was unanimous.

(G) City Manager presented a bid for a Ford 2019 F-150 from Sunbelt Albany thru the Georgia State Contract Pricing for \$26,647.40. Councilmember Sherman made a motion to approve the bid. Councilmember Wilson seconded the motion. The vote was unanimous.

5. **CITY MANAGER'S MATTERS.**

(A) Financial Report

City Manager discussed the financial Report of the General fund and the Water & Sewer Fund and indicated that the General Fund is within budget for the year, but the Water & Sewer Fund would probably be a little over after budget amendments are made.

6. **DEPARTMENTAL REPORTS**

(A) Police Report

(B) Public Works Report

(C) Water and Sewer Report

7. **GOVERNMENTAL BOARDS/AUTHORITIES**

8. **COUNCIL MEMBER'S MATTER**

9. **OLD BUSINESS**

10. **CITY ATTORNEY'S MATTERS**

11. **EXECUTIVE SESSION**

Councilmember Powell made a motion to go into executive session to discuss real estate and litigation matters. Councilmember Wilson seconded the motion. The vote was unanimous. Councilmember Wilson made a motion to come out of executive session. Councilmember Sherman seconded the motion. The vote was unanimous. Councilmember Powell made a motion that no action was taken and that minutes be approved. Councilmember Sherman seconded the motion. The vote was unanimous.

12. **PUBLIC FORUM**

13. **ANNOUCEMENTS**

Next Scheduled Meeting is September 3, 2019.

14. **ADJOURNMENT**

Councilmember Powell made a motion to adjourn. Councilmember Renfroe seconded the motion. The vote was unanimous.

Report Generated on:	08/13/2019 16:33
Data Captured As Of:	08/13/2019 16:33
Disaster Number:	4400
Bundle:	PA-04-GA-4400-PW-00343

Capture Date: 08/13/2019 16:33

Federal Emergency Management Agency
Project Application Grant Report (P.2)

Disaster: FEMA-4400-DR-GA

Number of Records: 1

Applicant ID: 177-45768-00
Bundle #: PA-04-GA-4400-PW-00343(378)

Applicant: LEESBURG

PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4400-PW-00343(0)	A	N	04-14-2019	18,573.92

Facility Number:

1

Facility Name:

Damage #266717; Central Park Debris Removal

Location:

Central Park
112 Academy Avenue North
Leesburg GA 31763

266717 Central Park Debris Removal

DI # 266717

Work To Be Completed

During the incident period 10/9/2018 through 10/23/2018, Hurricane Michael deposited the following debris throughout the City of Leesburg. The city's Central Park is located at 112 Academy Avenue North, Leesburg GA 31763. The damage consists of downed trees and additional downed branches, 12 root balls, 27 leaning trees, 19 flush cuts, broken trunks and general vegetative debris having covered, crossed over and blocked the maintained nature trail. The debris has created a dangerous situation to park users.

Central Park, a Public Property, located at 31.733250 -84.165870, is a single nature park site consisting of approximately 289 to 351 Cubic Yards of Vegetative Debris.

The Cost Share for this project is 75%. All damages occurred between 10/9/18 and 10/23/18.

The Applicant will utilize a Contract for the protection of the public with Vegetative Debris Removal Operations at the City of Leesburg, Georgia Central Park to:

Contracts:

- Remove approximately 222 Cubic Yards of tree root balls in Central Park, located at 31.733250 -84.165870.
- Remove approximately 49 Cubic Yards of Hazardous Leaning Trees in Central Park, located at 31.733250 -84.165870.
- Remove approximately 80 Cubic Yards of Hanging Limbs in Central Park, located at 31.733250 -84.165870.

Contracts:

1. Contract: \$18,573.92

Total Contract Cost: \$18,573.92

Work To Be Completed Cost: \$18,573.92

Total Damage Inventory: \$18,573.92

Debris Cost per CY - \$18,573.92 / 640.48 CY = \$29.00 CY

Scope Notes:

- Per the PDMG, the Contractor has revised their bid proposal to include only the work for debris removal on or near the nature trail. The Applicant has approved the revisions and the costs have been adjusted accordingly. See attached documents labeled: Harper Tree Service-Central Park-Revised estimate.pdf and Project 86057 DR-4400-GA - PDMG-Costing Specialist Email Correspondence of 07-15-19.pdf.
- Per the EEI, and confirmation by the PDMG on 06-17-19, the debris will be mulched on site and spread across the trail to decompose in its natural habitat.
- Regarding root balls, the plan is to put them back into the ground in most cases, and supplement them with mulch from the vegetative debris. If root balls are removed, they will be backfilled with vegetative debris that has been chipped and mulched. All stumps will be ground up and mulched.
- The leaning limbs and trees were visually sited by the contractor. Additionally, FEMA field personnel conducted a site inspection. None of the leaning limbs or trees were leaning over power lines or roads.

Project Notes:

- All site estimates for Work To Be Completed were generated using Applicant-supplied documentation. See attached document labeled: Project 86057 - DR-4400-GA City of Leesburg - CAT-A Revised Cost Estimate Summary Sheet-A 07-15-19.xlsx.
- All procurement documents attached have been reviewed. See attachment labeled: DR4400_GeorgiaProcurementManual.pdf.
- The Applicant has uploaded an approved Time Extension document. See attached document labeled: Time Extension City of Leesburg DR4400 - Portal #75920 and #86057 - Approval.pdf.

Scope of Work:

- The FIRMette has been added to the project. See attached document labeled: Firmette WO 38190 DI 266717.pdf.

1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	18,573.92	0.00	18,573.92
Federal Share (\$)	13,930.44	0.00	13,930.44

PA-04-GA-4400-PW-00343(0) P	
Applicant Name:	Application Title:
LEESBURG	86057 - Central Park
Period of Performance Start:	Period of Performance End:
10-14-2018	04-14-2019

Bundle Reference # (Amendment #)	Date Awarded
PA-04-GA-4400-PW-00343(378)	08-12-2019

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 75%

FEDERAL EMERGENCY MANAGEMENT AGENCY PROJECT WORKSHEET					
DISASTER	PROJECT NO.	PA ID NO.	DATE	CATEGORY	
FEMA 4400 - DR -GA	86057	177-45768-00	05-31-2019	A	
APPLICANT: LEESBURG			WORK COMPLETE AS OF:		
			05-31-2019 : 0 %		
Site 1 of 1					
DAMAGED FACILITY:			COUNTY: Lee		
Damage #266717; Central Park Debris Removal					
LOCATION:			LATITUDE:	LONGITUDE:	
PA-04-GA-4400-PW-00343(0): Central Park 112 Academy Avenue North Leesburg GA 31763			31.73325	-84.16587	
Current Version:					
DAMAGE DESCRIPTION AND DIMENSIONS:					
PA-04-GA-4400-PW-00343(0): The Disaster #4400DR, which occurred between 10/9/2018 and 10/23/2018, caused: Damage #266717; Central Park Debris Removal					
During the incident period 10/9/2018 through 10/23/2018, Hurricane Michael deposited the following debris throughout Leesburg, City of. The city's Central Park, 112 Academy Avenue North, Leesburg GA 31763, damage consists of downed trees and additional downed branches, 12 root balls, 27 leaning trees, 19 flush cuts, broken trunks and general vegetative debris having covered, crossed over and blocked the maintained nature trail. Debris has created a dangerous situation to park users.					
Central Park, a Other Public Property, located at 31.733250 -84.165870, is a single nature park site consisting of, 289 Cubic Yard of Vegetative Debris. Work to be completed.					
Central Park, a Other Public Property, located at 31.733250 -84.165870, 222 Cubic Yard of root balls. Work to be completed.					
Central Park, a Other Public Property, located at 31.733250 -84.165870, 49 Cubic Yard of Hazardous Leaning Trees. Work to be completed.					
Central Park, a Other Public Property, located at 31.733250 -84.165870, 80 Cubic Yard of Hanging Limbs. Work to be completed.					
Current Version:					
SCOPE OF WORK:					
PA-04-GA-4400-PW-00343(0): 266717 Central Park Debris Removal					
DI # 266717					
Work To Be Completed					
During the incident period 10/9/2018 through 10/23/2018, Hurricane Michael deposited the following debris throughout the City of Leesburg. The city's Central Park is located at 112 Academy Avenue North, Leesburg GA 31763. The damage consists of downed trees and additional downed branches, 12 root balls, 27 leaning trees, 19 flush cuts, broken trunks and general vegetative debris having covered, crossed over and blocked the maintained nature trail. The debris has created a dangerous situation to park users.					
Central Park, a Public Property, located at 31.733250 -84.165870, is a single nature park site consisting of approximately 289 to 351 Cubic Yards of Vegetative Debris.					
The Cost Share for this project is 75%. All damages occurred between 10/9/18 and 10/23/18.					
The Applicant will utilize a Contract for the protection of the public with Vegetative Debris Removal Operations at the City of Leesburg, Georgia Central Park to:					
Contracts:					
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B. Remove approximately 49 Cubic Yards of Hazardous Leaning Trees in Central Park, located at 31.733250 -84.165870.					
C. Remove approximately 80 Cubic Yards of Hanging Limbs in Central Park, located at 31.733250 -84.165870.					
Contracts:					
1. Contract: \$18,573.92					
Total Contract Cost: \$18,573.92					
Work To Be Completed Cost: \$18,573.92					
Total Damage Inventory: \$18,573.92					
Debris Cost per CY - \$18,573.92 / 640.48 CY = \$29.00 CY					
Scope Notes:					
1. Per the PDMG, the Contractor has revised their bid proposal to include only the work for debris removal on or near the nature trail. The Applicant has approved the revisions and the costs have been adjusted accordingly. See attached documents labeled: Harper Tree Service-Central Park-Revised estimate.pdf and Project 86057 DR-4400-GA - PDMG-Costing Specialist Email Correspondence of 07-15-19.pdf.					
2. Per the EEI, and confirmation by the PDMG on 06-17-19, the debris will be mulched on site and spread across the trail to decompose in its natural habitat.					
3. Regarding root balls, the plan is to put them back into the ground in most cases, and supplement them with mulch from the vegetative debris. If root balls are removed, they will be backfilled with vegetative debris that has been chipped and mulched. All stumps will be ground up and mulched.					
4. The leaning limbs and trees were visually sited by the contractor. Additionally, FEMA field personnel conducted a site inspection. None of the leaning limbs or trees were leaning over power lines or roads.					
Project Notes:					

1. All site estimates for Work To Be Completed were generated using Applicant-supplied documentation. See attached document labeled: Project 86057 - DR-4400-GA City of Leesburg - CAT-A Revised Cost Estimate Summary Sheet-A 07-15-19.xlsx.

2. All procurement documents attached have been reviewed. See attachment labeled: DR4400_GeorgiaProcurementManual.pdf.

3. The Applicant has uploaded an approved Time Extension document. See attached document labeled: Time Extension City of Leesburg DR4400 - Portal #75920 and #86057 - Approval.pdf.

