

City of Leesburg ~ Water & Sewer Fund

Fiscal Year 2017 Recommended Budget

						FY 2016 Unaudited Actual Expenditures thru 5/31/2016	FY 2017 Department Head Requested Budget	FY 2017 City Manager Recommended Budget	FY 2016 Approved Budget	Notes		
WATER AND SEWER Fund Revenue										0		
505	033	33400	33430	334301	DIRECT CDBG 14P-X-088-2-5	22,536.50	251,022.33			-		
505	034	34400	34420	344210	WATER SALES	457,679	394,150	466,896	458,896	8,000	=-5,000 (Lee Co) + 13,000 (senior center)	
505	034	34400	34420	344211	WATER TAP FEES	29,700	116,100	29,880	29,880	-		
505	034	34400	34420	344212	RECONNECTION FEE	12,360	12,694	10,087	10,087	-		
505	034	34400	34420	344213	WATER PENALTY	25,074	24,036	24,264	24,264	-		
505	034	34400	34420	344214	WATER FUND BEGINNING BAL			230,449	500,000	(269,551)		
505	034	34400	34425	344255	SEWER SALES	430,307	359,650	437,940	429,940	8,000	=-5,000 (Lee Co) + 13,000 (senior center)	
505	034	34400	34425	344256	SEWER TAP FEES	33,060	125,120	31,950	31,950	-		
505	034	34900	34900	349300	BAD CHECK FEE	665	630	714	714	-		
505	034	36100	36100	361000	INTEREST	7,439	6,695	-	-	-		
505	038	38900	38900	389010	MISC REVENUE	2,794		-	20,000	20,000	OMI Rebate	
505	039	39100	39100	391200	TRANSFER IN-OTHER FUNDS	5,000		-	-	-		
505	039	39100	39100	391205	Capital Contributions	100,000						
505	61	61100	61100	612000	TRANSFER OUT - OTHER FUNDS	(164,332)	(100,000)	(100,000)		(100,000)	100,000	
					Indirect Allocation			(81,700)		(66,994)	(66,994)	
Total Water and Sewer Fund Revenue						962,284	1,190,097	820,031	1,185,186	1,385,731	(200,545)	(200,545)
WATER AND SEWER Fund Expenses												
Sewer Department												
505	400	04330	00051	511100	REGULAR EMPLOYEES	108,832	57,894	75,675	78,595	125,000	(46,405)	**Cost shared w/ GF Admin & PWorks**
					REGULAR EMPLOYEES VAC SELL BACK		3,433	2,911	2,998	2,998	2,998	**Cost shared w/ GF Admin & PWorks**
505	400	04330	00051	511199	LONGEVITY		1,283	1,325	1,365	1,365	1,365	**Cost shared w/ GF Admin & PWorks**
505	400	04330	00051	511300	OVERTIME		1,239	2,839	2,924	2,924	2,924	**Cost shared w/ GF Admin & PWorks**
505	400	04330	00051	512100	EMPLOYEE GROUP INSURANCE			10,839	10,839	10,839	10,839	**Cost shared w/ GF Admin & PWorks**
505	400	04330	00051	512200	FICA	16,168	4,974	6,330	6,570	6,570	6,570	**Cost shared w/ GF Admin & PWorks**
505	400	04330	00051	512400	RETIREMENT			4,222	4,376	4,376	4,376	**Cost shared w/ GF Admin & PWorks**
					457b plan cont			3,042	3,073	3,073	3,073	**Cost shared w/ GF Admin & PWorks**
505	400	04330	00051	512700	WORKERS' COMPENSATION	7,666	5,653	1,990	1,990	12,000	(10,010)	**Cost shared w/ GF Admin & PWorks**
					VEHICLE ALLOWANCE-CITY MA		2,375	3,000	3,000	3,000	3,000	**Cost shared w/ GF Admin
Total Personal Services Sewer						132,666	76,850	112,172	115,729	137,000	(21,271)	(21,271)
505	400	04330	00052	521200	ATTORNEY & LEGAL FEES	905		-	-	3,600	(3,600)	
505	400	04330	00052	521201	COMPUTER SUPPORT FEES	1,106	2,048	4,436	4,436	2,400	2,036	**Cost shared w/ GF Admin & PWorks**
505	400	04330	00052	521220	ENGINEERING FEES	18,979	5,763	14,400	10,000	25,000	(15,000)	
505	400	04330	00052	521230	AUDITOR FEES	1,300		4,500	4,500	3,600	900	**Cost shared w/ GF Admin & PWorks**