4. The FIRMeTte has been added to the project. See attached document labeled: Firmette WO 38190 DI 266717.pdf.

Current Version:

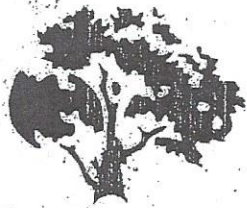
Does the Scope of Work change the pre-disaster conditions at the site? Yes No Special Considerations included? Yes No

Hazard Mitigation proposal included? Yes No Is there insurance coverage on this facility? Yes No

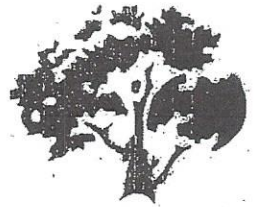
PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work To Be Completed			
1	9102	Contract Debris Removal	1/LS	\$ 18,573.92	\$ 18,573.92
				TOTAL COST	\$ 18,573.92

PREPARED BY William A Dale Jr	TITLE PDMG	SIGNATURE
APPLICANT REP. Cheryl Allison	TITLE Finance Manager	SIGNATURE



HARPER TREE SERVICE



TREE TRIMMING TREE REMOVAL BACKHOE SERVICES

154 CANVASBACK DR. LEESBURG GA 31763

229-894-8096

OWNER/OPERATOR: LEE HARPER

To: City of Leesburg Phone # _____

Address 112 Academy Ave North, Leesburg, Georgia 31763

Due Date: 7-12-19 (DATE GOOD ONLY IF WEATHER PERMITS)

TREE TYPE	TRIMMING	LIMBS TO BE TRIMMED	STUMPS TO BE GRINDED	SHAVINGS	DEBRIS
PINE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	LEAVE <input checked="" type="checkbox"/>	LEAVE <input checked="" type="checkbox"/>
OAK	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	HAUL AWAY <input type="checkbox"/>	HAUL AWAY <input type="checkbox"/>
SWEETGUM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
PECAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
CEDAR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
SYCAMORE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
DOGWOOD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
CHINABERRY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
BRADFORD PEAR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
OTHER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

JOB TO BE DONE HOURLY

HOURLY RATE _____

HOURS ON JOB _____

WORK ORDER # _____

TREE TOTAL = all on path STUMP TOTAL = all on path

COMMENTS: Clearing all debris, leaving trees, Hangers on and over walking paths. Chipping, mulching will be done on site.

ESTIMATED PRICE = \$18,573.92

TOTAL PRICE CHARGED _____

Lee Harper
OWNER'S SIGNATURE

CUSTOMER SIGNATURE

* YOU SIGNATURE INDICATES YOU AGREE TO ABOVE CHARGES AND CONTRACTS YOU TO PAY IN FULL.

FINE PROPOSAL INCREASE

SPEED VIOLATIONS	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
Speeding: <u>5-10</u> Over Limit	---	\$35	+35
Speeding: <u>11-14</u> Over Limit	\$143	\$140	- \$3
Speeding: <u>15-18</u> Over Limit	\$179	\$175	-\$4
Speeding: <u>19-23</u> Over Limit	\$211	\$210	-\$1
Speeding: <u>24-33</u> Over Limit	\$340	\$360	+ \$20
Speeding: <u>34-44</u> Over Limit	\$450	\$500	+ 50
Speeding: <u>45-Plus</u> Over Limit (100+/55)	\$1,000	\$1,350	+ \$350
Second or Subsequent Speed Violations	ADD \$50 to Above Rates		
School Zone/Construction Zone	ADD \$100 to Above Rates		

CHAPTER-2 VIOLATIONS Registration of Vehicles	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
Use of License Plate to Conceal Identity	\$1,430	\$1,350	-\$80
Altered or Improperly Transferred Plate	\$1,430	\$1,350	-\$80
Operation of Unregistered Vehicle	\$308	\$400	+\$92
Suspended/Revoked Registration 1 st	\$715	\$715	\$0
Suspended/Revoked Registration 2 nd	\$1,100	\$1,100	\$0
ALL OTHER CHAPTER-2 VIOLATIONS:	\$149	\$175	+\$26

CHAPTER-5 VIOLATIONS License Requirements	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
Driving While License Suspended (1 st)	\$1,375	\$1,000	-\$375
Driving While License Suspended (2 nd)	\$2,118	\$1,500	-\$618
Driving While License Suspended (3 rd)	\$2,242	\$2,000	-\$242
Driving Commercial Vehicle w/out Lic	\$1,100	\$1,100	+ \$0
Driving while Unlicensed	\$550	\$650	+ \$100
No License on Person	\$13	\$10	- \$3
REFUSAL to Display License on Demand	N/A	\$550	+ \$550
Permitting Unlicensed Person to Drive	\$193	\$250	+ \$57
Permitting Unlicensed Minor to Drive	\$193	\$250	+ \$57
Must obtain in 60 days address change	\$28	\$25	-\$3
H.V. Operating within 5 years	\$1,100	\$1,100	+ \$0
Violation of DUI Limited Permit	\$193	\$650	+ \$457
ALL OTHER CHAPTER-5 VIOLATIONS	\$149	\$175	+26

CHAPTER-6 VIOLATIONS Moving Violations	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
DUI (1 st Offense)	Max=\$2,090	\$1,250	-\$840
DUI (2 nd Offense)	Max=\$2,118	\$1,750	-\$368
DUI (3 rd Offense)	Max=\$5,178	\$2,750	-\$2,428
Endangering Child w/ DUI (1 st)	Max=\$2,090	\$1,250	-\$840
Endangering Child w/ DUI (2 nd)	Max=\$2,118	\$1,750	-\$368
Endangering Child w/ DUI (3 rd)	Max=\$5,178	\$2,750	-\$2,428
Reckless Driving	\$952	\$1,250	+ \$298
Suspended/Revoked Registration 1 st Off	\$715	\$750	+ \$35
Suspended/Revoked Registration 2 nd Off	\$1,100	\$1,250	+ \$150
Fleeing and Attempting to Elude	\$1,430	\$1,430	+\$0
Racing on Roadways	\$369	\$750	+ \$381
Too Fast For Conditions	\$149	\$175	+ \$26
No Insurance (Auto)	\$308	\$770	+462
No Insurance (Motorcycle)	\$308	\$770	+462
No Proof of Insurance on M.V.	\$28	\$25	-\$3
MOVE-OVER Violation (All Variants)	\$349	\$350	+\$1
Passing School Bus Un/loading	\$218	\$250	+ \$32
Failure to stop for School Bus Un/loading	\$660	\$750	+ \$90
Failure to Stop for Bus	\$275	\$300	+ \$25
Failure to obey person directing traffic	\$220	\$250	+ \$30
Illegal Parking	\$28	\$50	+ \$22
Handicap Parking	\$369	\$370	+ \$1
All HANDS-FREE Violations	\$169	\$175	+ \$6
Failure to Exercise Due care	\$964	\$750	- \$214
Distracted Driving 1 st Offense	\$50	\$50	\$0
Distracted Driving 2 nd Offense	\$100	\$100	\$0
Distracted Driving 3 rd Offense	\$150	\$150	\$0
Littering Highways	\$369	\$375	+ \$6
Laying Drags	\$369	\$375	+ \$6
Cruising after being directed not to do so	No Current Fine	\$150	+ \$150
Open Container of Alcohol	\$220	\$200	-\$20
Failure to Secure Load	\$369	\$375	+ \$6
Failure to Pay for Fuel	\$143	\$250	\$107
Hit and Run (All Variants)	\$1,430	\$1,350	- \$80
All Bicycle Violations	\$55	\$55	+ \$0
Serious Injury by Vehicle	No Current Fine	\$1,000	+\$1,000
Pedestrian Under the Influence	\$715	\$715	\$0
Operating Rest for Off-Road Vehicles	\$149	\$175	+ \$26
ALL OTHER CHAPTER-6 VIOLATIONS	\$149	\$175	+ \$26

Chapter-8 Violations EQUIPMENT VIOLATIONS	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
Seat Belt Use (Adult)	\$15	\$15	+\$0
Seat Belt Use (Child age 8-17)	\$25	\$25	+\$0
Child Safety Seat (Under-8) 1 st Offense	\$50	\$50	+\$0
Child Safety Seat (Under-8) 2 nd Offense	\$100	\$100	+\$0
Illegal Window Tint	\$88	\$125	+ \$37
Load Dragging Highway	\$363	\$375	+\$12
ALL OTHER CHAPTER-8 VIOLATIONS	\$149	\$175	+ \$26

ORDINANCE VIOLATIONS	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
Prohibited Noise 1 st Offense	\$275	\$275	\$0
Prohibited Noise 2 nd Offense	\$1,100	\$1,000	-\$100
Discharge of Firearms in City Limits	No Current Fine	\$500	+\$500
Camping	No Current Fine	\$275	+\$275
Littering	No Current Fine	\$275	+\$275
Obstruction of Streets	No Current Fine	\$275	+\$275
Public Urination / Defecation	No Current Fine	\$275	+\$275
Cutting Corners (intersections)	No Current Fine	\$175	+\$175
Crosswalk Violation	No Current Fine	\$250	+\$250
Operating without Business License 1 st	\$1,100	\$1,100	+\$0
Operating without Business License 2 nd	\$1,100	\$2,200	+\$1,100
Abandoned Vehicle (4-day street/public)	No Current Fine	\$275	+\$275
Abandoned Vehicle (3-day private prop)	No Current Fine	\$275	+\$275
All Other Ordinance Violations	No Current Fine	\$275	+\$275

CURFEW VIOLATIONS	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
Curfew Violation (17YOAs)	No Current Fine	\$150	+\$150
Curfew Violation (Parent/Guardian >17)	No Current Fine	\$150	+\$150

ALCOHOL VIOLATIONS	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
Sale/Providing Alcohol to person >21	No Current Fine	\$500	+\$500
Possession of Alcohol age 17-20	No Current Fine	\$275	+\$275
Sale of Alcohol w/out License	No Current Fine	\$1,000	+\$1,000
Failure to maintain records (3-years)	No Current Fine	\$1,000	+\$1,000
Submitting False alcohol reports to City	No Current Fine	\$1,350	+\$1,350
Sexual-oriented Entertainment Prohibit	No Current Fine	\$1,350	+\$1,350
All Other Alcohol Violations	No Current Fine	\$500	+\$500
Public Intoxication	No Current Fine	\$275	+\$275
Drunkenness on Premises of Another	No Current Fine	\$275	+\$275
Hours of Sale Violation	No Current Fine	\$1,000	+\$1,000
All other Alcohol Violations	No Current Fine	\$275	+\$275

CRIMINAL VIOLATIONS	CURRENT FINE	RECOMMENDED FINE	CHANGE +/-
Obstruction of Officers	\$1,000	\$1,350	+ \$350
Disorderly Conduct (Verbal) 1 st Offense	\$275	\$275	+0
Disorderly Conduct (Verbal) 2 nd Offense	\$275	\$500	+ \$225
Disorderly Conduct (Verbal) 3 rd Offense	\$275	\$1,000	+ \$725
Disorderly Conduct (Physical) 1 st Offense	\$275	\$500	+ \$225
Disorderly Conduct (Physical) 2 nd Offense	\$275	\$1,000	+ \$725
Disorderly Conduct (Physical) 3 rd Offense	\$275	\$1,350	+ \$1,075
Malicious Mischief	\$550	\$550	\$0
Criminal Trespass 1 st Offense	\$1,100	\$500	-\$600
Criminal Trespass 2 nd Offense	\$1,100	\$1,000	-\$100
Possession of Marijuana LTO	\$1,555	\$1,000	-\$555
Possession of Drug Related Objects	\$1,555	\$1,000	-\$555
Utility Theft 1 st Offense	\$1,100	\$1,100	+\$0
Utility Theft 2 nd Offense	\$1,100	\$2,200	+\$1,100
Failure to Pay for Gasoline	\$143	\$250	+\$107
Disorderly House 1 st Offense	\$1,100	\$500	-\$600
Disorderly House 2 nd Offense	\$1,100	\$1,100	\$0
Theft by Shoplifting	\$1,100	\$1,100	\$0