505	400	04330	00052	521250	WATER TESTING		960		3,000		3,000	
					ENVIRONMENTAL TESTING			3000				
505	400	04330	00052	522210	EQUIPMENT REPAIR & MAINT	10,560	11,781	2,000	2,000	18,000	(16,000)	**Cost shared via indirect charges
505	400	04330	00052	522220	Building Repair & Maint		70					
505	400	04330	00052	522320	EQUIPMENT RENTAL	39	79	-	-	2,400	(2,400)	**Cost shared via indirect charges
505	400	04330	00052	523100	INSURANCE, OTHER THAN EMP	3,956	12,675	16,617	16,617	15,500	1,117	Cost Shared w/ Admin & Pworks
505	400	04330	00052	523200	COMMUNICATIONS	6,590	6,530	7,272	7,272	5,000	2,272	**Cost shared via indirect charges
505	400	04330	00052	523210	POSTAGE	3,583	3,681	4,000	4,000	4,200	(200)	
505	400	04330	00052	523226	WATERSHED MON CONTRACT (T	16,081	13,932	20,000	5,750	20,000	(14,250)	
505	400	04330	00052	523300	ADVERTISING	460	141	240	240	240	-	
505	400	04330	00052	523505	TRAVEL-EMPLOYEE	3,528		2,400	600	2,400	(1,800)	

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						FY 2015 Audited Actual Revenues & Expenditures						
505	400	04330	00052	523511	TRAVEL-POST 1-POWELL				750	(750)		
505	400	04330	00052	523512	TRAVEL-POST 2-LONG				750	(750)		
505	400	04330	00052	523513	TRAVEL-POST 3-BUSH				750	(750)		
505	400	04330	00052	523514	TRAVEL-POST 4-WILSON				750	(750)		
505	400	04330	00052	523515	TRAVEL-POST 5-JOHNSON	330			750	(750)		
505	400	04330	00052	523516	TRAVEL-POST 6-BREEDEN	150			750	(750)		
505	400	04330	00052	523600	DUES AND FEES	1,985	2,301	3,600	1,200	3,600	(2,400)	
Total Contracted Services Sewer Dept						69,551	59,960	82,465	59,615	110,440	(50,825)	(50,825)
505	400	04330	00053	531270	GAS & OIL		179	-	-			**Cost shared via indirect charges
505	400	04330	00053	531600	SMALL EQUIPMENT	762	145	1,200	1,200	1,200	-	
505	400	04330	00053	531700	OFFICE SUPPLIES	387	483	500	500		500	
505	400	04330	00053	531900	SEWER SUPPLIES	1,730	643	3,600	3,600	3,600	-	
Total Supplies Sewer Dept						2,879	1,449	5,300	5,300	4,800	500	500
505	400	04330	00054	542200	CAPITAL OUTLAY-NEW VEHICL	375						
505	400	04330	00054	542500	CAPITAL OUTLAY-OTHER EQUI		2,973			30,000	(30,000)	
505	400	04330	00054	542530	2014 I & I CAPITAL PROJEC	90,445	5,896	30,000		30,000	(30,000)	
505	400	04330	00054	542531	PUBLIC WORKS W/S EXTENSIO	36,516						
Total Capital Outlay Sewer Dept						127,335	8,868	30,000	-	60,000	(60,000)	(60,000)
505	400	04330	00056	561000	DEPRECIATION		150,000	175,000	175,000	100,000	75,000	
Total Depreciation Sewer Dept						-	150,000	175,000	175,000	100,000	75,000	75,000
505	400	04330	00057	579000	CONTENGIENCY				115,000	50,084	64,916	
Total Other Costs Sewer Dept						-	-	-	115,000	50,084	64,916	64,916
505	400	04330	00058	581301	GEFA DWSRF 11-015		7,702			20,000	(20,000)	
505	400	04330	00058	582000	INTEREST PAID ON NOTES	8,586		7,980	7,980		7,980	
Total Debt Service Sewer Dept						8,586	7,702	7,980	7,980	20,000	(12,020)	(12,020)
505	400	04335	00051	511100	REGULAR EMPLOYEES			45,330	51,998		51,998	Prorated for 8 mnths nov - jun
					REGULAR EMPLOYEES VAC SELL BACK			1,743	2,000		2,000	Prorated for 8 mnths nov - jun
505	400	04335	00051	511199	LONGEVITY			872	1,000		1,000	Prorated for 8 mnths nov - jun