**A RESOLUTION ENTITLED
A RESOLUTION TO SET A FINE SCHEDULE
ON MUNICIPAL VIOLATIONS**

WHEREAS, the City of Leesburg, Georgia, desires to provide a current Fine Schedule of base fines for offenses of the laws of the State of Georgia and the ordinances of the City of Leesburg;

WHEREAS, the City of Leesburg, having reviewed its fine schedule with the laws of Georgia on minimum and maximum fines;

WHEREAS, the City of Leesburg, Georgia, as part of its update has compared its fines with surrounding jurisdictions;

WHEREAS, the City of Leesburg, Georgia, desires to make such necessary adjustments to its Fine Schedule;

WHEREAS, the City of Leesburg, Georgia, has prepared a Fine Schedule attached hereto as Exhibit "A" and incorporated by reference as if fully set forth herein;

WHEREAS, the City of Leesburg, Georgia, desires such fine schedule be useful to those who work with and who appear in the Municipal Court for the City of Leesburg;

NOW THEREFORE, be it resolved by the City of Leesburg, Georgia, and it is hereby RESOLVED by authority of same:

The Fine Schedule (attached as Exhibit "A" and incorporated by reference as if fully set forth herein) for misdemeanor violations in the Municipal Court of the City of Leesburg shall be adopted. Such Fine Schedule shall take effect upon the adoption of this resolution. Any ordinances or portions of ordinances in conflict with this Resolution are hereby repealed.

SO RESOLVED this _____ day of August, 2019.

CITY COUNCIL OF LEESBURG, GEORGIA

By: _____
Jim Quinn, Mayor

Attest: _____
Bob Alexander, *ex officio* City Clerk

[CITY SEAL]

Agreement Between Property Owner and City of Leesburg

Agreement made of the _____ day of _____ in the year Two Thousand and Nineteen

Between the Owner: Timothy A. Cooper and Brad Dean

And the City of Leesburg.

The Owner and the City of Leesburg agree as set forth below:

The Owner agrees to deed to the City of Leesburg the following property to serve as both Green Space for adjoining development and as the City of Leesburg deems appropriate.

Property Description to be deeded to City of Leesburg:

All and only that parcel of land designated as Tax parcel LNE 087A, lying and being in Land Lots 50 and 51 of the 2nd Land District, Lee County, Georgia, containing 2.30 acres, more or less, being Lot 1, Minor Subdivision, shown in Plat Cabinet E, Slide E-79, Described in Deed Book 1524, Page 290, the description contained therein being incorporated herein by this reference, located on Canal Street.

Reference Deed: 1524/290

The City of Leesburg agrees to provide the following to the Owners Property. Provide water taps and sewer taps at no cost to six (6) undeveloped lots on the adjoining Property.

Property Description of six undeveloped lots to receive water/sewer with no tap fees:

All and only that parcel of land designated as Tax parcel LNE 087B, lying and being in Land Lots 50 and 51 of the 2nd Land District, Lee County, Georgia, containing 2.36 acres, more or less, being Lot 2, Minor Subdivision, shown in Plat Cabinet E, Slide E-79, Described in Deed Book 1524, Page 290, the description contained therein being incorporated herein by this reference, located on Canal Street.

Reference Deed: 1524/290

City of Leesburg shall be responsible for any Closing cost associated with this Transaction.

This Agreement entered into as of the day and year first written above:

Owner:

City of Leesburg:



THE UTILITIES SHOWN ARE SHOWN FOR THE CONTRACTOR'S CONSIDERATION ONLY. THERE IS NO WARRANTY BY THE CONTRACTOR AS TO THE ACCURACY OF THESE UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO ANY EXCAVATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONSTRUCTION OF ANY NEW UTILITIES.

CAUTION

SITE AREA = 4.660 ACRES
DISTURBED AREA = 2.40 AC.

EROSION CONTROL NOTES:
1. EROSION CONTROL MEASURES SHALL BE INSTALLED PRIOR TO ANY EXCAVATION.
2. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.
3. EROSION CONTROL MEASURES SHALL BE REMOVED UPON COMPLETION OF CONSTRUCTION.
4. EROSION CONTROL MEASURES SHALL BE REINSTALLED UPON COMPLETION OF CONSTRUCTION.
5. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.
6. EROSION CONTROL MEASURES SHALL BE REMOVED UPON COMPLETION OF CONSTRUCTION.
7. EROSION CONTROL MEASURES SHALL BE REINSTALLED UPON COMPLETION OF CONSTRUCTION.

SEEDING NOTES:
1. SEEDING SHALL BE COMPLETED WITHIN 14 DAYS OF COMPLETION OF CONSTRUCTION.
2. SEEDING SHALL BE COMPLETED WITHIN 14 DAYS OF COMPLETION OF CONSTRUCTION.
3. SEEDING SHALL BE COMPLETED WITHIN 14 DAYS OF COMPLETION OF CONSTRUCTION.

GRAPHIC SCALE:
1 inch = 40 feet

EROSION CONTROL NOTES:
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3. EROSION CONTROL MEASURES SHALL BE REMOVED UPON COMPLETION OF CONSTRUCTION.

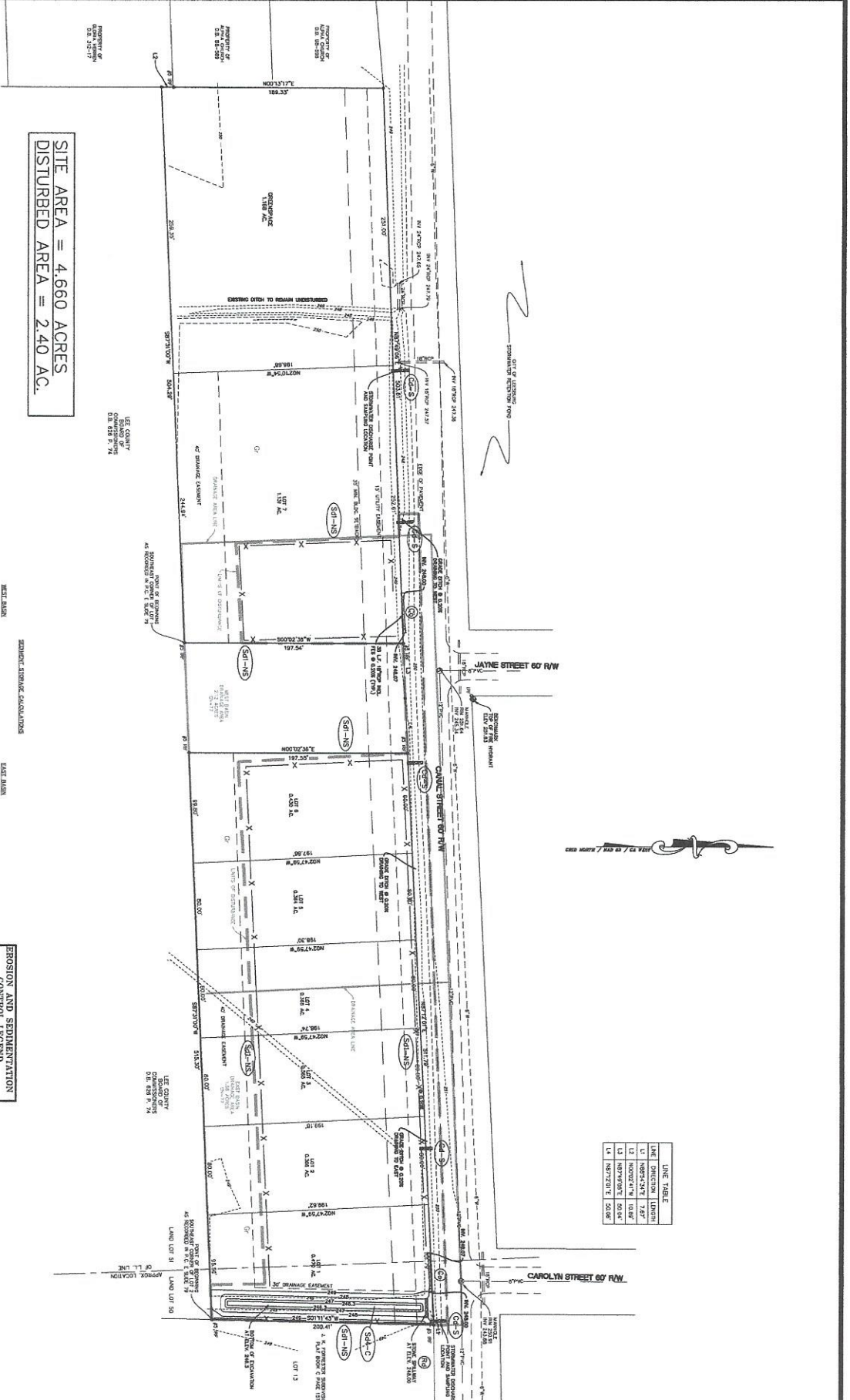
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SYMBOL	DESCRIPTION
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN
(S)	STORMWATER DETENTION BASIN

NO.	LOCATION	DEPTH	COMMENTS
1	LOT 10	0-12"	USDA, SANDY LOAM
2	LOT 11	0-12"	USDA, SANDY LOAM
3	LOT 12	0-12"	USDA, SANDY LOAM
4	LOT 13	0-12"	USDA, SANDY LOAM
5	LOT 14	0-12"	USDA, SANDY LOAM
6	LOT 15	0-12"	USDA, SANDY LOAM
7	LOT 16	0-12"	USDA, SANDY LOAM
8	LOT 17	0-12"	USDA, SANDY LOAM
9	LOT 18	0-12"	USDA, SANDY LOAM
10	LOT 19	0-12"	USDA, SANDY LOAM
11	LOT 20	0-12"	USDA, SANDY LOAM

INITIAL PHASE EROSION, SEDIMENTATION & POLLUTION CONTROL
MAGNOLIA WOODS SUBDIVISION
PART LAND LOTS 50 AND 51
SECOND LAND DISTRICT
CITY OF LEESBURG, LEE COUNTY, GEORGIA
1"=40' / FEBRUARY 14, 2019



INITIAL PHASE EROSION, SEDIMENTATION & POLLUTION CONTROL
MAGNOLIA WOODS SUBDIVISION
PART LAND LOTS 50 AND 51
SECOND LAND DISTRICT
CITY OF LEESBURG, LEE COUNTY, GEORGIA
1"=40' / FEBRUARY 14, 2019

LANIER ENGINEERING INC.
CIVIL ENGINEERS • SURVEYORS
1504 W. THIRD AVENUE ALBANY, GEORGIA 31707
(229) 438-7838
FAX (229) 438-7839



NO.	DATE	DESCRIPTION
1	04/08/19	ISSUE FOR PERMIT
2		
3		
4		
5		
6		
7		
8		
9		
10		



Overview



Legend

-  Parcels
-  Roads

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Parcel ID

LNE 087B

Class Code

Residential

Taxing District

LEESBURG

LEESBURG

Acres

2.36

Owner

ACBD PROPERTIES LLC

2003 DEVON DRIVE

ALBANY GA 31721

Physical Address

CANAL STREET

Assessed Value

Value \$14100

Last 2 Sales

Date

Price

Reason

Qual

2/29/2012

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

General Fund Revenue		FY 2018 Audited Actual Revenues & Expenditures	FY 2019 Unaudited Actual Revenues & Expenditures 06/30/2019	FY 2020 Approved Budget	FY 2020 Unaudited Actual Revenues & Expenditures 07/31/2019	Remaining FY 2020 Budget	Percentage of FY 2020 Actuals to Budget Used
100 031	31100 31110	316,502	333,185	338,200		338,200	0%
100 031	31100 31110	-	-	-			
100 031	31100 31120	263	-	-			
100 031	31100 31130	26,642	28,700	22,806		22,806	0%
100 031	31100 31130	8,498	7,861	5,900	482	5,418	8%
100 031	31100 31130	103,490	123,275	124,000	17,895	106,105	14%
100 031	31100 31130	1,266	1,343	1,000	83	917	8%
100 031	31100 31140	6,475	3,623	5,240	434	4,806	8%
100 031	31100 31160	1,451	-	-			
100 031	31100 31160	2,483	3,186	2,000	159	1,841	8%
100 031	31100 31170	15,540	16,720	15,900		15,900	0%
100 031	31100 31170	115,078	122,712	122,040		122,040	0%
100 031	31100 31170	27,649	27,429	26,000		26,000	0%
100 031	31100 31170	2,379	2,247	2,300	555	1,745	24%
100 031	31300 31300	458,439	445,456	460,000	31,810	428,190	7%
100 031	31400 31400	60,771	59,027	57,900	5,188	52,712	9%
100 031	31400 31400	1,750	1,902	2,000	76	1,924	4%
100 031	31600 31600	27,678	26,385	25,150	180	24,970	1%
100 031	31600 31620	192,471	207,571	200,000		200,000	0%
100 031	31600 31600	10,331	10,689	11,000		11,000	0%
100 031	31900 31900	859	1,514	1,500	137	1,363	9%
100 031	31900 31900	-	-	-			
100 031	31900 31990	-	-	-			
100 032	32100 32100	3,713	2,888	3,100		3,100	0%
100 032	32100 32100	3,713	2,888	3,100		3,100	0%
100 032	32100 32120	80	-	-			
100 032	32400 32400	200	100	150		150	0%
100 033	33115 33115	34,663	-	-			
100 033	33400 33410	18,311	4,000	-			
100 033	33600 33600	79,506	157,825	176,079		176,079	0%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of	
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020	
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to Budget Used	
		06/30/2019		07/31/2019		2020 Budget		2020 Budget	
100	033	33800	338000	1,970	1,966	2,000	2,000		0%
100	034	34100	341910	270	54	-	-		
100	034	34200	342911	703	588	1,128	20	1,108	2%
100	034	34400	344110	498,339	499,712	565,000	42,124	522,876	7%
100	034	34900	349300	70	35	-	-		
100	035	35100	351170	207,373	225,154	225,000	23,795	201,205	11%
100	036	36100	361000	1,703	1,569	1,500	45	1,455	3%
100	037	37100	371000	2,955	8,385	-	-		
100	037	37100	371310	845	2,850	-	1,050		
100	037	37100	371311	2,719	739	-	-		
100	038	38100	381000	-	-	5,000	-	5,000	0%
100	038	38300	383000	470	49,538	-	4,200		
100	038	38300	383010	-	-	-	-		
100	038	38900	389000	167	3,622	-	652		
100	038	38900	389003	-	200,000	-	-		
100	038	38900	389005	(9)	(6)	-	-		
100	039	39100	391100	-	-	100,000	-	100,000	0%
100	039	39100	391105	-	-	-	-		
100	039	39100	391106	-	-	-	-		
100	039	39100	391200	200,000	300,000	50,000	-	50,000	0%
100	039	39100	391201	60,439	60,519	69,360	5,780	63,580	8%
100	039	39200	392100	5,434	-	-	-		
100	061	61100	612000	(1,000)	-	-	-		
Total General Fund Revenue			2,502,644		2,945,250	2,624,354	134,663	2,489,691	5%
General Fund Expenditures									
Council / Legislative									
Department is cost shared w/ Water & Sewer									
100	100	01100	00051	511010	3,600	3,600	3,600	3,600	0%
100	100	01100	00051	511020	11,700	11,700	11,700	11,700	0%
100	100	01100	00052	523710	-	1,138	-	1,138	0%
100	100	01100	00052	523510	94	65	2,003	2,003	0%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of		
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020		
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to		
		06/30/2019		06/30/2019		07/31/2019		Budget Used		
		Budget		Approved Budget		Remaining FY 2020 Budget		Budget		
100	100	01100	00052	523711	TRAINING-POST 1-POWELL	655	1,653	2,275	2,275	0%
100	100	01100	00052	523511	TRAVEL-POST 1-POWELL	4,976	4,237	4,005	4,005	0%
100	100	01100	00052	523712	TRAINING-POST 2-RENFROE	860	1,325	2,275	2,275	0%
100	100	01100	00052	523512	TRAVEL-POST 2-RENFROE	2,501	2,239	4,005	4,005	0%
100	100	01100	00052	523713	TRAINING-POST 3-BUSH	370	375	2,275	2,275	0%
100	100	01100	00052	523513	TRAVEL-POST 3-BUSH	718	-	4,005	4,005	0%
100	100	01100	00052	523714	TRAINING-POST 4-WILSON	-	-	2,275	2,275	0%
100	100	01100	00052	523514	TRAVEL-POST 4-WILSON	-	-	4,005	4,005	0%
100	100	01100	00052	523715	TRAINING-POST 5-SHERMAN	1,230	1,503	2,275	2,275	0%
100	100	01100	00052	523515	TRAVEL-POST 5-SHERMAN	2,230	3,777	4,005	4,005	0%
100	100	01100	00052	523716	TRAINING-POST 6-BREEDEN	860	1,503	2,275	2,275	0%
100	100	01100	00052	523516	TRAVEL-POST 6-BREEDEN	3,471	3,082	4,005	4,005	0%
100	100	01100	00053	531730	ELECTION EXPENSE- SUPPLIE	-	-	-	-	-
100	100	01100	00053	531760	MAYOR/COUNCIL SUPPLIES	2,696	8,993	3,300	370	11%
100	100	01100	00052	521200	ATTORNEY & LEGAL FEES	30,693	32,563	26,100	26,100	0%
		Subtotal Council/Legislative				66,652	76,613	85,521	370	85,151
Administration										
100	100	01500	00051	511100	REGULAR EMPLOYEES	116,557	120,623	125,589	4,930	120,659
100	100	01500	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,387	1,716	4,830	4,830	0%
100	100	01500	00051	511105	PART TIME EMPLOYEES	1,529	2,913	3,245	114	3,130
100	100	01500	00051	511199	LONGEVITY	2,015	2,322	2,415	2,415	0%
100	100	01500	00051	511300	OVERTIME	6,270	4,929	7,234	57	7,177
100	100	01500	00051	512100	EMPLOYEE GROUP INSURANCE	284	524	13,215	12	13,204
100	100	01500	00051	512200	FICA	10,158	10,487	11,422	385	11,037
100	100	01500	00051	512400	RETIREMENT - Pension	8,050	8,643	9,122	652	8,471
100	100	01500	00051	512415	457b ER Matching	2,778	2,043	2,901	515	2,386
100	100	01500	00051	512700	WORKERS' COMPENSATION	318	482	602	48	554
100	100	01500	00051	512910	VEHICLE ALLOWANCE	6,050	6,000	6,000	-	6,000
		Total Personnel Costs - Administration				155,395	160,682	186,576	6,713	179,864
										4%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of	
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020	
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to	
		Expenditures		06/30/2019		07/31/2019		Budget Used	
		13,858		23,617		23,200		23,143	
		-		-		-		-	
100	100	00052	521100	OFFICIAL/ADMINISTRATIVE					
100	100	00053	531710	PRINTING/ TAX BILLS					
100	100	00052	521132	DELIQUENT TAX SERVICE ADD					
100	100	00052	521200	ATTORNEY & LEGAL FEES	2,697	1,881	5,000	14	4,986
100	100	00052	521201	COMPUTER SUPPORT FEES	16,477	17,723	20,000	3,847	16,153
100	100	00052	521220	ENGINEERING FEES	21,816	1,710	5,000		5,000
100	100	00052	521225	BAD DEBT EXPENSE	-	-	-	-	-
100	100	00052	521230	AUDITOR FEES	7,790	6,929	8,024		8,024
100	100	00052	522210	EQUIPMENT REPAIR & MAINT	466	-	500		500
100	100	00052	522220	BUILDING REPAIR & MAINT	9,330	27,986	6,000	35	5,965
100	100	00052	522300	RENTS AND LEASES	1,572	3,342	3,000		3,000
100	100	00052	523100	INSURANCE, OTHER THAN EMP	11,905	12,507	13,879	1,079	12,800
100	100	00052	523200	COMMUNICATIONS	2,726	3,759	3,450		3,450
100	100	00052	523210	POSTAGE	1,137	2,089	1,050	62	988
100	100	00052	523300	ADVERTISING	1,334	1,082	2,000		2,000
100	100	00052	523505	TRAVEL-EMPLOYEE	9,245	8,277	6,500	1,226	5,274
100	100	00052	523600	DUES AND FEES	11,386	12,724	8,500	616	7,884
100	100	00052	523610	SOUTHWEST GA RDC DUES	3,307	3,304	3,310	833	2,477
100	100	00052	523700	EDUCATION AND TRAINING	1,255	3,218	6,000	475	5,525
Total Purchased / Contracted Services					116,301	130,146	115,413	8,243	107,170
100	100	00053	531230	ELECTRICITY	4,644	4,859	5,500		5,500
100	100	00053	531270	GAS & OIL	332	238	400		400
100	100	00053	531300	FOOD / EMPLOYEE APPRECIATION	2,877	2,413	2,500	230	2,270
100	100	00053	531600	SMALL EQUIPMENT	73	125	1,000		1,000
100	100	00053	531700	OFFICE SUPPLIES	7,480	8,631	6,000	460	5,540
100	100	00053	531720	CLEANING/ PAPER SUPPLIES	1,083	1,726	1,600	194	1,406
Total Supplies - Administration					16,488	17,992	17,000	884	16,116
100	100	00054	541001	RECREATION PROPERTY	-	529,046	-	-	-
100	100	00054	542000	MACHINERY & EQUIPMENT	-	-	-	-	-
100	100	00054	542400	CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-
100	100	00054	542500	CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-
Total Capital Outlay - Administration					-	529,046	-	-	-