505	400	04335	00051	511300	OVERTIME			4,250	4,875		4,875	Prorated for 8 mnths nov - jun
505	400	04335	00051	512100	EMPLOYEE GROUP INSURANCE			9,326	9,326		9,326	Prorated for 8 mnths nov - jun
505	400	04335	00051	512200	FICA			3,993	4,580		4,580	Prorated for 8 mnths nov - jun
505	400	04335	00051	512400	RETIREMENT- Pension			2,571	2,950		2,950	Prorated for 8 mnths nov - jun
					457b plan cont			320	320		320	Prorated for 8 mnths nov - jun
505	400	04335	00051	512700	WORKERS' COMPENSATION			4,786	5,330		5,330	Prorated for 8 mnths nov - jun
505	400	04330	00052	521228	CH2M HILL-UTILITY CONTRAC	256,718	255,399			292,181	(292,181)	
505	400	04400	00052	521228	CH2M HILL-UTILITY CONTRAC	107,216	137,522			97,394	(97,394)	
505	400	04335	00051	521128	CH2MHill Contract			150,124	150,124		150,124	prorated 7 months July - Jan
505	400	04335			Electricity			93,945	93,945		93,945	
505	400	04335			Chemicals for Plant			31,544	31,544		31,544	
505	400	04335			WWTF Repairs & Maintenance			16,851	16,851		16,851	
Total Sewage Treatment Plant						363,934	392,921	365,654	374,842	389,574	(14,732)	(14,732)
Subtotal Sewer Department						704,950	697,752	778,572	853,467	871,898	(18,431)	(18,431)
Water Department												
505	400	04400	00051	511100	REGULAR EMPLOYEES	108,832	88,026	105,257	109,065	125,000	(15,935)	**Cost shared w/ GF Admin & PWorks**
					REGULAR EMPLOYEES VAC SELL BACK		1,287	4,048	4,170		4,170	**Cost shared w/ GF Admin & PWorks**

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FY 2015 Audited Actual Revenues & Expenditures												
505	400	04400	00051	511199	LONGEVITY	1,852	1,894	1,951	1,951	**Cost shared w/ GF Admin & PWorks**		
505	400	04400	00051	511300	OVERTIME	2,351	4,846	4,991	4,991	**Cost shared w/ GF Admin & PWorks**		
505	400	04400	00051	512100	EMPLOYEE GROUP INSURANCE		17,134	17,134	17,134	**Cost shared w/ GF Admin & PWorks**		
505	400	04400	00051	512200	FICA	16,168	8,877	9,194	9,194	**Cost shared w/ GF Admin & PWorks**		
505	400	04400	00051	512400	RETIREMENT		5,921	6,136	6,136	**Cost shared w/ GF Admin & PWorks**		
					457b plan cont		3,258	3,289	3,289	**Cost shared w/ GF Admin & PWorks**		
505	400	04400	00051	512700	WORKERS' COMPENSATION	7,666	5,653	5,043	3,600	1,443	**Cost shared w/ GF Admin & PWorks**	
					VEHICLE ALLOWANCE-CITY MA		2,656	3,000	3,000	3,000	**Cost shared w/ GF Admin	
Total Personal Services Water Dept					132,666	108,723	159,278	163,973	128,600	35,373	35,373	
505	400	04400	00052	521201	COMPUTER SUPPORT FEES	2,606	2,277	4,101	4,101	4,200	(99)	**Cost shared w/ GF Admin & PWorks**
505	400	04400	00052	521220	ENGINEERING FEES	8,429	12,155	14,400	10,000	25,000	(15,000)	
505	400	04400	00052	521230	AUDITOR FEES	1,300		4,500	4,500	3,600	900	**Cost shared w/ GF Admin
505	400	04400	00052	522210	EQUIPMENT REPAIR & MAINT	1,353	907	2,000	2,000	12,000	(10,000)	**Cost shared via indirect charges
505	400	04400	00052	522220	BUILDING REPAIR & MAINT		95					**Cost shared via indirect charges
505	400	04400	00052	522320	EQUIPMENT RENTAL	669	175	-	-	2,400	(2,400)	**Cost shared via indirect charges
505	400	04400	00052	523100	INSURANCE, OTHER THAN EMP	3,956	12,675	16,617	16,617	15,500	1,117	