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of			
		Audited Actual		Unaudited		Unaudited		FY 2020			
		Revenues & Expenditures		Actual Revenues & Expenditures		Actual Revenues & Expenditures		Actuals to			
		06/30/2019		07/31/2019		07/31/2019		Budget Used			
		Budget		Budget		Remaining FY		Budget			
		2020 Budget		2020 Budget		2020 Budget		2020 Budget			
100	100	01500	00057	572000	SENIOR CENTER	10,138	6,894	4,400	810	3,590	18%
100	100	01500	00057	572020	CHAMBER OF COMMERCE	2,400	3,200	4,500	800	3,700	18%
100	100	01500	00057	572030	LIBRARY CONTRIBUTION	15,500	15,500	15,500	3,875	11,625	25%
Total Other - Administration				28,038		25,594		24,400	5,485	18,915	22%
Subtotal Administration				316,222		863,460		343,389	21,325	322,065	6%
Municipal Court											
100	150	01550	00051	511260	SALARY Municipal Court Judge	5,028	5,167	5,373		5,373	0%
100	150	01550	00051	512200	FICA	385	395	411		411	0%
Total Personnel Municipal Court				5,412		5,562		5,784	-	5,784	0%
100	150	01550	00052	521200	ATTORNEY & LEGAL FEES	-	-	-		-	0%
100	150	01550	00052	521201	COMPUTER SUPPORT FEES	1,180	4,920	4,800		4,800	0%
100	150	01550	00052	521210	MUNICIPAL COURT EXPENSES	438	401	380	100	280	26%
100	150	01550	00052	521215	CITY SOLICITOR	17,815	20,440	15,000		15,000	0%
100	150	01550	00052	521216	INDIGENT DEFENSE	5,500	6,000	6,000	500	5,500	8%
100	150	01550	00052	523505	TRAVEL-EMPLOYEE	1,068	870	1,000		1,000	0%
100	150	01550	00052	523700	Training - Employee	1,225	651	1,000		1,000	0%
100	150	01550	00052	523550	FINE ADD-ON FEES	57,532	56,740	58,500		58,500	0%
Total Purchased / Contracted Services Municipal Court				84,758		90,023		86,680	600	86,080	1%
Subtotal Municipal Court				90,170		95,584		92,464	600	91,864	1%
100	250	25100	00057	251110	CONTINGENCY FUND	1,881	1,000	100,000	-	100,000	0%
Planning & Zoning / Code Enforcement											
100	740	07450	00051	511105	PART TIME EMPLOYEES	8,418	5,730	3,120		3,120	0%
100	740	07450	00051	512200	FICA	636	438	239		239	0%
100	740	07450	00051	512700	WORKERS' COMPENSATION	477	173	127	10	117	8%
Total Personnel Planning & Zoning				9,531		6,341		3,486	10	3,476	0%
Subtotal Planning & Zoning / Code Enforcement				9,531		6,341		3,486	10	3,476	0%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of	
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020	
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to	
		06/30/2019		06/30/2019		07/31/2019		Budget Used	
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Remaining FY	
		2019		2019		2019		2020 Budget	

Public Safety

100 300 03200 00051 511100	REGULAR EMPLOYEES	484,317	523,717	558,378	23,172	535,205		4%
100 300 03200 00051 511101	REGULAR EMPLOYEES VAC SELL BACK	11,974	13,159	19,919	584	19,335		3%
100 300 03200 00051 511105	PART TIME EMPLOYEES	30,232	24,752	39,424	1,018	38,407		3%
100 300 03200 00051 511199	LONGEVITY	8,011	8,254	9,960		9,960		0%
100 300 03200 00051 511300	OVERTIME	51,163	41,326	42,257	299	41,959		1%
100 300 03200 00051 512100	EMPLOYEE GROUP INSURANCE	67,378	112,561	133,786	10,713	123,072		8%
100 300 03200 00051 512200	FICA	41,588	42,790	51,250	1,706	49,545		3%
100 300 03200 00051 512400	RETIREMENT	32,347	35,029	40,629	2,902	37,727		7%
100 300 03200 00051 512415	457b/poab	3,840	2,965	3,445		3,445		0%
100 300 03200 00051 512700	WORKERS' COMPENSATION	28,633	28,541	25,651	2,055	23,595		8%
Total Personnel Services Public Safety		759,483	833,094	924,700	42,449	882,250		5%

100 300 03200 00052 521200	ATTORNEY & LEGAL FEES	-	-	-	125	10,675		1%
100 300 03200 00052 521201	COMPUTER SUPPORT FEES	13,165	9,721	10,800		10,675		1%
100 300 03200 00052 522210	EQUIPMENT REPAIR & MAINT	4,077	324	1,000		1,000		0%
100 300 03200 00052 522240	TIRES AND TUBES	2,219	2,757	2,500		2,500		0%
100 300 03200 00052 522250	VEHICLE REPAIR	28,568	26,622	23,000	15	22,985		0%
100 300 03200 00052 522260	RADIO MAINTENANCE	-	4,707	1,000		1,000		0%
100 300 03200 00052 523100	INSURANCE, OTHER THAN EMP	10,750	11,322	12,379	982	11,397		8%
100 300 03200 00052 523200	COMMUNICATIONS	9,504	10,431	20,908		20,908		0%
100 300 03200 00052 523300	ADVERTISING	472	504	100		100		0%
100 300 03200 00052 523505	TRAVEL-EMPLOYEE	2,308	1,325	650	442	208		68%
100 300 03200 00052 523600	DUES AND FEES	836	763	724		724		0%
100 300 03200 00052 523700	EDUCATION AND TRAINING	625	1,638	900		900		0%
100 300 03200 00052 523900	UNIFORM CLEANING	2,120	499	800		800		0%
Total Purchased / Contracted Services Public Safety		74,646	70,612	74,761	1,565	73,196		2%

100 300 03200 00053 531230	ELECTRICITY	6,187	6,485	6,500		6,500		0%
100 300 03200 00053 531270	GAS & OIL	32,834	32,850	27,100		27,100		0%
100 300 03200 00053 531600	Small Equipment	-	-	-		-		-
100 300 03200 00053 531700	OFFICE SUPPLIES	1,497	2,532	2,500	124	2,376		5%
100 300 03200 00053 531720	CLEANING/ PAPER SUPPLIES	1,109	881	1,100	194	906		18%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of		
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020		
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to Budget Used		
		06/30/2019		07/31/2019		2020 Budget		Budget Used		
		9,145		4,937		9,200		10%		
100	300	03200	00053	531780	POLICE SUPPLIES			954	8,246	
100	300	03200	00053	531781	GREAT PROGRAM	-	-	-	-	
100	300	03200	00053	531782	EXPLORER PROGRAM	2,765	-	50	(50)	
100	300	03200	00053	531783	LEESBURG/LEE COUNTY FOSTE	555	-	475	(475)	
100	300	03200	00053	531790	UNIFORMS	10,709	4,361		4,361	0%
Total Supplies - Public Safety				64,801		52,702	50,761	1,797	48,964	4%
100	300	03200	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	
100	300	03200	00054	542300	CAPITAL OUTLAY-FURN/FIXTU	-	-	-	-	
100	300	03200	00054	542400	CAPITAL OUTLAY-COMPUTERS	15,840	-	-	-	
100	300	03200	00054	542500	CAPITAL OUTLAY-OTHER EQUI	6,561	-	-	-	
Total Capital Outlays - Public Safety				22,401		-	-	-	-	
Subtotal Public Safety				921,331		956,408	1,050,222	45,811	1,004,411	4%
Public Works Maintenance										
100	400	04300	00052	522100	Refuge Contract	404,243	504,000	4,835	504,000	0%
100	400	04300	00052	522101	INERT TRASH REMOVAL	19,238	19,500		19,500	0%
Sub Total Sanitation				423,481		485,475	523,500	-	523,500	0%
100	400	04600	00051	511100	REGULAR EMPLOYEES	120,002	119,411	4,835	114,576	4%
100	400	04600	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	3,004	4,593	622	3,971	14%
100	400	04600	00051	511105	Part time	-	22,827	407	22,420	2%
100	400	04600	00051	511199	LONGEVITY	2,150	2,296		2,296	0%
100	400	04600	00051	511300	OVERTIME	12,378	13,434	413	13,021	3%
100	400	04600	00051	512100	EMPLOYEE GROUP INSURANCE	14,597	31,164	1,308	29,856	4%
100	400	04600	00051	512200	FICA	9,892	12,436	446	11,990	4%
100	400	04600	00051	512400	RETIREMENT	8,878	9,100	650	8,450	7%
100	400	04600	00051	512415	479b cont	948	965	40	925	4%
100	400	04600	00051	512700	WORKERS' COMPENSATION	11,384	8,284	664	7,620	8%
Total Personnel Services Public Works				183,232		190,843	224,510	9,385	215,125	4%
100	400	04600	00052	521201	COMPUTER SUPPORT FEES	816	1,000	899	101	90%
100	400	04600	00052	521220	ENGINEERING FEES	6,557	5,000		5,000	0%
100	400	04600	00052	521221	NPDES STORMWATER ANNUAL R	9,825	7,200		7,200	0%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage of		
		Audited Actual		Unaudited Actual		Unaudited Actual		FY 2020		
		Revenues & Expenditures		Revenues & Expenditures		Revenues & Expenditures		Actuals to Budget Used		
		06/30/2019		07/31/2019		2020 Budget		2020 Budget		
		Revenues & Expenditures		Revenues & Expenditures		Approved Budget		Remaining FY Budget		
100	400	04600	00052	522210	EQUIPMENT REPAIR & MAINT	36,255	22,000	438	21,562	2%
100	400	04600	00052	522220	BUILDING REPAIR & MAINT	1,610	2,500	65	2,435	3%
100	400	04600	00052	522240	TIRES AND TUBES	1,063	3,000	563	2,437	19%
100	400	04600	00052	522250	VEHICLE REPAIR	12,532	13,800	165	13,635	1%
100	400	04600	00052	522271	CORRIDOR SIGNS	-	-	-	-	-
100	400	04600	00052	522275	CHRISTMAS DECORATIONS	707	2,000	-	2,000	0%
100	400	04600	00052	522310	UNIFORMS	8,153	6,000	295	5,705	5%
100	400	04600	00052	522320	EQUIPMENT RENTAL	1,559	1,500	-	1,500	0%
100	400	04600	00052	523100	INSURANCE, OTHER THAN EMP	10,750	12,379	982	11,397	8%
100	400	04600	00052	523200	COMMUNICATIONS	3,657	3,000	-	3,000	0%
100	400	04600	00052	523300	ADVERTISING	614	557	-	557	0%
100	400	04600	00052	523505	TRAVEL-EMPLOYEE	292	1,500	-	1,500	0%
100	400	04600	00052	523600	DUES AND FEES	416	800	340	460	43%
100	400	04600	00052	521200	ATTORNEY & LEGAL FEES	-	-	-	-	-
100	400	04600	00052	523700	EDUCATION AND TRAINING	370	1,500	-	1,500	0%
Total Purchased / Contracted Services - Public Works						95,176	83,736	3,748	79,988	4%
100	400	04600	00053	531230	ELECTRICITY	4,731	4,900	-	4,900	0%
100	400	04600	00053	531750	OTHER SUPPLIES	-	-	-	-	-
100	400	04600	00053	531270	GAS & OIL	20,647	15,000	-	15,000	0%
100	400	04600	00053	531280	STREET LIGHTS (POWER)	60,785	63,000	-	63,000	0%
100	400	04600	00053	531700	OFFICE SUPPLIES	1,911	1,500	-	1,500	0%
100	400	04600	00053	531720	CLEANING/ PAPER SUPPLIES	884	1,400	-	1,400	0%
100	400	04600	00053	531810	MAINTENANCE SUPPLIES	9,440	12,925	1,441	11,484	11%
100	400	04600	00053	531820	STREET IMPROVEMENTS	8,185	-	-	-	-
100	400	04600	00053	531830	CHEMICALS FOR R/W DITCHES	2,550	-	-	-	-
100	400	04600	00053	531840	STREET SIGNS AND MARKINGS	4,710	-	-	-	-
100	400	04600	00053	531850	MOSQUITO FOGGER REP/CHEMI	6,773	7,800	-	7,800	0%
Total Supplies - Public Works						120,617	106,525	1,441	105,084	1%

City of Leesburg ~ General Fund

FY 2020 Budget to Actual Report by line item

								FY 2019		FY 2020		Percentage of	
								Audited Actual Revenues & Expenditures	Unaudited Actual Revenues & Expenditures	Approved Budget	Unaudited Actual Revenues & Expenditures 07/31/2019		Remaining FY 2020 Budget
100	400	04600	00054	542200		CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	-		
100	400	04600	00054	542500		CAPITAL OUTLAY-OTHER EQUI	-	-	-	-	-		
100	400	04600	00054	542400		CAPITAL OUTLAY-COMPUTERS	-	-	-	-	-		
Total Capital Outlay - Public Works								-	-	-	-	-	
Subtotal Public Works Maintenance								822,506	918,785	938,271	14,575	923,697	2%
Chamber of Commerce													
100	750	07520	00052	523200		COMMUNICATIONS	776	3,977	4,100	4,100	4,100	0%	
100	750	07520	00052	522220		BUILDING REPAIR & MAINT	140	506	1,000	1,000	1,000	0%	
100	750	07520	00052	521201		COMPUTER SUPPORT FEES	298	1,020	1,000	1,000	1,000	0%	
100	750	07520	00052	531210		WATER, SEWER, TRASH		258	300	300	300	0%	
100	750	07520	00053	531230		ELECTRICITY	1,670	2,982	3,500	3,500	3,500	0%	
100	750	07520	00053	531720		CLEANING/ PAPER SUPPLIES		942	1,100	1,100	1,100	0%	
Subtotal Chamber of Commerce								2,884	9,685	11,000	-	11,000	0%
Total General Fund Expenses								2,231,177	2,927,876	2,624,354	82,690	2,541,663	3%
General Fund Net Gain / (Loss)								271,468	17,374	0	51,972		

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

FY 2020
Unaudited
Actual
Revenues &
Expenditures
07/31/2019

FY 2019
Unaudited
Actual Revenues
& Expenditures
06/30/2019

FY 2018
Audited Actual
Revenues &
Expenditures

FY 2020
Approved
Budget

Remaining
FY 2020
Budget

Percentage
of FY 2020
Actuals to
Budget Used

WATER AND SEWER FUND REVENUE

505 033	33400	33430	334302	DIRECT CDBG 16P-X-088-																	
505 034	34400	34420	344210	WATER SALES	7,000	480,000	-	-	-	-	-	-	-	-	-	-	-	-	-		
505 034	34400	34420	344211	WATER TAP FEES	470,319	458,047	509,678	41,014	468,664										8%		
505 034	34400	34420	344212	RECONNECTION FEE	17,400	9,500	10,890	1,600	9,290											15%	
505 034	34400	34420	344213	WATER PENALTY	10,435	13,002	12,510	1,125	11,385											9%	
505 034	34400	34420	344214	WATER FUND BEGINNING BAL	26,990	25,235	27,600	1,835	25,765											7%	
505 034	34400	34425	344255	SEWER SALES	200,000	300,000	230,000	-	230,000											0%	
505 034	34400	34425	344256	SEWER TAP FEES	431,477	442,434	496,426	37,328	459,098											8%	
505 034	34900	34900	349300	BAD CHECK FEE	15,015	6,435	9,762	2,145	7,617											22%	
505 034	36100	36100	361000	INTEREST	1,494	910	1,500	35	1,465											2%	
505 038	38300	38300	383010	INSURANCE PROCEEDS	5,705	6,376	5,800	175	5,625											3%	
505 038	38900	38900	389000	OTHER MISCELLANEOUS INCOME	7,717	8,280	-	-	-											-	
505 038	38900	38900	389005	CASH OVER/SHORT	-	721	-	-	-											-	
505 039	39100	39100	391200	TRANSFER IN-OTHER FUNDS	(30)	(68)	-	-	-											-	
505 039	39380	39380	393800	CAPITAL CONTRIBUTIONS	-	-	-	-	-											-	
505 061	61100	61100	612000	TRANSFER OUT - OTHER FUNDS	18,400	-	-	-	-											-	
505 039	39100	39100	391201	Indirect Allocation	(200,000)	(300,000)	-	-	-											-	
Total Water and Sewer Fund Revenue					951,484	1,390,353	1,234,806	79,477	1,155,329											8%	
					(60,439)	(60,519)	(69,360)	(5,780)	(63,580)												6%

WATER AND SEWER FUND EXPENSES

SEWER DEPARTMENT

505 400	04330	00051	511100	REGULAR EMPLOYEES	75,496	77,668	83,524	3,226	80,297											4%	
505 400	04330	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,097	1,137	3,032	84	2,949												3%
505 400	04330	00051	511199	LONGEVITY	1,296	1,399	1,516	1,516	1,516												0%
505 400	04330	00051	511300	OVERTIME	4,798	5,317	5,421	84	5,338												2%
505 400	04330	00051	512100	EMPLOYEE GROUP INSURANCE	3,971	4,849	12,514	388	12,126												3%
505 400	04330	00051	512200	FICA	6,408	6,631	7,382	253	7,129												3%
505 400	04330	00051	512400	RETIREMENT	5,218	5,555	5,784	413	5,370												7%
505 400	04330	00051	512415	457b plan cont	1,540	1,100	1,580	263	1,317												17%
505 400	04330	00051	512700	WORKERS' COMPENSATION	1,688	1,672	1,414	113	1,300												8%

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage		
		Audited Actual	Unaudited	Audited Actual	Unaudited	FY 2020	Remaining	of FY 2020		
		Revenues &	Actual Revenues	Revenues &	Actual Revenues	Approved	FY 2020	Actuals to		
		Expenditures	& Expenditures	Expenditures	Expenditures	Budget	Budget	Budget Used		
		06/30/2019	06/30/2019	07/31/2019	07/31/2019					
505	400	04330	00051	512910	VEHICLE ALLOWANCE-CITY MA	3,025	3,000	3,000	3,000	0%
Total Personnel Services Sewer				104,537		125,166	4,823	120,343	4%	
505	400	04330	00052	521200	ATTORNEY & LEGAL FEES	52	-	-	-	
505	400	04330	00052	521201	COMPUTER SUPPORT FEES	3,944	8,080	9,000	7,351	18%
505	400	04330	00052	521220	ENGINEERING FEES	1,165	415	4,500	4,500	0%
505	400	04330	00052	521225	BAD DEBT EXPENSE	-	-	-	-	
505	400	04330	00052	521230	AUDITOR FEES	3,990	3,549	4,110	4,110	0%
505	400	04330	00052	521250	WATER TESTING	33,106	-	-	-	
505	400	04330	00052	522210	EQUIPMENT REPAIR & MAINT	20,733	37,459	16,364	16,364	0%
505	400	04330	00052	522220	Building Repair & Maint	-	-	-	-	
505	400	04330	00052	522240	TIRES AND TUBES	2,501	-	-	-	
505	400	04330	00052	522320	EQUIPMENT RENTAL	-	-	-	-	
505	400	04330	00052	523100	INSURANCE, OTHER THAN EMP	17,469	18,399	20,116	18,520	8%
505	400	04330	00052	523200	COMMUNICATIONS	11,087	14,005	11,100	10,367	7%
505	400	04330	00052	523210	POSTAGE	1,751	-	300	300	0%
505	400	04330	00052	523226	WATERSHED MON CONTRACT (T	234	-	6,200	6,200	0%
505	400	04330	00052	523300	ADVERTISING	240	48	400	400	0%
505	400	04330	00052	523505	TRAVEL-EMPLOYEE	-	-	1,500	1,500	0%
505	400	04330	00052	523600	DUES AND FEES	2,664	3,488	1,000	728	27%
Total Contracted Services Sewer Dept				98,936		74,590	4,251	70,339	6%	
505	400	04330	00053	531230	ELECTRICITY-PUMP/LIFT STATIONS	18,530	28,596	27,000	27,000	0%
505	400	04330	00053	531270	GAS & OIL	624	2,534	1,000	1,000	0%
505	400	04330	00053	531600	SMALL EQUIPMENT	-	-	-	-	
505	400	04330	00053	531700	OFFICE SUPPLIES	1,536	813	1,800	1,800	0%
505	400	04330	00053	531900	SEWER SUPPLIES	3,323	2,535	4,000	4,000	0%
Total Supplies Sewer Dept				24,013		33,800	-	33,800	0%	
505	400	04330	00054	542200	CAPITAL OUTLAY-NEW VEHICL	-	-	-	-	
505	400	04330	00054	542500	CAPITAL OUTLAY-OTHER EQUI	3,200	-	-	-	
505	400	04330	00054	542530	2014 I & I CAPITAL PROJEC	-	-	-	-	
505	400	04330	00054	542531	PUBLIC WORKS W/S EXTENSIO	-	-	-	-	
Total Capital Outlay Sewer Dept				3,200		-	-	-	-	
505	400	04330	00056	561000	DEPRECIATION	288,404	100,000	100,000	91,667	8%

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018	FY 2019	FY 2020	Percentage		
		Audited Actual	Unaudited	Unaudited	of FY 2020		
		Revenues &	Actual Revenues	Revenues &	Actuals to		
		Expenditures	& Expenditures	Expenditures	Budget Used		
		06/30/2019	07/31/2019	07/31/2019	Budget		
Total Depreciation Sewer Dept		288,404	100,000	100,000	8,333	91,667	8%
505 400 04330 00057	579000 CONTENGENCIY	8,717	6,748	50,000		50,000	0%
Total Other Costs Sewer Dept		8,717	6,748	50,000	-	50,000	0%
505 400 04330 00058	581301 GEFA DWSRF 11-015	7,567	7,145	6,714	576	6,138	9%
505 400 04330 00058	582000 INTEREST PAID ON NOTES	-	-	-	-	-	-
Total Debt Service Sewer Dept		7,567	7,145	6,714	576	6,138	9%
Subtotal Sewer Department		535,374	342,140	390,270	17,984	372,286	5%
SEWAGE TREATMENT PLANT							
505 400 04335 00051	511100 REGULAR EMPLOYEES	69,007	70,833	72,407	2,963	69,444	4%
505 400 04335 00051	511101 REGULAR EMPLOYEES VAC SELL BACK	409	445	2,785		2,785	0%
505 400 04335 00051	511199 LONGEVITY	1,266	1,316	1,392		1,392	0%
505 400 04335 00051	511300 OVERTIME	8,590	11,947	10,861	259	10,602	2%
505 400 04335 00051	512100 EMPLOYEE GROUP INSURANCE	575	936	12,466	18	12,448	0%
505 400 04335 00051	512200 FICA	5,876	6,416	6,690	244	6,446	4%
505 400 04335 00051	512400 RETIREMENT- Pension	4,586	5,058	5,695	407	5,288	7%
505 400 04335 00051	512415 457b plan cont	336	384	384	32	352	8%
505 400 04335 00051	512700 WORKERS' COMPENSATION	7,303	4,020	1,262	101	1,161	8%
505 400 04335 00052	521150 SLUDGE DISPOSAL	11,987	10,578	14,000		14,000	0%
505 400 04335 00052	521250 WATER TESTING	-	34,918	35,000		35,000	0%
505 400 04335 00052	522250 VEHICLE REPAIR	1,500	987	1,000	412	588	41%
505 400 04335 00052	522310 UNIFORMS	395	822	1,000		1,000	0%
505 400 04335 00052	523505 TRAVEL-EMPLOYEE	926	1,867	1,183		1,183	0%
505 400 04335 00052	523700 EDUCATION & TRAINING	980	1,625	1,000		1,000	0%
505 400 04335 00053	531230 Electricity	48,845	46,195	50,473		50,473	0%
505 400 04335 00053	531701 Other Supplies	1,862	1,884	600	178	422	30%
505 400 04335 00053	531885 Chemicals for Plant	20,299	21,049	35,000	900	34,100	3%
505 400 04335 00052	522200 WWTF Repairs & Maintenance	16,146	24,939	17,000		17,000	0%
505 400 04335 00054	542200 TRUCKS AND AUTOS	-	-	-	-	-	-
505 400 04335 00054	542500 OTHER CAPITAL	-	6,251	-	-	-	-
Total Sewage Treatment Plant		200,886	252,472	270,198	5,513	264,685	2%
Subtotal Sewage Treatment Plant		200,886	252,472	270,198	5,513	264,685	2%