505	400	04400	00052	523200	COMMUNICATIONS	2,866	4,278	5,064	5,064	3,600	1,464	**Cost shared via indirect charges
505	400	04400	00052	523210	POSTAGE	3,583	3,454	4,000	4,000	4,200	(200)	
505	400	04400	00052	523230	WELL TELEPHONE	768				2,400	(2,400)	
505	400	04400	00052	523300	ADVERTISING	554		600	600	600	-	
505	400	04400	00052	523505	TRAVEL-EMPLOYEE	594	838	2,400	600	2,400	(1,800)	
505	400	04400	00052	523511	TRAVEL-POST 1-POWELL					375	(375)	
505	400	04400	00052	523512	TRAVEL-POST 2-LONG		419			375	(375)	
505	400	04400	00052	523513	TRAVEL-POST 3-BUSH					375	(375)	
505	400	04400	00052	523514	TRAVEL-POST 4-WILSON					375	(375)	
505	400	04400	00052	523515	TRAVEL-POST 5-JOHNSON	180				375	(375)	
505	400	04400	00052	523516	TRAVEL-POST 6-BREEDEN	375	419			375	(375)	
505	400	04400	00052	523600	DUES AND FEES	506	1,640	3,600	1,200	3,600	(2,400)	
Total Contracted Services Water Dept					27,741	39,333	57,282	48,682	81,750	(33,068)	(33,068)	
505	400	04400	00053	531270	GAS & OIL		477			2,400	(2,400)	**Cost shared via indirect charges
505	400	04400	00053	531600	SMALL EQUIPMENT		145					
505	400	04400	00053	531700	OFFICE SUPPLIES	387	652	500	500	500		**Cost shared via indirect charges
505	400	04400	00053	531870	WATER SUPPLIES	10,561	25,808	12,000	12,000	12,000	-	
Total Supplies Water Dept					10,948	27,081	12,500	12,500	14,400	(1,900)	(1,900)	
505	400	04400	00054	542200	CAPITAL OUTLAY-NEW VEHICL	3,450						
505	400	04400	00054	542500	CAPITAL OUTLAY-OTHER EQUI			15,000		15,000	(15,000)	
505	400	04400	00054	542533	WATER TANK MAINTENANCE	3,000		24,000	15,000	24,000	(9,000)	
505	400	04400	00054	542534	WATER LINE IMPROVEMENTS	20,625				30,000	(30,000)	
Total Capital Outlays Water Dept					27,075	-	39,000	15,000	69,000	(54,000)	(54,000)	
505	400	04400	00056	561000	DEPRECIATION	328,527	150,000	175,000	175,000	100,000	75,000	
Total Depreciation Water Dept					328,527	150,000	175,000	175,000	100,000	75,000	75,000	
505	400	04400	00057	575010	GEFA LOAN #2 (WELL)	3,902						
505	400	04400	00057	579000	CONTENGIENCY				115,449	50,084	65,365	
Total Other Costs Water Dept					3,902	-	-	115,449	50,084	65,365	65,365	
505	400	04400	00058	581301	GEFA DWSRF 11-015					20,000	(20,000)	
505	400	04400	00058	581302	GEFA 98-L59WS					30,000	(30,000)	

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Fiscal Year 2017 Recommended Budget						FY 2015 Audited Actual Revenues & Expenditures						
505	400	04400	00058	581303	GEFA 2013-L06WS	3,978			20,000	(20,000)		
505	400	04400	00058	582000	INTEREST PAID ON NOTES	10,604	24,185	46,651	46,651	46,651		
505	400	04400	00058	581304	GEFA DWSRF 13-014	3,275				-		
Total Water Dept Debt Service						17,858	24,185	46,651	46,651	70,000	(23,349)	(23,349)
Subtotal Water Department						548,715	349,322	489,712	577,255	513,834	63,421	63,421
Total Water and Sewer Expenses						1,253,666	1,047,074	1,268,284	1,430,722	1,385,731	44,991	44,991
Water and Sewer Net Gain / Loss						(291,382)	143,024	(448,253)	(245,536)	-	(245,536)	
Less Unfunded Depreciation						328,527	300,000	350,000	350,000			
Plus Non Cash Revenues						(122,537)	(251,022)					
Plus Principal Debt Reduction						(80,615)	(100,000)	(134,015)	(134,015)			
Effect on Cash Reserves						(166,007)	343,024	(232,268)	(29,551)			