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

FY 2019
Unaudited
Actual Revenues &
Expenditures
06/30/2019

FY 2018
Audited Actual
Revenues &
Expenditures

FY 2020
Unaudited
Actual Revenues &
Expenditures
07/31/2019

FY 2020
Approved
Budget

FY 2020
Remaining
FY 2020
Budget

Percentage
of FY 2020
Actuals to
Budget Used

		FY 2019 Unaudited Actual Revenues & Expenditures 06/30/2019	FY 2018 Audited Actual Revenues & Expenditures	FY 2020 Unaudited Actual Revenues & Expenditures 07/31/2019	FY 2020 Approved Budget	FY 2020 Remaining FY 2020 Budget	Percentage of FY 2020 Actuals to Budget Used				
Water Department											
505	400	04400	00051	511100	REGULAR EMPLOYEES	118,499	121,876	133,470	5,141	128,329	4%
505	400	04400	00051	511101	REGULAR EMPLOYEES VAC SELL BACK	1,872	1,713	4,757	223	4,534	5%
505	400	04400	00051	511199	LONGEVITY	2,094	2,123	2,378		2,378	0%
505	400	04400	00051	511300	OVERTIME	9,716	13,057	11,144	241	10,903	2%
505	400	04400	00051	512100	EMPLOYEE GROUP INSURANCE	9,669	11,213	24,390	890	23,500	4%
505	400	04400	00051	512200	FICA	10,091	10,547	11,838	413	11,425	3%
505	400	04400	00051	512400	RETIREMENT	14,773	8,875	9,245	660	8,584	7%
505	400	04400	00051	512415	457b plan cont	1,744	1,328	1,892	280	1,612	15%
505	400	04400	00051	512700	WORKERS' COMPENSATION	6,063	5,062	3,584	287	3,297	8%
505	400	04400	00051	512910	VEHICLE ALLOWANCE	3,025	3,000	3,000		3,000	0%
		Total Personal Services Water Dept				177,546	178,794	205,698	8,135	197,563	4%
505	400	04400	00052	521200	ATTORNEY & LEGAL FEES	-	-	200		200	0%
505	400	04400	00052	521201	COMPUTER SUPPORT FEES	3,944	7,900	9,000	1,649	7,351	18%
505	400	04400	00052	521220	ENGINEERING FEES	3,718	805	4,000		4,000	0%
505	400	04400	00052	521230	AUDITOR FEES	7,220	6,422	7,436		7,436	0%
505	400	04400	00052	521250	WATER TESTING	5,159	1,954	3,500	75	3,425	2%
505	400	04400	00052	522210	EQUIPMENT REPAIR & MAINT	417	16,929	1,500		1,500	0%
505	400	04400	00052	522220	BUILDING REPAIR & MAINT	-	-	-		-	-
505	400	04400	00052	522240	TIRES AND TUBES	-	-	-		-	-
505	400	04400	00052	522250	VEHICLE REPAIR	75	802	500		500	
505	400	04400	00052	522310	UNIFORMS	-	-	-		-	-
505	400	04400	00052	522320	EQUIPMENT RENTAL	-	-	-		-	-
505	400	04400	00052	523100	INSURANCE, OTHER THAN EMP	17,469	18,399	20,116	1,596	18,520	8%
505	400	04400	00052	523200	COMMUNICATIONS	8,879	9,376	9,600	733	8,867	8%
505	400	04400	00052	523210	POSTAGE	1,982	102	500		500	0%
505	400	04400	00052	523300	ADVERTISING	680	516	600		600	0%
505	400	04400	00052	523505	TRAVEL-EMPLOYEE	557	3,134	3,000		3,000	0%
505	400	04400	00052	523600	DUES AND FEES	2,660	3,427	1,000	272	728	27%
		Total Contracted Services Water Dept				52,760	69,766	60,952	4,326	56,626	7%
505	400	04400	00053	531230	ELECTRICITY-WELLS	18,813	19,351	20,250		20,250	0%

City of Leesburg ~ Water & Sewer Fund

FY 2020 Budget to Actual Report by line item

		FY 2018		FY 2019		FY 2020		Percentage
		Audited Actual		Unaudited		Unaudited		of FY 2020
		Revenues & Expenditures		Actual Revenues & Expenditures		Revenues & Expenditures		Actuals to
		06/30/2019		06/30/2019		07/31/2019		Budget Used
		Revenues & Expenditures		Actual Revenues & Expenditures		Revenues & Expenditures		Budget
		448		-		600		600
		-		-		-		-
		1,296		777		1,500		1,500
		24,310		11,078		20,000		19,661
		775		4,761		7,000		7,000
Total Supplies Water Dept		45,643		35,967		49,350		49,011
505 400 04400 00054 542200 CAPITAL OUTLAY-NEW VEHICL		-		-		-		-
505 400 04400 00054 542500 CAPITAL OUTLAY-OTHER EQUI		-		-		-		-
505 400 04400 00054 542533 WATER TANK MAINTENANCE		2,000		-		20,000		20,000
505 400 04400 00054 542534 WATER LINE IMPROVEMENTS		-		-		-		-
Total Capital Outlays Water Dept		2,000		-		20,000		20,000
505 400 04400 00056 561000 DEPRECIATION		100,000		100,000		100,000		91,667
Total Depreciation Water Dept		100,000		100,000		100,000		91,667
505 400 04400 00057 579000 CONTENGIENCY		-		-		50,000		50,000
505 061 61100 612000 TRANSFER OUT - OTHER FUNDS		-		-		50,000		50,000
Total Other Costs Water Dept		-		-		100,000		100,000
505 400 04400 00058 582000 INTEREST PAID ON NOTES		42,194		40,970		4,079		34,259
Total Water Dept Debt Service		42,194		40,970		38,338		34,259
Subtotal Water Department		420,143		425,497		574,338		549,125
Total Water and Sewer Expenses		1,156,403		1,020,110		1,234,806		1,186,096
Net Gain / (Loss) from Operations		(30,319)		190,243		(0)		30,767
Plus Unfunded Depreciation		388,404		200,000		200,000		16,667
Less Principal Debt Reduction		148,708		162,919		193,264		27,832
Less Other investment in capital		-		-		-		-
Less Operational Transfer to General Fund		200,000		300,000		-		-
Net effect on Cash Reserves increase / (decrease)		9,377		(72,676)		6,736		19,602

To: Mr. Bob Alexander
From: Chief C. Prokesh
Date: August 30, 2019
RE: Monthly Report, August-2019

CADs = 570

Arrests = 52

CRIMINAL / INVESTIGATIVE

Municipal Court:

DUI: 2
Poss of Marijuana: 1
License Fraud: 1
Suspended License: 5
Driving while unlicensed: 2
Disorderly Conduct: 4
Criminal Trespass: 1
Utility Theft: 2

Superior Court:

Aggravated Assault: 1
Terroristic Threats: 1
Stalking: 1
Theft/Entering Automobile: 26
Burglary: 2
Possession of Firearm in Felony: 3

Juvenile Court:

No Arrests this Month

TRAFFIC

Citations = 161

Warnings 91

Accidents = 21

-Moving Vehicle = 18
-Hit and Run = 2
-Deer = 1

OTHER

1. Case solved of Entering Autos and Burglaries. 31 pending Indictments, numerous weapons, computers, and other assorted stolen items recovered.
2. Code Enforcement Actions:
 - A. 203 Walnut
 - B. 119 Linden
 - C. 137 Starksville
 - D. 155 Magnolia
 - E. 144 Cedar Street

Lee County 911
119 Pinewood Rd Leesburg , GA 31763

CFS By Department - Select Department By Date
 For Leesburg Police Department 7/30/2019 - 8/31/2019

Leesburg Police Department	Count	Percent
911 ABUSE	1	0.18%
ALARM/FIRE/COMMERCIAL	2	0.35%
ANIMAL CALLS	3	0.53%
ANIMAL RESCUE	1	0.18%
AREA CHECK	43	7.54%
ASSAULT	1	0.18%
ASSIST MOTORIST	2	0.35%
ASSIST OTHER AGENCY/SERVICE	5	0.88%
BREATHING PROBLEMS	1	0.18%
BURGLARY	3	0.53%
BUSINESS ALARM	9	1.58%
CALL BY PHONE	4	0.70%
CHEST PAIN	1	0.18%
CIVIL MATTER COMPLAINT	1	0.18%
CONTACT PERSON	8	1.40%
CUSTOMER TROUBLE	2	0.35%
DAMAGE TO PROPERTY	3	0.53%
DELAYED VEHICLE ACCIDENT REPORT	2	0.35%
DIRECT TRAFFIC	2	0.35%
DISORDERLY CONDUCT	2	0.35%
DISPUTE	5	0.88%
DISTURBANCE	1	0.18%
DOMESTIC	9	1.58%
DRUG INVESTIGATION	1	0.18%
DRUNK DRIVER REPORT	1	0.18%
ENTER AUTO	13	2.28%
ESCORT	6	1.05%
FIGHT	1	0.18%
FIRE/GRASS/BRUSH	1	0.18%
FIRE/VEHICLE	1	0.18%
FOLLOW UP	10	1.75%
FRAUD	3	0.53%
GENERAL MEDICAL CALL	2	0.35%
HANG UP	2	0.35%
HARASSMENT COMPLAINT	1	0.18%
HEAT EXPOSURE/DEHYDRATION	1	0.18%
ILLEGAL BURN	1	0.18%
INFORMATION	6	1.05%
JUVENILE PROBLEM	5	0.88%
LOITERING	1	0.18%
LOST/MISLAID PROPERTY	2	0.35%

Lee County 911
119 Pinewood Rd Leesburg , GA 31763

CFS By Department - Select Department By Date
 For Leesburg Police Department 7/30/2019 - 8/31/2019

Leesburg Police Department	Count	Percent
911 ABUSE	1	0.18%
ALARM/FIRE/COMMERCIAL	2	0.35%
ANIMAL CALLS	3	0.53%
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AREA CHECK	43	7.54%
ASSAULT	1	0.18%
ASSIST MOTORIST	2	0.35%
ASSIST OTHER AGENCY/SERVICE	5	0.88%
BREATHING PROBLEMS	1	0.18%
BURGLARY	3	0.53%
BUSINESS ALARM	9	1.58%
CALL BY PHONE	4	0.70%
CHEST PAIN	1	0.18%
CIVIL MATTER	1	0.18%
COMPLAINT	1	0.18%
CONTACT PERSON	8	1.40%
CUSTOMER TROUBLE	2	0.35%
DAMAGE TO PROPERTY	3	0.53%
DELAYED VEHICLE ACCIDENT REPORT	2	0.35%
DIRECT TRAFFIC	2	0.35%
DISORDERLY CONDUCT	2	0.35%
DISPUTE	5	0.88%
DISTURBANCE	1	0.18%
DOMESTIC	9	1.58%
DRUG INVESTIGATION	1	0.18%
DRUNK DRIVER REPORT	1	0.18%
ENTER AUTO	13	2.28%
ESCORT	6	1.05%
FIGHT	1	0.18%
FIRE/GRASS/BRUSH	1	0.18%
FIRE/VEHICLE	1	0.18%
FOLLOW UP	10	1.75%
FRAUD	3	0.53%
GENERAL MEDICAL CALL	2	0.35%
HANG UP	2	0.35%
HARASSMENT COMPLAINT	1	0.18%
HEAT EXPOSURE/DEHYDRATION	1	0.18%
ILLEGAL BURN	1	0.18%
INFORMATION	6	1.05%
JUVENILE PROBLEM	5	0.88%
LOITERING	1	0.18%
LOST/ MISLAID PROPERTY	2	0.35%

Leesburg Police Department

107 N. Walnut Avenue, Leesburg, GA 31763

Christopher J. Prokesh,
Chief of Police

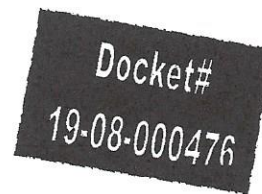
Phone: (229) 759-6464
Fax: (229) 759-2949

To: Kenneth J. Gillett
2305 Victarra Circle
Lutz, FL 33559

From: Chief C. Prokesh

Date: August 26, 2019

RE: Land parcel LSW-034 (119 Linden Rd, Leesburg GA)



Violation(s):

- A. **LMC, Sec: 16-114(a):** Parasitic weeds and vegetation, Grass exceeding 12-inches.
- B. **LMC, Sec: 16-45(9):** Presence of Dead Animal Carcass anywhere on property prohibited
- C. **LMC, Sec: 26-10(8):** Allowing refuse to accumulate in quasi-public areas, failure to remedy
- D. **LMC, Sec: 28-62:** Failure to Display 911 Address

Greetings;

Please find the enclosed Subpoena(s), Parcel ID, and Photographs regarding the above code violations located at the above Land Lot Parcel. As of the drafting of this instrument, you are designated as the current legal owner of this property in the Lee County Tax Digest.

After receiving numerous complaints, the City of Leesburg Marshall's Office has served multiple prior Notices of Violation(s) to this residence parcel by means of personal service and/or placard upon the front door as required by code. As of the drafting of this instrument, there has been no response, repair, or corrective action as indicated by the Code Enforcement Office. This matter has been forwarded to the Office of the Chief of Police to initiate Enforcement Action. A Final **NOTICE-OF-VIOLATION-WARNING** was then served upon the residence by the City of Leesburg Police on 08/12/2019. As of this instrument, the allotted 7-Day period has elapsed with no response or action to correct the above violations.

You are hereby summoned to appear in the Municipal Court on ***Tuesday, October 8th at 9am** to answer to the violation(s) indicated above. **Failure to comply with the enclosed Subpoena(s) will result in the issue of an ARREST WARRANT, and subject the above listed parcel to a Labor-Lien being placed against the property** with the Tax Commissioners Office for the expenses incurred by the City of Leesburg (or its authorized private contractor) to condemn, repair, or bring the property up to code.

NOTICE: *In-Lieu of appearance in the Municipal Court, You may have the above violations corrected and inspected no later than Friday September 30th. Any such corrections or repairs MUST be inspected and found to be in compliance by the Office of the Chief of Police by 5pm EST on the above date to dismiss the Court Subpoena(s).

Christopher J. Prokesh
Chief of Police

Cc: Robert R. Alexander, City Manager
William H. Gregory II, Esq., City Attorney
James G. Wright Jr., Marshall's Office
Catherine R. Daniels, Clerk of Court's Office

PUBLIC WORK

MONTHLY REPORT

JULY 28 2019 – AUGUST 26 2019

- . LIFT STATIONS- REMAINS OPERATIONL**
- . LIGHTING- NO ACTIVITY**
- . SPRAYING MOSQUITOES- TUESDAYS AND THURSDAY**
- . LIMBS PICK UP- FOR THE MONTH OF AUGUST (13) LOADS (41.11) TONS
TOTAL CHARGE (\$3,288.80)**

CITY OF LEESBURG

PROJECT STATUS

- . TREE REMOVAL CENTRAL PARK- CONTINUE TO MOVE FORWARD**

Count of No.	Location	Estimated Hours	Class	Type	Total	
	City Hall	0	Maintenance	CITY HALL	3	
			Maintenance Total		3	
			Vehicles	Maintenance	1	
			Vehicles Total		1	
		0 Total			4	
		2	Maintenance	CITY HALL	1	
	Maintenance Total			1		
	2 Total			1		
	City Hall Total				5	
	Service Address/Street	0	Sanitation	DELIVER GARBAGE CAN	2	
				PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	6	
				PICK UP GARBAGE CAN	1	
				YARD DEBRIS PICKUP	2	
		Sanitation Total		11		
		Streets	Mow Ditches	2		
			MOWING & WEEDEATING	1		
			Remove Roadkill	1		
		Streets Total		4		
		Water	Broken Meter	1		
			CHECK FOR LEAK	2		
			CHECK FOR TAMPERING WITH METER	1		
			GET READING FOR BEGINNING OF A NEW SERVICE	2		
			INSTALL WATER / SEWER TAPS	1		
			Repair Leak	1		
			Reread Meter	1		
			Water Cutoff	7		
			Water Turn On	26		
		Water Total		42		
		0 Total			57	
		0.05	Sanitation	DELIVER GARBAGE CAN	1	
				PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	1	
				PICK UP GARBAGE CAN	2	
				Sanitation Total	4	
		Water	Reread Meter	1		
			Water Total	1		
		0.05 Total			5	
		0.1	Sanitation	VERIFY # OF TRASH CANS AT THIS LOCATION	2	
				Sanitation Total	2	
		0.1 Total			2	
		0.15	Sanitation	VERIFY # OF TRASH CANS AT THIS LOCATION	1	
				Sanitation Total	1	
				Water	Water Cutoff	1
				Water Total	1	
		0.15 Total			2	
		0.2	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	2	
				PICK UP GARBAGE CAN	1	
			Sanitation Total	3		
			Water	CHECK FOR LEAK	1	
				GET READING FOR BEGINNING OF A NEW SERVICE	1	
				Reread Meter	1	
				TURN WATER ON AND DELIVER TRASH CAN FOR NEW SERVICE	1	
	Water Cutoff			3		
	Water Turn On	2				
	Water Total	9				
	0.2 Total			12		
	0.25	Sanitation	PICK UP GARBAGE CAN	1		
			Sanitation Total	1		
		Streets	Sign Replacement	1		
			Streets Total	1		
		Water	CHECK FOR LEAK	2		
			REPLACE LID ON METER HOLE IN GROUND	1		
			Reread Meter	3		
			Water Cutoff	1		
	Water Turn On	1				
	Water Total	8				
	0.25 Total			10		
	0.3	Sanitation	DELIVER GARBAGE CAN	1		
			Sanitation Total	1		
		Streets	SPRAYED MOSQUITOES	1		
			Streets Total	1		
		Water	Reread Meter	1		
			Water Cutoff	2		
	Water Total	3				
	0.3 Total			5		
	0.35	Water	CHECK FOR LEAK	1		

Service Address/Street	0.35	Water	Water Cutoff	1	
			Water Total	2	
	0.35 Total				2
	1	Water	CHECK METER REGISTER REPLACED REGISTER	1	
			Water Total	1	
	1 Total				2
	3	Water	CHECK FOR LEAK	1	
			Water Total	1	
	3 Total				1
	(blank)	Sanitation	PICK UP BROKEN CAN AND REPLACE WITH NEW CAN	1	
			Sanitation Total	1	
		Water	CHECK METER FOR STOPPAGE	1	
			Water Cutoff	1	
			Water Turn On	3	
			Water Total	5	
(blank) Total				6	
Service Address/Street Total				104	
Grand Total				109	

Leesburg Public Drinking Water Wells Monthly Report For August, 2019

Leesburg Public Drinking Water Wells were in full compliance with Ga. EPD Permit Requirements for the month. (Except for "Gallons Pumped Per Day").

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT</u>
Monthly Avg. Gallons Pumped Per Day:	532,000	500,000
Total Gallons Pumped for the Month:	16.49 Million Gallons	
3 Monthly Bacteria Samples:	0/Absent	0/Absent
Daily Chlorine Residual	1.0 mg/L	>.2mg/L
1 Monthly Fluoride Sample:	.52	

Maintenance/Repairs: (1) Remove/clean/reinstall chlorine injectors at Starksville & 32 wells, weekly. (2) Perform monthly preventive maintenance to chlorine and fluoride pumps at Hwy. 32 well. (3) New roof was installed on Hwy. 32 well control building.

Expenses:

Electricity -	\$3,043.58
Chemicals used -	\$ 425.27
Routine Testing	\$ 82.00
Maintenance & Repair -	\$ 00.00
Total -	\$3,550.85

Leesburg Water Pollution Control Plant Monthly Report For August, 2019

Leesburg WPCP was in full compliance with Ga. EPD Permit Requirements for the month.

<u>TEST</u>	<u>RESULTS</u>	<u>PERMIT LIMIT</u>
Avg. Daily Flow (Million Gallons)	.202	1.5
Effluent Biochemical Oxygen Demand	2.0	15
BOD Removal %	99.5	>85%
Effluent Total Suspended Solids	3.6	30
TSS Removal %	99.6	>85%
Effluent Fecal Coliform (# per 100 mL)	5.0	400
Effluent Ammonia	.10	3.0
Effluent Dissolved Oxygen	7.2	>6.0
Min & Max Effluent pH	7.3-7.7	6.0-9.0
Effluent Total Phosphorous	.48	1.5
Low-Level Mercury (mg/day)	.27	7.9
Total Rainfall for the month	5.3 in.	

Maintenance/Repairs Performed: (1) Weekly cleaning and routine maintenance performed on belt-fed press, UV light units, clarifiers and chemical pump systems at WPCP. (2) Changed drive motor mounting brackets to enable us to properly align RAS pump #1 and drive motor. (3) Removed access plates and cleaned debris from RAS pumps #1, 2 & 3. Also greased and topped off oil on all three RAS pumps. (4) Performed 1st of 4 required Watershed Protection Plan Monitoring Studies/Sampling.

Expenses:

Fuel (generator/vehicles/mower)	\$ 217.35
Electricity -	\$4,172.14
Chemicals used	\$ 320.00
Lab Tests -	\$2,160.00
DoCo Landfill (solids from press)	\$0,000.00
Maintenance & Repair -	\$ 17.00
Total -	\$6,886.49